# TEES VALLEY ARTS (A company limited by guarantee)

# REPORT AND FINANCIAL STATEMENTS

# YEAR ENDED 31ST MARCH 2010

Charity Number 515369

Company Number 1656560

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# TEES VALLEY ARTS REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2010

The trustees are pleased to present their report together with the audited financial statements of the charity for the year ended 31st March 2010. This report has been prepared in accordance with the special provisions of Part 15 of The Companies Act 2006 relating to small companies.

# Reference and administrative information

Charity name Tees Valley Arts

Charity registration number 515369

Company registration number 1656560

Registered office and operational address Melrose House

Melrose Street Middlesbrough TS1 2HZ

#### **Directors and Trustees**

Under the Articles of Association the Board of Management, who are the trustees of the charity, will consist of not less than 14 and up to 18 Directors constituted as follows -

Four Directors nominated by Arts Council England, North East These are shown below by (\*)

(Term of Office One year, renewable)

Ten Directors chosen by the Board of Management to reflect the arts interests in the

community including education, the media, industry and commerce, the major arts organisations and local authorities in the area These are shown below by (\*\*)

(Term of Office One year, renewable)

Three Directors elected by all Members of the company who are present at the Annual General Meeting

These are shown below by (\*\*\*)

(Term of Office One year, renewable)

One Director co-opted by the Board of Management There is no such director in place at the moment

(Term of Office One year, renewable)

# REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST MARCH 2010

#### **Directors and Trustees**

The trustees who served during the year and up to the date of approval of the accounts were -

Cllr C Akers-Belcher	(**)	(Appointed 13th July 2009)
Mr R Anderson	(**)	(Appointed 1 <sup>st</sup> March 2010)
Mr G Bates	(**)	(Resigned 7 <sup>th</sup> October 2009)
Mr A Campbell	(*) <sup>´</sup>	(Chair & Co Secretary)
Miss H Campion	(***)	• •
Cllr S Carter	(**) <sup>′</sup>	(Appointed 21 <sup>st</sup> May 2009)
Mr K Edwards	(*)	(Resigned 21 <sup>st</sup> January 2010)
Mr K Howard	(**)	
Cllr W Kerr	(**)	(Resigned 21st May 2009)
Cllr P Laffey	(**)	(Resigned 21 <sup>st</sup> May 2009) (Resigned 5 <sup>th</sup> July 2009)
Prof P Manning	(** <u>)</u>	
Mr C Monty	(**)	
Ms S Paterson	(*)	(Appointed 21 <sup>st</sup> May 2009)
Mr J Pendleton	(**)	
Prof G Roper	(*)	(Resigned 1 <sup>st</sup> May 2009)
Mrs F Sangowawa	(**)	(Resigned 14th April 2010)
Cllr M Womphrey	(** <u>)</u>	

#### Director

Rowena Sommerville

#### Auditors

S V Bye, New Garth House, Upper Garth Gardens, Guisborough, TS14 6HA

#### **Bankers**

HSBC plc 60 Albert Road Middlesbrough

# Structure, governance and management

#### Governing document

**Tees Valley Arts** is a company limited by guarantee, incorporated on 5<sup>th</sup> August 1982, and a registered charity governed by its memorandum and articles of association as amended by special resolutions passed 3<sup>rd</sup> May 1984, 5<sup>th</sup> June 1984, 2<sup>nd</sup> December 1987, 18<sup>th</sup> March 1996 and 4<sup>th</sup> December 2000
On 5<sup>th</sup> September 2003, the charity changed its name from Cleveland Arts to **Tees Valley Arts**In the event of the company's being wound up, each of the members has pledged to contribute an amount not exceeding £1

The Memorandum and Articles of Association of the charity state its principal objects to be "to promote, maintain and encourage for the education of the public, the development of the whole range of arts activity in the area currently known as the Tees Valley and its environs including drama, dance, music, opera, ballet, visual arts, photography, exhibitions, crafts, films, literature and community arts, for all members of the local community, without regard to disability, ethnic background, sexuality, age, gender, ability or religious or other belief"

# TEES VALLEY ARTS REPORT OF THE TRUSTEES FOR THE YEAR ENDED $31^{ST}$ MARCH 2010

#### **Mission Statement**

Tees Valley Arts is an arts development agency based in Middlesbrough in the North East of England, working across the Tees Valley, it is an organisation which champions participation in high quality arts and stimulating creative activities as a tool for improving the quality of life and learning for individuals and communities. TVA works in education designing and delivering innovative programmes for students of all abilities, for disengaged learners, and for excluded or at risk pupils. TVA works in diversity and inclusion using the arts to support and empower people who face life's challenges. TVA works to bring people together in respect and celebration.

