COURIER FACILITIES LIMITED STATUTORY ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 1998



STATUTORY ACCOUNTS AS AT 31ST DECEMBER 1998

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OFFICERS AND PROFESSIONAL ADVISERS

DIRECTORS T P Jones - Chairman

D C Rustom OBE DFC

D Pedri M J Barber P J Walsh A Smith G A Adam R Eilers

SECRETARY James Crosby Secretarial Services

Limited

REGISTERED OFFICE Westminster Bank Chambers

11 Bridge Road East Molesey Surrey KT8 9EU

AUDITOR Newby Crouch

Chartered Accountants

BANKERS Barclays Bank Plc

DIRECTORS' REPORT

The directors submit their report and the audited financial statements for the year ended 31st December 1998.

RESULTS AND DIVIDENDS

The trading loss for the year, after taxation, amounted to £23,202 (1997: £2,017 profit).

The directors do not recommend the payment of a dividend.

PRINCIPAL ACTIVITIES

The principal activities of the company during the year were the management and administration of courier facilities and DTI systems at Heathrow airport for the clearance by Customs & Excise of goods carried by or on behalf of international courier and express companies.

On 30th September 1998, the contract with CNS ceased with regard to the DTI systems at Heathrow Airport, therefore resulting in a decrease in DTI charges and a resulting decrease in income.

REVIEW OF THE BUSINESS AND FUTURE DEVELOPMENTS

The directors consider the affairs of the company to be satisfactory and anticipate a return to profitability in 1999.

FIXED ASSETS

The changes in fixed assets during the year are summarised in the notes to the accounts.

EVENTS SINCE THE END OF THE YEAR

There have been no events since the Balance Sheet date that the directors consider should be brought to the notice of the members.

DIRECTORS AND THEIR INTERESTS

The directors at 31st December 1998 and during the year were as follows:

T P Jones D Pedri
D C Rustom OBE DFC A Smith
J W Harcourt (Resigned 18.12.98) G A Adam

P J Walsh R Eilers (Appointed 18.12.98)

M J Barber

All the directors retire at the Annual General Meeting and being eligible, offer themselves for reelection.

No director was interested in any of the shares in the company.

AUDITOR

A resolution to re-appoint Messrs. Newby Crouch as Auditor will be put to the members at the Annual General Meeting

By Order of the Board

et.

For and on behalf of James Crosby
Secretarial Services Limited - Secretary

12th February 1999

DIRECTORS' RESPONSIBILITIES

FOR THE FINANCIAL STATEMENTS

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the results of the company for the period. In preparing those financial statements, the directors are required to:

Select suitable accounting policies and then apply them consistently;

Make judgements and estimates that are reasonable and prudent;

State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;

Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

REPORT OF THE AUDITOR

TO THE MEMBERS OF

COURIER FACILITIES LIMITED

We have audited the financial statements on pages 5 to 11 which have been prepared under the historical cost convention and the accounting policies set out on page 7.

Respective Responsibilities of Directors and Auditors

As described on page 3, the Directors are responsible for the preparation of the financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

Basis of Opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion the financial statements give a true and fair view of the state of the company's affairs as at 31st December 1998 and of its result for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

Westminster Bank Chambers 11 Bridge Road East Molesey Surrey KT8 9EU

Chartered Accountants

23rd February 1999 Registered Auditor

New Com

Newby Crouch

PROFIT AND LOSS ACCOUNT

FOR THE YEAR ENDED 31ST DECEMBER 1998

1997 £		Notes	£	£
1,408,515 1,391,007	TURNOVER - Continuing Operations Cost of Sales including Staff Costs	2 3		1,342,226 1,346,062
17,508	GROSS PROFIT			3,836
20,164 1,591	Administration Expenses Depreciation	1 & 9	22,529 291	
21, 755				22,820
4,247	OPERATING LOSS - Continuing Operations	4		26,656
25 6,513 -	Investment Income Interest Receivable Interest payable	5 6 7	27 3,050 31	
6,538				3,046
(2,291)	LOSS (PROFIT) ON ORDINARY ACTIVITIES BEFORE TAXATION Taxation	8		23,610 (408)
(2,017) 40,944 ———	LOSS (PROFIT) ON ORDINARY ACTIVITIES AFTER TAXATION Retained Profit Brought Forward			23,202 42,961
£ 42,961	RETAINED PROFIT CARRIED FORWARD			£ 19,759

There were no other recognised gains or losses in the financial year.

The notes on pages 7 to 11 form part of these accounts

BALANCE SHEET

AS AT 31ST DECEMBER 1998

1997 £		Notes	£	£
145 245	FIXED ASSETS Tangible Assets Investments	9 10	148 245	
	invesiments	10		
390 ———				393
196,546 68,541	CURRENT ASSETS Debtors Cash at Bank and in Hand	11	209,351 4,236	
265,087			213,587	
217,516	CREDITORS	12	189,221	
47,571	NET ASSETS LESS CURRENT LIABILITIES			24,366
£ 47,961 =====				£ 24,759
5,000 42,961 ———	CAPITAL AND RESERVES Called Up Share Capital Profit and Loss Account			5,000 19,759
£ 47,961	SHAREHOLDERS' FUNDS	15		£ 24,759

Approved by the Board of Directors on 17th February 1999

T P Jones

Director

D C Rustom

Director

The notes on pages 7 to 11 form part of these accounts

NOTES TO THE ACCOUNTS

AS AT 31ST DECEMBER 1998

1. ACCOUNTING POLICIES

The following accounting policies have been applied consistently in dealing with items which are considered material in relation to the company's financial statements.

