

#### HYEDEAN INSURANCE SERVICES LIMITED

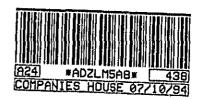
DIRECTORS' REPORT

AND

FINANCIAL STATEMENTS

YEAR ENDED 30TH APRIL. 1994

COMPANY KUMBER: 01649818



#### HYEDEAN INSURANCE SERVICES LIMITED

#### YEAR ENDED 30TH APRIL, 1994

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## HYFDEAN INSURANCE SERVICES LIMITED OFFICERS. ADDRESSES AND GENERAL INFORMATION 30TH APRIL, 1994

BOARD OF DIRECTORS:

Mrs. Pamela Brenda Baker

Clive John Heath

COMPANY SECRETARY:

Mrs. Pamela Brenda Baker

COMPANY NUMBER:

01649818 (England and Wales)

REGISTERED OFFICE:

Hyedean House, 27, Gloucester Road,

Ross-on-Hye, Merefordshire.

REGISTERED AUDITORS:

Thorne & Co., Chartered Accountants, 1, St. Hary's Street, Ross-on-Wye,

llerefordshire.

BANKERS:

Lloyds Bank P.L.C.,

50, High Street, Ross-on-Hye, llerefordshire.

ADMINISTRATIVE OFFICE:

Wyedean House,

27, Gloucester Road,

Ross-on-Wye, Herefordshire.

#### WYEDEAN INSURANCE SERVICES LIMITED

#### DIRECTORS' REPORT

The directors present their report together with the audited financial statements of the company for the year ended 30th April, 1994.

#### Principal Activities and Review of the Business

The principal activity of the company during the accounting period remained that of insurance brokerage. The directors consider that the results for the year were satisfactory. The overall trend since 30th April 1994 continues to be encouraging.

#### Results and Dividends

The trading profit for the year, after taxation, amounted to £12,570 (1993 -profit £16,614). Net interim dividends of £5,000 were paid in July 1993, £6,667 in October 1993 and £3,333 in April 1994. The directors do not recommend the payment of a final ordinary dividend.

#### Fixed Assets

The changes in tangible fixed assets during the year are summarised in the notes to the financial statements. The company owned no intangible fixed assets.

#### Directors and their Interests

The directors who served during the year are as stated on page 1. Their interests (including family interests) in the share capital of the company were as follows:-

#### Ordinary £1 Shares

	30th April. 1994	<u>lst May, 1993</u>
Mrs. P.B. Baker	12	12
C.J. Heath	36	36

#### Charitable and Political Contributions

During the accounting year under review the company did not make any material charitable or political contributions.

#### Close Company

The company is a close company within the provisions of S.414  $\,$  Income and  $\,$  Corporation Taxes Act 1988.

# WYEDEAN INSURANCE SERVICES LIMITED DIRECTORS' REPORT (CONTINUED).

#### Auditors

Messrs Thorne & Co. will continue in office as auditors of the company. This report was approved by the board on 31st August 1994.

Signed on behalf of the directors,

B

P.B. Baker

# HYEDEAN INSURANCE SERVICES LIHITED STATEMENT OF DIRECTORS' RESPONSIBILITIES

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the directors are required to:-

- i) select suitable accounting policies and then apply them consistently
- ii) make judgements and estimates that are reasonable and prudent;
- iii) prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### HYEDEAN INSURANCE SERVICES LIMITED

#### AUDITORS' REPORT

#### YEAR ENDED 30TH APRIL 1994

#### TO THE MEMBERS OF NYEDEAN INSURANCE SERVICES LIMITED

We have audited the financial statements on pages 6 to 15 which have been prepared under the historical cost convention and the accounting policies set out on page 9 and 10.

Respective responsibilities of directors and auditors
As described on page 4 the company's directors are responsible for the preparation
of financial statements. It is our responsibility to form an independent opinion,
based on our audit, on those statements and to report our opinion to you.

Basis of opinion We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion the financial statements give a true and fair view of the state of the company's affairs at 30th April 1994 and of its profit and cash flow for the financial year then ended and have been properly prepared in accordance with the provisions of the Companies Act 1985.

