# Deloitte Haskins+Sells

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MICROSOFT LIMITED

REPORT AND ACCOUNTS
FOR THE YEAR ENDED 30TH JUNE 1985

# REPORT AND ACCOUNTS FOR THE YEAR ENDED 30TH JUNE 1985

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### DIRECTORS' REPORT

The directors present their report and the audited accounts for the year ended with June 1985.

### PRINCIPAL ACTIVITIES AND BUSINESS REVIEW

The principal activity of the company is the marketing, distribution and support of computer software products, mainly wordprocessing and spreadsheet software, to trade customers in UK and Nordic countries. The company acts as agent for the Microsoft Corporation who sell system software to computer companies in the UK and Scandinavia.

Operationally the year was profitable, but the company was adversely effected by the strength of the dollar which over the year resulted in a trading loss.

Current levels of business plus weakening of the dollar indicates that the next financial year will be profitable.

#### RESULTS AND DIVIDENDS

The loss for the period amounted to £60,757 (1984 - £326,934), which has been taken to reserves. The directors do not recommend the payment of a dividend.

#### FIXED ASSETS

Changes in the fixed assets of the company are set out in note 6 to the accounts.

#### DIRECTORS

The directors who held office during the year were:

S.A. Ballmer

D.J. Fraser

W.H. Gates

S. Oki

## DIRECTORS' INTERESTS

None of the directors had any interest in the share capital of the company or any other company in the group during the year which would require disclosure.

#### AUDITORS

In accordance with Section 384 of the Companies Act 1985, a resolution proposing the reappointment of Deloitte Haskins & Sells as auditors to the company will be put to the annual general meeting.

BY ORDER OF THE BOARD

Secretary

# AUDITORS' REPORT TO THE MEMBERS OF MICROSOFT LIMITED

We have audited the accounts on pages 4 to 13 in accordance with approved Auditing Standards.

In our opinion the accounts give a true and fair view of the state of affairs of the company at 30th June 1985 and of its loss and source and application of funds for the year then ended and comply with the Companies Act 1985.

4th Scenneda 1986

DELOITTE HASKINS & SELLS Chartered Accountants

Reading

#### ACCOUNTING FOLICIES

The accounts have been prepared on the bistorical cost basis of accounting. In the financial statements the following accounting policies have been adopted:

#### (a) Turnover

Turnover represents amounts received and receivable, excluding value added tax, in respect of goods and services provided during the year and includes commission income.

Commission income represents amounts received and receivable from the parent company in respect of sales invoiced by them to customers which fall within this company's territory.

#### (b) Fixed assets

Fixed assets are stated in the balance sheet at cost less accumulated depreciation.

#### (c) Depreciation

Depreciation is calculated so as to write off the cost of fixed assets over their expected useful lives at the following annual rates on cost at the year end: Motor vehicles 25% per annum
Computer equipment 33 1//3% per annum

Office equipment,

furniture and fittings 10% per annum Technical equipment 10% per annum Leasehold improvements 25% per annum

#### (d) Leased assets and assets under hire purchase contracts

Where assets are financed by leasing agreements that give rights approximating to ownership ("finance leases"), the assets are treated as if they had been purchased outright. The amount capitalised is the present value of the minimum lease payments payable during the lease term. The corresponding leasing commitments are shown as obligations to the lessor.

Depreciation on the relevant assets is charged to the profit and loss account.

Lease payments are treated as consisting of capital and interest elements, and the interest is charged to the profit and loss account using the straight line method.

All other leases are "operating leases", and the annual rentals are charged to the profit and loss account on a straight-line basis over the lease term.

#### (e) Deferred taxation

Deferred taxation is calculated on the liability method for all material timing differences except where it can reasonably be demonstrated that no corporation tax liability will arise in the foreseeable future.

## ACCOUNTING POLICIES (CONTINUED)

### (f) Foreign currencies

Assets and liabilities denominated in foreign currencies are translated at the closing rate of exchange at the balance sheet date.

All exchange gains and losses are taken to the profit and loss account.

#### (g) Stocks

Stocks are stated in the balance sheet at the lower of cost and net realisable value.

## PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 30TH JUNE 1985

	Notes	1985 £	1984 £
TURNOVER		3,973,250	1,662,931
Net operating expenses	ī	3,875,530	1,996,889
OPERATING FROFIT/(LOSS)		97,720	(333,958)
Investment income	3	33,284	7,113
PROFIT/(LOSS) BEFORE INTEREST PAYABLE		131,004	(326,845)
INTEREST PAYABLE	4	191,761	89
LOSS ON ORDINARY ACTIVITIES BEFORE TAXATI	ON	(60,757)	(326,934)
Taxation	5		_
LOSS FOR THE FINANCIAL YEAR		£(60,757)	£(326,934)

## BALANCE SHEET AT 30TH JUNE 1985

	Notes	1985 £	1984 £
FIXED ASSETS			
Tangible assets	6	103,444	97,950
CURRENT ASSETS			
Stocks Debtors Cash at bank and in hand	7 8	1,076,680 392,067 248,260	494,440 408,959 492,864
		1,717,007	1,396,263
CURRENT LIABILITIES - CREDITORS:			
AMOUNTS FALLING DUE WITHIN ONE YEAR	9	2,347,532	1,954,325
		(630,525)	(568,062)
TOTAL ASSETS LESS CURRENT LIABILITIES		(527,081)	(470,112)
CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR		(3,788)	***
NET LIABILITIES		£(530,869)	£(470,112)
CAPITAL AND RESERVES			
Called-up share capital Profit and loss account	11 12	15,000 (545,869)	15,000 (485,112)
		£(530,869)	£(470,112)

The accounts on pages 4 to 13 were approved by the board of directors on total flamber 86 and were signed on its behalf by:

Directors

# STATEMENT OF SOURCE AND APPLICATION OF FUNDS FOR THE YEAR ENDED 30TH JUNE 1985

	1985 F	1984 £
SOURCE OF FUNDS	L	~
Loss on ordinary activities before taxation	(60,757)	(326,934)
Items not involving the movement of funds:		
Depreciation Loss on disposal of fixed assets	55,584	37,807 1,401
FUNDS ABSORBED BY OPERATIONS	(5,173)	(287,726)
Obligations under hire purchase contracts	23,133	
Proceeds of share issue Proceeds of disposals of tangible fixed assets		14,998 5,880
TOTAL SOURCE OF FUNDS	17,960	(266,848)
APPLICATION OF FUNDS		
Repayments to hire purchase creditors Purchase of tangible fixed assets	(8,945) (61,078)	(98,239)
	(70,023)	(98,239)
NET DECREASE IN FUNDS	£(52,063)	£(365,087)
THE NET DECREASE IN FUNDS IS REPRESENTED BY THE FOLLOWING DECREASE		
IN WORKING CAPITAL Stocks	582,240	487,168
Debtors Creditors falling due within one year	(16,892) (372,807)	376,925 (1,707,480)
	192,541	(843,387)
Movements in net liquid funds: Cash at bank and in hand	(244,604)	478,300
DECREASE IN WORKING CAPITAL	£(52,063)	£(365,087)

# NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 30TH JUNE 1985

## I. NET OPERATING EXPENSES

MET OPERATING EXPENSES	1985 £	1984 £
Change in stocks of finished goods Other operating income Other external charges Staff costs (see Note 2) Depreciation of tangible fixed assets Other operating charges	(582,240) (49,695) 3,114,147 337,430 55,584 1,000,304	(487,168) 1,484,803 151,465 37,807 809,982
	£3,875,530	£1,996,889

Other operating income comprises foreign currency gains of £49.595 (1984: £Nil).

Other operating charges are stated after charging:

Hire of plant and machinery - operating leases - other hire costs	20,213 10,893 31,106	11,715 4,555 16,270
Hire of other assets - operating leases	72,500	65,657
Foreign currency exchange differences	-	116,855
Auditors' remuneration (including expenses)	9,300	5,750

Amounts charged to revenue in respect of sums payable for the hire of plant and machinery under hire purchase contracts are shown separately under the headings of depreciation £5,783 (1984: £Nil) and interest payable £874 (1984: £Nil).

# MOTES TO THE ACCOUNTS FOR THE YEAR ENDED 30TH JUNE 1985 (CONTINUED)

# DIRECTORS AND EMPLOYEFS

The average weekly number of persons employed by the company during the year

was:	<u>1985</u>	1984
Directors Other employees	$\frac{\frac{1}{21}}{\frac{22}{2}}$	10
	<u>1985</u> £	<u>1984</u> £
Staff costs: Wages and salaries Social security costs	314,074 23,356	143,064 8,401
POCIAL SECULTA, SEC.	£337,430	£151,465

No employees other than directors, received remuneration in excess of £30,000.

The remuneration paid to directors was:

The remuneration paid to directors was:	<u>1985</u> £	<u>1984</u> £
Other emoluments	£43,889	£30,077

Only one director received remuneration during the year.

