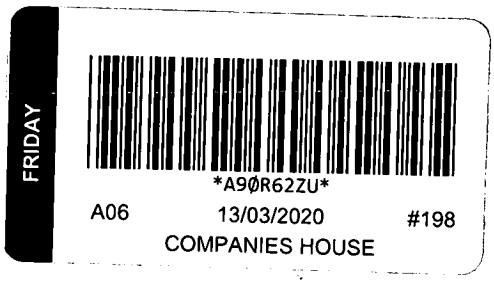
COMPANIES HOUSE

The Cutlers' Hall Preservation Trust Limited (a company limited by guarantee)

Financial statements

For the year ended 30 September 2019



Company no: 01655467

Charity no: 513038

Company information

Company registration number: 01655467

Charity registration number: 513038

Registered office:
The Cutlers' Hall
7-15 Church Street
SHEFFIELD
S1 1HG

Bankers:

Royal Bank of Scotland
5 Church Street
SHEFFIELD
S1 2GF

NatWest
42 High Street
SHEFFIELD
S1 2GE

Solicitors:
Keebles LLP
14 Commercial Street
SHEFFIELD
S1 2AT

Independent Auditor:
Grant Thornton UK LLP
Statutory Auditor
Chartered Accountants
1 Holly Street
SHEFFIELD
S1 2GT

Investment advisors:
Investec Wealth & Investment Limited
Beech House
61 Napier Street
SHEFFIELD
S11 8HA

Council of management:
C J Jewitt
J E McGee
J R Edwards (Resigned 25 October 2018)
J H Newman
K Cooke (Resigned 1 October 2019)
N P Cragg
N D O Williams
J A Tear (Appointed 25 October 2018)
J A Kenny (Appointed 1 October 2019)

Company secretary: G A Kilburn

Key management:
G A Kilburn
C Winnard

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Report of the Council of Management

The Council of Management (who are Trustees of the Charity) present their report together with financial statements for the year ended 30 September 2019.

History and objectives

The Cutlers' Hall Preservation Trust Limited (The 'Charity), which was incorporated in the United Kingdom on 30 July 1982, is a company limited by guarantee and is a registered charity.

The objects of the Charity are to preserve and maintain, for the benefit of the townspeople of Sheffield in the County of York and for the nation at large, the historical, architectural and constructional heritage of the Cutlers' Hall. This primary objective, together with a further supporting 19 objectives, is set out in the Memorandum and Articles of Association, which is the Trust's governing document.

Structure, governance and management

Governing document

The Cutlers' Hall Preservation Trust Limited was incorporated on 30 July 1982, is a company limited by guarantee and is a registered charity. It was established under a Memorandum of Association, which established the objects and powers of the charitable company ("the Charity") and is governed under its Articles of Association. In the event of the Charity being wound up all of the 33 Members are required to contribute an amount not exceeding £100.

Recruitment and Appointment of the Council of Management

The management of the Charity is vested in the Council of Management who, for Companies Act purposes, are equivalent to directors and are also Charity Trustees for the purposes of Charity law. The Council of Management is drawn from the 33 members of the Charity. Under the requirements of the Memorandum and Articles of Association, at the AGM one third of the Members of Council shall retire from office. A retiring member of Council is eligible for re-election.

Council of Management induction and training

All the Council of Management are very familiar with the practical work of the Charity as they have been Members of the Charity for several years beforehand and have attended a number of AGMs before being elected to the Council of Management. Some are also Trustees of other charities. In addition all the Council of Management have been given copies of the Charity Commission publication 'The Essential Trustee: What you need to know'.

Achievements and performance

During the year income totalled £137,866. (2018: £125,698) and expenditure of £226,437. (2018: £241,008) was directed towards the principal objective of preserving, insuring and maintaining the Cutlers' Hall.

The Cutlers' Hall and its artefacts have been protected and maintained throughout the year. There has been an increase in the interest in the Hall. This along with Goldsmiths Fair in July and the Open Day held to coincide with the National Heritage Day in September have increased the number of people visiting the Hall.

Access: Organised tours of the Hall have been available for some time. Advertising, Goldsmiths North and the Open Day along with additional interest have resulted in an increased number of visitors. As in previous years, there has been an increase in the number of informal tours this year.
Security: The Hall is permanently manned whilst it is open and an alarm system provides security when the Hall is closed. Fully maintained fire alarms and security systems as well as the appropriate procedures are in place. In addition the Hall and its artefacts are fully insured. The Beadle and Deputy Beadle are available to respond to security alerts out of hours.
Maintenance: Essential repairs to the Hall have been carried out as required with priority given to safety issues followed by the maintenance of the integrity of the building and then to renovations and refurbishments. This year, the ground floor area (Neill Room, Muniment Room, Ladies toilets) has been refurbished at a cost of £47,921 (2018: £68,560) The cost of other renovations and refurbishment was £44,646 (2018: £44,837).

