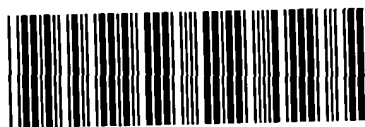


Company number: 1692928

Charity Number: 513682

The Pavilion  
Report and financial statements  
For the year ended 31st March 2018

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22/12/2018  
COMPANIES HOUSE

# The Pavilion

## Reference and administrative information for the year ended 31st March 2018

**Company number** 1692928

**Charity number** 513682

**Registered office and operational address** Room 2.12  
11-14 Blenheim Terrace  
Woodhouse Lane  
Leeds  
LS2 9JT

### Trustees

Trustees, who are also directors under company law, who served during the year and up to the date of this report were as follows:

Michelle Williams Gamaker	Chair
Andrew Gilchrist	Treasurer/ Secretary
Bryony Bond	(resigned 12/09/2018)
Pam Bone	
James Hill	
Harold Offeh	
Rebecca Shatwell	
Anthony Spira	(resigned 4/12/2017)
Tom Steele	(resigned 12/12/2018)
Rebecca Storey	

### Key management personnel

Will Rose	Chief Executive
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### Bankers

National Westminster Bank plc  
8 Park Row, Leeds, LS1 1QS

### Independent examiner

James Gore-Langton FCCA DChA  
Slade & Cooper Limited  
46-50 Oldham St, Manchester, M4 1LE

# The Pavilion

## Trustees' annual report

### for the year ended 31st March 2018

The trustees present their report and the unaudited financial statements for the year ended 31st March 2017. Included within the trustees' report is the directors' report as required by company law.

Reference and administrative information set out on page 1 forms part of this report. The financial statements comply with current statutory requirements, the memorandum and articles of association and the Statement of Recommended Practice - Accounting and Reporting by Charities: SORP applicable to charities preparing their accounts in accordance with FRS 102.

#### **Objectives and activities**

The primary purpose of the charity is the creation of ambitious, transformative works of art for public benefit.

#### **Mission statement**

Pavilion is a visual arts organisation that produces and presents ambitious new work by contemporary artists and supports the development of practitioners in the region. Pavilion engages broadly with culture and society and often works outside the institutions of art.

Pavilion's main aims are to:

Commission and produce new visual art work of the highest quality: work that is experimental; boundary-pushing; critical; and challenging.

Support the development and retention of emerging and mid-career artists practicing in the local area, particularly those engaged in media and time-based art.

Produce work that is embedded in and relevant to our local place of Leeds while taking place in collaboration with artists, audiences and partners across the world.

Involve individuals and communities in Leeds in the co-creation of new works of art that are relevant to the time and place in which we live.

Work outside of the traditional gallery to create exhibitions and events across Leeds that are site and place-responsive.

Explore the relationship between art and the wider social issues of our time, particularly those that are of concern to our local community.

Promote a wider understanding of and engagement with contemporary art by programming inspiring and discursive screenings, talks, workshops and field trips.

Use art as a tool for investigating Pavilion's local place: its people; histories; communities; spaces; stories; collections.

Create opportunities for diverse audiences to engage with, contribute to and benefit from the visual arts.

#### **Vision**

For Pavilion to produce events and ground-breaking new artworks that inform, inspire and transform lives.

# The Pavilion

## Trustees' annual report

### for the year ended 31st March 2018

#### **Activities undertaken for public benefit in relation to objects**

Pavilion exists for the benefit of the public and the artists it works with. It produces new artworks, exhibitions and events that are accessible and that offer audiences and communities opportunities, experiences, new ideas and perspectives that are challenging, engaging and life-enhancing. Pavilion also produces projects which work to the specific needs of disadvantaged people from within the community (including unemployed young people, single parents and refugees/asylum seekers); and to the needs of local artists engaged in media and time-based art.

The trustees review the aims, objectives and activities of the charity each year. This report looks at what the charity has achieved and the outcomes of its work in the reporting period. The trustees report the success of each key activity and the benefits the charity has brought to those groups of people that it is set up to help. The review also helps the trustees ensure the charity's aims, objectives and activities remained focused on its stated purposes.

The trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in planning its future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives that have been set.

