Icom Solutions Limited

Report and Accounts

31 December 1996

Registered Number 1641088



Registered No. 1641088

DIRECTORS

Mrs I N Brown R J Davies

SECRETARY

C G Powell

AUDITORS

Ernst & Young One Colmore Row Birmingham B3 2DB

BANKERS

Lloyds Bank plc 125 Colmore Row Birmingham B3 3AD

SOLICITORS

Wragge & Co 55 Colmore Row Birmingham

REGISTERED OFFICE

Lion House P O Box 1240 Witton Birmingham B6 7UH

DIRECTORS' REPORT

The directors present their report and accounts for the period ended 31 December 1996.

RESULTS AND DIVIDENDS

The company's profit on ordinary activities for the period ended 31 December 1996 after taxation amounted to £590,662 (period ended 5 January 1996: £450,410). The directors have declared a total dividend of £274,508 to be paid to its parent company Icom Systems Limited, leaving £316,154 to be transferred to reserves.

Cumulative accrued dividends on the 8% cumulative redeemable preference shares amounted to £220,000 (period ended 5 January 1996: £180,000), these have been waived by the shareholder.

PRINCIPAL ACTIVITIES AND REVIEW OF BUSINESS

The company, formed as a result of a Management Buyout of IMI Computing in January 1996, has had a very successful first post buyout year. Although modest revenue growth is reported operating profit has seen a substantial improvement.

The company supplies the insurance and finance sectors with a range of services based upon workflow, office automation and managed resourcing solutions. The company's strong combination of business consultancy and skills in leading technologies results in a service that offers resource effective business solutions that deliver true competitive advantage to clients.

A leader in the supply of workflow, imaging, document management and office systems, the company offers managed services with its innovative graduate service, specialist skills and application management for legacy systems and client server applications. Icom Solutions has over twenty year's experience in the IT industry.

The company is a strong believer in the recruitment and development of quality staff. The company was successful in its full reassessment for ISO 9001 TickIT in 1996.

RESEARCH AND DEVELOPMENT

The company continued to make substantial investments in the development of its range of office products and workflow components which speed up the application delivery of this technology to meet specific customer needs. Income was received in the year from these developments and as a result of previous years' Research and Development activity.

DIRECTORS AND THEIR INTERESTS

The directors who served during the year were as follows:

Mrs IN Brown RJ Davies

The directors hold no interest in the shares of the company at 31 December 1996. All directors of the company are also directors of the ultimate holding company, Icom Systems Limited. The directors interests are disclosed in the accounts of that company.

DIRECTORS' AND OFFICERS ' LIABILITY INSURANCE

During the year insurance was maintained for directors and officers of the company against certain liabilities which they might incur personally.

FIXED ASSETS

Changes in tangible fixed assets are as set out in note 8 to the financial statements.

DIRECTORS' REPORT

EMPLOYEES

An open style of communication operates throughout the company. Staff communication occurs through a formal Team Brief mechanism and structured company-wide meetings geared to providing staff with a good understanding of the strategy and performance of the company.

Staff are encouraged to contribute their ideas and views on the operation and direction of the company both informally and through topic based workshops.

The company is a holder of Investor in People status.

EQUAL OPPORTUNITIES

The company is committed to a policy of equal opportunity regardless of age, sex, sexual orientation, disability, marital status, race, colour or ethnic or national origin.

Procedures and criteria in respect of recruitment, promotion, transfer and training are based on this policy of equal opportunity, and judgements as to suitability are made on the basis of the relevant merits and abilities of the individual.

AUDITORS

A resolution to reappoint Ernst & Young as auditors will be put to the members at the Annual General Meeting.

By order of the board

C G Powell Secretary

22 April 1997

STATEMENT OF DIRECTORS' RESPONSIBILITIES IN RESPECT OF THE ACCOUNTS

Company law requires the directors to prepare accounts for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those accounts, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the accounts comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.



REPORT OF THE AUDITORS to the members of Icom Solutions Limited

We have audited the accounts on pages 6 to 15, which have been prepared under the historical cost convention and on the basis of the accounting policies set out on page 8.

Respective responsibilities of directors and auditors

As described on page 4 the company's directors are responsible for the preparation of the accounts. It is our responsibility to form an independent opinion, based on our audit, on those accounts and to report our opinion to you.

Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the accounts. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the accounts, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the accounts are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the accounts.

Opinion

In our opinion the accounts give a true and fair view of the state of affairs of the company as at 31 December 1996 and of its profit for the period then ended and have been properly prepared in accordance with the Companies Act 1985.

