

THE BRITISH MEDICAL ULTRASOUND SOCIETY
(a company limited by guarantee and not having a share capital)

FINANCIAL STATEMENTS

30 JUNE 2000

Baker Tilly
Chartered Accountants
2 Bloomsbury Street
London WC1B 3ST



LEGAL & ADMINISTRATIVE DETAILS

STATUS

The British Medical Ultrasound Society is a registered charity, and a company limited by guarantee and not having a share capital. Every member undertakes to contribute an amount not exceeding £1 to the assets of the Society in the event of the Society being wound-up during the period of membership, or within one year thereafter. The Society is governed by its rules and regulations, as stated in the company's Memorandum and Articles of Association.

COUNCIL OF THE SOCIETY

The directors of the Society are the Officers and members of the Council, who have held office since 1 July 1999, as follows:

Dr P L Allan	President
Dr D W Pilling	President Elect
Prof D H Evans	Past President
Mrs J A Bates	Honorary Secretary
Dr G M Baxter	Honorary Treasurer
Dr R de Bruyn	Elected 1998-2000
Dr L S Chitty	Appointed December 1999
Mrs R M Conlon	Elected 1998-2000
Dr P R Hoskins	Re-elected 2000
Dr K Martin	Elected 1998-2000
Mrs J Swallow	Appointed December 1999
Dr M J Weston	Elected 1998-2000
Mr M T Andrews	UMSA Representative, resigned December 1999
Mr W Dundon	UMSA Representative, appointed December 1999
Dr D R M Lindsell	Chairman of the Scientific and Education Committee, resigned December 1999
Ms J M Walton	Chairman of the Scientific and Education Committee, appointed December 1999
Dr S A Russell	Bulletin Editor, resigned December 1999
Dr A P M Smith	Senior Bulletin Editor, appointed December 1999

CHARITY NUMBER

00289541

COMPANY NUMBER

01794511

LEGAL & ADMINISTRATIVE DETAILS

REGISTERED OFFICE & PRINCIPAL ADDRESS

36 Portland Place
London W1N 3DG

AUDITORS

Baker Tilly
Chartered Accountants
2 Bloomsbury Street
London WC1B 3ST

SOLICITORS

Monro Pennefather & Co
8 Great James Street
London WC1N 3DA

BANKERS

Barclays Bank plc
54 Lombard Street
London EC3P 3AH

CCLA Investment Management Limited
St. Alphage House
2 Fore Street
London EC2Y 5AQ

INVESTMENT MANAGERS

Courtiers Investment Services Limited
18a Hart Street
Henley-on-Thames
Oxfordshire RG9 2AU

Invesco Fund Managers Limited
11 Devonshire Square
London EC2M 4YR

M & G Services Limited
M & G House
Victoria Road
Chelmsford CM1 1FB

Friends Ivory & Sime plc
One Charlotte Square
Edinburgh EH2 4DZ

Mercury Asset Management Limited
33 King William Street
London EC4R 9AS

REPORT OF THE COUNCIL OF THE SOCIETY

The Council of the Society submit their report and the financial statements of The British Medical Ultrasound Society ("BMUS") for the year ended 30 June 2000.

CHARITABLE OBJECTS

The charitable objects, for which the Society was established, are the advancement of the science and technology of ultrasonics as applied in medicine, and the advancement of education and research in the said sciences.

PRINCIPAL ACTIVITIES

The principal activities of the Society are:

- The organisation of educational workshops, study days and meetings throughout the UK, and the provision of fora to discuss controversial issues surrounding ultrasound.
- The publication and distribution to all members of a quarterly BMUS Bulletin.
- Support of educational issues in ultrasound through representation on CASE (the Consortium for Accreditation of Sonographic Education).
- Liaison and co-operation with other professional bodies with an interest in ultrasound.
- Management and administration of the Society through regular meetings with its Council, Officers and members of the Scientific and Education Committee.

REVIEW OF CHARITABLE ACTIVITIES

Membership of the Society continues to rise, and the scheme to allow students in ultrasound reduced membership and attendance at the Annual Scientific Meeting has been particularly successful.

BMUS relies heavily on the voluntary services provided by its members in terms of organisational and administrative tasks. The Society, through its Scientific & Education Committee, has organised a larger programme of one-day meetings than previously, encompassing a wide variety of ultrasound-related topics. The Annual Scientific Meeting, held in Glasgow in December 1999, was, once again, a successful three-day conference with an excellent scientific programme, including a wide range of invited guest speakers from the UK and abroad.

