



26 High Street, Merstham Redhill, Surrey

FINANCIAL STATEMENTS FOR THE YEAR END
31ST DECEMBER 1994
FOR
CIC SOFTWARE LIMITED

## **CIC SOFTWARE LIMITED**

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# CIC SOFTWARE LIMITED COMPANY INFORMATION

**DIRECTORS** - B. Waddington

J.A. Bonner

**SECRETARY** -

REGISTERED OFFICE - 26 High Street

Merstham Redhill Surrey

REGISTERED NUMBER -

AUDITOR - J. McIntyre C.A.

Flat 1, Edinburgh Place

Earls Avenue Folkestone Kent

CT20 2HP

### REPORT OF THE DIRECTORS

The directors have pleasure in submitting their annual report together with the financial statements for the year ended 31st December 1994

#### FINANCIAL ACTIVITY

The principal activity of the company for the year under review was that of Computer Software and Hardware and Spare Parts.

#### STATEMENT OF DIRECTORS

Company law requires the director to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the director is required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to to presume that the company will continue in business.

The director is responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable him to ensure that the financial statements comply with the Companies Act 1985. He is also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### **REVIEW OF BUSINESS**

The results for the year and the financial position of the company are as shown in the annexed financial statements.

### **DIVIDENDS AND TRANSFER TO RESERVES**

No dividends will be distributed for the year ended 31 December 1994. The retained losses transferred to reserves will be £13056.

#### **DIRECTORS**

The directors in office during the year and their beneficial interests in the issued share capital were as follows:

B. Waddington J.A. Bonner

at 31.12.94 25040 at 31.12.93 25040

## CIC SOFTWARE LTD DIRECTORS REPORT

(continued)

### **AUDITORS**

The auditor, J. McIntyre C.A. will be proposed for re-appointment in accordance with section 385 of the Companies Act 1985.

ON BEHALF OF THE BOARD

Secretary 72. 2. Waddy ) .

Date:

1st may 1995.

Registered Office

26 High Street Mertsham Redhill Surrey

## REPORT OF THE AUDITOR TO THE MEMBERS OF CICSOFTWARE LTD

I have audited the financial statements on pages 5 to 11 which have been prepared under the historical cost convention and the accounting policies set out on pages 7 and 8.

Respective responsibilities of directors and auditors.

As described on page three the company's directors are responsible for the preparation of financial statements. It is my responsibility to form an independent opinion, based on my audit, on those statements and to report my opinion to you.

Basis of opinion.

I conducted my audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

I planned and performed my audit so as to obtain all the information and explanations which I considered necessary in order to provide me with sufficient evidence to give reasonable assurance that the financial statements are free from material miss-statement, whether caused by fraud or other irregularity or error. In forming my opinion I also evaluated the overall adequacy of the presentation of information in the financial statements. I did not attend the stock take and, therefore, I am unable to independently confirm the quantities of stock valued in the Balance Sheet at £120977. I have therefore accepted assurances from the directors that these quantities were correct.

Opinion.

In my opinion the financial statements give a true and fair view of the state of the company's affairs as at 31st December 1994and of its profit for the year then ended and have been properly prepared in accordance with the Companies Act 1985 applicable to small companies.

J. Mcintyre

Registered Auditor

James Melatisme

# CIC SOFTWARE LTD PROFIT AND LOSS ACCOUNT

## FOR THE YEAR ENDED 31ST DECEMBER 1994

	Notes	<u>1994</u>	<u>1993</u> £	£
TURNOVER	2	5459 <u>6</u>		494969
Cost of Sales		358000 187906	_	316484
GROSS PROFIT		107 900		178485
Administrative expenses Other Operating Charges		190537 8757	136699 8478	
	-	199289 (11383)	<del></del>	145177 33308
OPERATING PROFIT		(11363)		33300
interest received Interest Paid	5	6104		4786
PROFIT /LOSS BEFORE TAXATION		(17487)	-	28522
TAXATION	6	4431		5542
		(13056)	•	2298
RETAINED PROFITS B/FWD		22033		(947)
BALANCE CARRIED F'WD		8977	: =	22033

The notes form part of these financial statements.

## **BALANCE SHEET**

### AS AT 31ST DECEMBER 1994

		1994		<u>1993</u>	
FIXED ASSETS	<u>Notes</u>	<u>£</u>	£	£	£
Tangible assets	7		72896		68165
CURRENT ASSETS					
Stocks & Work in Progress Debtors Cash in hand	8 9	138477 27688		127849 55833	
Odom m mana	- -	166165		183682	
CREDITORS: Amounts falling due within one year	10	138312		148380	
After one Year	11	66692	_	56357	
NET CURRENT ASSETS/ (LIABILITIES)		205004	(38839)	204737	(21055)
TOTAL ASSETS LESS CURRENT LIABILITIES		=	34057	-	47113
CAPITAL AND RESERVES					
Called up share capital Profit and loss account	12	-	25080 8977	-	25,080 22033
		=	34057	=	47113

**B WADDINGTON** 

Director

The notes form part of these financial statements.