Report of the Council of Management

Education: The Company of Cutlers "Better Learners – Better Workers" Programme has continued this year in order to give young people the opportunity to focus their learning to prepare them for life after school and a work environment. In addition the Charity has supported students and apprentices through the Joint Awards scheme which allows engineers and design students to visit facilities and factories abroad. These awards are targeted at those who would not otherwise be able to benefit from this experience.
Other Charities: The Charity has made donations to other Charities, in particular the Lord Mayor of London's appeal.

Financial review

The results of the year are set out in the Statement of financial activities on page 8. The grant made to The Company of Cutlers in Hallamshire in the County of York to help maintain and develop the Cutlers' Hall under the terms of the objects was £92,567 (2018: £113,397). Of this £47,921 was contributed to the refurbishment of the rooms on the ground floor (2018: £68,560). Gross income increased by 9.7%, expenditure on charitable activities decreased by 6.0% largely due to the reduced expenditure on major refurbishment works in the hall. Other costs remained stable.

Future plans

The Charity will continue to encourage a larger number of visitors and greater publicity for the Hall. After the success of linking the Open Day to the National Heritage Day in recent years, it is planned to do the same thing next year and for the foreseeable future. Goldsmiths North was run for the first time this year and showed the Hall in a new light. A private viewing was arranged and this also proved a great success. It is planned to repeat this in 2020. The Charity will also fund appropriate security and insurance and it anticipates receiving applications for grants totalling £45,000 for the ensuing year for the general maintenance and preservation of the Cutlers' Hall. In addition, as we continue works to ensure that the Hall is in the best possible condition for the four hundredth anniversary of the Company in 2024, it anticipates that rooms on the ground floor will be refurbished in 2019-20 at a cost of approximately £50,000.

It is planned to run an educational award scheme again this year and to continue to support the Company of Cutlers "Better Learners Better Workers" programme. A grant from the Company of Cutlers is anticipated to offset the costs of this.

Public benefit

The public interest of the Charity in the objectives was met through an open day on Saturday 14th September 2019 and an increased number of tours of the Hall including providing them for school children and students from the University of Sheffield. We also regularly host visiting dignitaries on behalf of local businesses of the City Council. We will continue this policy in future.

Investment policy

The Council of Management investment powers are set out in the Memorandum and Articles of Association, as supplemented by the Trustees Act 2000. The Council of Management have considered their duties under the Act and have decided that the funds of the Charity should remain invested through Investec Wealth & Investment Limited with the aims being that:

- all Charity's investments are properly diversified;
- the level of risk is no higher than medium; and
- the overall return exceeds specific benchmarks agreed with the Fund Manager.

The Council of Management have instructed the investment manager to manage the portfolio on a fully discretionary basis and have entered into a formal agreement with Investec Wealth & Investment Limited for this purpose. The Council of Management review this strategy annually or as circumstances dictate.

Report of the Council of Management

Fundraising policy

The Cutlers' Hall Preservation Trust Limited accept donations but do not routinely engage in fund raising from the public.

Risk management

The Council of Management have examined the major strategic and operational risks to which the Charity is exposed. A risk register has been established and is updated at least annually. Where appropriate, systems or procedures have been established to mitigate the external risks the Charity faces. Internal control risks are minimised by the implementation of various procedures for authorisation of transactions and the safeguarding of assets. Overall they are satisfied there are adequate systems to mitigate those risks.

The Charity uses financial instruments, comprising investments, cash and debtors. The main purpose of these financial instruments is to finance the working capital cycle of the Charity and finance longer term capital needs. The Charity reviews risks at least annually and the main risks with mitigating actions are as follows:

Risk	Mitigating Action
Investment loss	Discretionary Management of the investment portfolios is vested in Investec under the terms of agreed Investment Management Statements drawn up and issued by the Trustees.
Misappropriation of investments	Investec indemnify the Trustees and Trust in the event of portfolio misappropriation within Investec.
Misappropriation of cash and cheques	Petty cash is kept secure in locked cash boxes in a locked safe. Cash box keys are held separately. Insurance cover is in place for £250 of cash during business hours when not in a safe, for £1,000 overnight when locked in a safe. Cheques can only be signed by the Master, Chairman Preservation Trust or the Clerk. Cheques for more than £1,000 must bear 2 signatures.
Loss of credibility	Reports, meetings and audit procedures ensure that the Trustees are able to monitor and maintain the objectives of the charities.
Cyber/Ransomware attack. Computer Failure	Systems are backed up daily and tapes stored in a fire proof safe overnight. Vulnerabilities exist but are mitigated by protective software.
Non Compliance with Data Regulation	Data is protected in line with current regulations. Procedures are adapted to deal with new regulations.

