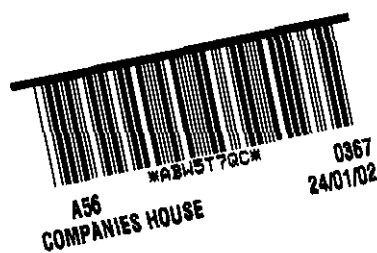


BRIT-AM DRAMA ACADEMY
(Limited by Guarantee)
Registered Charity No. 291796

Statement of accounts

for the year ended

30th April 2001



Slater Maidment

Chartered Accountants
7 St James's Square
London SW1Y 4JU

Telephone: 020 7930 7621

Fax: 020 7930 9352

E-mail: mail@slatermaidment.co.uk

BRIT-AM DRAMA ACADEMY

GOVERNORS AND OFFICERS

Governors

A. Arends
Sir Anthony Colman
D.H. Conville OBE
R.N. Cottrell
G.M. Hall
M. Harley
J.D. Harris
M.A.B. Harrison (Chairman)
Rt. Hon. The Lord Lang of Monkton
R.A. McManigal
M.G. Rawstorne
F.M. Shaw
D. Warner
P. Wesson

Secretary

A.G. Branch

Address of the principal office of the company

14 Gloucester Gate
Regents Park
London NW1 4HG

Auditors (and address of registered office)

Slater Maidment
7 St James's Square
London SW1Y 4JU

Bankers

Clydesdale Bank plc
10 Fleet Place
London EC4M 7RB

Solicitors

Eversheds
Senator House
85 Queen Victoria Street
London EC4 4JL

BRIT-AM DRAMA ACADEMY**REPORT OF THE BOARD OF GOVERNORS**

The Board of Governors present their report with the accounts of the company for the year ended 30th April 2001.

Inception

The Brit-Am Drama Academy was formed as a company limited by guarantee and with charitable status in 1984.

Objects

The principal objects of the company are to advance the education of and to give instruction in all aspects of the performing and theatrical arts. The company's objects are specified in full in its memorandum and articles of association which are the company's governing documents.

Achievements

During the year the charity has continued to provide academic and practical education in the areas of theatrical and dramatic art. The Dean of the Academy, Ian Wooldridge, in conjunction with Anthony Branch is responsible for the style and content of the educational programmes and Carolyn Sands is responsible for administrative matters and the welfare of the students. Actors, theatre directors and other specialists with high reputations within the theatre instruct the participants of the programmes in small groups and on a one-to-one basis.

Organisation

A board of governors, who meet quarterly, administers the Academy. There are subcommittees covering financial and artistic matters.

Investment powers

Under the memorandum and articles of association, the charity has the power to make any investment that the governors see fit.

Financial results

The Academy had another successful financial year with a surplus of income over expenditure of £287,695 (2000-£286,428). Student numbers remained at previous year's levels and, hence, the teaching groups remained full therefore maximising the financial results. Scholarships totalling £154,350 (2000-£118,823) were awarded during the year enabling a greater variety of students to attend the programmes.

On 19th January 2001 the company entered into a 15 year lease on a property in Regents Park, into which the Academy relocated in July 2001. The terms of the lease include a requirement for refurbishment and repairs to the property, which have now been completed. In addition to these the Academy undertook specific works to enable it to run its courses. All building work is now complete and the new premises are proving to be a valuable asset enabling the Academy to offer better equipped, more flexible and attractive course accommodation.

Reserves policy

The company has reserves totalling £1,313,326. The effect of the terrorist attacks in the United States on the student numbers for the next year and in the future is unknown, and it is the belief of the governors that sufficient reserves should be retained in order to cover any future downturn, and to ensure that all costs on the new premises are covered. The investment in improved premises to provide a better environment for students will mean that surpluses in future years will be reduced.

The governors have approved the transfer of £400,000 (2000-£300,000) to the scholarship fund during the year. They confirm that the accounts comply with current statutory requirements and the charity's governing documents.