Ernst & Young
Chartered Accountants
Registered Auditor

Birmingham

22 April 1997

PROFIT AND LOSS ACCOUNT

for the period ended 31 December 1996

		31 December 1996	5 January 1996
	Notes	1990 £	1990 £
TURNOVER Cost of sales	2	14,555,364	14,065,063
Cost of saids		(10,731,555)	(10,430,653)
GROSS PROFIT		3,823,809	3,634,410
Distribution costs Administrative expenses		(1,311,891) (1,617,090)	
OPERATING PROFIT	3	894,828	630,483
Interest receivable		38,640	44,769
INTEREST PAYABLE	5	(45,837)	(842)
PROFIT ON ORDINARY ACTIVITIES BEFORE TAXATION		887,631	674,410
Taxation on profit on ordinary activities	6	(296,969)	(224,000)
PROFIT ON ORDINARY ACTIVITIES AFTER TAXATION	16	590,662	450,410
Dividends	7	(274,508)	-
RETAINED PROFIT FOR THE FINANCIAL YEAR		316,154	450,410
			=

There were no unrecognised gains or losses during the year (5 January 1996 - £Nil).

BALANCE SHEET at 31 December 1996

		31 December 1996	5 January 1996
	Notes	£	£
FIXED ASSETS			
Tangible assets	8	1,361,336	1,332,143
CURRENT ASSETS			
Debtors	9	4,590,753	4,009,410
Cash at bank and in hand		642,740	889,219
CREDITORS: amounts falling due		5,233,493	4,898,629
within one year	10	2,861,171	2,946,948
NET CURRENT ASSETS		2,372,322	1,951,681
TOTAL ASSETS LESS CURRENT LIABILITIES		3,733,658	3,283,824
CREDITORS: amounts falling due after more			
than one year	11	544,720	405,276
PROVISIONS FOR LIABILITIES AND CHARGES	13	986	6,750
		3,187,952	2,871,798
CAPITAL AND RESERVES			
Called up share capital	14	2,500,000	2,500,000
Profit and loss account	15	687,952	371,798
	16	3,187,952	2,871,798
			

IN Brown

Director

22 April 1997

at 31 December 1996

1. ACCOUNTING POLICIES

Accounting convention

The accounts are prepared under the historical cost convention and in accordance with applicable accounting standards.

Depreciation

Depreciation is calculated so as to write off the cost of tangible fixed assets by equal instalments over their estimated useful lives as follows:

Motor vehicles

4 years

Computer equipment and fixtures and fittings

3 - 10 years

Deferred taxation

Deferred taxation is provided using the liability method in respect of the taxation effect of all timing differences to the extent that it is probable that liabilities will become payable in the foreseeable future, calculated at the rate at which it is expected to reverse.

Research and development

Expenditure on research and development is written off against profits in the year in which it is incurred.

Foreign currencies

Assets and liabilities denominated in foreign currencies have been translated into sterling at the rate of exchange ruling at the year end. Differences arising on trading transactions in the year are reflected in profit before taxation.

Pensions

Contributions to a defined benefit pension scheme are charged to the profit and loss account so as to spread the cost of pensions over the employees' average remaining service lives with the company.

Leasing

Assets acquired under hire purchase and finance lease contracts are recorded in the balance sheet as fixed assets at their equivalent capital value and are depreciated over the useful life of the asset. The corresponding liability is recorded as a creditor and the interest element of the amount paid is charged against profits. Payments under operating leases are charged to the profit and loss account as they arise.

2. TURNOVER

Turnover represents amounts invoiced by the company in respect of computer services, excluding value added tax. An analysis of turnover by geographical area is given below:

	31 December 1996 £	5 January 1996 £
United Kingdom Rest of Europe North America Australasia Africa Far East Middle East	13,334,433 940,809 216,897 31,810 4,090 15,325 12,000	12,748,709 869,163 307,582 116,019 15,050 8,540
	14,555,364	14,065,063

at 31 December 1996

3. OPERATING PROFIT

(a) Directors remuneration

	31 December	5 January
	1996	1996
	£	£
Salaries and other benefits Pension contributions	162,317	171,409
	16,542	7,887
	178,859	179,296

Excluding pension contributions, the emoluments of the highest paid director amounted to £88,363 (1995: £93,649).