Thorne & Co. Thorne C

CHARTERED ACCOUNTANTS AND REGISTERED AUDITORS

Date: 7th September 1994

1, St. Mary's Street, Ross-on-Wye, Herefordshire.

### WYEDEAN INSURANCE SERVICES LIMITED

# PROFIT AND LOSS ACCOUNT AND RECONCILIATION OF HOVEHENT IN SHAREHOLDERS' FUNDS

#### YEAR ENDED 30TH APRIL, 1994

Notes	£	. 3	£	993 £
1		106,715		106,851
	13,272 78,022	(91,294)	12,182 76,719	(88,901)
2		15,421		17,950
	2,039 (552)		4,328 (-)	
	Active Latitudes Arc	1,487	физонулизаний	4,328
		16,908		22,278
5		(4,338)		(5,664)
		12,570		16,614
6		(15,000)		(15,000)
/EAR		(2,430)		1,614
		18,785		17,171
		16,355		18,785
		120		120
. 1994		16,475		18,905
	1 2 5 6	1 13,272 78,022 2,039 (552) 5 6 VEAR	1 106,715  13,272 78,022 (91,294)  2 15,421  2,039 (552)  1,487  16,908  5 (4,338)  12,570 6 (15,000) (2,430) 18,785 16,355 120	Notes £ £ £  1 106,715  13,272 78,022 (91,294) 2 15,421 2,039 (552) 1,487  16,908 5 (4,338) 5 (15,000) 7EAR (2,430) 18,785 16,355 120

There were no discontinued operations or acquisitions during the year.

There were no recognised gains or losses other than those reflected in the profit and loss account.

The notes on pages 9 to 15 form part of these financial statements.

## WYEDEAN INSURANCE SERVICES LIHITED

#### BALANCE SHEET

30	OTH API	RII., 1994		30th Ap	ril, 1993
	Note	<u>s</u> £	£	1	Ţ
TANGIBLE FIXED ASSETS	8		11,100		11,300
CURRENT ASSETS					
Debtors Cash at bank - Clients' Account	9	2,389 44,344		2,580 52,238	
Cash at bank and in hand - Office Account		8,110		9,805	
		54,843		64,623	
CREDITORS: amounts falling due within one year	10	(49,016)		(56,037)	
NET CURRENT ASSETS		Warren Complete School	5,827	ADMINISTRATION	8,586
TOTAL ASSETS LESS CURRENT LIABILITIES	s		16,927		19,886
CREDITORS: amounts falling due after more than one year	11	(452)		(981)	
PROVISION FOR LIABILITIES AND CHARGES	S	HIL	(452)	NIL	(981)
			16,475		18,905
CAPITAL AND RESERVES			<u>determination</u> executives		***************************************
Called up Share Capital	12		120		120
Profit and Loss Account			16,355		18,785
SHAREHOLDERS FUNDS			16,475		18,905

Approved by the board of directors on 31st August 1994 and signed on its behalf.

Directors....

The notes on pages 9 to 15 form part of these financial statements.

## HYEDEAN INSURANCE SERVICES LIHITED

### CASH FLOW STATEMENT

### YEAR ENDED 30TH APRIL 1994

	<u>Notes</u>	£ 19	<u>194</u>	£	£9 <u>93</u>
Net cash flow from operating activities	13		13,907		26,295
Returns on investments and servicing of finance:					
Interest paid		(-)		(-)	
Dividends paid		(15,000)	e.	(15,000)	
Net cash outflow from returns on investments and servicing of fina	ince:		(15,000)		(15,000)
Taxation:					
Tax paid	,		(4,051)		(6,255)
Investing activities:					
Payments to acquire tangible fi assets excluding those on finar lease and hire purchase contrac	ıce	(4,100)		(4,653)	
Net cash outflow from investing activities			(4,100)		(4,653)
Net cash (outflow) inflow before	financing		(9,244)		387
Financing:					
Capital payments of finance lead and hire purchase rental paymen		(345)		(527)	
Net cash outflow from financing			(345)		(527)
(Decrease) increase in cash and cash equivalents	14, 15		(9,589)		(140)

The notes on pages 9 to 15 form part of these financial statements.

# NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 30TH APRIL, 1994

#### 1. ACCOUNTING POLICIES

#### Basis of Preparation of Financial Statements

The financial statements have been prepared under the historical cost convention. The financial statements have been prepared in accordance with applicable standards.

#### Tangible Fixed Assets and Depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is based upon historical cost and the estimated effective lives of the assets concerned.

The tangible fixed assets are depreciated using the reducing balance basis at rates calculated to write them off over the period of their estimated effective lives.

The rates applied are as follows:-

Computer equipment 30% Other office equipment 25%

#### Finance and Operating Leases

Assets obtained under finance leases are capitalised as tangible fixed assets and depreciated over the term of their estimated effective lives. Finance leases are defined as those where substantially all of the benefits and risks of ownership are assumed by the company. Obligations under such agreements are included in creditors, net of the interest element allocated to future periods. This interest element of the contract repayments is charged to profit and loss account on a weighted basis.

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged to profit and loss account as incurred.

#### Deferred Taxation

No provision has been made in the financial statements for taxation deferred by reason of capital allowances exceeding depreciation as it is considered by the directors that no material liability to taxation will arise in the forseeable future as a result of a reversal of these timing differences.

#### Advertising and Promotion

Advertising costs are written off as incurred.

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) YEAR ENDED 30TH APRIL 1994

#### 1. ACCOUNTING POLICIES (CONTINUED)

#### Value Added Tax

Items in the financial statements are shown exclusive of V.A.T. (where appropriate).

#### Commissions

Credit is taken for commissions in respect of general business transacted by reference to the date on which the net premium is remitted to the insurance company concerned. This date will normally follow closely upon the issue by the insurance company of its periodical statement of account.

#### Pensions.

The company operates a defined contribution pension scheme for certain of its directors and senior employees and the pension charge represents the amounts puyable by the company to the fund in respect of the year. The assets of the scheme are held separately from those of the company in an independently administered portfolio.

#### Turnover

Turnover represents the total value of services provided (mainly commissions) stated net of Value Added Tax (where applicable) and less any proportion rebated to third party intermediaries.

Turnover does not include income from outside the United Kingdom.

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) YEAR ENDED 30TH APRIL, 1994

#### 2. OPERATING PROFIT

	1994	1993
	£	£
Operating profit is stated after charging:		
Directors' remuneration	17,424	16,117
Auditors' remuneration	700	700
Depreciation of tangible fixed assets		
<ul><li>owned by the company</li><li>held under finance leases</li></ul>	3,900 400	4,153 253

#### 3. STAFF COSTS

Staff costs, including directors' remuneration, were as follows:-

	<u>1994</u>	<u>1993</u>
	<b>1</b>	Ţ
Salaries	49,014	48,531
Social Security costs	3,792	3,611
Other pension costs	1,500	500
	54,306	52,642

The average weekly number of employees, including directors, during the year was as follows:

•	<u>1994</u>	<u>1993</u>
Office and administration	6	7
	<del>-</del>	

# WYEDEAN INSURANCE SERVICES LIMITED NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### YEAR ENDED 30TH APRIL, 1994

4.	DIRECTORS' REMUNERATION	1994	<u>1993</u>
		Ľ	1
	For services as directors	2,000	2,000
	Other emoluments (including pension contributions)	15,424	14,117
		17,424	16,117
5.	TAXATION		
••		<u>1994</u>	<u>1993</u>
		£	Ţ
	U.K. Current year taxation:		
	U.K. corporation tax at 25% (1993 - 25%)	4,338	5,664
	Prior years:		
	U.K. corporation tax	-	-
	•	elizaçõe established (Co	****
		4,338	5,664
6.	DIVIDENDS	3004	<u> 1993</u>
		<u>1994</u>	
	•	Ţ	2
	Interim dividends on the £1 ordinary shares	15,000	15,000

#### 7. TRANSACTIONS WITH DIRECTORS

During the financial year the company made an interest-free loan to Mrs. P. B. Baker of an amount not exceeding £2,250.

