

**CHINESE ASSOCIATION OF TOWER HAMLETS**

**STATEMENTS OF ACCOUNTS**

**For the year ended 31st March 1997**

**Company number: 1720498**

**Registration Charity number: 287813**

C S Tham & Co  
Chartered Certified Accountants  
69 Chase Way  
Southgate  
London N14 5EA



**CHINESE ASSOCIATION OF TOWER HAMLETS**  
**Sailor's Palace, 680 Commercial Road, London E14 7HA**

**REPORT OF THE MANAGEMENT COMMITTEE**

The Management Committee present their report and the audited accounts for the year ended 31st March 1997

**RESULTS**

The net deficit for the year amounted to £1,110 (1996 Net surplus - £2,900).

**PRINCIPAL ACTIVITIES**

The principal activity of the Association is to promote the benefit of those residents or working within the London Borough of Tower Hamlets and in particular those of Chinese ethnic origin without distinction of sex or of political or other opinions.

There have been no events since the balance sheet date which materially affect the position of the Association.

There were no contracts of significance in which a member of the Management Committee is or was materially interested either during or at the end of the financial year.


**SIGNIFICANT CHANGES IN FIXED ASSETS**

The movements in fixed assets are shown in note to the accounts.

**AUDITORS**

A resolution in accordance with Section 384 of the Companies Act 1985 for the re-appointment of Messrs. C S Tham & Co. Certified Accountants as auditors of the company are to be proposed at the forthcoming Annual General Meeting.

By order of the Board of the Management Committee.

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Secretary  
Ms. Wai Ling Koun

21st August 1997

## **MANAGEMENT COMMITTEE'S AND AUDITORS' RESPONSIBILITIES FOR THE FINANCIAL STATEMENTS**

### **CHINESE ASSOCIATION OF TOWER HAMLETS**

#### **MANAGEMENT COMMITTEE'S RESPONSIBILITIES**

Company law requires management committee to prepare financial statements for each financial year which give a true and fair view of the state of the association and of the surplus or deficit of the association for that year. In preparing those financial statements, the management committee is required to:-

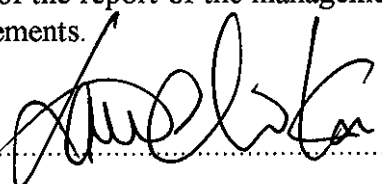
- ♦ select suitable accounting policies and then apply them consistently;
- ♦ make judgements and estimates that are reasonable and prudent;
- ♦ prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The management committee is responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the association and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### **AUDITORS' RESPONSIBILITIES**

The auditors are required to form an independent opinion, based on their audit, on whether the financial statements give a true and fair view and comply with the Companies Act 1985 and report their opinion to the members. The Companies Act 1985 also requires the auditors to report to members if the following requirements are not met:-

- ♦ the association has maintained proper accounting records;
- ♦ the financial statements are in agreement with the accounting records;
- ♦ the auditors have obtained all the information and explanations which to the best of their knowledge and belief are necessary for the purpose of their audit; and
- ♦ the contents of the report of the management committee's report are consistent with the financial statements.

..........Chairman

21st August 1997

## **REPORT OF THE AUDITORS**

### **TO THE MEMBERS OF CHINESE ASSOCIATION OF TOWER HAMLETS**

We have audited the financial statements on pages 4 to 9 which have been prepared under the historical cost convention and the accounting policies set out on page 6.

### **RESPECTIVE RESPONSIBILITIES OF MANAGEMENT COMMITTEE AND AUDITORS**

As described on page 2 the association's management committee is responsible for the preparation of the financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

### **BASIS OF OPINION**

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the management committee in the preparation of the financial statements, and of whether the accounting policies are appropriate to the association's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

### **OPINION**

In our opinion, the financial statements give a true and fair view of the state of the Association's affairs at 31st March 1997 and of its deficit for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

69 Chase Way  
Southgate  
London N14 5EA



C S Tham & Co.  
Chartered Certified Accountants  
and Registered Auditor

Date 5th September 1997.