The emoluments of the directors who served during the year, excluding pension contributions, were within the following ranges:

	31 December	5 January
	1996	1996
	No.	No.
£nil - £5,000	_	1
£70,001 - £75,000	1	1
£75,001 - £80,000	-	1
£85,001 - £90,000	1	-
£90,001 ~ £95,000	· •	1
(b) This is stated after charging/(crediting):		
	31 December	5 January
	1996	1996
	£	£
(Profit)/loss on disposal of fixed assets Depreciation of tangible fixed assets Auditors' remuneration and expenses Hire of plant and equipment Research and development Release of reorganisation provision Operating lease rentals - land and buildings	(44,273) 301,721 372,268 12,500 2,500 129,853 180,680 (465) 484,645	(25,500) 683,151 10,000 2,500 261,492 140,284 (31,919) 469,000
		=

at 31 December 1996

4. STAFF COSTS

The average number of persons employed by the company (including directors) during the year, analysed by category, was as follows:

		Number of employee	
		31 December	5 January
		1996	1996
	Administration	18	15
	Production	181	170
		199	185
	The aggregate payroll costs of these persons were as follows:		
	Salaries	5,050,124	4,597,991
	Social security costs	448,714	427,524
	Other pension costs	478,092	433,193
		5,976,930	5,458,708
5.	INTEREST PAYABLE	5	
э.	INTEREST FATABLE	31 December	5 January
		1996	1996
		£	£
	Bank loans and overdrafts	907	842
	Finance charges payable under finance leases	501	5,2
	and hire purchase contracts	44,930	
		45,837	842
_	T. W. TYON		
6.	TAXATION	21.0	F 1
		31 December	5 January
		1996	1996 £
	Passed on the profit for the year:	£	£
	Based on the profit for the year: UK corporation tax at 33% (1995 : 33%)	296,000	224,000
	Prior year under provision	969	-
		296,969	224,000
	m		
	The unprovided deferred tax asset is analysed as follows:	31 December	5 January
		31 December 1996	3 January 1996
		1990 £	1990 £
	A continue of position of the continue of the	115 000	108,000
	Accelerated capital allowances Other timing differences	115,000	2,000
	Onles thing differences		
		115,000	110,000

at 31 December 1996

7. DIVIDENDS

	31 December	5 January
	1996	1996
	£	£
Ordinary shares	274,508	-
8% cumulative preference dividend	-	-
		<u> </u>

Accrued dividends on the 8% cumulative redeemable preference shares of £1 each amounting to £220,000 at 5 January 1996 (1994: £180,000) have been waived by the shareholder.

8. TANGIBLE FIXED ASSETS

	Computer equipment and			
	, Motor	fixtures and		
	vehicles	fittings	Total	
	£	£	£	
Cost:				
At 6 January 1996	1,679,370	3,252,637	4,932,007	
Additions	373,635	336,997	710,632	
Disposals	(231,645)	(4,622)	(236,267)	
At 31 December 1996	1,821,360	3,585,012	5,406,372	
Depreciation:				
At 6 January 1996	1,019,151	2,580,713	3,599,864	
Charge for year	334,130	339,859	673,989	
Disposals	(224,195)	(4,622)	(228,817)	
At 31 December 1996	1,129,086	2,915,950	4,045,036	
Net book value				
At 31 December 1996	692,274	669,062	1,361,336	
At 6 January 1996	660,219	671,924	1,332,143	

Included within motor vehicles are £680,906 (5 January 1996 - £613,907) at net book value of assets held under finance leases.

at 31 December 1996

9. DEBTORS

9.	DEBTORS		
		31 December	5 January
		1996	1996
		£	£
	The de date		-
	Trade debtors	2,770,532	2,156,882
	Amounts owed by parent undertaking	1,625,035	1,557,439
	Other debtors	86,918	67,115
	Prepayments and accrued income ACT recoverable	96,875	227,974
	ACT recoverable	11,393	-
		4,590,753	4,009,410

10.	CREDITORS: amounts falling due within one year		
		31 December	5 January
		1996	1996
		£	£
	Trade creditors	1,058,877	1,019,748
	Other creditors	420,981	522,218
	Accruals and deferred income	827,007	869,112
	Current corporation tax	257,841	258,804
	Obligations under finance leases (note 12)	251,637	277,066
	ACT payable	44,828	-
		2,861,171	2,946,948
11.	CREDITORS: amounts falling due after more than one year		
		31 December	5 January
		1996	1996
		£	£
	Obligations under finance leases (note 12)	544,720	405,276
			