#### **Achievements and performance**

The charity's main activities and who it tries to help are described below. All its charitable activities focus on visual arts and are undertaken to further The Pavilion charitable purposes for the public benefit.

##### **Artistic Programme**

In 2017/18 Pavilion continued its support of contemporary artists through commissioning of new work by Ryoko Akama, a Japanese artist based in Huddersfield. Presented at Armley Industrial Museum over a period of 3 months her kinetic sound sculpture incorporated museum objects and the oral testimonies of migrant workers. Akama's work formed part of Pavilion's multi-year *Interwoven Histories* project which addresses the experiences of migrant workers in Leeds' textiles and tailoring industries.

Through the continued support of Film Hub North, Pavilion presented *Notes From Another India*, a series of artists' moving image screenings which explored alternative representations of India. Presented on the occasion of 50 years of Independence in India and expanding the diversity of audiences for artists' moving image in Leeds, the screenings included guest artist Shambhavi Kaul from India and, continuing Pavilion's engagement with Leeds' cultural heritage, a presentation and discussion with Sutapa Biswas around a video work she produced in the city in 1984.

We were the only venue outside London to host a screening with Larry Gottheim, a veteran of American artists' film. We also organised the first international screening of *Tomorrow Never Knows*, a recently completed feature length artist film by Adam Sekuler.

# The Pavilion

## Trustees' annual report

### for the year ended 31st March 2018

At the University of Leeds Pavilion staged *A Feminist Space at Leeds: Looking Back to Think Forward*, a public exhibition that showed the significance of Leeds and Pavilion in relation to feminist discourse in the visual arts over the last 40 years.

Working in collaboration with St George's Crypt, a homeless charity in Leeds, Pavilion piloted *Crypt Cinema*, a film club for their users.

#### **Challenging negative attitudes towards migration, refugees and asylum seekers**

Together with curator Cindy Sissokho, Pavilion staged a highly visible 6-month *Interwoven Histories* exhibition at Armley Industrial Museum which included video, photography, poetry and historic documents and artefacts. A programme of related events included screenings, a series of site-specific performances with international poets and musicians Ahmed Kaysher, Minami Saeki and Taku Sugimoto, and a discussion between artist Rehana Zaman and curator Chandra Frank. A series of related workshops were delivered for women asylum seekers at Meeting Point (Armley).

Working in collaboration with Touchstone, and supported by a Celebrating Age grant from Arts Council England, Pavilion commenced a programme of creative workshops for individuals over the age of 55 from Leeds BAME communities. During the 2017/18 period sessions with artists Ian Duhig, Simon Warner and Carol Sorhaindo were delivered with Touchstone's Hamari Yaadain Dementia Café and the Sikh Elder's Cha Da Cup group.

#### **Training and professional development**

In 2017/18 Pavilion continued its work to support the professional development of young people and artists in and around Leeds. As part of the *Interwoven Histories* project we trained a group of students and engaged them in a process of archival research, curation and oral history research.

Through the support of Soroptimist International Leeds Pavilion also commenced a new 3-year project titled *Art School for Rebel Girls* which engages year 9 girls (age 13/14) in an intensive programme of creative workshops which responds to the prevailing mental health crisis amongst teens in the UK by playfully exploring issues of representation and the self-image.

#### **Raising international profile**

Pavilion staff made presentations about the organisations work at the University of Colorado Boulder and screened aspects of our 2017 *Problem of Perspective* programme. Research and networking visits to Skulptur Projekte Münster and the Athens edition of Documenta were supported by travel bursaries from Leeds City Council.

Pavilion's past commission with Luke Fowler and Mark Fell, *To the Editor of Amateur Photography*, was presented internationally at Serralves, Porto, and at Soulange Cultural Park, Taiwan.

#### **Public Benefit**

In addition to a wide and diverse general public from across the UK and beyond, Pavilion delivered targeted activity that benefited BME elders, refugees and asylum seekers, single mothers and their children, students and people in areas of low cultural engagement.

**The Pavilion**  
**Trustees' annual report**  
**for the year ended 31st March 2018**

## **Financial review**

Pavilion's aim is to maintain unrestricted reserves equivalent to three months running costs. This amounts to c£15000. At the end of 2017/18 Pavilion's unrestricted reserves were £78,397. This is likely to significantly reduce in the next financial year.

