

1702827

Abertawe Cyngor ar Bopeth

Swansea Citizens Advice Bureau

Llys Glas, Pleasant Street

Swansea

SA1 5DS

Office Tel 01792 474882

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Access to advice 08444 772020

September 2010

TUESDAY



RM 30/11/2010 7
COMPANIES HOUSE

72020

Cyngor cyfrinachol, rhad
annibynnol, diduedd

Free, impartial, independent,
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Dear Friend

You are invited to attend a General Meeting of the Swansea Citizen's Advice Bureau, in accordance with Clause 12 of the Memorandum and Articles of Association of the Swansea Citizen's Advice Bureau Company. The meeting will take place at 3.30pm on **Monday 11 October 2010 in the C.A.B. Offices, Llys Glas, Pleasant Street, Swansea, SA1 5DS.**

AGENDA and ORDER OF BUSINESS

1. Introductory remarks and Welcome by the Chair of the Meeting Bill Arnold
2. Apologies for absence
3. **Special Resolution**

'It is proposed that the Area of Benefit for Swansea Citizens Advice Bureau be amended to reflect the bureau's involvement in the Adviceline Cymru service'

Clause 4 of the Memorandum and Articles of Association adopted on January 2002 as amended in September 2003 to be amended to read as follows

3. Objects

- 3.1 The Bureau's objects are to promote any charitable purpose for the benefit of the immediate community in the City and County of Swansea but generally throughout Wales ("the area of benefit") by the advancement of education, the protection and preservation of health and the relief of poverty, sickness and distress

The meeting will be followed by the Bureau's Annual General Meeting at 4.00pm.

Members of the company and residents of the City and County of Swansea are entitled to vote at the proceedings of the above meeting. Details about membership and the Trustee Board can be gained from the Company Secretary, Jackie Preston. Please let us know if you require simultaneous Welsh translation or if you have any other requirements to enable you to attend and participate in the business of the meeting.



VAT registration number 713214969 Rhif TAW
Charity registration number 518825 Rhif Cofrestru Elusen
Company registration number 1702827 Cwmni Cyfngedig drwy Warrant rhif cofrestridg



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Medi 2010

Annwyl Gyfaill,

Estynnir gwahoddiad i chi fynychu Cyfarfod Cyffredinol Cyngor ar Bopeth Abertawe, yn ôl Cymal 12 o Femorandwm ac Erthyglau Cymdeithas Cwmni Canolfan Cyngori Abertawe Cynhelir y cyfarfod am 3 30pm **ddydd Llun, 11 Hydref 2010, yn CAB Abertawe, Llys Glas, Stryd Pleasant, Abertawe, SA1 5DS.**

AGENDA a THREFN BUSNES

1. Sylwadau agoriadol a Gair o groeso gan Gadeirydd y Cyfarfod Bill Arnold
2. Ymddiheuriadau absenoldeb
3. **Cynnig Arbennig**
'Cynigir newid Maes Buddiannau Cyngor Ar Bopeth Abertawe i adlewyrchu ymglymiad y ganolfan yng ngwasanaeth Llinell Gymorth Cymru'

Cymal 4 y Memorandwm ac Erthyglau Cymdeithas a fabwysiadwyd ym mis Ionawr 2002, fel a ddiwygiwyd ym mis Medi 2003, i'w ddiwygio i ddarllen fel a ganlyn

3. Amcanion

- 3 1 Amcanion y Ganolfan yw hyrwyddo unrhyw ddibenion elusennol er lles y gymuned unionyrchol yn Ninas a Sir Abertawe, ond yn gyffredinol ledled Cymru ("maes buddiannau") drwy ddyrchafu addysg, diogelu a chadw iechyd a chynorthwyo gyda thlodi, salwch a chyfyngder

Dilynir y cyfarfod gan Gyfarfod Blynyddol Cyffredinol y Ganolfan am **4.00pm.**

Mae gan aelodau'r cwmni a thrigolion Dinas a Sir Abertawe yr hawl i bleidleisio yn ystod y cyfarfod uchod. Ceir manylion am aelodaeth a'r Bwrdd Ymddiriedolwyr oddi wrth Reolwraig y Ganolfan, Jackie Preston. A fyddech gystal â'n hysbysu os oes arnoch angen cyfieithiad o'r Gymraeg ar y pryd neu os oes gennych unrhyw ofynion eraill a fydd yn eich galluogi i fynychu a chymryd rhan ym musnes y cyfarfod.