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) YEAR ENDED 30TH APRIL, 1994

0	TAMOIDIO CIVED MOCETO	•		
8.	TANGIBLE FIXED ASSETS	Computer equipment	Other office equipment	<u>Total</u>
	Cost:	Ţ	£	Ţ
	At 1st May, 1993 Additions Disposals	18,971 3,275	10,512 825 -	29,483 4,100
	At 30th April, 1994	22,246	11,337	33,583
	<u>Depreciation</u> (Rate)	(30%)	(25%)	
	At 1st May, 1993 Provided during year On Disposals	12,971 2,775 (-)	5,212 1,525 (-)	18,183 4,300 (-)
	At 30th April, 1994	15,746	6,737	22,483
	Net book value:	gaper lagar y milak ki 2,0 CC ki kini di danayan digi daga arang dalah		The same of the sa
	At 30th April, 1994	6,500	4,600	11,100
	At 1st May, 1993	6,000	5,300	11,300

The net book value of "other office equipment" includes assets held under finance lease contracts amounting to £1,200 (1993 - £1,600).

#### 9. DEBTORS

DEDICAG	1994	1993
Due within one year:	£	1
Trade debtors Other debtors Prepayments Surplus A.C.T. on dividends	246 988 675 480	188 918 1,474
	Perford and the recognition of the	
	2,389	2,580
19	20q.16C0-071-080-080-48	

# HYEDEAN INSURANCE SERVICES LIHITED

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

## YEAR ENDED 30TH APRIL. 1994

10.	CREDITORS: Amounts falling due within one year	ar <u>1994</u> £	<u>1993</u> £
	Monies held on behalf of Clients Obligations under finance leases Trade creditors Current corporation tax A.C.T. on interim dividend	44,344 529 374 463 968	52,238 345 286 664
	Other taxes and social securily costs Accruals	1,091 1,247	1,317 1,187
		49,016	56,037
11.	CREDITORS: Amounts falling due after more than one year	<u>1994</u>	1993
	Obligations under finance leases	£452	1863
		***************************************	
12.	CALLED UP SHARE CAPITAL	<u>1994</u>	<u>1993</u>
	Authorised:		
	Ordinary shares of £1 each	£50,000	£50,000
	Allotted, called up and fully paid:		
	Ordinary shares of £1 each	£120	£120
13.	RECONCILIATION OF OPERATING PROFIT TO NET CAS	SH INFLOW FROM O	PERATIONS
		<u>1994</u> L	<u>£eer</u> £
	Operating profit Depreciation charges Decrease (Increase) in debtors (Decrease) Increase in creditors	16,908 4,300 671 (7,972)	22,278 4,406 (1,247) <u>858</u>
	Net Cash Inflow from Operations	13,907	26,295
		description was problems.	فيبر وبالناء بيجاء كالثانة

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) YEAR ENDED 30TH APRIL, 1994

# 14. ANALYSIS OF CHANGES IN CASH AND CASH EQUIVALENTS DURING THE YEAR

	1994	<u>1993</u>
	3	Ţ
Balance at 1st May 1993	62,043	62,183
Net cash (outflow)	(9,589)	(140)
Balance at 30th April 1994	52,454	62,043

# 15. ANALYSIS OF THE BALANCE OF CASH AND CASH EQUIVALENTS AS SHOWN IN THE BALANCE SHEET

	1994	1993	Change	1993	1992	Change
	2	£	2	£	£	£
Cash at bank and in hand	52,454	62,043	(9,589)	62,043	62,183	(140)
Bank overdrafts	(-)	(-)	(-)	(-)	(-)	(-)
			···	-		<del></del>
	52,454	62,043	(9,589)	62,043	62,183	(140)

#### 16. ANALYSIS OF CHANGES IN FINANCING DURING THE YEAR

	<u>Finance</u> <u>Jeases</u>	<u>Finance</u> <u>leases</u>
	<u>1994</u>	<u>1993</u>
	1	Ţ
Balance at 1st May 1993 New finance lease Cash (outflow)	1,326 - (345)	1,853 (527)
Balance at 30th April 1994	981	1,326