REGISTERED COMPANY NUMBER: 01799707 (England and Wales)
REGISTERED CHARITY NUMBER: 289235

### **REPORT OF THE TRUSTEES AND** UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2012 <u>FOR</u> **DAVENANT CENTRE (THE)**

Ashfords Partnership LLP 114 - 116 Goodmayes Road Ilford Essex IG3 9UZ



28/02/2013 **COMPANIES HOUSE** 

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#### REPORT OF THE TRUSTEES **FOR THE YEAR ENDED 31 MARCH 2012**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2012. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005

#### REFERENCE AND ADMINISTRATIVE DETAILS

**Registered Company number** 

01799707 (England and Wales)

**Registered Charity number** 

289235

Registered office

114-116 Goodmayes Road

Ilford

**Essex** 

IG3 9UZ

Trustees

C Holme

Mrs J R Odunoye

K U Alı

Miss S Begum

- resigned 14 5 12

### **Company Secretary**

C Holme

#### Bankers

National Westminster Bank PLC Mile End Branch Albion Yard 331/335 Whitechapel Road London

E1 1AU

## STRUCTURE, GOVERNANCE AND MANAGEMENT

### **Governing document**

The company is registered as a charitable company limited by guarantee as set up in the Memorandum of Association on 13 March 1984 The management of the company is the responsibility of the Trustees who are elected and co-opted under the terms of the Articles of Association. The committee is made up of the the Trustees of the Davenant. Centre The day to day administration of the Trust is carried out by the Operating Trustee

#### Risk management

The trustees have a duty to identify and review the risks to which the chanty is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

#### **OBJECTIVES AND ACTIVITIES**

#### **Objectives and aims**

The company's principal activity during the year continued to be that of working towards the provision of two community centres for the educational and social benefits of the inhabitants of the London Borough of Tower Hamlets

The Trustees confirm that they have paid due regard to the guidance contained in the Charity Commission's general guidance on benefit when reviewing the Trust's aims and objectives for the year.

#### ON BEHALF OF THE BOARD

C Holme - Secretary

C. Lla

11 February 2013

# STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2012

	Notes	Unrestricted funds	Restricted funds £	31 3 12 Total funds £	31 3 11 Total funds £
INCOMING RESOURCES	140162	L	£	L	Ł
Incoming resources from generated funds					5 504
Voluntary income Investment income	2	- 142,276	- -	- 142,276	5,584 45,432
Total incoming resources		142,276	-	142,276	51,016
RESOURCES EXPENDED Costs of generating funds Fundraising trading cost of goods sold and other costs Charitable activities General		149,730 -	-	149,730	140,463 24,556
Governance costs		20,097		20,097	33,569
Total resources expended		169,827	-	169,827	198,588
NET INCOMING/(OUTGOING) RESOURCES		(27,551)		(27,551)	(147,572)
RECONCILIATION OF FUNDS					
Total funds brought forward		(583,272)	1,926,011	1,342,739	1,490,311
TOTAL FUNDS CARRIED FORWARD		(610,823)	1,926,011	1,315,188	1,342,739

## BALANCE SHEET AT 31 MARCH 2012

				31 3 12	31 3.11
		Unrestricted	Restricted	Total	Total
		funds	funds	funds	funds
	Notes	£	£	£	£
FIXED ASSETS					
Tangible assets	6	644,825	1,926,011	2,570,836	2,634,564
CURRENT ASSETS	_				
Debtors amounts falling due within one year	7	29,954	-	29,954	18,595
Cash at bank and in hand		64,845		64,845	76,344
		94,799	_	94,799	94,939
		51,755		31,733	3 1,333
CREDITORS					
Amounts falling due within one year	8	(692,597)	-	(692,597)	(643,653)
NET CURRENT ASSETS/(LIABILITIES)		(597,798)	_	(597,798)	(548,714)
NET CORRENT ASSETS/(EIABIETTES)		(337,730)		(337,730)	(340,714)
TOTAL ASSETS LESS CURRENT LIABILITIES		47,027	1,926,011	1,973,038	2,085,850
CREDITORS	9	(CE7 OEA)		(CE7 0E0)	(7/2 111)
Amounts falling due after more than one year	9	(657,850)	-	(657,850)	(743,111)
NET ASSETS/(LIABILITIES)		(610,823)	1,926,011	1,315,188	1,342,739
FUNDS	11			(610.000)	(FOR 232)
Unrestricted funds				(610,823)	(583,272)
Restricted funds				1,926,011	1,926,011
TOTAL FUNDS				1,315,188	1,342,739
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## BALANCE SHEET - CONTINUED AT 31 MARCH 2012