## **Structure, governance and management**

The organisation is a charitable company limited by guarantee, incorporated on 20<sup>th</sup> January 1983 and registered as a charity on 6<sup>th</sup> January 1983.

The company was established under a memorandum of association which established the objects and powers of the charitable company and is governed under its articles of association.

Members of the charity guarantee to contribute an amount not exceeding £1 to the assets of the charity in the event of winding up. The total number of such guarantees at 31st March 2018 was 9 (2017: 10). The trustees are members of the charity but this entitles them only to voting rights. The trustees have no beneficial interest in the charity.

All trustees give their time voluntarily and receive no benefits from the charity. Any expenses reclaimed from the charity are set out in note 10 to the accounts.

## **Statement of responsibilities of the trustees**

The trustees (who are also directors of The Pavilion for the purposes of company law) are responsible for preparing the trustees' annual report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Observe the methods and principles in the Charities SORP
- Make judgements and estimates that are reasonable and prudent
- State whether applicable UK Accounting Standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**The Pavilion**  
**Trustees' annual report**  
**for the year ended 31st March 2018**

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

This report has been prepared in accordance with the provisions applicable to companies subject to the small companies' regime of the Companies Act 2006.

The trustees' annual report has been approved by the trustees on 20 December 2018 and signed on their behalf by

A handwritten signature in black ink, appearing to read 'A Gilchrist', enclosed within a hand-drawn oval.

Andrew Gilchrist

Trustee and company secretary

Independent examiner's report  
to the trustees of  
The Pavilion

I report on the accounts of the company for the year ended 31 March 2015 which are set out on pages 8 to 20.

**Responsibilities and basis of report**

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

James Gore-Langton FCCA DChA  
Slade & Cooper Ltd.  
Chartered Certified Accountants  
46-50 Oldham Street  
Manchester M4 1LE

*Date*



The Pavilion  
Statement of Financial Activities  
(including Income and Expenditure account)  
for the year ended 31 March 2018

	Note	Unrestricted funds £	Restricted funds £	Total funds 2018 £	Total funds 2017 £
<b>Income</b>					
Donations and legacies	3	1,237	-	1,237	1,875
Grants	4	23,281	45,579	68,860	129,407
Fees	5	230	-	230	835
Investments	6	31	-	31	31
<b>Total income</b>		<b>24,779</b>	<b>45,579</b>	<b>70,358</b>	<b>132,148</b>
<b>Expenditure</b>					
Charitable activities	7	20,478	61,840	82,318	82,731
<b>Total expenditure</b>		<b>20,478</b>	<b>61,840</b>	<b>82,318</b>	<b>82,731</b>
<b>Net income/(expenditure) for the year</b>	8	<b>4,301</b>	<b>(16,261)</b>	<b>(11,960)</b>	<b>49,417</b>
<b>Net movement in funds for the year</b>		<b>4,301</b>	<b>(16,261)</b>	<b>(11,960)</b>	<b>49,417</b>
<b>Reconciliation of funds</b>					
Total funds brought forward		74,096	50,029	124,125	74,708
<b>Total funds carried forward</b>		<b>78,397</b>	<b>33,768</b>	<b>112,165</b>	<b>124,125</b>

The statement of financial activities includes all gains and losses recognised in the year.  
All income and expenditure derive from continuing activities.

The Pavilion  
Company number 1692928  
Balance sheet as at 31 March 2018

	Note	2018	2017
		£	£
<b>Fixed assets</b>			
Tangible assets	13	-	-
<b>Current assets</b>			
Debtors	14	10,774	33,588
Cash at bank and in hand		113,776	95,733
<b>Total current assets</b>		<b>124,550</b>	<b>129,321</b>
<b>Liabilities</b>			
Creditors: amounts falling due in less than one year	15	(12,385)	(5,196)
<b>Net current assets</b>		<b>112,165</b>	<b>124,125</b>
<b>Total assets less current liabilities</b>		<b>112,165</b>	<b>124,125</b>
<b>Net assets</b>		<b>112,165</b>	<b>124,125</b>
<b>Funds of the charity</b>			
Restricted funds	16	33,768	50,029
Unrestricted funds	17	78,397	74,096
<b>Total charity funds</b>		<b>112,165</b>	<b>124,125</b>

For the year in question, the company was entitled to exemption from an audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476,
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts are prepared in accordance with the special provisions of part 15 of the Companies Act 2006 relating to small companies and constitute the annual accounts required by the Companies Act 2006 and are for circulation to members of the company.