Reserves policy

The principal purpose of the Preservation Trust is the care and maintenance of the Hall. Though any major repair may well be the subject of a fundraising campaign, an urgent problem could require funds more quickly than they can be raised. This amount is set at £180,000. In addition, the Trust should be able to operate for 12 months if deprived of all its income and this would cost £120,000. Therefore the minimum reserves level for the Trust is £300,000. At 30 September 2019, total unrestricted reserves were £542,058 (2018: £628,317). The Trustees feel these reserve holdings are appropriate within the agreed policy.

Statement of the Council of Management responsibilities

The Council of Management (who are also directors of The Cutlers' Hall Preservation Trust Limited for the purposes of company law) are responsible for preparing the Report of the Council of Management and the financial statements in accordance with applicable law and regulations.

Company law requires the Council of Management to prepare financial statements for each financial year. Under that law, the Council of Management have elected to prepare financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law), including FRS 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland. Under company law the Council of Management must not approve the financial statements unless they are satisfied that they give a

Report of the Council of Management

true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources, including the income and expenditure, of the Charity for that period.

In preparing these financial statements, the Council of Management are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP (FRS 102);
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Council of Management are responsible for keeping adequate accounting records that are sufficient to show and explain the Charity's transactions and disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Council of Management confirms that:

- so far as each member is aware, there is no relevant audit information of which the Charity's auditors is unaware; and
- the Council of Management have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the Charity's auditor is aware of that information.

The Council of Management are responsible for the maintenance and integrity of the corporate and financial information included on the Charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

The Council of Management confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Charity's aims and objectives and in planning future activities and setting the grant making policy for the year.

Auditors

The Charity's articles require annual reappointment of the auditors. Grant Thornton UK LLP has expressed willingness to continue in office. In accordance with s485(4) of the Companies Act 2006 a resolution to reappoint Grant Thornton UK LLP as auditors will be proposed at the Annual General Meeting.

Small company exemptions

In preparing this report, the Council of Management has taken advantage of the small companies' exemption in Part 15 of the Companies Act 2006.

BY ORDER OF THE COUNCIL OF MANAGEMENT

G.A. Kilburn

G A Kilburn
Secretary
Dated: 28 February 2020

Independent auditor's report to the members of The Cutlers' Hall Preservation Trust Limited (a company limited by guarantee)

Opinion

We have audited the financial statements of The Cutlers' Hall Preservation Trust Limited (the 'Charity') for the year ended 30 September 2019 which comprise the Statement of Financial Activities (incorporating the Income and Expenditure Account), the Balance Sheet, the Cash Flow statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards including Financial Reporting Standard 102; The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the Charity's affairs as at 30 September 2019 and of its incoming resources and application of resources including, its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We have been appointed as auditor under the Companies Act 2006 and report in accordance with regulations made under that Act. We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the Charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the Council of Managements' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the Council of Management have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the Charity's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The Council of Management are responsible for the other information. The other information comprises the information included in the Report of the Council of Management, set out on pages 1 to 4, other than the financial statements and the Auditor's Report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Grant Thornton

Independent auditor's report to the members of The Cutlers' Hall Preservation Trust Limited (a company limited by guarantee)

Opinion on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Council of Management for the financial year for which the financial statements are prepared is consistent with the financial statements.
- the Report of the Council of Management has been prepared in accordance with applicable legal requirements.

Matter on which we are required to report under the Companies Act 2006

In the light of the knowledge and understanding of the Charity and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Council of Management.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Council of Management remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the Council of Management were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies exemption from the requirement to prepare a Strategic Report.