BRIT-AM DRAMA ACADEMY**REPORT OF THE BOARD OF GOVERNORS (CONTINUED)****Board of Governors**

The Board of Governors during the year were:

A. Arends	(U.S.A.)
Sir Anthony Colman	
D.H. Conville OBE	
R.N. Cottrell	
G.M. Hall	
M. Harley	(U.S.A.)
J.D Harris	
M.A.B. Harrison	
R. Harwood	(resigned 4th December 2000)
A.I. Holden	(resigned 1st October 2001)
Rt. Hon. The Lord Lang of Monkton	(appointed 5th December 2000)
R.A. McManigal	(U.S.A.)
M.G. Rawstorne	
F.M. Shaw	(Ireland)
D. Warner	
P. Wesson	

The company is limited by guarantee. Each of the Governors is a member and each of the members is liable to contribute an amount not exceeding £1 in the event of the winding up of the company. The members of the Board of Governors constitute directors of the company for Companies Act purposes.

Auditors

The auditors, Slater Maidment have indicated their willingness to continue in office, and a resolution proposing their re-appointment will be considered at the next Annual General Meeting.

Small companies exemptions

This report has been prepared in accordance with special provisions of Part VII of the Companies Act 1985 relating to small companies.

BY ORDER OF THE BOARD

M.A.B. HARRISON
CHAIRMAN

Dated: 15 January 2002

**INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF
BRIT-AM DRAMA ACADEMY**

We have audited the financial statements of Brit-Am Drama Academy for the year ended 30th April 2001 set out on pages 5 to 12. These financial statements have been prepared under the historical cost convention and accounting policies set out on pages 7 and 8 and in accordance with the Financial Reporting Standard for Smaller Entities (effective March 2000).

Respective responsibilities of directors and auditors

The directors' (being the Board of Governors) responsibilities for preparing the Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards are set out in the Statement of Directors' Responsibilities.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and United Kingdom Auditing Standards.

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you if, in our opinion, the Report of the Board of Governors is not consistent with the financial statements, if the company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding directors' remuneration and transactions with the company is not disclosed.

We read the Report of the Board of Governors and consider the implications for our report if we become aware of any apparent misstatements within it or material inconsistencies with the financial statements. Our responsibilities do not extend to any other information.

Basis of audit opinion

We conducted our audit in accordance with United Kingdom Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgments made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

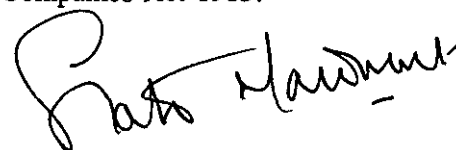
We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion the financial statements give a true and fair view of the state of the company's affairs as at 30th April 2001 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

LONDON

Dated: 21 January 2002



SLATER MAIDMENT
Chartered Accountants and
Registered Auditors

BRIT-AM DRAMA ACADEMY
(Limited by Guarantee)

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 30TH APRIL 2001

	Notes	General Fund £	Scholarship Fund £	2001 Total £	2000 Total £
INCOME AND EXPENDITURE					
Incoming resources					
Fees received		1,479,273	-	1,479,273	1,267,074
Fees received in advance		<u>(41,135)</u>	<u>-</u>	<u>(41,135)</u>	<u>(45,047)</u>
Fees receivable		1,438,138	-	1,438,138	1,222,027
Accommodation		389,721	-	389,721	313,466
Other operating income		5,868	-	5,868	5,445
Bank interest receivable		<u>57,419</u>	<u>-</u>	<u>57,419</u>	<u>50,290</u>
Total incoming resources		<u>1,891,146</u>	<u>-</u>	<u>1,891,146</u>	<u>1,591,228</u>
Resources expended					
Direct charitable expenditure					
Accommodation		403,209	-	403,209	356,135
Scholarships awarded		-	154,350	154,350	118,823
Course expenditure	4	369,939	-	369,939	332,408
College fees		<u>218,974</u>	<u>-</u>	<u>218,974</u>	<u>135,864</u>
		<u>992,122</u>	<u>154,350</u>	<u>1,146,472</u>	<u>943,230</u>
Management and administration					
Administration expenses	5	443,235	-	443,235	356,473
Depreciation		<u>13,744</u>	<u>-</u>	<u>13,744</u>	<u>5,097</u>
		<u>456,979</u>	<u>-</u>	<u>456,979</u>	<u>361,570</u>
Total resources expended		<u>1,449,101</u>	<u>154,350</u>	<u>1,603,451</u>	<u>1,304,800</u>
Net incoming/(outgoing) resources before transfers		442,045	(154,350)	287,695	286,428
Gross transfers between funds		<u>(400,000)</u>	<u>400,000</u>	<u>-</u>	<u>-</u>
Net incoming resources for the year		42,045	245,650	287,695	286,428
Reserves brought forward at 1st May 2000		<u>836,250</u>	<u>189,381</u>	<u>1,025,631</u>	<u>739,203</u>
Reserves carried forward at 30th April 2001		<u>£878,295</u>	<u>£435,031</u>	<u>£1,313,326</u>	<u>£1,025,631</u>