#### Recruitment and appointment of the Trustees

The charity's policy for recruitment of Trustees is shown on page 2 above

#### Trustee induction and training

All new trustees are issued with a copy of the Memorandum and Articles of Association, the most recent, audited accounts and any relevant Charity Commission publications relating to their role as Trustee They are also encouraged to visit the office and speak to staff about the charity's activities All trustees are given details of relevant external courses and encouraged to attend

### Risk management

The charity has produced a business plan which determines the policies, strategies, aims and objectives of the organisation over a 3 year period while fully taking into account external threats and opportunities. Internal risks are minimised by the implementation of procedures for authorisation of all transactions and projects and to ensure consistent quality of delivery for all operational aspects of the charitable company. These procedures are periodically reviewed to ensure that they still meet the needs of the charity

#### **Organisational Structure**

A board of trustees of between 14 and 18 members, who meet quarterly, oversees the charity A Chief Executive, whose title is Director but they are not a director for the purposes of the Companies Act 2006, is appointed by the trustees to manage the day-to-day operations of the charity

# **Related Parties**

The charity has a very close relationship with Arts Council England, North East, which is itself a charity. It can nominate trustees and provides funding to enable the charity to carry out its charitable objects. A summary of transactions with this party is shown in note 12 to the Financial Statements.

#### **Objectives and Activities**

The Memorandum and Articles of Association of the charity state its principal objects to be "to promote, maintain and encourage for the education of the public, the development of the whole range of arts activity in the area currently known as the Tees Valley and its environs including drama, dance, music, opera, ballet, visual arts, photography, exhibitions, crafts, films, literature and community arts, for all members of the local community, without regard to disability, ethnic background, sexuality, age, gender, ability or religious or other belief" We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities

# TEES VALLEY ARTS REPORT OF THE TRUSTEES FOR THE YEAR ENDED $31^{\rm ST}$ MARCH 2010

#### Achievements and performance

TVA has come through 2009/10 in good health, the staff team have been strong and mutually supportive, and have been active in developing partnerships and generating work to be proud of, besides the core team TVA also has a contracted Refugee Arts Worker (0.5) funded by the Baring Foundation, support workers contracted per cohort of the stART project, and of course contracted freelance arts practitioners

Financially we will end the year in the black, and with good progress made on next year's activities and finances. We have secured some core grant funding from the Northern Rock Foundation for the next three years which means that in 2010/11 we will be able to spend even more time with key partners or their suggested contacts, learning about their issues and aims, exploring their territory, and working with them to mutually devise innovative creative solutions. We will also be able to contribute more time and expertise to steering groups and advisory committees, and developing larger remit Tees Valley wide projects such as Green TV.

Project-wise we have ended the financial year on a marvellously positive note, in that we have just heard that our application to the Heritage Lottery Fund for Green TV has been approved, more information will be shared with partners in due course, but a brief outline of the project is written below in 'TVA Tees Valley wide offer'

#### **Summary**

In 2009/10 TVA has worked with over 3,000 project participants, has managed the delivery of over 500 creative sessions, has employed over 100 freelance artists, on projects worth over £250,000 in the Tees Valley, offering gains in learning, skills, enjoyment, positive activity and social cohesion

#### TVA Tees Valley wide offer:

TVA personnel attend and contribute to a variety of committees/ forums/ initiatives across the Tees Valley – developments around NEET (Not in Education, Employment or Training) young people across the sub-region, BSF (Building Schools for the Future) in Redcar and Cleveland, My Place variously, Creative Industries development in Redcar and Cleveland, Space to Learn in Hartlepool, public art in Middlesbrough, etc