**CHINESE ASSOCIATION OF TOWER HAMLETS**

**INCOME AND EXPENDITURE ACCOUNT**

**For the year ended 31st March 1997**

|                       | <u>Note</u> | <u>1997</u><br>£ | <u>1996</u><br>£ |
|-----------------------|-------------|------------------|------------------|
| <u>INCOME</u>         | 1           | 76,932           | 133,156          |
| Administrative costs  |             | 78,096           | 130,345          |
|                       |             | -----            | -----            |
| Operating surplus     | 3           | (1,164)          | 2,811            |
| Interest received     | 4           | 54               | 89               |
|                       |             | -----            | -----            |
| Net (deficit)/surplus |             | £ (1,110)        | £ 2,900          |
|                       |             | =====            | =====            |

The notes on pages 6 to 8 form part of these Accounts.

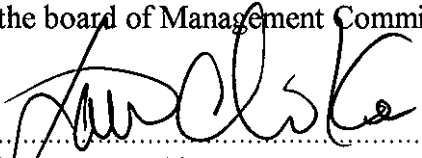
**CHINESE ASSOCIATION OF TOWER HAMLETS**

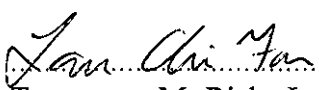
**BALANCE SHEET**  
**As at 31st March 1997**

|                                     | <u>Note</u> | <u>1997</u> | <u>1996</u> |
|-------------------------------------|-------------|-------------|-------------|
|                                     |             | £           | £           |
| <b><u>FIXED ASSETS</u></b>          |             |             |             |
| Tangible assets                     | 2           | 9,949       | 8,845       |
| <b><u>CURRENT ASSETS</u></b>        |             |             |             |
| Debtors                             | 6           | 2,586       | 2,737       |
| Cash at bank and in hand            |             | 12,975      | 22,117      |
|                                     |             | -----       | -----       |
|                                     |             | 15,561      | 24,854      |
| <b><u>CREDITORS</u></b>             |             |             |             |
| Amounts falling due within one year | 7           | 1,681       | 8,760       |
|                                     |             | -----       | -----       |
| Net current assets/(liabilities)    |             | 13,880      | 16,094      |
|                                     |             | -----       | -----       |
|                                     |             | £ 23,829    | £24,939     |
|                                     |             | =====       | =====       |
| <b><u>CAPITAL AND RESERVES</u></b>  |             |             |             |
| Capital funds                       |             | 4,140       | 4,140       |
| Accumulated funds                   | 8           | 19,689      | 20,799      |
|                                     |             | -----       | -----       |
|                                     |             | £ 23,829    | £ 24,939    |
|                                     |             | =====       | =====       |

The notes on pages 6 to 8 forms part of these accounts.

Signed on behalf of the board of Management Committee.

  
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Chairman : Mr Chi Law

  
.....  
Treasurer : Mr Ricky Lau

21st August 1997

**CHINESE ASSOCIATION OF TOWER HAMLETS****NOTES FORMING PART OF THE ACCOUNTS****For the year ended 31st March 1997****1. ACCOUNTING POLICIES**

There have been no changes in accounting policies during year.

The accounts have been prepared under the historical cost convention.

**Depreciation**

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost of each assets over its expected useful life on a reducing balancing basis :-

|                       | <u>Annual rates</u> |
|-----------------------|---------------------|
| Fixtures and fittings | 20%                 |
| Motor vehicles        | 25%                 |

**Income**

Income represents total grants and donations receivable.