The notes on pages 10 to 20 form part of these accounts.

Approved by the trustees on 20 December 2018 and signed on their behalf by:

Andrew Gilchrist (Trustee)



# The Pavilion

## Notes to the accounts for the year ended 31 March 2018

### **1 Accounting policies**

The principal accounting policies adopted, judgments and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

#### **a Basis of preparation**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 (as updated through Update Bulletin 1 published on 2 February 2016) (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The charity has applied Update Bulletin 1 as published on 2 February 2016 and does not include a cash flow statement on the grounds that it is applying FRS 102 section 1A.

The Pavilion meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

#### **b Preparation of the accounts on a going concern basis**

The trustees consider that there are no material uncertainties about the charitable company's ability to continue as a going concern.

There are no key judgments which the trustees have made which have a significant effect on the accounts.

The trustees do not consider that there are any sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amount of assets and liabilities within the next reporting period.

## The Pavilion

### Notes to the accounts for the year ended 31 March 2018 (continued)

#### **c Income**

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

For legacies, entitlement is taken as the earlier of the date on which either: the charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the charity that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the charity, or the charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

Income received in advance of a provision of a specified service is deferred until the criteria for income recognition are met.

#### **d Donated services and facilities**

Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), general volunteer time is not recognised; refer to the trustees' annual report for more information about their contribution.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

#### **e Interest receivable**

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

## The Pavilion

### Notes to the accounts for the year ended 31 March 2018 (continued)

#### **f Fund accounting**

Unrestricted funds are available to spend on activities that further any of the purposes of charity.

Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose.

Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the charity.

#### **g Expenditure and irrecoverable VAT**

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

#### **h Operating leases**

Operating leases are leases in which the title to the assets, and the risks and rewards of ownership, remain with the lessor. Rental charges are charged on a straight line basis over the term of the lease.

#### **i Tangible fixed assets**

Individual fixed assets costing £500 or more are capitalised at cost and are depreciated over their estimated useful economic lives on a straight line basis as follows:

Office fixtures and equipment	25%
-------------------------------	-----

#### **j Debtors**

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

#### **k Cash at bank and in hand**

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

#### **l Creditors and provisions**

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

## The Pavilion

### Notes to the accounts for the year ended 31 March 2018 (continued)

#### **m Pensions**

The charity operates a defined contribution auto-enrolment scheme. The charity's contribution is restricted to the contributions disclosed in note 6. There were no outstanding contributions at the year end.

#### **2 Legal status of the charity**

The charity is a company limited by guarantee registered in England and Wales and has no share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The registered office address is disclosed on page 1.

#### **3 Income from donations and legacies**

	Unrestricted £	Restricted £	Total 2018 £	<i>Total 2017</i> £
Donations	1,237	-	1,237	1,875
Legacies	-	-	-	-
Donated services	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
<b>Total</b>	1,237	-	1,237	1,875
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
<i>Total by fund 31 March 2017</i>		-	-	
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	