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 1994

#### 1. ACCOUNTING POLICIES

The accounting policies adopted by the company are as detailed below:

- a) Accounting Convention

  The financial statements are prepared under the approved auditing standards.
- b) <u>Depreciation</u>
  Depreciation is calculated at rates calculated to write off the cost of each asset over its expected useful life as follows:

Motor Vehicles - 25% reducing balance Furniture and Equipment - 15% reducing balance

c) <u>Stock</u> Stock is valued at the lower of cost and net realisable value.

### 2. TURNOVER

- a) Turnover represents the invoiced value of goods sold and services provided, net of value added tax.
- b) The turnover and pre-tax profit is attributable to one activity, that of the supply of computer hardware and software together with suitable parts, accessories and peripheral equipment, and is receivable from the United Kingdom.

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4000

### 3. OPERATING PROFIT

	=====	=====
Staff costs (note 4)	50152	29879
Depreciation of tangible fixed assets	5704	4490
Auditors' remuneration	1200	1300
Directors' remuneration	36120	33600
Operating profit is stated after charging:		
	<u>1994</u> £	£

### **NOTES TO THE FINANCIAL STATEMENTS**

## FOR THE YEAR ENDED 31ST DECEMBER 1994 (Continued)

## 4. STAFF COSTS

Wages and salaries	<u>1994</u> 43346	<u>1993</u> 26115
Other pension costs	6806	3764
	50152 ====	<del>29</del> 879

## 5. INTEREST PAYABLE

′•		<u>1994</u> £	<u>1993</u> £
	Bank loans, overdrafts and other loans	6104	4786

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 1994

(Continued)

7. TAX ON PROFIT ON ORDINARY ACTIVITIES					
Dunidalan tan asmana			9 <u>94</u> £	<u>1993</u> £	
Provision for corpora profit for the year at 2		on (44)	31)	5542	
8. TANGIBLE FIXED A	SSETS				
	Property Improvements	<u>Motor</u> <u>Vehicles</u>	<u>Furniture</u> <u>Equipment</u>	<u>Total</u>	
Cost	£	£	£	£	
At 31st December 1993 Additions	51196	35443 6410	20374 4022	107013 10433	_
At The 31 December 93	51196	41853	24396	11744	5
Depreciation At 31st December1992 Charge for year		25917 3984	12928 1720	3884 570	4
At 31st December 1992	-	29901	14648	4454	9
Net book value At 31st December 1994 At 31st December 1993	51196 51196	11952 9526	9748 7446	7289 6816	-
9. <u>STOCK</u>				<u>994 1993</u>	
Stock			£ 12	: £ 20977 12284	a
Work in progress				7500 500	
			13	38477 1278 <b>4</b>	9

10. <u>DEBTORS</u>	<u>1994</u> £	<u>1993</u> £
Trade debtors	24314	54331
Other debtors * Prepayments and accrued income	3374	- 1502
	27688	55833
11. <u>CREDITORS</u> - amounts falling due within one year :	<u>1994</u> £	<u>1993</u> £
Bank Overdraft	56726	29119
Trade creditors	30218 6000	62810 4000
Bank Loan Corporation tax payable Other taxes and social	8000	5542
security	2472	3537
Directors Loan Accounts	10429	12325
Other creditors Accruals and deferred	30156 1200	21488 9559
Accruais and delerred	1200	9009
•	137201	142838
CORPERATION TAX	1111	5542
•	138312	148380
12. <u>CREDITORS</u> - amounts falling due after one year :	<u>1994</u>	<u>1993</u>
	£	£
Long term loans :		
Bank loan	16000	24000
Loan from company's Executive Pension Plan Hire purchase	33430	16786
Other Creditors	17262	15571
	66692	56357

### **NOTES TO THE FINANCIAL STATEMENTS**

## FOR THE YEAR ENDED 31ST DECEMBER 1994 (continued)

	1994		1993	
13. SHARE CAPITAL	Number	£	Number	£
Authorised Ordinary shares of £1 each	50,000 =====	50,000 =====	50,000 ===	50,000 ===
Allotted, Called up and Fully paid Ordinary shares of £1 each	25,080 ====	25,080 =====	25,080 ====	25,080 ====
14. CAPITAL COMMITMENTS			1994	1993
Expenditure contracted for:			£ Nil	£ Nil ===
Authorised by the directors but not yet contracted for:			£ Nil	£ Nil

## 15. CLOSE COMPANY

C | C (Software) Ltd is a "Close Company" as defined by the Income and Corporation Taxes Act 1988.

## **CORPORATION TAX COMPUTATIONS**

Loss per Accounts - year ended 3 Less: Depreciation	31.12.94		17,487 5,704
add - Capital Allowances Taxable Loss			11,783 5,940 <b>17,723</b>
Corporation Tax claim @ 25% =			4,430.75
CAPITAL ALLOWANCES			
	Motor Vehicle	Plant & Equipment	Allowances
WDV B/FWD Additions	7703 6410		
Allowances-WDA	14113 3528	2412	5940
WDV c/fwd	10585	7234	
DIRECTORS REMUNERATION			

**B.WADDINGTON** 

J.A.BONNER

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18060 36120