3.	INVESTMENT INCOME	<u>1985</u> £	<u>1984</u> £
	Bank deposit interest	£33,284	£7,113
4.	INTEREST PAYABLE	1985 £	1984 £
	Interest payable to holding company On bank overdraft and loans repayable within 5 years, not by instalments Interest payable on hire purchase contracts	190,702 185 874 £191,761	- 89 - £89 -

# NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 30TH JUNE 1985 (CONTINUED)

#### 5. TAXATION

No liability to U.K. corporation tax arises in the period. The company has losses as computed for taxation purposes of approximately £584,000 (1984: £542,000) available to be carried forward to future periods (not yet agreed by H.M. Inspector of Taxes). These losses include approximately £58,000 (1984: £74,000) due to the excess of capital allowances over depreciation.

#### 6. TANGIBLE FIXED ASSETS

IANGIBLE FIXED ASSETS	Motor Vehicles f	Office equipment, furniture, fittings	Computer and technical equipment	Leasehold	
COST	~	•			
At 1st July 1984 Additions	17,550 23,133	41,461 5,034	89,080 31,179	1,747	149,838 61,078
At 30th June 1985	40,683	46,495	120,259	3,479	210,916
DEPRECIATION					
At 1st July 1984 Charge for the year	8,775 10,170	5,450 4,649	37,226 39,894	437 871	51,888 55,584
At 30th June 1985	18,945	10,099	77,120	1,308	107,472
NET BOOK VALUE					
At 30th June 1985	£21,738	£36,396	£43,139	£2,171	£103,444
At 30th June 1984	£8,775	£36,011	£51,854	£1,310	£97,950

The net book value of tangible fixed assets includes an amount of £17,350 (1984: £Nil) in respect of assets held under hire purchase contracts.

7.	STOCKS	1985	1984
	Finished goods	£1,076,680 	£494,440

## MICPGROFT LIMITED

# NGTES TO THE ACCOUNTS FOR THE YEAR ENDED 30TH JUNE 1985 (CONTINUED)

3.	DERTORS	1985 £	1984 £
	Amounts falling due within one year:		
	Trade debtors Other debtors Prepayments and accrued income Amounts owed by group companies	332,159 8,217 28,558 23,133 E392,067	351,681 1,187 40,770 15,321 £408,959
9.	CREDITORS	<u> 1985</u>	<u>1984</u>
	Amounts falling due within one year:	_	
	Obligations under hire purchase contracts Trade creditors Amount owed to group companies Other creditors Taxation and social security payable Accruals and deferred income	10,400 78,125 2,131,809 32,968 31,019 63,211	152,753 1,632,766 49,213 129,593
		£2,347,532	£1,964,325
	Amounts falling due after more than one year: Obligations under hire purchase contracts	£3,788	£ -
	Obligations under hire purchase contracts are repayable as follows: Under one year Over one year: Between two and five years inclusive In over five years or more	10,400 3,788	- - -
	24 0 7 0 2 V	£14,188	£ -
			22.2

# 10. DEFERRED TAXATION

Deferred taxation at 35% provided in the financial statements, and the total potential liabilities are as follows:

Total potential

potential liabilities	Total potential			
	Amount p	rovided 1984 £	11abi 1985 £	1984 £
Capital allowances Losses	20,145 (20,145)	33,200 (33,200)	20,145 (20,145)	33,200 (33,200)
	£	£	£ –	£ -

# NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 30TH JUNE 1985 (CONTINUED)

#### 11. CALLED-UP SHARE CAPITAL

	OURDED-OF SHIKE ON TIME	1985 E	1984 f
	Authorised	<b>*</b>	~
	Ordinary shares of £1 each	£15,000	£15,000
	Allotted, called up and fully paid		
	Ordinary shares of £l €ach	£15,000	£15,000
12.	RESERVES	1985 £	
	Profit and Loss Account At 1st July 1984	(485,112)	
	Loss for the year	(60,757)	
	At 30th June 1985	£(545,869)	٠

## 13. COMMITMENTS UNDER OPERATING LEASES

COMMITTION OF STREET	1985		<u> 1984</u>	
	Land and		Land and	
	Buildings	<u>Other</u>	<u>Buildings</u>	<u>Other</u>
	£	£	£	£
At 30th June the company had annual commitments under operating leases as follows:				
Expiring within one year	-	_	-	
Expiring between two and five years inclusive	12,500	21,989	12,500	18,174
Expiring in five years or more	60,000	<del>-</del>	60,000	
	£72,500	£21,989	£72,500	£18,174

# 14. ULTIMATE HCLDING COMPANY

The company is a wholly owned subsidiary of the Microsoft Corporation, a company which is incorporated in the United States of America.