#### **Education:**

- Arts Award TVA has delivered 2 training days and 2 follow up/ support events in 09/10, both public
  and in-house training days are planned for 2010, Jane Gray (TVA Education officer) has been selected as
  Arts Award Gold Top Up training provider for the NE, so she will receive some training from Trinity
  prior to delivery
- Artsmark we offered an in depth seminar for schools engaged in Artsmark and had 10 school personnel attending from all TV boroughs, Artsmark is now closed for a year to be re-opened 2011
- SPACE activities for Gifted and Talented Children TVA offers a number of 'off the shelf' activities in this sector
- Environmental learning through the arts TVA offers 'off the shelf' activities in this sector
- Going Underground project (1) exploring quarries, geology, history and biodiversity through the arts, funded by Natural England through Defra's Aggregates Levy Sustainability Fund worked with 4 schools across the Tees Valley
- Going Underground project (2) so good they funded it twice, working with 4 different schools

Continued

# REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST MARCH 2010

#### continued

- Green TV Joe Dunne, TVA Heritage and Environment specialist officer, was awarded £8K funding to develop a second stage bid to Heritage Lottery Fund for a TV wide engagement with green sites through the arts, working with various wildlife and education partners. The developed bid (c £240K over 3 years) was submitted in December 2009, activity will begin April 2010. The project will work with 2 schools and their wider communities per borough per year (x2 years), and will culminate with a conference exploring and celebrating environmental learning through the arts.
- Small projects in schools are ongoing
- NEETs following on TVA's successful stART programme funded by Visit Tees Valley ONE Cultural
  Volunteering Programme and Middlesbrough Connexions, and now by MBC Connexions for 2010/1,
  TVA has been asked by 14-19 Advisers in Stockton and Hartlepool to outline our activities and prepare
  costings for possible delivery in venues in those boroughs. This paper has now been circulated to
  appropriate personnel in Darlington and Redcar and Cleveland.
- Work with all 7 TV Arts Specialist Status schools is in development towards an intended bid to bring in a high profile company to create a show-stopping performance event and linked with Silver/ Gold Arts Award

#### Diversity and Inclusion:

- Refugee Arts Worker This 0.5 FTE worker is funded by Baring Foundation for 3 years and will work across the TV, although realistically the bulk of the activities will be in Stockton and Middlesbrough, due to dispersal of relevant communities, activity began in November 2009
- WorldFest so far WorldFest events have all taken place in Middlesbrough and Stockton, although performers, outreach participants and audiences have come from all the boroughs, WorldFest offers an opportunity for Local Authorities and other agencies across the TV to get involved eg showcasing a group, putting on an event etc

#### **Darlington**

#### Education:

• TVA delivered outreach engagement activities for Lingfield Point funded by Marchday Ltd, working with nearly 400 participants from 6 – 60 years to prepare for the arrival of Futurescope

#### Note:

TVA has been successful in a bid to Awards for All (Secret Millionaire Fund) for activities with Darlington Looked After Children (building on work previously done), activity to begin April 2010, preparing them for leaving care and making life choices

#### Hartlepool

#### **Education:**

- Going Underground see above under 'Tees Valley wide offer' two school residencies
- Hartlepool Dance Summer Activities with families attending Surestart funded by Hartlepool Surestart, promoting whole family activities
- Getting It writing and drama project around teenage pregnancy funded by Hartlepool PCT and Hartlepool Teenage Pregnancy Service, activity will begin April 2010

#### Inclusion:

 Big Sky Arts – TVA has secured 2 years funding from Lloyds TSB Foundation for music making with adults with learning disabilities in Hartlepool, activity began February 2010

# REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2010

#### Middlesbrough

#### **Education:**

- stART 09/10- personal development opportunity for young people in Middlesbrough categorised as Not in Education, Employment or Training, currently run as 4 cohorts of 10 starts x 8 weeks x 3 days per week, incorporating the Arts Award, aiming to re-engage these young people with mainstream provision, funded by ONE Cultural Volunteering Programme through Visit Tees Valley and Middlesbrough Connexions
- stART 10/11 Middlesbrough Connexions have funded the stART programme (with match funding from TVA existing funds) for 2010/11
- Eager Beavers environmental learning through the arts project with young families attending Surestart centres in Middlesbrough summer 09, funded by the EAGA Community Fund, promoting family activities and targeting hard to reach communities
- Park End School booked 11 sessions of Joe Dunne's off the shelf environmental learning through the arts
- Easterside Children's Centre Mural Surestart funded TVA to create and paint a mural at Easterside Children's Centre promoting family activities
- Acklam Whin Children's Centre Mural Surestart funded TVA to create and paint a mural at Acklam Whin Children's Centre - promoting family activities
- Going Underground see above under 'Tees Valley wide offer' one school residency
- Middlesbrough Primary Partnership funded TVA to deliver Drama with Gifted and Talented Pupils across the Borough and work with their teachers

#### Inclusion:

- WorldFest 09 took place predominantly in Middlesbrough with funding from Northern Rock Foundation, Grants for the Arts, Paul Hamlyn Foundation, Northumbrian Water, and support from Middlesbrough Council and Stockton Council
- Activities are in progress towards Worldfest 10 (May 2010) with accompanying outreach activities
- Parachute Project creative activities with young asylum seekers funded by Paul Hamlyn Foundation showcased in WorldFest 09, including visual arts, drama and music
- Parachute Project activities as above to be showcased in WorldFest 10 including the start of the Musicmix project – see below
- Impact Drama project drama activities with adults with learning difficulties, funded by MBC Adult Services, to help develop independence and advocacy
- An application to the Middlesbrough Harmony Initiative for creative activities with young Muslims in Middlesbrough was successful, activities towards making a short film began February 2010, and funding has been added to from the Parachute Project

#### Note:

- Musicmix an application to Youth Music has been successful, for activities with diverse and newly
  arrived young people over 15 months, beginning June 10 to be showcased in WorldFests 2010 (activities
  to be funded by existing Paul Hamlyn Foundation grant, March May 2010) and 2011, participants are
  likely to come from Middlesbrough and Stockton predominantly
- Jane Gray (TVA Education Officer) has been selected as CCE Creative Agent for Priory Woods and Beverley Special Schools beginning March 2010
- Viewley Hill Creative Partnership project TVA are the creative agent for the school exploring and helping them develop ideas around sustainable and healthy growing on the school site
- An application to expand stART activities in Middlesbrough has been submitted to MBC Working Neighbourhoods Fund small grants programme
- Work with Barnardos Tees Valley Sexually Exploited Children On the Street is in development. Activity will take place predominantly in Middlesbrough but may include young people from other boroughs

# REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST MARCH 2010

#### Redcar and Cleveland

#### **Education:**

- Going Underground see above under 'Tees Valley wide offer' one school residency
- Kilton Thorpe Special School Creative Partnership Enquiry creating a stimulating learning environment TVA were the selected practitioners for Creative Partnerships
- Skelton Youth centre TVA delivered arts activities for young people attending the centre funded by Churches Conservation Trust
- Redcar Youth Centre mural Redcar Youth Service commissioned TVA to co-ordinate this mural, to increase engagement with local young people, beginning February 10
- TVA is included in a Groundworks Natural England Access to Nature application to deliver community engagement around a site improvement scheme in Skelton decision awaited in 2010

#### Stockton

- Going Underground see above under 'Tees Valley wide offer', working with 4 schools in total
- Our Lady of the Most Holy Rosary Roman Catholic Primary School booked a session of Joe Dunne's (TVA Heritage and Environment officer) environmental learning through the arts
- Hardwick Primary School, TVA worked with Creative Glass to create panels for their entrance hall
- Jane Gray (TVA Education Officer) is working with Ashtree Special School to help them develop a creative programme