# The Pavilion

## Notes to the accounts for the year ended 31 March 2018 (continued)

### 4 Income from charitable activities

	Unrestricted £	Restricted £	Total 2018 £	Total 2017 £
<i>Core funding</i>				
Leeds City Council	9,120	-	9,120	9,120
	<hr/>	<hr/>	<hr/>	<hr/>
	9,120	-	9,120	9,120
<i>Project funding</i>				
Arts Council of England - project grants	14,161	24,900	39,061	26,110
Leeds City Council	-	500	500	3,200
Film Hub North	-	1,479	1,479	6,370
National Lottery Heritage Fund	-	-	-	54,700
Community Foundation	-	2,000	2,000	5,083
Lush	-	2,500	2,500	-
Sasakawa	-	1,600	1,600	-
Skipton Charitable Foundation	-	2,400	2,400	-
St Chad's Trust	-	998	998	-
Yorkshire Building Society	-	1,500	1,500	-
Soroptimist International	-	5,000	5,000	-
Winter Wellbeing	-	1,250	1,250	-
Liverpool Biennial	-	1,452	1,452	-
Other grants	-	-	-	24,824
	<hr/>	<hr/>	<hr/>	<hr/>
	14,161	45,579	59,740	120,287
	<hr/>	<hr/>	<hr/>	<hr/>
<b>Total</b>	23,281	45,579	68,860	129,407
	<hr/>	<hr/>	<hr/>	<hr/>
<i>Total by fund 31 March 2017</i>	9,120	120,287	129,407	
	<hr/>	<hr/>	<hr/>	
			Total 2018 £	Total 2017 £
Government grants included above			48,681	38,430
			<hr/>	<hr/>
			48,681	38,430
			<hr/>	<hr/>

# The Pavilion

## Notes to the accounts for the year ended 31 March 2018 (continued)

### 5 Income from fees

	2018 £	2017 £
Fees and sales	230	835
	<u>230</u>	<u>835</u>

All income from fees and sales is unrestricted.

### 6 Investment income

	Unrestricted £	Restricted £	2018 £	2017 £
Income from bank deposits	31	-	31	31
	<u>31</u>	<u>-</u>	<u>31</u>	<u>31</u>

All income from investments is unrestricted.

All of the charity's investment income arises from money held in interest bearing deposit accounts. All investment income is unrestricted.

### 7 Analysis of expenditure on charitable activities

	Total 2018 £	Total 2017 £
Staff costs	32,200	24,140
Accommodation	2,544	2,544
Administration	1,714	1,903
Project costs	42,130	50,141
Governance costs -		
Accountancy and book-keeping	2,838	4,003
Board expenses	892	
	<u>82,318</u>	<u>82,731</u>
	2018 £	2017 £
Restricted expenditure	61,840	70,258
Unrestricted expenditure	20,478	12,473
	<u>82,318</u>	<u>82,731</u>



## The Pavilion

### Notes to the accounts for the year ended 31 March 2018 (continued)

#### 8 Net income/(expenditure) for the year

This is stated after charging/(crediting):	2018 £	2017 £
Depreciation	-	-
Operating lease rentals:		
Property	2,544	2,544
Other		-
Independent examiner's fees:		
Independent examination	200	200
Accountancy and payroll services	3,336	3,336
	<u>          </u>	<u>          </u>

#### 9 Staff costs

Staff costs during the year were as follows:

	2018 £	2017 £
Wages and salaries	32,002	24,041
Pension costs	198	99
	<u>          </u>	<u>          </u>
	32,200	24,140
	<u>          </u>	<u>          </u>

No employee has employee benefits in excess of £60,000 (2017: Nil).

The average number of staff employed during the period was 2 (2017: 2).

The key management personnel of the charity comprise the trustees and the Chief Executive. The total employee benefits of the key management personnel of the charity were £23,160 (2017: £15,000).

#### 10 Trustee remuneration and expenses, and related party transactions

Neither the trustees nor any persons connected with them received any remuneration during the year (2017: Nil).

Four (2017: four) trustees received travel and subsistence expenses during the year of £817 (2017: £181).

No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity, including guarantees, during the year (2017: nil).

## The Pavilion

### Notes to the accounts for the year ended 31 March 2018 (continued)

#### 11 Government grants

The government grants recognised in the accounts were as follows:

	2018 £	2017 £
Leeds City Council	9,620	12,320
Arts Council of England	39,061	26,110
	<hr/>	<hr/>
	48,681	38,430
	<hr/> <hr/>	<hr/> <hr/>

#### 12 Corporation tax

The charity is exempt from tax on income and gains falling within Chapter 3 of Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity.

