

Registered number  
1775878

The Actors File Limited

Report and Accounts

31 March 2001



## **The Actors File Limited**

### **Directors' Report**

The directors present their report and accounts for the year ended 31 March 2001.

#### **Principal activities**

The company is a co-operative and its principal activities during the year continued to be: giving mutual artistic support and advice by way of drama workshops, play-readings and instruction in such subjects as Shakespearean verse, dialects, audition and interview technique. All these activities together with the viewing of performances of our members on stage, radio and TV were aimed at helping the co-operative's members to be better equipped to obtain the right sort of paid work in the theatrical profession through the agency services also provided by the co-operative

#### **Directors**

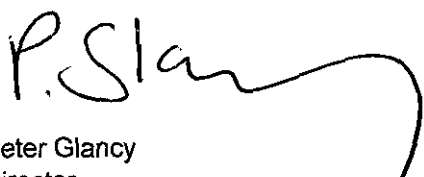
The directors who served during the year and their interests in the share capital of the company were as follows:

	£1 Ordinary shares	
	2001	2000
Angela Rooks	1	1
Peter Glancy	1	1
Joanna Phillips-Lane	1	1
Vivienne Moore	1	1
Stacey Charlesworth	1	1
Stephen Ley	1	1
Zarina Rafiq	1	-

#### **Small company special provisions**

The report of the directors has been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

This report was approved by the board on 17 December 2001.

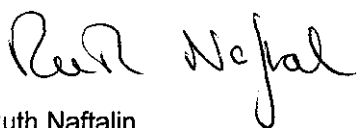


Peter Glancy  
Director

**The Actors File Limited**  
**Accountants' Report**

**Accountants' report on the unaudited accounts**  
**to the directors of The Actors File Limited**

As described on the balance sheet you are responsible for the preparation of the accounts for the year ended [date], set out on pages 4 to 11, and you consider that the company is exempt from an audit under section 249A(1) of the Companies Act 1985. In accordance with your instructions, I have compiled these unaudited accounts in order to assist you to fulfil your statutory responsibilities, from the accounting records and information and explanations supplied to me.



Ruth Naftalin  
Chartered Accountant

14 Park Crescent  
London  
N3 2NJ

18 December 2001

**The Actors File Limited**  
**Profit and Loss Account**  
**for the year ended 31 March 2001**

	Notes	2001 £	2000 £
<b>Turnover</b>		8,612	11,414
Administrative expenses		(10,162)	(9,631)
<b>Operating (loss)/profit</b>		<u>(1,550)</u>	<u>1,783</u>
Interest receivable		-	2
<b>(Loss)/profit on ordinary activities before taxation</b>		<u>(1,550)</u>	<u>1,785</u>
Tax on (loss)/profit on ordinary activities	2	353	(376)
<b>(Loss)/profit for the financial year</b>		<u>(1,197)</u>	<u>1,409</u>
<b>Retained (loss)/profit for the financial year</b>	6	<u>(1,197)</u>	<u>1,409</u>

**The Actors File Limited**  
**Balance Sheet**  
**as at 31 March 2001**

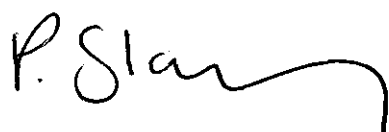
	Notes	2001 £	2000 £
<b>Current assets</b>			
Debtors	3	2,064	1,960
Cash at bank and in hand		583	2,221
		<u>2,647</u>	<u>4,181</u>
<b>Creditors: amounts falling due within one year</b>	4	(434)	(771)
<b>Net current assets</b>		<u>2,213</u>	<u>3,410</u>
<b>Net assets</b>		<u>2,213</u>	<u>3,410</u>
<b>Capital and reserves</b>			
Called up share capital	5	10	10
Profit and loss account	6	2,203	3,400
<b>Shareholders' funds</b>		<u>2,213</u>	<u>3,410</u>

The directors are satisfied that the company is entitled to exemption under Section 249A(1) of the Companies Act 1985 and that no member or members have requested an audit pursuant to section 249B(2) of the Act.

The directors acknowledge their responsibilities for:

- (i) ensuring that the company keeps proper accounting records which comply with Section 221 of the Companies Act 1985; and
- (ii) preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of Section 226 of the Companies Act 1985, and which otherwise comply with the requirements of this act relating to accounts, so far as applicable to the company.

The accounts have been prepared in accordance with the special provisions relating to small companies within Part VII of the Companies Act 1985.



Peter Glancy  
 Director

Approved by the board on 17 December 2001

**The Actors File Limited**  
**Notes to the Accounts**  
**for the year ended 31 March 2001**

**1 Accounting policies**

The accounts have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective March 2000).

**Turnover**

Turnover represents the invoiced value of goods and services supplied by the company, net of value added tax and trade discounts.

**Depreciation**

Depreciation has been provided at the following rates in order to write off the assets over their estimated useful lives; all equipment is now fully written off.

<b>2 Taxation</b>	<b>2001 £</b>	<b>2000 £</b>
UK corporation tax	<u>(353)</u>	<u>376</u>

<b>3 Debtors</b>	<b>2001 £</b>	<b>2000 £</b>
Trade debtors	1,709	1,960
Corporation tax refund	<u>355</u>	<u>-</u>
	<u>2,064</u>	<u>1,960</u>

<b>4 Creditors: amounts falling due within one year</b>	<b>2001 £</b>	<b>2000 £</b>
Corporation tax	-	352
Other creditors	<u>434</u>	<u>419</u>
	<u>434</u>	<u>771</u>

<b>5 Share capital</b>	<b>2001 £</b>	<b>2000 £</b>
Authorised: Ordinary shares of £1 each	<u>100</u>	<u>100</u>

	<b>2001 No</b>	<b>2000 No</b>	<b>2001 £</b>	<b>2000 £</b>
Allotted, called up and fully paid: Ordinary shares of £1 each	10	10	<u>10</u>	<u>10</u>

**The Actors File Limited**  
**Notes to the Accounts**  
**for the year ended 31 March 2001**

**6 Profit and loss account**

	<b>2001</b>	<b>2000</b>
	<b>£</b>	<b>£</b>
At 1 April	3,400	1,992
Retained (loss)/profit	(1,197)	1,409
At 31 March	<u>2,203</u>	<u>3,400</u>