#### Inclusion:

- WorldFest 09 took place predominantly in Middlesbrough, with the Nuit d'Afrique at ARC Stockton funding came from Northern Rock Foundation, Grants for the Arts, Paul Hamlyn Foundation, Northumbrian Water, and support from Middlesbrough Council and Stockton Council
- Activities are in progress towards Worldfest 10 (May 2010) with accompanying outreach activities
- Parachute Project creative activities with young asylum seekers funded by Paul Hamlyn Foundation showcased in WorldFest 09, including visual arts, drama and music
- Parachute Project activities as above to be showcased in WorldFest 10 including the start of the Musicmix project – see below
- Musicmix an application to Youth Music has been successful, for activities with diverse and newly arrived young people over 15 months, beginning June 10 to be showcased in WorldFests 2010 (activities to be funded by existing Paul Hamlyn Foundation grant, March May 2010) and 2011, participants are likely to come from Middlesbrough and Stockton predominantly

Rowena Sommerville Director, TVA March 2010

#### Financial Review

This has been another challenging year financially, and at the outset the staff team volunteered to all take two extra weeks unpaid leave, thus reducing the overall salaries cost. Recently strengthened relationships with the Local Authorities allowed TVA to recruit enhanced annual contributions from them - £5K from Children's Services and £5K from Cultural Services in each case – expressly to support work in education and inclusion TVA Board members have been active in supporting and progressing further discussions with the local authorities, with the support of Arts Council England, North East. As a result of these efforts, and the continuing hard work of the staff team, the charity looks forward to a stable future. Through robust financial management the charity has been able to add £10491 to its unrestricted reserves in the year.

# REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST MARCH 2010

### Reserves policy

It is the policy of the charity that, in order to maximise the amount of funding available for arts activities, that unrestricted funds not committed or invested in tangible fixed assets ('the free reserves') held by the charity should not exceed £125000. At 31<sup>st</sup> March 2010 the level of free reserves was £38343

This policy will be regularly reviewed by the trustees in the light of prevailing financial circumstances

#### **Investment policy**

The charity invests its surplus funds according to its anticipated short and medium term needs. At present bank deposit accounts are considered to be the most suitable medium. The trustees will continue to review this policy

# Responsibilities of the Trustees

The trustees (who are also directors Tees Valley Arts for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice)

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently,
- observe the methods and principles in the Charities SORP,
- make judgements and estimates that are reasonable and prudent,
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements,
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware

there is no relevant audit information of which the charitable company's auditor is unaware, and

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• the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information

Approved by the Trustees on 6<sup>th</sup> September 2010 and authorised to sign on their behalf

A Campbell

Trustee

#### INDEPENDENT AUDITORS' REPORT TO THE TRUSTEES OF TEES VALLEY ARTS

We have audited the financial statements of Tees Valley Arts for the year ended 31<sup>st</sup> March 2010 which comprise the Statement of Financial Activities, the Balance Sheet and the related notes These financial statements have been prepared under the accounting policies set out therein and the requirements of the Financial Reporting Standard for Smaller Entities (effective April 2008)

This report is made solely to the charity's trustees, as a body, in accordance with Section 43 of the Charities Act 1993 and regulations made under section 44 of that Act. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and its trustees as a body, for our audit work, for this report, or for the opinions we have formed

# Respective responsibilities of trustees and auditors

The trustees' (who are also the directors of Tees Valley Arts for the purposes of company law) responsibilities for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) are set out in the Statement of Trustees' Responsibilities

The trustees have elected for the financial statements to be audited in accordance with the Charities Act 1993 rather than the Companies Act 2006 Accordingly we have been appointed as auditors under section 43 of the Charities Act 1993 and report in accordance with regulations made under section 44 of that Act Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland)

We report to you our opinion as to whether the financial statements give a true and fair view and are prepared in accordance with the Companies Act 2006. We also report to you if, in our opinion, the information given in the Trustees' Annual Report<sup>3</sup> is not consistent with the financial statements, the charity has not kept [adequate]<sup>5</sup> accounting records, if the financial statements are not in agreement with the accounting records and returns or if we have not received all the information and explanations we require for our audit

We read the Trustees' Annual Report and consider the implications for our report if we become aware of any apparent misstatements within it