#### 13 Fixed assets: tangible assets

	Leasehold improvements £	Office equipment £	Computer equipment £	Total £
<b>Cost</b>				
At 1 April 2017	-	-	9,169	9,169
Additions	-	-	-	-
Disposals	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
At 31 March 2018	-	-	9,169	9,169
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
<b>Depreciation</b>				
At 1 April 2017	-	-	9,169	9,169
Charge for the year	-	-	-	-
Disposals	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
At 31 March 2018	-	-	9,169	9,169
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
<b>Net book value</b>				
At 31 March 2018	-	-	-	-
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
At 31 March 2017	-	-	-	-
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

# The Pavilion

## Notes to the accounts for the year ended 31 March 2018 (continued)

### 14 Debtors

	2018 £	2017 £
Trade debtors	104	104
Other debtors	10,670	33,484
	<u>10,774</u>	<u>33,588</u>

### 15 Creditors: amounts falling due within one year

	2018 £	2017 £
Other creditors and accruals	12,385	5,196
	<u>12,385</u>	<u>5,196</u>

### 16 Analysis of movements in restricted funds

	Balance at 1 April 2017 £	Income £	Expenditure £	Transfers £	Balance at 31 March 2018 £
Community engagement	-	8,648	(5,005)	-	3,643
Commissions	-	3,052	(1,452)	-	1,600
Capacity Building	10,890	500	(1,000)	-	10,390
Interwoven Histories -					
Celebrating Age	4,700	24,900	(16,095)	-	13,505
Heritage Lottery Fund	34,439	2,000	(36,439)	-	-
Art School for Rebel Girls	-	5,000	(370)	-	4,630
Screenings and events	-	1,479	(1,479)	-	-
Total	<u>50,029</u>	<u>45,579</u>	<u>(61,840)</u>	<u>-</u>	<u>33,768</u>
<b>Previous reporting period</b>	<b>Balance at 1 April 2016 £</b>	<b>Income £</b>	<b>Expenditure £</b>	<b>Transfers £</b>	<b>Balance at 31 March 2017 £</b>
Interaction	-	67,673	(31,734)	-	35,939
Annual Programme	-	52,614	(38,524)	-	14,090
	<u>-</u>	<u>120,287</u>	<u>(70,258)</u>	<u>-</u>	<u>50,029</u>

## The Pavilion

Notes to the accounts for the year ended 31 March 2018 (continued)

### 16 Analysis of movements in restricted funds (continued)

<b>Name of restricted fund</b>	<b>Description, nature and purposes of the fund</b>
Community engagement	Pavilion's Community Engagement work is creative participatory work with diverse members of our local community.
Commissions	Commissions is the production and presentation of new visual art for public benefit.
Capacity Building	Capacity building is research and development and organisational development which leads to new areas of work and diversification of income.
Interwoven Histories - Celebrating Age	Interwoven Histories is a multi-stranded creative project involving: 1. Targeted community engagement with Leeds' BAME and migrant communities, particularly those ages over 55 (Celebrating Age); 2. Public sharing of histories and cultures of migrant communities in and around Leeds, with a particular focus on textiles and tailoring heritage (Heritage Lottery Fund)
Heritage Lottery Fund	
Art School for Rebel Girls	Art School for Rebel Girls is our creative participatory work with young girls ages 13-15 in Leeds.
Screenings and events	The public presentation of screenings of artists' moving image work and discursive events about contemporary visual art.
Interaction	Pavilion's interaction work is participatory work with young people, audiences and artists.
Annual Programme	Annual programme is the production and presentation of new visual art and events for public benefit.

### 17 Analysis of movement in unrestricted funds

	Balance at 1 April 2017 £	Income £	Expenditure £	Transfers £	As at 31 March 2018 £
General fund	74,096	24,779	(20,478)	-	78,397
	<u>74,096</u>	<u>24,779</u>	<u>(20,478)</u>	<u>-</u>	<u>78,397</u>

<b>Previous reporting period</b>	Balance at 1 April 2016 £	Income £	Expenditure £	Transfers £	Balance at 31 March 2017 £
General fund	74,708	11,861	(12,473)	-	74,096
	<u>74,708</u>	<u>11,861</u>	<u>(12,473)</u>	<u>-</u>	<u>74,096</u>

<b>Name of</b>	<b>Description, nature and purposes of the fund</b>
General fund	The free reserves after allowing for all designated funds

## The Pavilion

Notes to the accounts for the year ended 31 March 2018 (continued)

### 18 Analysis of net assets between funds

	General fund £	Designated funds £	Restricted funds £	Total £
Tangible fixed assets	-	-	-	-
Net current assets/(liabilities)	78,397	-	33,768	112,165
	<hr/>	<hr/>	<hr/>	<hr/>
Total	78,397	-	33,768	112,165
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

### 19 Operating lease commitments

The charity has no non-cancellable operating leases (2017: none).