Basis of Preparation

The financial statements have been prepared in accordance with applicable accounting standards and under the historical cost convention.

Depreciation

Depreciation is provided on all tangible fixed assets, at rates calculated to write off the cost or valuation, less estimated residual value, of each asset evenly over its expected useful life, as follows:

Fixtures and Fittings	over two years
Office Furniture and Equipment	over two years

Investments

Fixed asset investments are shown at cost. Income is included (together with the related tax credit) in the accounts of the year in which it is receivable.

Deferred Taxation

Deferred taxation is not provided for in these accounts; see note 13.

2. TURNOVER

Turnover represents the invoiced amount of services provided (stated net of value added tax).

3.	STAFF COSTS	1998	1997	
	Wages and Salaries	368,691	345,735	
	Social Security Costs	35,753	33,006	
	Pension Payments	14,400	14,000	
		£418,844	£392,741	
		=====	======	

The average weekly number of employees during the year was made up as follows:

Office and Management	25	25
	===	===

NOTES TO THE ACCOUNTS (Cont'd)

4.	OPERATING LOSS	1998	1997
	This is stated after charging: Directors' Remuneration (see below) Auditor's Remuneration	£ - £ 1,100 =====	£ - £ 1,100 =====
	None of the directors received any remuneration in their Facilities Limited.	capacity as dire	ctors of Courier
5.	INVESTMENT INCOME	1998	1997
	Income from shares in company listed in UK (see note 10)	£ 27	£ 25 =====
6.	INTEREST RECEIVABLE		
	Bank Deposit Interest	£ 3,050	£ 6,513 =====
7.	NET INTEREST PAYABLE		
	Bank Overdraft	£ 31	£ -
8.	TAXATION		
	The tax charge is based on the profit for the year and comp	orises:	
	Corporation Tax Repayment (Charge) Prior Year Adjustment	408	(408) 134
		£ 408	£ 274

NOTES TO THE ACCOUNTS (Cont'd)

9. TANGIBLE FIXED ASSETS

TANOIDEE TIXED AGGETG	Office Furniture & Equipment £	Fixtures & Fittings £	Total £
Cost At 1 st January 1998 Additions	22,725 294 ———	59,264 - 	81,989 294
At 31 st December 1998	£ 23,019 =====	£ 59,264	£ 82,283 =====
Depreciation At 1 st January 1998 Charge in the Year	22,581 291 ———	59,263 - ———	81,844 291
At 31 st December 1998	£ 22,872 =====	£ 59,263	£ 82,135
Net Book Value at 31 st December 1998	£ 147 =====	£ 1	£ 148
Net Book Value at 31 st December 1997	£ 144 =====	£ 1	£ 145

10. **INVESTMENTS**

The company has a holding of 200 ordinary £1.00 shares in BAA Plc, a company quoted on the London Stock Exchange. The shares are shown at cost. Market value at the Balance Sheet date was £1,403 (1997: £1,002).

11.	DEBTORS	1998	1997
	Trade Debtors	164,501	166,569
	Other Debtors	44,442	29,977
	Corporation Tax Repayment	408	-
			
		£209,351	£196,546
			=====

NOTES TO THE ACCOUNTS (Cont'd)

12.	CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	1998	1997
	Trade Creditors	129,097	141,429
	Current Corporation Tax	=	408
	Other Taxes & Social Security Costs	13,399	11,743
	Accruals	22,890	39,501
	Refundable Deposits	23,835	24,435
		-	
		£189,221	£217,516
		=====	=====

13. **DEFERRED TAXATION**

At 31st December 1998 the company had no deferred liability to corporation tax on the excess of the net book value of assets on which capital allowances are obtainable over the future available capital allowances on those assets (1997: Nil).

14. SHARE CAPITAL

	Authorised No.	Issued, Called Up and Fully Paid
Ordinary Shares of £1.00 each	5,000 =====	£ 5,000 =====

15. **RECONCILIATION OF MOVEMENTS IN SHAREHOLDERS' FUNDS**

	=====	======
Closing Shareholders' Funds	£ 24,759	£ 47,961
Loss (Profit) for the Financial Year Opening Shareholders' Funds	23,202 47,961	(2,017) 45,944 ———
	1998	1997

16. POST BALANCE SHEET EVENTS

Since the balance sheet date no events have occurred which would have a material effect on these financial statements.

NOTES TO THE ACCOUNTS (Cont'd)

17. CAPITAL COMMITMENTS

At 31st December 1998 the company had not contracted for any capital expenditure (1997: none).

18. **CONTINGENT LIABILITIES**

At 31st December 1998 the company was not aware of any contingent liabilities (1997: none).

19. PENSION CONTRIBUTIONS

The company contributes to separate defined contribution pension schemes for company employees, the assets of the schemes being kept in separately administered funds.

The charge for the year was £14,400 (1997: £14,000), and there were no unpaid amounts as at 31st December 1998.