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Minutes of the General Meeting of the Swansea Citizens Advice Bureau held on Monday 11 October 2010

PRESENT

Bill Arnold (Chair), Rob Vaughan, Arthur Threlfall, Doug Churchley, Patrick McCann, Sue Jennings, Pohbinder Landay

Alun Evans, Alec Barnes, Claire Aston, Elaine Habberfield, Ashella Lewis, Jackie Preston, Faye Jeffrey, Mike James, Judith Marsh, Susan Bowen, Shelina Ali, Sharlene Arnall, Caroline Rees, Pippa Daley, Christine Jones, Maureen Griffiths, Jane Chatfield, Susan Bowen, Andrew Gallienne, Judith Marsh, Julie Browne

Maggi Bullen, Dave Roberts, Branwen Thomas, Chris Tribe, Michael Edmonds, Val Evans, Jenny Levin, David Whitehead, Bill Flew, Sarah Roberts, Joan Darbyshire, Peter Hutchison, Paul Brown, Gavin White, Clive Giles, Tom Crawley, Jamie Aldron

Anthony Ridge-Newman (Welsh Conservatives), Carol Green (SCVS), Nicky Stonelake (Age Concern), Chris Ravenhill (Swansea Student Union Advice and Support)

- 1 Introductory remarks and Welcome by the Chair of the Meeting Bill Arnold
- 2 Apologies for absence were received from

Margaret Lane, Ian Guy, Denis Earp, Janet Mallin, Cheryl Thomas, Tony Thomas, Councillors Nick Tregoning, Mary Jones, Graham Thomas, Ann Cook, Val Lloyd and Peter Black Ams, Annie Wang

3 Special Resolution

Bill Arnold introduced the resolution and read this from the meeting paper

'It is proposed that the Area of Benefit for Swansea Citizens Advice Bureau be amended to reflect the bureau's involvement in the Adviceline Cymru service.'

Clause 4 of the Memorandum and Articles of Association adopted on January 2002 as amended in September 2003 to be amended to read as follows

4 Objects

- 4 1 The Bureau's objects are to promote any charitable purpose for the benefit of the immediate community in the City and County of Swansea but generally throughout Wales ("the area of benefit") by the advancement of education, the protection and preservation of health and the relief of poverty, sickness and distress

Jackie Preston, Company Secretary advised the meeting that with the development of Adviceline throughout Wales the bureau needed to be sure it was acting in accordance with its constitution. Advice had been sought from Citizens Advice as to the wording of the current constitution. In this the area of benefit is City and County of Swansea and surrounding areas. Citizens Advice then agreed to take up an enquiry with the Charity Commission as it appeared to be a grey area since the bureau taking calls from citizens in Ynys Mon or Conwy were not in any surrounding

areas The Charity Commission had replied saying that an amendment was needed to the Memorandum and Articles

Jackie then advised the meeting about the process with the Charity Commission in order to put this amendment before them Consent had been requested of the Charity Commission The Charity Commission had provided their consent to the draft amendment in accordance with Section 64 of the Charities Act The meeting was asked to agree to this change

In answer to a question concerning the local authority's viewpoint Jackie advised that in meetings with the Cabinet Member for Finance information had been shared about the work of the bureau in respect to Adviceline both in its infancy throughout Swansea Bay and with its expansion to take on all of Wales The Cabinet Member had been satisfied that this was appropriate Residents in Swansea had access to a telephone service from 9am to 4pm each week day now due to this work

The resolution was duly seconded and put to the vote With one abstention the vote was carried

The meeting closed at 3 40pm

I confirm that this is a true record of the proceedings of the General Meeting held on 11 October 2010

Date

Signed