Guidelines referring to several controversial issues in ultrasound have been formulated and published in the BMUS Bulletin, and the publication *Safe Use of Ultrasound in Medical Diagnosis* was distributed to members this year.

REPORT OF THE COUNCIL OF THE SOCIETY

The Society continued its awards for best oral presentations and best posters (in conjunction with Schering Healthcare), and awarded, for the first time, the BMUS Travelling Fellowship for 1999.

The BMUS Bulletin, published quarterly, continues to develop, and the Publications Committee has also been active in developing the BMUS Website, which provides information for members.

FINANCIAL REVIEW

The Society remains in a healthy financial position despite a significant reduction in the overall annual surplus. The Annual Scientific Meeting was again an educational and social success, however this year's surplus was significantly reduced, as predicted in last year's financial review, and is the main reason for the fall in the overall operating surplus. This was largely attributable to utilising a more expensive venue, a necessary requirement to accommodate the size and maintain the success of the meeting, and a significant reduction in the number of delegates compared with the previous year.

Management and administration costs to the Society continue to rise annually. The renegotiation of the lease of the BMUS Offices from the British Institute of Radiology has resulted in a doubling of the rent, with further stepwise increases over the next 3 years. Meeting and travelling expenses have also increased, largely due to the increased cost of travel. In addition, visits to Euroson 1999 in Berlin, to observe and prepare the Society for the forthcoming BMUS/Euroson meeting in Edinburgh 2001, and to Florence in May of this year to propose Edinburgh as the EFSUMB representative to stage WFUMB in 2009 have also contributed to these overall costs. This latter proposal, I am pleased to report, was successful. Other administrative costs include publication of the Membership List and the Safety Document.

The Society has increased its financial investment portfolio by completing a period of investment in unit trusts begun in the previous financial year, and transferring one of its existing funds to a new fund holder. These new investments have performed particularly well, and it is hoped this trend will continue. The interest earned by the Society from its bank accounts has fallen largely as a consequence of the above investment strategy and transfer of funds.

The Society remains committed to expanding its charitable aims. It is pleased to see the BMUS Travelling Scholarship successfully established with a report on the work undertaken to be presented at the forthcoming annual meeting. It is to fund an overseas training project in 2000-2001 in Uganda, and has a number of other educational proposals under consideration. Continual development of the website is also a long-term aim.

REPORT OF THE COUNCIL OF THE SOCIETY

In conclusion, despite a significant reduction in this year's annual surplus the Society's overall financial situation is satisfactory. Increased costs of the Annual Scientific Meeting, the lease of the BMUS Offices, and general running costs will require careful management to further the Society's existing and proposed future charitable and educational activities.

COUNCIL OF THE SOCIETY

The names of the members, who have served on the Council during the year, are listed on page 1. The members of the Council are the directors of the company, and the trustees of the charity.

METHOD OF ELECTION AND APPOINTMENT OF DIRECTORS OF THE SOCIETY

The Council shall comprise a maximum of 15 UK resident members consisting of 12 elected members, the Senior Bulletin Editor, the Chairman of the Scientific & Education Committee (appointed by Council) and the Manufacturer's Representative as elected by the Ultrasound Manufacturers and Suppliers Association. The 12 elected members shall comprise at least three medical practitioners (at least one of whom must be an obstetrician), at least three sonographers and at least three physical scientists. In the event of a dispute arising as to which category a member falls into, the decision of Council shall be final. The 15 members shall include the following elected officers (hereinafter called "the Officers") namely, the President, the immediate Past President, the President-Elect, the Honorary Secretary and the Honorary Treasurer. The Senior Bulletin Editor who shall be appointed by Council will serve for two years and shall be eligible for reappointment for further periods of two years.

INVESTMENT POWERS

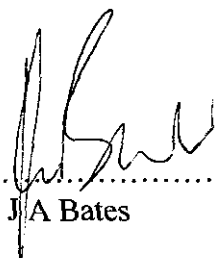
Under the terms of the Articles of Association of the Society, the Council has wide ranging powers to invest the funds of the Society as it sees fit. In practice, the Council receives advice from a number of investment managers on appropriate investment portfolios.

REPORT OF THE COUNCIL OF THE SOCIETY

AUDITORS

A resolution to reappoint Baker Tilly, Chartered Accountants, as auditors will be put to the members at the annual general meeting.