#### Basis of audit opinion

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the trustees in the preparation of the financial statements and of whether the accounting policies are appropriate to the charity's circumstances, consistently applied and adequately disclosed

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

(Continued)

# INDEPENDENT AUDITORS' REPORT TO THE TRUSTEES OF TEES VALLEY ARTS

# **Opinion**

In our opinion the financial statements

- give a true and fair view, in accordance with United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities of the state of the charity's affairs as at 31st March 2010 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended, and
- have been prepared in accordance with the Companies Act 2006

New Garth House Upper Garth Gardens Guisborough TS14 6HA S V Bye
Chartered Accountants
Statutory Auditors
6<sup>th</sup> September 2010

# TEES VALLEY ARTS STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2010

	Un	restricted	Restricted	Total Funds 2010	Total Funds 2009
	NOTE	£	£	£	£
INCOMING RESOURCES Incoming resources from generated funds Voluntary income Donations and grants for core funding Investment income - bank interest	2	177558 191	- -	177558 191	156240 4352
Incoming resources from charitable activities Grants and contracts for promotion of arts activities in the area	3	41097	187224	228321	313691
				<del></del>	
Total Incoming Resources		218846	187224	406070	474283
RESOURCES EXPENDED				<del></del>	
Charitable activities	4	184372	187224	371596	441839
Governance costs	4	23983	-	23983	24274
Total Resources Expended	4	208355	187224	395579	466113
Net resources expended - Net surplus/(deficit) for the year		10491		10491	8170
Total funds at 1st April		27852	-	27852	19682
				<del></del>	
Total funds at 31st March	11	38343	-	38343	27852

The notes on pages 15 to 20 form part of these accounts

# TEES VALLEY ARTS (Limited by Guarantee, not having a share capital)

# **BALANCE SHEET**

# AS AT 31<sup>ST</sup> MARCH 2010

NO	TE		2010		2009
FIXED ASSETS		£	£	£	£
Tangible assets	7		-		-
CURRENT ASSETS					
Debtors	8	38965		17904	
Cash at bank and in hand		237608		254293	
		<del></del>			
		276573		272197	
CREDITORS: AMOUNTS FALLING					
DUE WITHIN ONE YEAR	9	(230494)		(232568)	
NET CUDDENT ASSETS			46070	<del></del>	20/20
NET CURRENT ASSETS			46079		39629
CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR	9		(7736)		(11777)
			<u> </u>		<del></del>
NET ASSETS			38343		27852
FUNDS					
Unrestricted	11		38343		27852
Restricted	11		-		-
			38343		27852

For the year ending 31<sup>st</sup> March 2010 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies. However, an audit has been carried in accordance with section 43 of the Charities Act 1993

#### Directors' responsibilities

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476,
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts

(Continued)

# TEES VALLEY ARTS (Limited by Guarantee, not having a share capital)

#### **BALANCE SHEET**

# AS AT 31<sup>ST</sup> MARCH 2010

The financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies, and The Financial Reporting Standard for Smaller Entities (effective April 2008)

A Campbell

DIRECTOR AND TRUSTEE

Approved by the Board 6<sup>th</sup> September 2010 and signed on its behalf by the above

The notes on pages 15 to 20 form part of these accounts

# TEES VALLEY ARTS NOTES FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2010

#### ACCOUNTING POLICIES

1

The financial statements have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP 2005) issued in March 2005, the Financial Reporting Standard for Smaller Entities (effective April 2008) and the Companies Act 2006 The principal accounting policies adopted in the preparation of the financial statements are as follows

#### INCOMING RESOURCES

#### **Donations and grants**

Income from donations and grants, including capital grants, is included in incoming resources when these are receivable, except when donors specify that donations must be used in future accounting periods, when the income is deferred until those periods. Donated services and facilities are included at the value to the charity, where this can be quantified

#### Contracts for the provision of services

Such income, which takes the form of grants and fees for services, is included in incoming resources when receivable except where it has been received in advance of the provision of the service. In these cases the income is deferred until the particular service is provided in full

# Interest receivable

Interest is included when receivable by the charity

#### RESOURCES EXPENDED

Resources expended are included in the Statement of Financial Activities on an accruals basis, inclusive of any VAT which cannot be recovered