BRIT-AM DRAMA ACADEMY
(Limited By Guarantee)

BALANCE SHEET AT 30TH APRIL 2001

	Notes	2001 £	2000 £
FIXED ASSETS			
Tangible assets	6	123,891	22,188
CURRENT ASSETS			
Debtors: amounts receivable within one year	7	140,888	23,203
Debtors: amounts receivable in more than one year	8	142,500	-
Short term investments: Term deposit		750,000	750,000
Cash at bank and in hand		<u>337,690</u>	<u>301,660</u>
		1,371,078	1,074,863
CREDITORS: amounts falling due within one year	9	<u>181,643</u>	<u>71,420</u>
NET CURRENT ASSETS		<u>1,189,435</u>	<u>1,003,443</u>
TOTAL ASSETS LESS CURRENT LIABILITIES BEING NET ASSETS		<u><u>£1,313,326</u></u>	<u><u>£1,025,631</u></u>
RESERVES			
General Fund	10	878,295	836,250
Scholarship Fund	10	<u>435,031</u>	<u>189,381</u>
		<u><u>£1,313,326</u></u>	<u><u>£1,025,631</u></u>

These accounts have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies and in accordance with the Financial Reporting Standards for Smaller Entities (effective March 2000).

Approved on behalf of the Board of
Governors on 15 January 2002

M.A.B. HARRISON
CHAIRMAN

BRIT-AM DRAMA ACADEMY
NOTES FORMING PART OF THE ACCOUNTS
FOR THE YEAR ENDED 30TH APRIL 2001

1. Statement of directors' responsibilities

For Companies Act purposes the Board of Governors are the directors. Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit and loss of the company for that period. In preparing those financial statements, the directors are required to:

- (i) select suitable accounting policies and then apply them consistently;
- (ii) make judgments and estimates that are reasonable and prudent;
- (iii) state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- (iv) prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking steps for the prevention and detection of fraud and other irregularities.

2. Constitution

Brit-Am Drama Academy, a registered charity, is a company limited by guarantee not having a share capital. Each of the members is liable to contribute an amount not exceeding £1 towards the assets of the company in the event of its winding up.

3. Accounting policies

- (i) Basis of accounting

The accounts have been prepared under the historical cost convention and in accordance with applicable accounting standards and Statement of Recommended Practice – Accounting by Charities.

- (ii) Income and expenditure

Income is recognised in the period in which it is earned and expenditure in the period in which it is incurred. Fees received for courses held in the following period are shown as fees received in advance.

- (iii) Format of accounts

Advantage has been taken under paragraph 3(3) of Schedule 4 of the Companies Act 1985 which allows the format of the accounts to be adapted to reflect the special nature of the Charity's operations.

- (iv) Restricted funds

Where specific grants and donations are received for a particular drama project these are allocated to a restricted fund and expenditure incurred on the project is applied against this fund.