By order of the Council


..... Honorary Secretary
Mrs J A Bates

18 - 10 -
..... 2000

**DIRECTORS' RESPONSIBILITIES IN THE PREPARATION OF
FINANCIAL STATEMENTS**

The provisions of company law and charity law require the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Society and of the surplus or deficit of the Society for that period. In preparing those financial statements, the directors are required to:

- a. select suitable accounting policies and then apply them consistently;
- b. make judgements and estimates that are reasonable and prudent;
- c. prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Society will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Society and to enable them to ensure that the financial statements comply with the requirements of the Companies Act 1985 and the Charities Act 1993. They are also responsible for safeguarding the assets of the Society and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

AUDITORS' REPORT TO THE MEMBERS OF THE BRITISH MEDICAL ULTRASOUND SOCIETY

We have audited the financial statements on pages 9 to 20.

RESPECTIVE RESPONSIBILITIES OF DIRECTORS AND AUDITORS

As described on page 7, the directors are responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

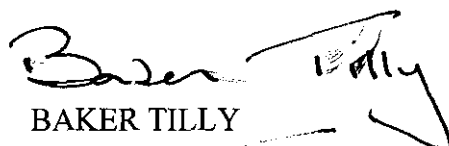
BASIS OF OPINION

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

OPINION

In our opinion, the financial statements give a true and fair view of the state of affairs of the Society at 30 June 2000, and of the net movement in funds of the Society for the year then ended, and have been properly prepared in accordance with the Companies Act 1985 and the Charities Act 1993.



BAKER TILLY
Registered Auditor
Chartered Accountants
2 Bloomsbury Street
London WC1B 2ST

31 October 2000

STATEMENT OF FINANCIAL ACTIVITIES
for the year ended 30 June 2000

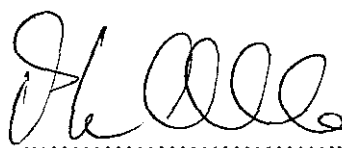
		UNRESTRICTED FUNDS	
	Notes	2000	1999
INCOME & EXPENDITURE ACCOUNT			
Incoming Resources			
Subscriptions	1	59,707	56,739
Meetings income	2	282,471	298,196
Investment income		7,079	6,461
Bank interest receivable		14,664	18,903
Total Incoming Resources		363,921	380,299
Resources Expended			
Direct charitable expenditure:			
Meetings expenditure	2	221,587	152,038
Other direct costs	3	79,079	48,523
		300,666	200,561
Other expenditure:			
Management & administration costs	4	115,358	100,326
Total Resources Expended		416,024	300,887
OPERATING (DEFICIT)/SURPLUS & NET (OUTGOING)/INCOMING RESOURCES FOR THE YEAR		(52,103)	79,412
STATEMENT OF TOTAL RECOGNISED GAINS & LOSSES			
Unrealised gains on investments		56,416	9,181
Realised gains on investments		-	1,757
NET MOVEMENT IN FUNDS FOR THE FINANCIAL YEAR		4,313	90,350
Fund balances brought forward at 1 July 1999		582,341	491,991
FUND BALANCES CARRIED FORWARD AT 30 JUNE 2000		£ 586,654	£ 582,341

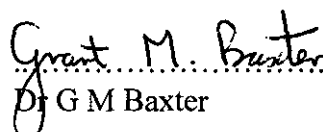
The operating (deficit)/surplus for the year arises from the Society's continuing activities.


BALANCE SHEET
30 June 2000

	Notes	2000	1999
FIXED ASSETS			
Tangible assets	6	5,780	6,996
Investments	7	347,093	237,246
		<u>352,873</u>	<u>244,242</u>
CURRENT ASSETS			
Stocks	8	1,925	2,168
Debtors	9	39,852	36,600
Cash at bank and in hand		242,117	343,967
		<u>283,894</u>	<u>382,735</u>
CREDITORS			
Amounts falling due within one year	10	50,113	44,636
NET CURRENT ASSETS		<u>233,781</u>	<u>338,099</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>£ 586,654</u>	<u>£ 582,341</u>
FUNDS OF THE SOCIETY			
Unrestricted general funds	11	<u>£ 586,654</u>	<u>£ 582,341</u>

Approved by the Council on 5 October 2000.


..... President
Dr P L Allan


..... Honorary Treasurer
Dr G M Baxter


..... 2000

Financial statements for the year ended 30 June 2000

ACCOUNTING POLICIES

BASIS OF ACCOUNTING

The financial statements have been prepared to comply with current statutory requirements, and under the historical cost convention in accordance with applicable accounting standards, except as modified for the annual revaluation of fixed asset investments.

INCOME

Credit is taken in the accounts for the proportion of subscriptions, which are receivable in the financial period.

General donations are brought into account when received, except that donated income is included gross of attributable tax recoverable. Donations given for specific purposes are treated as restricted income.