Responsibilities of Council of Management for the financial statements

As explained more fully in the Statement of Council of Management responsibilities set out on pages 3 and 4, the Council of Management (who are also the directors of the Charity for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Council of Management determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Council of Management are responsible for assessing the Charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Council of Management either intend to liquidate the Charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Grant Thornton

Independent auditor's report to the members of The Cutlers' Hall Preservation Trust Limited (a company limited by guarantee)

Use of our report

This report is made solely to the Council of Management, as a body, in accordance with Section 154 of the Charities Act 2011. Our audit work has been undertaken so that we might state to the Council of Management those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and its trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Grant Thornton UK LLP

Michael Redfern FCA
Senior Statutory Auditor
for and on behalf of Grant Thornton UK LLP
Statutory Auditor, Chartered Accountants
SHEFFIELD
10 March 2020

Statement of Financial Activities (incorporating the Income and Expenditure Account)

	Note	2019 £	2018 £
Income and endowments from:			
Donations		**103,390**	89,842
Charitable activities – tours and lecture income		**2,350**	2,649
Investments		**20,974**	20,018
Other income	5	**11,152**	13,189
Total income		**137,866**	125,698
Expenditure on:			
Charitable activities	6	**226,437**	241,008
Total expenditure		**226,437**	241,008
Net expenditure before gains on investments		**(88,571)**	(115,310)
Net gains on investment assets	7	**2,312**	20,131
Net expenditure and net movement in funds	16	**(86,259)**	(95,179)
Fund balances brought forward at 1 October 2018		**768,487**	863,666
Fund balances carried forward at 30 September 2019	16	**682,228**	768,487

All operations of the Charity are considered to be continuing.

All incoming and outgoing resources above relate to the Charity and are unrestricted.

The accompanying accounting policies and notes on pages 11 to 17 form an integral part of these financial statements.

Balance Sheet

	Note	2019	2018
		£	£
Fixed assets			
Investments	11	**609,710**	717,269
Current assets			
Debtors	12	**22,025**	19,036
Cash at bank and in hand		**85,222**	43,587
		107,247	62,623
Creditors: amounts falling due within one year	13	**(34,729)**	(11,405)
Net current assets		**72,518**	51,218
		682,228	768,487
Capital funds			
Endowments	15,16	**140,170**	140,170
Income funds			
Unrestricted funds	15,16	**542,058**	628,317
	15,16	**682,228**	768,487

The financial statements were approved and authorised for issue by the Council of Management on 28 February 2020.

C J Jewitt
Chairman of the Council of Management

N P Cragg
Master Cutler 2018/19

Members of the Council of Management

Company no: 01655467
Charity no: 513038

The accompanying accounting policies and notes on pages 11 to 17 form an integral part of these financial statements.

Cash Flow Statement

	Note	2019	2018
		£	£
Cash flows from operating activities			
Net cash used by operating activities	17	**(89,067)**	(131,185)
Cash flows from investing activities			
Investment income		**20,831**	20,018
Purchases of investments		**(40,071)**	(35,104)
Proceeds on sale of investments		**149,942**	22,878
Net cash provided by investing activities		**130,702**	7,792
Change in cash and cash equivalents in the year		**41,635**	(123,393)
Cash and cash equivalents brought forward		**43,587**	166,980
Cash and cash equivalents carried forward		**85,222**	43,587

The accompanying accounting policies and notes on pages 11 to 17 form an integral part of these financial statements.

Notes to the financial statements

1 Charitable Company information

The Cutlers Hall Preservation Trust Limited is a company limited by guarantee (Company number 01655467) and is registered with the Charity Commission (number 513038). The registered address is The Cutlers Hall, 7-15 Church Street, Sheffield, S1 1HG.

2 Basis of preparation followed by policies

The financial statements have been prepared in accordance with the applicable United Kingdom accounting standards including Accounting and Reporting by Charities: Statement of Recommended Practice applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)-(Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), the Companies Act 2006 and the Charities Act 2011.

The financial statements have been prepared under the historical cost convention, except for the modification to a fair value basis for certain financial statements as specified in the accounting policy below.

The financial statements are presented in Sterling (£).

Going concern

The financial statements have been prepared on the going concern basis. The Council of Management have assessed the going concern position and have no reason to believe that there is a material uncertainty that would affect the ability of the organisation to continue as a going concern for the foreseeable future. The Council of Management consider the foreseeable future to be at least 12 months from the date that the financial statements are signed.

Income

Donations and gifts

All monetary donations and gifts are included in full in the statement of financial activities when receivable, provided that there are no donor-imposed restrictions as to the timing of the related expenditure, in which case recognition is deferred until the pre-condition has been met.

Donations under Gift Aid together with the associated income tax recoveries are credited as income when the donations are received.