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2012

The members have not required the chantable company to obtain an audit of its financial statements for the year ended 31 March 2012 in accordance with Section 476 of the Companies Act 2006

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008)

The financial statements were approved by the Board of Trustees on 11 February 2013 and were signed on its behalf by

C Holme -Trustee

Mrs J R Odunoye -Trustee

#### **NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2012**

#### **ACCOUNTING POLICIES** 1.

#### **Accounting convention**

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities

#### **Incoming resources**

All incoming resources are included on the Statement of Financial Activities when the chanty is legally entitled to the income and the amount can be quantified with reasonable accuracy

#### Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources

#### **Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful lıfe

Land and buildings

- 2% on cost

Plant and machinery etc

- 25% on reducing balance

#### **Taxation**

The charity is exempt from corporation tax on its charitable activities

#### Fund accounting

General funds are unrestricted funds which are available for the use at the discretion of the Trustees in furtherance of the activities of the charity and have not been designated for other purposes

Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes The aim and use of each designated fund is set out in the notes to the financial statements

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors which have been raised by the charity for particular purposes. The cost of raising and administering such fund are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements

#### Rent premium

Rent premium received totalling £85,106 on 21st October 2010 from Bangladeshi Drugs Project, in respect of a new 10 year lease is recognised as income in equal installments over the term of the lease

#### 2. **INVESTMENT INCOME**

	Rents received Insurance reimbursed	31 3 12 £ 132,686 9,590	31 3 11 £ 45,432
		142,276	45,432
3.	NET INCOMING/(OUTGOING) RESOURCES		
	Net resources are stated after charging/(crediting)		
		31 3 12 £	31 3 11 £
	Auditors' remuneration Depreciation - owned assets	2,600 63,728	2,500 66,666

## NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2012

### 4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2012 nor for the year ended 31 March 2011

### **Trustees' Expenses**

There were no trustees' expenses paid for the year ended 31 March 2012 nor for the year ended 31 March 2011

## 5. STAFF COSTS

J.	SIAFF COSIS			
			31 3 12	31 3 11
			31 3 12 £	£
	Wages and salarres		-	22,377
	Social security costs		-	2,179
			<del></del>	
			-	24,556
				<del></del>
6.	TANGIBLE FIXED ASSETS			
Ų.	TANGEBEE FIACO ASSETS	Land and	Plant and	
		buildings	machinery etc	Totals
		£	£	£
	COST	~	_	_
	At 1 April 2011 and 31 March 2012	4,482,711	137,284	4,619,995
			<del></del>	
	DEPRECIATION			
	At 1 April 2011	1,883,400	102,031	1,985,431
	Charge for year	54,915	8,813	63,728
	<b>y</b> ,			
	At 31 March 2012	1,938,315	110,844	2,049,159
	NET BOOK VALUE			
	At 31 March 2012	2,544,396	26,440	2,570,836
	At 31 March 2011	2,599,311	35,253	2,634,564
		<del></del>		
7.	DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR			
			31 3.12	31 3 11
			£	£
	Amount due from tenants		25,108	-
	Accrued income		-	12,500
	Prepayments		4,846	6,095
			<del></del>	
			29,954	18,595
			<del></del>	

# NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2012

## 8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	Bank loans and overdrafts LBTH Loan VAT Rent deposit Accruals Deferred income Deferred income - Rent premium	-	31 3 12 £ 85,024 531,594 19,570 5,416 5,917 36,565	31 3 11 £ 85,024 524,594 16,617 - 4,501 4,406
	bereited income - Kent premium		8,511 692,597	643,653
	The LBTH loan is secured by a second charge on the charity's freel	hold property.		
9.	CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN	ONE YEAR		
			31 3 12 £	31 3 11 £
	Bank loans more 5 yr by instal Deferred income - Rent premium		593,666 64,184	670,416 72,695
			657,850	743,111
	Amounts falling due in more than five years			
	Repayable by instalments. Bank loans more 5 yr by instal		<u>593,666</u>	670,416
10.	SECURED DEBTS			
	The following secured debts are included within creditors			
			31 3 12	31 3 11
	Bank loans		£ 678,690	£ 755,440 ———
	The bank loan is secured by a first charge on the charity's freehold	I property		
11.	MOVEMENT IN FUNDS			
		Ne	t movement	
		At 1 4 11 £	ın funds £	At 31.3 12 £
	Unrestricted funds General fund	(1,469,711)	(27,551)	(1,497,262)
	Designated funds	886,439 (583,272)	(27,551)	886,439 (610,823)
	Destricted from de	(555/2/2)	(2,1001)	(020,023)
	Restricted funds General fund	1,926,011	-	1,926,011
	TOTAL FUNDS	1,342,739	(27,551)	1,315,188

## NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2012

#### 11. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds General fund	142,276	(169,827)	(27,551)
TOTAL FUNDS	142,276	(169,827)	(27,551)

#### **Purposes of unrestricted funds**

The designated funds is fixed assets reserves which represent the net book value of unrestricted fixed assets Each year an amount will be transferred to or from the funds representing the movement in the net book value of unrestricted tangible fixed assets in the year

#### **Purposes of restricted funds**

The restricted funds is the fixed assets funds which represents the net book value of fixed assets purchased from restricted grants with a continuing restriction as to use

#### 12. CONTINGENT LIABILITIES

The land and building were purchased by use of grant aid exceeding £1 6 million. The initial and by far the most substantial grants was from Greater London Council (GLC). A condition of the grant aid was that GLC and successors in title have a mortgage charge secured on the property to the extent of the grant aid (£1,093,470). This charge is for thirty years from 6 June 1984. It is estimated that the amount of the charge would now be in the region of £147,000 (2011 £220,000), as 28 years of the relevent period have elapsed. In addition, there are covenants and regulations restricting the use of the property. The mortgage is a charge, contingent on any breaches of the conditions of grant aid and would normally be payable.

On 22nd July 2005, the Big Lottery Fund have advanced £250,000 to the charity as a grant for youth service project and contribution towards the cost of refurbishment of the centre A part of the grant is repayable if the charity is unable to deliver certain outputs and outcomes. The grant is secured by a charge over the charity's freehold property.

## DETAILED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2012

	31 3 12 £	31 3 11 £
INCOMING RESOURCES		
Voluntary income Sundry income	_	5,584
Sulary income	_	3,304
Investment income	455.606	45 400
Rents received Insurance reimbursed	132,686 9,590	45,432 -
	142,276	45,432
Total incoming resources	142,276	51,016
RESOURCES EXPENDED		
Fundraising trading: cost of goods sold and other costs		
Water rates	-	345
Light & heat		10,050
Repairs & maintenance Insurance	23,100 9,882	15,884
Management fees	21,755	10,238 8,346
Legal & professional fees	17,265	10,480
Telephone	-	3,293
Freehold property	54,915	54,915
Fixtures and fittings	8,813	11,751
Bank loan interest	14,000	15,161
	149,730	140,463
Charitable activities		
Wages	•	22,377
Social security	-	2,179
	-	24,556
		,
Governance costs Irrecoverable VAT	2 704	6.004
Accountancy	2,78 <del>4</del> 2,500	6,984 2,000
Sundnes	2,300	1,078
Legal & professional fees	4,580	13,215
Auditors' remuneration	2,600	2,500
Bank charges	396	337
Postage & stationary		331
Bank interest	7,000	7,124
	20,097	33,569
Total resources expended	169,827	198,588
Net expenditure	(27,551)	 (147,572)