Investment income is accounted for once the dividend or interest has been declared.

EXPENDITURE

Expenditure is classified under the Society's principal categories of direct charitable expenditure and other expenditure. Where costs cannot be directly attributed they have been allocated to activities on a basis consistent with budgeted use of the resources.

PENSION CONTRIBUTIONS

The Society makes payments into a defined contribution pension scheme on behalf of certain of its employees. The assets of the scheme are held separately from those of the Society, being invested with an independent insurance company.

Financial statements for the year ended 30 June 2000

ACCOUNTING POLICIES

TANGIBLE FIXED ASSETS

Fixed assets are stated at historical cost.

Depreciation is provided on all tangible fixed assets at rates calculated to write each asset down to its estimated residual value evenly over its expected useful life, as follows:

Fixtures and fittings	over 5 years
Computer equipment	over 3 years

INVESTMENTS

In accordance with the Statement of Recommended Practice: "Accounting by Charities", the Society's investments are included in the balance sheet at their market value. The unrealised gains or losses, arising upon their annual revaluation, are included in the Income and Expenditure Account and in the Statement of Financial Activities.

STOCKS

Stocks are valued at original cost.

FUND ACCOUNTING

Restricted funds are funds subject to specific conditions imposed by donors. The purpose and use of the restricted funds are set out in the notes to the accounts. Amounts unspent at the year end are carried forward in the balance sheet.

General funds comprise the accumulated annual surpluses or deficits, and are available for use in furtherance of the general objectives of the Society.

NOTES TO THE FINANCIAL STATEMENTS
for the year ended 30 June 2000

	2000	1999
1. SUBSCRIPTIONS		
Due for the year	61,805	57,448
Less: bad debt expense	(2,098)	(709)
	<u>£ 59,707</u>	<u>£ 56,739</u>
	=====	=====
 2. SURPLUS ON MEETINGS		
Annual Scientific Meeting:		
Income	265,716	286,091
Less: expenditure	(207,797)	(146,628)
	<u>57,919</u>	<u>139,463</u>
Surplus		
Other meetings:		
Income	16,755	12,105
Less: expenditure	(13,790)	(5,410)
	<u>2,965</u>	<u>6,695</u>
Surplus		
	<u>£ 60,884</u>	<u>£ 146,158</u>
	=====	=====

NOTES TO THE FINANCIAL STATEMENTS
for the year ended 30 June 2000

	2000	1999
3. OTHER DIRECT COSTS		
Net cost of bulletin:		
Publishing costs	38,213	37,546
Less: advertising income	(21,975)	(20,267)
	<u>16,238</u>	<u>17,279</u>
Net cost of register of members:		
Publishing costs	18,792	-
Less: advertising income	(6,730)	-
	<u>12,062</u>	<u>-</u>
Safety Publication	10,639	-
Other reports	-	(46)
Meeting and travelling expenses	24,237	16,804
Public relations course	1,114	-
EFSUMB - subscription	8,312	7,226
UKAS - contribution	1,580	1,520
CASE - contribution	-	4,373
Grants and awards	3,478	367
Donation to National Radiological Library	500	1,000
WFUMB bid costs	919	-
	<u>£ 79,079</u>	<u>£ 48,523</u>

Included within meeting and travelling expenses are travelling expenses of £19,780 (1999: £14,066) reimbursed to all the directors of the Society who held office during the year.

Included within grants and awards are grants paid to one individual (1999:Nil) totalling £3,000 (1999:£Nil).

NOTES TO THE FINANCIAL STATEMENTS
for the year ended 30 June 2000

	2000	1999
4. MANAGEMENT & ADMINISTRATION		
Secretarial costs	67,607	57,357
Rent, rates and service charges	23,690	17,500
Printing, postage and stationery	7,398	6,527
Telephone	1,130	1,196
Insurance	623	614
Hire and maintenance of equipment	7,769	7,710
Software support	1,185	1,345
Auditors remuneration:		
Accountancy services	2,308	2,042
Audit fees	2,100	2,041
Legal and professional costs	2,518	758
Sundry expenditure	257	817
Depreciation:		
Owned assets	3,052	5,008
Bank charges	2,575	2,411
Services to CASE	(6,854)	(5,000)
	<u>£ 115,358</u>	<u>£ 100,326</u>

NOTES TO THE FINANCIAL STATEMENTS
for the year ended 30 June 2000

	2000	1999
5. EMPLOYEES	No.	No.
The average weekly number of persons (including directors) employed by the Society during the year was:		
Administration	19	18
	=====	=====

The directors received no remuneration for their services to the Society during the year (1999:£Nil).