BRIT-AM DRAMA ACADEMY

NOTES FORMING PART OF THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 30TH APRIL 2001

3. Accounting policies (continued)

(v) Depreciation

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost of each asset over its expected useful life as follows:

Motor vehicles	- 25% reducing balance
Equipment, furniture and fittings	- 25% reducing balance
Leasehold improvements	- over the term of the lease
Computer equipment	- 25% straight line

(vi) Leased assets

Assets held under hire purchase contracts are capitalised in the balance sheet and depreciated over their useful lives. The interest element of the rental obligation is charged to the profit and loss account over the period of the lease and represents a constant proportion of the balance of capital repayments outstanding.

Rentals paid under operating leases are charged to income on a straight line basis over the lease term.

(vii) Foreign currency transactions

Transactions in foreign currencies are recorded at the rate ruling at the date of the transaction, all differences being taken to the profit and loss account. All balances at the year end are translated at the rate ruling at the balance sheet date.

(viii) Pension scheme

The company operates a defined contribution scheme. Contributions to the scheme are charged to the profit and loss account in the accounting period to which they relate.

(ix) Scholarship fund

This is a designated fund comprising funds the Governors have set aside from the general fund to meet the cost of scholarships awarded.

4. Course expenditure

	2001 £	2000 £
Teachers	221,508	194,578
Productions	66,295	53,865
Teaching rooms	20,024	18,626
Entertainment	15,304	16,108
Excursions	32,283	30,611
Books	9,523	10,353
Other expenses	<u>5,002</u>	<u>8,267</u>
	<u>£369,939</u>	<u>£332,408</u>

BRIT-AM DRAMA ACADEMY

NOTES FORMING PART OF THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 30TH APRIL 2001

5. Administration expenses

	2001 £	2000 £
Wages and salaries	149,092	137,062
Social security costs	15,604	14,200
Pension costs	<u>12,012</u>	<u>11,409</u>
Staff costs	176,708	162,671
Financial management	39,915	29,664
Property expenses	110,666	61,333
Travel	31,943	24,387
Advertising	29,718	23,145
Car expenses	5,693	6,882
Entertaining	5,955	4,154
Brochures	4,497	4,580
Auditions	2,250	2,860
Professional fees	7,063	6,884
Auditors' remuneration	4,300	4,598
Office equipment	4,704	4,110
Telephone and fax	4,158	3,732
Postage and courier	3,603	3,764
Printing and stationery	3,952	3,948
General expenses	3,667	5,122
Bank charges	1,412	1,327
Website	730	2,881
Other expenses	896	423
Loss on foreign exchange	<u>1,405</u>	<u>8</u>
	<u>£443,235</u>	<u>£356,473</u>

The average monthly number of employees during the year was 4 (2000 - 4).

In 2001 three (2000-four) Governors received remuneration from the company which was wholly earned in their capacity as tutors. The tutorial fees paid were:

	2001 £	2000 £
R.N. Cottrell	2,680	2,600
G.M. Hall	2,810	2,730
F.M. Shaw	1,234	2,614
D. Warner	-	310

In addition the following travel costs were reimbursed to Governors:

	2001 £	2000 £
G.M. Hall	-	11
M. Harley (resident in U.S.A)	-	500
M.G. Rawstorne	44	21

Two employees earned more than £40,000 per annum, one whose earnings in 2001 and 2000 fell within the band £60,001 to £70,000 and the other whose earnings in 2001 fell within the band £50,001 to £60,000 (2000-£40,001 - £50,000).

BRIT-AM DRAMA ACADEMY

NOTES FORMING PART OF THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 30TH APRIL 2001

5. Administration expenses (continued)

The total emoluments including benefits in kind paid to employees amounted to £172,696 (2000-£155,291).

The total pension charge for the period was £13,560 (2000-£12,887).