**2. TANGIBLE ASSETS**

| <u>Cost</u> | <u>Fixtures, fittings<br/>and equipment</u> | <u>Motor<br/>vehicle</u> | <u>Total</u> |
|-------------|---|--------------------------|--------------|
|             | £   | £                        | £            |
| Balance b/f | 27,191                                      | 1,800                    | 28,991       |
| Additions   | 3,600                                       | -                        | 3,600        |
|             | -----                                       | -----                    | -----        |
| Balance c/f | £ 30,791                                    | 1,800                    | 32,591       |
|             | =====                                       | =====                    | =====        |

**Depreciation**

|                     |          |       |        |
|---------------------|----------|-------|--------|
| Balance b/f         | 18,482   | 1,664 | 20,146 |
| Charge for the year | 2,462    | 34    | 2,496  |
|                     | -----    | ----- | -----  |
| Balance c/f         | £ 20,944 | 1,698 | 22,642 |
|                     | =====    | ===== | =====  |

**Net book value**

|      |         |       |       |
|------|---------|-------|-------|
| 1997 | £ 9,847 | 102   | 9,949 |
|      | =====   | ===== | ===== |
| 1996 | £ 8,709 | 136   | 8,845 |
|      | =====   | ===== | ===== |

**CHINESE ASSOCIATION OF TOWER HAMLETS****Note to the accounts continued**

|  | <u>1997</u><br>£ | <u>1996</u><br>£ |
|--|------------------|------------------|
| <b>3. <u>OPERATING SURPLUS/(DEFICIT)</u></b>                               |                  |                  |
| Operating surplus (deficit) has been arrived at<br>after accounting for :- |                  |                  |
| Auditors remuneration  | £ 700            | £ 940            |
| Depreciation   | 2,496            | 2,222            |
|  | <u>      </u>    | <u>      </u>    |
| <b>4. <u>INTEREST PAYABLE</u></b>  |                  |                  |
| Bank interest  | £ 54             | £ 89             |
|  | <u>      </u>    | <u>      </u>    |
| <b>5. <u>STAFF COSTS</u></b>   |                  |                  |
| Wages and Salaries   | 45,128           | 77,553           |
| Social security costs  | 3,806            | 6,819            |
|  | <u>-----</u>     | <u>-----</u>     |
|  | £48,934          | £84,372          |
|  | <u>      </u>    | <u>      </u>    |
| <br>Average number of employees :  | <br>number       | <br>number       |
| Office and administration  | 4                | 12               |
|  | <u>      </u>    | <u>      </u>    |
| <br><b>. <u>DEBTORS:- Amounts falling due within one year</u></b>          |                  |                  |
| Accrued income   | 2,250            | 1,552            |
| Prepayments  | 336              | 1,185            |
|  | <u>-----</u>     | <u>-----</u>     |
|  | £ 2,586          | £ 2,737          |
|  | <u>      </u>    | <u>      </u>    |
| <br><b>7. <u>CREDITORS:- Amounts falling due within one year</u></b>       |                  |                  |
| Other taxation and social security costs                                   | -                | 3,002            |
| Accruals   | 1,681            | 5,758            |
|  | <u>-----</u>     | <u>-----</u>     |
|  | £ 1,681          | £ 8,760          |
|  | <u>      </u>    | <u>      </u>    |



**CHINESE ASSOCIATION OF TOWER HAMLETS****Note to the accounts continued****8. STATEMENT OF FINANCIAL ACTIVITIES**

|                               | <u>Restricted</u><br><u>funds</u><br>£ | <u>Unrestricted</u><br><u>funds</u><br>£ | <u>Total</u><br>£ |
|-------------------------------|--|--|-------------------|
| Income                        | 69,918                                 | 7,068                                    | 76,986            |
| Direct charitable expenditure | 57,669                                 | -  | 57,669            |
|                               | -----                                  | -----                                    | -----             |
|                               | 12,249                                 | 7,068                                    | 19,317            |
| Other expenditure             | 16,197                                 | 4,230                                    | 20,427            |
|                               | -----                                  | -----                                    | -----             |
| Surplus for the year          | (3,948)                                | 2,838                                    | (1,110)           |
| Accumulated funds b/f         | 20,582                                 | 217                                      | 20,799            |
|                               | -----                                  | -----                                    | -----             |
| Accumulated funds c/f         | £ 16,634                               | 3,055                                    | 19,689            |
|                               | =====                                  | =====                                    | =====             |