Certain expenditure is directly attributable to specific activities and has been included in those cost categories. Certain other costs, which are attributable to more than one activity, are apportioned across cost categories on the basis of an estimate of the proportion of time spent by staff on those activities

#### **Operating leases**

Rentals payable under operating leases are charged to the Statement of Financial Activities as incurred over the term of the lease

#### TANGIBLE FIXED ASSETS

Tangible fixed assets are depreciated on a straight-line basis over their estimated useful lives as follows -

Annual rate

Office equipment 25% Theatre equipment 25%

# NOTES TO THE ACCOUNTS

2	DONATIONS AND GRANTS FOR CORE	FUNDING		Unre	stricted
				Total 2010	Total 2009
	Arts Council England, North East-Core			<b>£</b> 78050	£ 75998
	Middlesbrough Council- Grant			10308	5255
	Local Councils-Donated premises			49200	54987
	Hartlepool Borough Council			10000	5000
	Stockton on Tees Borough Council			10000	5000
	Redcar and Cleveland Borough Council	•		10000	5000
	Darlington Borough Council			10000	5000
				177558	156240
3	INCOMING RESOURCES FROM CHARI	TABLE ACTIV	'ITIES	<del></del>	
		Unrestricted	Restricted	2010	2009
		£	£	£	£
	Inclusion				
	-Northern Rock Foundation (see below)	_	36091	36091	63844
	-Other grants and income	-	72035	72035	67014
	Education	_	28754	28754	96104
	Regeneration	-	5218	5218	7310
	Education-Heritage and Environment	-	26402	26402	16406
	Fees	37020	-	37020	51652
	Miscellaneous	4077	18724	22801	11361
		41097	187224	228321	313691
	Northern Rock Foundation Grants Expanding the Cultural Capacity of the Tees			<del></del>	
	Received in the year	-	<u>-</u>	<del>-</del>	55800
	Deferred income released in the year	*	46500	46500	47544
	Deferred income carried forward	-	(10409)	(10409)	(46500)
			36091	36091	56844
	Worldfest 2010		<del></del>		
	Received in the year	_	25000	25000	30000
	Deferred income carried forward	-	(25000)	(25000)	(23000)
		<del></del>		<del>-</del>	7000
					<del></del>
		-	36091	36091	63844
					<del></del>

Included above, as restricted funds, are amounts of £7800 from Lloyds TSB Foundation and £9571 from the Aggregates Levy Sustainability Fund

#### NOTES TO THE ACCOUNTS

#### 4 TOTAL RESOURCES EXPENDED

Costs directly allocated to activities	Basis of Allocation	Charitable Activities £	Governance Costs £	Total 2010 £	Total 2009 £
Costs directly allocated to activities Staff costs	Direct	65133		65133	78493
Project costs	Direct		-	125201	180407
Audit and accountancy	Direct		3842	3842	3947
Support costs allocated to activities					
Staff costs	Usage	79349	8817	88166	100769
General office costs	Usage	57633	6404	64037	47510
Donated premises costs	Usage	44280	4920	49200	54987
		371596	23983	395579	466113

Total resources expended include

•	2010 £	2009 £
Auditors remuneration - Audit fee - Accounting and other services	2500 1342	2500 1447

# 5 TRUSTEES' REMUNERATION

The trustees neither received nor waived any emoluments during the year relating to their role as trustees (2009 £NIL) No out of pocket expenses were reimbursed to any of the trustees

Some trustees were paid under contracts for services relating to their roles as artists and designers. Such payments to trustees are permitted by Clause 4 of the charity's Memorandum of Association. The amounts paid in the year were

	2010 £	2009 £
Mr K Howard	6084	2000
Proportion Marketing Ltd (Connected party of Mr J Pendleton)	3790	9051
Creative Glass Ltd (Connected party of Mr A Campbell)	3150	-