	2000	1999
Staff costs for the remaining employees was:		
Wages and salaries	58,267	50,851
Social security costs	5,527	4,820
Other pensions costs	3,813	3,557
Recruitment costs	-	1,763
	£ 67,607	£ 60,991
	=====	=====

NOTES TO THE FINANCIAL STATEMENTS
for the year ended 30 June 2000

6. FIXED ASSETS

	Fixtures and fittings	Computer equipment	TOTAL
Cost:			
1 July 1999	29,253	24,011	53,264
Additions	966	870	1,836
Disposals	(1,525)	(12,195)	(13,720)
30 June 2000	28,694	12,686	41,380
Depreciation:			
1 July 1999	25,021	21,247	46,268
Charge for the year	1,264	1,788	3,052
Disposals	(1,525)	(12,195)	(13,720)
30 June 2000	24,760	10,840	35,600
Net book value:			
30 June 2000	3,934	1,846	£ 5,780
30 June 1999	4,232	2,764	£ 6,996

NOTES TO THE FINANCIAL STATEMENTS
for the year ended 30 June 2000

			2000	1999
7. INVESTMENTS				
Quoted investments at market value:				
1 July 1999			237,246	157,924
Additions at cost			53,431	103,391
Net unrealised gains			56,416	9,181
Disposal at brought forward market value			-	(33,250)
30 June 2000			<u>£ 347,093</u>	<u>£ 237,246</u>
			=====	=====
	Cost	Market	Cost	Market
	2000	Value	1999	Value
		2000		1999
UNIT TRUSTS				
M & G:				
Charifund 3,477 units	21,995	36,886	21,995	37,811
Mercury:				
Charishare common interest fund				
7,156.753 units	35,157	47,843	33,886	46,920
Charinco common interest fund				
1,975.856 units	24,130	38,292	22,000	36,968
Invesco:				
European growth fund - accumulated				
12,455.782 units	60,000	109,187	55,000	57,642
Exempt fund - distribution				
23,912.006 units	60,000	65,914	55,000	57,905
Ivory & Sime:				
Exempt European fund				
3,030.584 units	10,000	14,686	-	-
Exempt Japan fund				
14,697.061 units	10,000	11,904	-	-
North American fund				
2,322.385 units	10,000	11,653	-	-
Pacific Basin fund				
5,188.024 units	10,030	10,728	-	-
	<u>£ 241,312</u>	<u>£ 347,093</u>	<u>£ 187,881</u>	<u>£ 237,246</u>
	=====	=====	=====	=====

NOTES TO THE FINANCIAL STATEMENTS
for the year ended 30 June 2000

	2000	1999		
8. STOCKS				
President's badge	430	430		
Past presidents' badges	906	1,005		
Letter openers	61	133		
Paper weights	528	600		
	<u>£ 1,925</u>	<u>£ 2,168</u>		
	=====	=====		
9. DEBTORS				
Due within one year:				
Subscriptions in arrears	3,282	2,520		
Other debtors	13,337	11,294		
Prepayments and accrued income	23,233	22,786		
	<u>£ 39,852</u>	<u>£ 36,600</u>		
	=====	=====		
10. CREDITORS				
Amounts falling due within one year:				
Subscriptions in advance	31,315	30,490		
Other tax and social security costs	1,564	-		
Accruals and deferred income	17,234	14,146		
	<u>£ 50,113</u>	<u>£ 44,636</u>		
	=====	=====		
11. STATEMENT OF FUNDS				
	Balance		Balance	
	1 July	Movement in Resources	30 June	
	1999	Incoming	Outgoing	2000
Unrestricted general funds	£ 582,341	420,337	(416,024)	£ 586,654
	=====	=====	=====	=====

NOTES TO THE FINANCIAL STATEMENTS
for the year ended 30 June 2000

	2000	1999
12. COMMITMENTS UNDER OPERATING LEASES		

At 30 June 2000, the Society had annual commitments under non-cancellable operating leases as follows:

Land and buildings:

expiring within 1 year	£ -	£ 5,000
	=====	=====
expiring between 2 and 5 years		
payable in year one	£ 18,150	£ -
payable in year two	£ 20,328	£ -
payable in year three	£ 21,054	£ -
payable in year four	£ 21,780	£ -
	=====	=====

13. PENSION COMMITMENTS

The Society makes payments into a defined contribution pension scheme on behalf of certain of its employees. The assets of the scheme are held separately from those of the Society, being invested with an independent insurance company. The pension costs charged in the income and expenditure account is disclosed at note 5 to the financial statements.