13

NOTES TO THE ACCOUNTS

at 31 December 1996

12.	OBLIGATIONS UNDER FINANCE LEASES
-----	----------------------------------

	31 December	5 January
	1996	1996
A manual and a manual last	£	£
Amounts payable: within one year		
within two and five years	290,169	312,062
within two and five years	628,130	455,363
T	918,299	767,425
Less: finance charges allocated to future periods	(121,942)	(85,083)
	796,357	682,342
	31 December	5 January
	1996	1996
	£	£
Finance leases are analysed as follows:	-	~
Current obligations	251,637	277,066
Non-current obligations	544,720	405,276
	796,357	682,342
PROVISIONS FOR LIABILITIES AND CHARGES		
1 NO VIOLONS FOR EIABIEITIES AND CHARGES		
	31 December	5 January
	1996	1996
Rationalisation provision:	£	£
At 5 January 1996	6,750	£1.760
Profit and loss account (credit)	(465)	51,769 (31,919)
Utilised during the year	(5,299)	(31,919) $(13,100)$
At 31 December 1996	986	
		6,750

14. SHARE CAPITAL

31 December 1996 and 5 January 1996	
Allotted, called	

up and fully

		Authorised		up and fully paid
	No.	£	No.	£
Equity:				
Ordinary shares of £1 each	2,000,000	2,000,000	2,000,000	2,000,000
Non-equity:			, , , , , , , , ,	_,,,,,,,,,
8% Cumulative Redeemable Preference				
shares of £1 each	500,000	500,000	500,000	500,000
	2 500 000	0.500.000		
	2,500,000	2,500,000	2,500,000	2,500,000
	-			

at 31 December 1996

15	RESERVES
13	RESERVES

10	RESERVES.		
		31 December	5 January
		1996	1996
		£	£
	At 6 January 1996	371,798	(78,612)
	Retained profit for the year	590,662	
	Dividends	(274,508)	450,410
		(274,308)	-
	At 31 December 1996	687,952	371,798
16.	SHAREHOLDERS' FUNDS		
		31 December	5 January
		1996 £	1996 £
		*	*
	Analysis of shareholders' funds:		
	Equity shareholders' funds Non-equity shareholders' funds	2,687,952	2,371,798
	14011-equity shateholders. Tunds	500,000	500,000
		3,187,952	2,871,798
	Reconciliation of movement in shareholders' funds		
		31 December	5 January
		1996	1996
		£	£
	At 6 January 1996	2,871,798	2,421,388
	Retained for the financial year	590,662	450,410
	Dividend	(274,508)	-
	At 31 December 1996	3,187,952	2,871,798

17. CAPITAL COMMITMENTS

Capital commitments at 31 December 1996, for which no provision has been made in these financial statements, were as follows:

	31 December 1996 £	5 January 1996 £
Contracted	122,119	17,308
		

at 31 December 1996

18. PENSION COMMITMENTS

The company operates a defined benefit pension scheme for its employees. Assets are held separately from the company in an independently administered fund. Scheme members transferred from the IMI pension fund, operated by the previous parent undertaking, on 1 April 1996. The transfer value from the IMI pension fund was equal to the liabilities accrued up to the date of transfer of the scheme.

The next actuarial valuation of the scheme will be performed on 1 April 1999. Contributions are currently being paid at rate of 13.3% calculated in line with advice obtained from a qualified actuary based on the following assumptions at the date of transfer:

Rate of Return of investments:

9.0%

Market value of scheme assets:

£4,208,600

Rate of growth in pensionable salaries:

6.5%

19. DISCLOSABLE CONTRACTS

There were no disclosable contracts or arrangements between the company and any of its directors, nor were any of the directors materially interested in any contract or arrangement subsisting during or at the end of the year.

20. CONTINGENT LIABILITY

The company has issued a cross guarantee in respect of the bank overdraft and borrowings of Icom Systems Limited.

21. LEASING COMMITMENTS

Annual commitments in respect of lease contracts are as follows:

	Land and buildings		
	31 December	5 January	
	1996	1996	
	£	£	
Operating leases which expire:			
Between two and five years	389,440	240,000	
After five years	60,197	152,820	
	449,637	392,820	
			

22. ULTIMATE PARENT COMPANY

The company is 100% owned by its ultimate parent undertaking, Icom Systems Limited, registered in England and incorporated in Great Britain. A copy of the group financial statements of the ultimate parent undertaking is available from:

The Secretary
Icom Solutions Limited
Lion House
PO Box 1240
Witton
Birmingham
B6 7UH