THE PAVILION

Room 2.12

11-14 Blenheim Terrace  
Woodhouse Lane  
Leeds LS2 9JT

To: James Gore-Langton  
Slade & Cooper Limited  
Green Fish Resource Centre  
46-50 Oldham Street  
Manchester  
M4 1LE

Dear James Gore-Langton

We confirm to the best of our knowledge and belief, and having made appropriate enquiries of other trustees/directors and officials of the charity, the following representations given to you in connection with your independent examination of the charity's financial statements of The Pavilion for the year ended 31 March 2007.

**General**

- 1 We acknowledge as directors/trustees our responsibility under the Companies Act 2006 / Charities Act 2011 for the financial statements which give a true and fair view and for making accurate representations to you. All the accounting records have been made available to you for the purpose of your independent examination and all the transactions undertaken by the charity have been properly reflected and recorded in the accounting records. All other records and related information, including minutes of trustees and management meetings, have been made available to you.

**Audit exemption**

- 2 We confirm that the company was entitled to exemption under section 477 of the Companies Act 2006 from the requirement to have its financial statements for the financial year audited. We also confirm that the members have not required the company to obtain an audit of its financial statements for the financial year in accordance with section 476 of the Companies Act 2006.

**Internal controls**

- 3 We acknowledge our responsibility for the design and implementation of internal controls to prevent and detect fraud and error.

**Going concern**

- 4 We believe that the charity's financial statements should be prepared on a going concern basis on the grounds that current and future sources of funding or support will be more than adequate for the charity's needs. We believe that no further disclosures relating to the charity's ability to continue as a going concern need to be made in the financial statements. We have reached this conclusion having regard to circumstances which may occur during a period of at least one year from the date of approval of the financial statements.

**Law and regulations**

- 5 We are not aware of any irregularities, including fraud, involving management or employees of the charity; nor are we aware of any breaches or possible breaches of statute, regulations, contracts, agreements or the charity's governing document which might prejudice the charity's going concern status or that might result in the charity suffering significant penalties or other loss. No allegations of such irregularities, including fraud, or such breaches have come to our notice.

**Accounting policies**

- 6 We confirm that the accounting policies adopted by the charity are appropriate and adequately disclosed.

**Bank accounts**

- 7 We confirm that we have disclosed all bank accounts and cash holdings in our control to you, and that all transactions through those accounts and balances on them at the balance sheet date are adequately reflected in the accounting records and the financial statements.

**Liabilities**

- 8 There are no other creditors or liabilities that should be included on the balance sheet, or contingent liabilities requiring disclosure in the notes to the financial statements.

**Transactions with related parties**

- 9 We are not aware of any transactions with related parties requiring disclosure in the financial statements.

**Post-balance sheet events**

- 10 There have been no events since the balance sheet date which necessitate revision of the figures included in the financial statements or inclusion of a note thereto. Should further material events occur, which may necessitate revision of the figures included in the financial statements or inclusion of a note thereto, we will advise you accordingly.

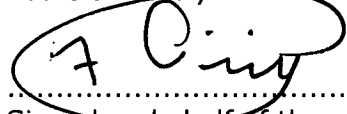
**Restricted funds**

- 11 All grants, donations and other income, the receipt of which is subject to specific terms or conditions, have been notified to you. There have been no breaches of terms or conditions in the application of such income. We believe that movements and balances on all restricted funds are correctly and adequately disclosed in the financial statements.

**Uncorrected errors**

- 12 We believe that the effects of any uncorrected misstatements are immaterial (individually and in aggregate) to the financial statements as a whole.

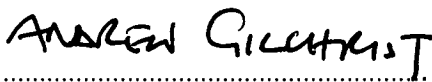
Yours sincerely



Signed on behalf of the  
board of directors/trustees

20/12/18

Date

Name.....  


**Please note that the accounts must be signed in BLACK ink, or they may be rejected by Companies House**