Investment income

Investment income, including associated income tax recoveries, is recognised when receivable.

Other income

Other income, which relates to management charges is reconciled when receivable.

Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Expenditure, which is charged on an accruals basis, is allocated to expenditure incurred directly to the fulfilment of the Charity's objectives (charitable activities).

All costs are allocated directly to the applicable expenditure heading.

Notes to the financial statements

Grants payable
All grants payable are included in the Statement of Financial Activities in the year in which they are paid.

Retirement Benefits
Defined Contribution Pension Scheme
The pension costs charged against operating profits are contributions payable to the scheme in respect of the accounting period.

Fixed asset investments
Investments are stated at fair value at the balance sheet date. Movements in fair value are recognised in the Income Statement.

Creditors
Short term creditors are measured at the transaction price.

Debtors
Short term debtors are measured at transaction price, less any impairment.

Cash and cash equivalents
Cash is represented by cash in hand and deposits with financial institutions repayable without penalty on notice of not more than 24 hours. Cash equivalents are highly liquid investments that mature in no more than three months from the date of acquisition and are readily convertible to known amounts of cash with insignificant risk of change in value.

3 Significant judgements and estimates

There were no significant judgements or estimation uncertainties in the preparation of these financial statements.

4 Fund accounting

Restricted funds are to be used for specified purposes laid down by the donor. Expenditure for those purposes is charged to the fund, together with a fair allocation of overheads and support costs.

Endowment funds represent those funds which must be held permanently in trust by the Charity for the benefit of the Charity.

Unrestricted funds are donations and other incoming resources received or generated for expenditure on the general objectives of the Charity.

Designated funds are unrestricted funds which have been designated for a specific purpose by the Council of Management.

Notes to the financial statements

5 Other income

	2019 £	2018 £
Recharge of salaries – The Company of Cutlers in Hallamshire in the County of York	8,810	10,750
Recharge of salaries – The Combined Cutlers Company Charitable Trust	2,342	2,439
	11,152	13,189

6 Expenditure

	2019 £	2018 £
Charitable activities in relation to the preservation of the Cutlers' Hall		
Direct costs		
Grant to Company of Cutlers for Hall repairs	92,567	113,397
Salaries	39,013	37,315
Employers' NI	767	342
Pension	1,831	1,670
Management charges – The Company of Cutlers in Hallamshire in the County of York	37,876	36,915
Sundry expenses	808	664
Investment manager fees	3,768	3,804
Insurance	27,368	26,430
Education	17,690	12,861
Marketing	1,829	4,733
Governance – Audit fees	2,920	2,877
Total	226,437	241,008

7 Net gains on investments

	2019 £	2018 £
Realised gains	(1,724)	2,503
Movement in fair value	4,036	17,628
	2,312	20,131

8 Auditor's Remuneration

	2019 £	2018 £
Audit fees	2,920	2,877

Notes to the financial statements

9 Employees

The average number of employees during the year was 8 (2018: 8).

The key management personnel consist of the Clerk to The Company of Cutlers in Hallamshire in the County of York and the Company Accountant. The Clerk is employed on a joint contract with The Cutlers' Hall Preservation Trust Limited and The Company of Cutlers in Hallamshire in the County of York 35% of his costs being charged to the Preservation Trust. The Cutlers' Hall Preservation Trust is also charged 5% of the Company Accountant's costs. The total cost in 2019 is £34,699. (2018: £31,120). No remuneration has been paid to any member of the Council of Management (2018: £nil) and no (2018: £nil) expenses have been reimbursed for attendance at meetings or in connection with the running of the Charity's affairs.

No employee has earned £60,000 per annum or more in the current or preceding accounting period.

10 Tangible fixed assets

No value is shown in the balance sheet for land owned by the Charity, as the trustees believe that its market value is negligible.

11 Fixed asset investments

	Listed Investments £
Market value	
At 1 October 2018	717,269
Additions	40,071
Disposals	(151,666)
Unrealised gain	4,036
At 30 September 2019	**609,710**

Investments listed above fall into the following categories:

	2019 £
UK fixed interest bonds	99,236
Overseas fixed interest bonds	28,372
UK equities	168,327
European equities	29,126
Northern American equities	114,921
Japanese equities	19,484
Far East & Australasian equities	18,660
International equities	20,250
Emerging Economies equities	18,345
UK property	34,660
Alternative assets	58,329
	609,710

The valuation is based on mid-market prices from the appropriate Stock Exchange, market makers or from the relevant fund manager. Where the fund managers publish a single price, the valuation has been prepared on the basis of a single published price. The prices of financial instruments subject to low liquidity, due to their special characteristics are evaluated on a best endeavours basis.