# NOTES TO THE ACCOUNTS

6	STAFF COSTS	2010 £	2009 £
	Wages and salaries	139781	163489
	Social security costs	13518	15773
		153299	179262
	No employee earned more than £60000 in the year (2009 NIL)		
	The average number of employees, calculated on a full time equivale	nt basis, was	
		8040	
		2010	2009
	Chief Executive	2010 1	<b>2009</b> 1
	Chief Executive Arts officers	2010 1 3	2009 1 3
		1 3 2	1
	Arts officers	$ \begin{array}{c}     2010 \\     1 \\     3 \\     \hline     2 \\     \hline     6 \end{array} $	1 3
	Arts officers	1 3 2	1 3 3
	Arts officers	1 3 2	1 3 3

# 7 TANGIBLE FIXED ASSETS

	Office Equipment	Theatre Equipment	Total
COOT	£	£	£
COST At 1 <sup>st</sup> April 2009 Disposal	74036	7544 (7544)	81580 (7544)
At 31st March 2010	74036	<u>-</u>	74036
<b>DEPRECIATION</b> At 1 <sup>st</sup> April 2009 Disposal	74036	7544 (7544)	81580 (7544)
At 31st March 2010	74036	-	74036
NET BOOK VALUE At 31 <sup>st</sup> March 2010	<u> </u>	-	
At 31st March 2009		-	_

There were no commitments to capital expenditure at 31st March 2010 and 31st March 2009

# NOTES TO THE ACCOUNTS

8	DEBTORS	2010 £	2009
	Trade debtors Prepayments and accrued income	35401 3564	17904
		38965	17904
	All debtors are due within one year		
9a	CREDITORS : AMOUNTS FALLING DUE WITHIN ONE YEAR		
		2010	2009
		£	£
	Creditors & accruals	4836	8416
	Social security and other taxes	6941	5389
	Charity Bank Loan	4041	3788
	Deferred income (see below - note 10)	214676	214975
		230494	232568
9b	CREDITORS: AMOUNTS FALLING DUE		
	AFTER MORE THANONE YEAR	2010	2009
		£	2009 £
	Charity Bank Loan	7736	11777
	The Charity Bank Loan carries interest at 6 5% and is repayable in monthly instalments as follows		
	Within 2 years	4312	4041
	Between 2 and 5 years	3424	7736
		7736	11777
10	DEFERRED INCOME		2010 £
	Balance at 1 <sup>st</sup> April 2009		214975
	Amount released to incoming resources Amount deferred in the year		(214975) 214676
	Balance at 31st March 2010		214676

Deferred income represents grants received which have been specified by the donor for use in future periods and also fees and grants for arts projects received in advance of the provision of the particular service to be provided

#### NOTES TO THE ACCOUNTS

# 11 STATEMENT OF FUNDS

	Balance at 31 <sup>st</sup> March 2009	Incoming Resources	Resources Expended	Transfers	Balance at 31 <sup>st</sup> March 2010
	£	£	£	£	£
Unrestricted funds	27852	218846	(208355)	+	38343
Restricted funds	-	187224	(187224)	-	-
	27852	406070	(395579)	-	38343

# 12 ANALYSIS OF NET ASSETS BETWEEN FUNDS

ANALISIS OF NET ASSETS BET WEEN FUN	DG .		
	Unrestricted	Restricted	Total
	Funds	Funds	Funds
	£	£	£
Tangible fixed assets	-	_	-
Current assets	70540	206033	276573
Current liabilities	(24461)	(206033)	(230494)
Creditors amounts falling due after more than 1 yr	(7736)	· •	(7736)
Net assets at 31st March 2010	38343	-	38343

# 13 RELATED PARTIES

The charity has a close relationship with Arts Council England, North East which is itself a charity It provides funding to enable the charity to carry out its charitable objects

The following is a summary of transactions with this party	2010 £	2009 £
Grants for core funding Arts Council England, North East	78050	75998

This income has been included in the financial statements under the heading 'Voluntary Income' in Incoming Resources

Grants and fees paid for services provided	2010	2009
	£	£
Arts Council England, North East	24	2500

This income has been included in the financial statements under the heading "Grants and contracts for promotion of arts activities in the area" in Incoming Resources

At 31st March 2010 there were no balances due either to or from related parties (2009 £Nil)