	2001 £	2000 £
Auditors' remuneration comprises:		
Audit	4,300	4,730
Accountancy (2000-over accrued in previous year)	2,368	(562)
Property advice	<u>551</u>	<u>430</u>
	<u>£7,219</u>	<u>£4,598</u>

6. Tangible fixed assets

	Leasehold improvements £	Equipment, furniture & fittings £	Computer equipment £	Motor vehicles £	Total £
Cost:					
At 1st May 2000	9,396	11,284	4,685	25,715	51,080
Additions	115,447	-	-	-	115,447
Disposals	<u>(9,396)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(9,396)</u>
At 30th April 2001	<u>115,447</u>	<u>11,284</u>	<u>4,685</u>	<u>25,715</u>	<u>157,131</u>
Depreciation:					
At 1st May 2000	9,396	9,640	2,002	7,854	28,892
Charge for the year	7,697	411	1,171	4,465	13,744
On disposals	<u>(9,396)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(9,396)</u>
At 30th April 2001	<u>7,697</u>	<u>10,051</u>	<u>3,173</u>	<u>12,319</u>	<u>33,240</u>
Net book values:					
At 30th April 2001	<u>£107,750</u>	<u>£1,233</u>	<u>£1,512</u>	<u>£13,396</u>	<u>£123,891</u>
At 30th April 2000	<u>-</u>	<u>£1,644</u>	<u>£2,683</u>	<u>£17,861</u>	<u>£22,188</u>

Motor vehicles are used for administrative purposes.

Equipment, furniture and fittings have not been analysed between those used for charitable or for other purposes as recommended by the Statement of Recommended Practice issued by the Charity Commissioners as the amounts involved are not considered material.

BRIT-AM DRAMA ACADEMY
NOTES FORMING PART OF THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 30TH APRIL 2001

7. Debtors: amounts receivable within one year

	2001 £	2000 £
Sarah Lawrence College	118,850	3,066
Prepayments and accrued income	21,171	19,467
Other debtors	<u>867</u>	<u>670</u>
	<u>£140,888</u>	<u>£23,203</u>

Sarah Lawrence College accredits the London Theatre Programme and administers the applications process.

8. Debtors: amounts receivable in more than one year

This comprises a rental deposit which is repayable at the end of the lease.

9. Creditors: amounts falling due within one year

	2001 £	2000 £
Fees received in advance	41,135	45,048
Taxation and social security	6,474	4,154
Accruals	<u>134,034</u>	<u>22,218</u>
	<u>£181,643</u>	<u>£71,420</u>

Accruals include an adjustment for the rent free period of £50,000 (2000-nil) and also £66,000 (2000-nil) for leasehold improvements.

10. Reconciliation of movements on funds

	Balance at 1st May 2000 £	Incoming £	Movement in resources Outgoing £	Transfers £	Balance at 30th April 2001 £
General fund	836,250	1,891,146	1,449,101	(400,000)	878,295
Scholarship fund	<u>189,381</u>	<u>-</u>	<u>154,350</u>	<u>400,000</u>	<u>435,031</u>
	<u>£1,025,631</u>	<u>£1,891,146</u>	<u>£1,603,451</u>	<u>-</u>	<u>£1,313,326</u>

The total funds of the charity include a designated fund for scholarships which has been set aside out of general funds by the Governors. The Governors have approved a transfer of £400,000 (2000-£300,000) during the year to replenish the scholarship fund. There are no restricted funds.

BRIT-AM DRAMA ACADEMY

NOTES FORMING PART OF THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 30TH APRIL 2001

11. Operating lease commitments

	2001 £	2000 £
The charity is committed to the following operating lease rental payments next year on leases expiring:		
Between two and five years	2,195	2,195
After five years	<u>95,000</u>	<u>—</u>
	<u>£97,195</u>	<u>£2,195</u>

12. Taxation

The company is exempt from taxation under section 505 of the Income and Corporation Taxes Act 1988.

13. Related party transactions

Mr. J.D. Harris, a Governor, is a consultant to Henmans a firm of solicitors which was paid £6,309 (2000-nil) for lease advice and which was owed £4,349 at the balance sheet date.

14. Capital commitments

During the year the Academy entered into a lease on a property; one of the conditions of the lease was that certain work would have to be carried out. This work was started during the year but was incomplete at the year end. As at 30th April 2001 the charity was contracted to a further £210,000 of improvements to the property which have not been provided for in the accounts.