Notes to the financial statements

	£
Historical cost of investments at 30 September 2019	448,493

The differences between the market value and the historical cost of investments is included in unrestricted funds.

Individual investments which comprise over 5% of the value of the portfolio are:

	% of value of portfolio	
	2019	2018
UK (Govt of) 1.875% 2022	**6.2**	5.2
UK (Govt of) 2.5% STK 2020	**6.2**	5.4
Vanguard Funds PLC	**7.5**	2.4

12 Debtors

	2019	2018
	£	£
Trade debtors	**-**	1,180
Amount owed by The Company of Cutlers Charitable Trust	**1,510**	-
Other debtors and prepayments	**20,515**	17,856
	22,025	19,036

13 Creditors: amounts falling due within one year

	2019	2018
	£	£
Social security and other taxes	**861**	932
Trade Creditors	**3,491**	-
Accruals	**6,343**	3,284
Amount owed to The Company of Cutlers in Hallamshire in the County of York	**24,034**	7,189
	34,729	11,405

14 Capital Commitments

There were no capital commitments at 30 September 2019 or at 30 September 2018.

15 Analysis of net assets between funds

	Endowment fund	**Unrestricted fund**	**Designated fund**	**Total funds**
	£	**£**	**£**	**£**
Investments	140,170	469,540	-	**609,710**
Net current assets	-	48,803	23,715	**72,518**
	140,170	518,343	23,715	**682,228**

Notes to the financial statements

16 Funds

	Endowment fund	Unrestricted fund	Designated Fund *	Total funds
	£	£	£	£
At 1 October 2018	140,170	603,912	24,405	**768,487**
Income	-	137,866	-	**137,866**
Expenditure	-	(208,747)	(17,690)	**(226,437)**
Realised losses on investments	-	(1,724)	-	**(1,724)**
Unrealised gains on investments	-	4,036	-	**4,036**
Transfer	-	(17,000)	17,000	-
At 30 September 2019	140,170	518,343	23,715	**682,228**

* In prior years a designated fund was established to designate expenditure towards an educational award scheme and to fund the "Better Learners, Better Workers" programme.

17 Reconciliation of changes in resources to net cash flow from operating activities

	2019	2018
	£	£
Net movement in funds	**(86,259)**	(95,179)
Investment income	**(20,831)**	(20,018)
Increase in debtors	**(2,989)**	(1,148)
Increase in creditors	**23,324**	5,291
Investment gains	**(2,312)**	(20,131)
	(89,067)	(131,185)

18 Members' liability

The liability of members of the Charity is limited. Every member of the Charity undertakes to contribute to the assets of the Charity in the event of the same being wound up under terms specified in the Charity's Memorandum of Association. Such amounts may not exceed £100.

19 Retirement benefit

Defined Contribution Pension Scheme

The Charity operates a defined contribution pension scheme for the benefit of the employees. The assets of the scheme are administered by trustees in a fund independent from those of the Charity.

Notes to the financial statements

20 Financial assets and liabilities

	2019	2018
	£	£
Financial assets carried at amortised cost:		
Trade debtors	-	1,180
Amounts owed by The Company of Cutlers Charitable Trust	1,510	-
Financial assets carried at fair value:		
Investments	609,710	717,269
Financial liabilities carried at amortised cost		
Trade creditors	3,491	-
Amounts owed to The Company of Cutlers in Hallamshire in the County of York	24,034	7,189
Accruals	6,343	3,284
	33,868	10,473

21 Related parties

The Cutlers Hall Preservation Trust Limited is related to The Company of Cutlers in Hallamshire in the County of York and The Combined Cutlers Company Charitable Trust as a result of having key management personnel in common with these entities.

Included in direct costs is £37,876 (2018: £36,915) recharged from the Company of Cutlers in Hallamshire in the County of York staff costs.

22 Comparative SOFA

	2018
	£
Income and endowments from:	
Donations	89,842
Charitable activities – tours and lecture income	2,649
Investments	20,018
Other income	13,189
Total income	125,698
Expenditure on:	
Charitable activities	241,008
Total expenditure	241,008
Net expenditure before gains on investments	(115,310)
Net gains on investment assets	20,131
Net expenditure and net movement in funds	(95,179)
Fund balances brought forward at 1 October 2017	863,666
Fund balances carried forward at 30 September 2018	768,487