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# ORCHARD SELF DRIVE LIMITED

Report and Financial Statements

30 April 1997

Deloitte & Touche 10-12 East Parade Leeds LS1 2AJ



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# **REPORT AND FINANCIAL STATEMENTS 1997**

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#### Deloitte Touche Tohmatsu International

# REPORT AND FINANCIAL STATEMENTS 1997

### OFFICERS AND PROFESSIONAL ADVISERS

#### **DIRECTORS**

S J Smith ACA

P J Moorhouse FCCA

G Dunn

(resigned 14 June 1996)

M Dunn

(resigned 14 June 1996)

#### **SECRETARY**

P J Moorhouse FCCA

M Dunn

(resigned 14 June 1996)

#### REGISTERED OFFICE

6th Floor Northgate House Darlington County Durham DL1 1XA

#### **BANKERS**

The Royal Bank of Scotland plc 27 Blackwellgate Darlington DL1 5HX

#### **SOLICITORS**

Merritt & Co The Manor House 83 High Street Yarm Cleveland TS15 1BG

#### **AUDITORS**

Deloitte & Touche Chartered Accountants 10-12 East Parade Leeds LS1 2AJ



### DIRECTORS' REPORT

The directors present their report and the audited financial statements for the sixteen months ended 30 April 1997.

#### **ACTIVITIES**

The principal activity of the company is that of hirers of self-drive motor vehicles.

### REVIEW OF DEVELOPMENTS AND FUTURE PROSPECTS

On 30 June 1996 the entire share capital of the company was acquired by Northgate Motor Holdings Ltd and the year end was changed to 30 April in line with that of the parent company.

The directors consider the performance of the company to be satisfactory and are optimistic about the future prospects.

#### DIVIDENDS AND TRANSFERS TO RESERVES

The profit on ordinary activities after taxation for the period was £28,364 (1995: £44,158). The directors do not propose the payment of a dividend (1995: £33,000) and the retained profit of £28,364 (1995: £11,158) has been transferred to reserves.

#### **DIRECTORS AND THEIR INTERESTS**

The directors of the company are set out on page 1. No director held interests in the company's share capital.

The directors interest in the shares of the ultimate parent company, Goode Durrant plc, at 1 May 1996 and 30 April 1997, is disclosed in the financial statements of this company's immediate parent company, Northgate Motor Holdings Limited.

### DIRECTORS' AND OFFICERS' LIABILITY

Directors' and officers' liability insurance has been purchased by the company during the year.

### **AUDITORS**

A resolution for the reappointment of Deloitte & Touche as auditors of the company is to be proposed at the forthcoming Annual General Meeting.

Approved by the Board of Directors and signed on behalf of the Board

P J Moorhouse

Secretary

12 January

#### ORCHARD SELF DRIVE LIMITED





## STATEMENT OF DIRECTORS' RESPONSIBILITIES

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company as at the end of the financial year and of the profit or loss of the company for that period. In preparing those financial statements, the directors are required to

- select suitable accounting policies and then apply them consistently
- make judgements and estimates that are reasonable and prudent
- state whether applicable accounting standards have been followed
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Board of Directors and signed on behalf of the Board

P J Moorhouse

Secretary

12 Januar



#### **Chartered Accountants**

Deloitte & Touche 10-12 East Parade Leeds LS1 2AJ Telephone: National 0113 243 9021 International + 44 113 243 9021 Fax: 0113 244 5580 DX 26423

# **AUDITORS' REPORT TO THE MEMBERS OF**

### ORCHARD SELF DRIVE LIMITED

We have audited the financial statements on pages 5 to 14 which have been prepared under the accounting policies set out on page 7.

### Respective responsibilities of directors and auditors

As described on page 3 the company's directors are responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

### Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

### Opinion

In our opinion the financial statements give a true and fair view of the state of the company's affairs as at 30 April 1997 and of its profit for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

Deloitte & Touche

Chartered Accountants and

Registered Auditors

22 Hebruary 1998

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**Deloitte Touche** 



Deloitte Touche Tohmatsu International

# PROFIT AND LOSS ACCOUNT Period ended 30 April 1997

	Note	16 months to 30 April 1997 £	Year to 31 December 1995 £
TURNOVER: continuing operations Cost of sales	2	2,187,279 (1,561,357)	1,079,860 (710,337)
Gross profit		625,922	369,523
Administrative expenses Other operating income		(385,891) 2,424	(224,456) 2,065
OPERATING PROFIT: continuing operations	4	242,455	147,132
PROFIT ON ORDINARY ACTIVITIES BEFORE INTEREST		242,455	147,132
Interest receivable and similar income Interest payable and similar charges	5	46 (173,589)	119 (86,788)
PROFIT ON ORDINARY ACTIVITIES BEFORE TAXATION Tax on profit on ordinary activities	6	68,912 (40,548)	60,463 (16,305)
PROFIT ON ORDINARY ACTIVITIES AFTER TAXATION Dividends - equity shares		28,364	44,158 (33,000)
PROFIT FOR THE FINANCIAL PERIOD/ YEAR RETAINED AND TRANSFERRED TO RESERVES	13	28,364	11,158

There are no recognised gains or losses for the current financial year and preceding financial year other than as stated above.



Deloitte Touche Tohmatsu International

BALANCE SHEET 30 April 1997

	Note	30 April 1997 £	31 December 1995 £
FIXED ASSETS Tangible assets	7	2 401 771	1 007 022
rangiore assets	,	2,691,771	1,087,922
CURRENT ASSETS			
Stocks	8	20,358	9,880
Debtors	9	530,400	333,272
Cash at bank and in hand		200	100
		550,958	343,252
CREDITORS: amounts falling due			
within one year	10	(1,595,116)	(621,439)
NET CURRENT LIABILITIES		(1,044,158)	(278,187)
TOTAL ASSETS LESS CURRENT			
LIABILITIES		1,647,613	809,735
CREDITORS: amounts falling due			
after more than one year			
Bank loans and overdrafts	11	(1,279,997)	(516,083)
Obligations under hire purchase contracts due between two and five years			
PROVISIONS FOR LIABILITIES AND			
CHARGES	12	(87,000)	(41,400)
		280,616	252,252
CAPITAL AND RESERVES			
Called up share capital	14	100	100
Profit and loss account	13	280,516	252,152
rivite and 1000 account	1.5	260,510	232,132
TOTAL EQUITY SHAREHOLDERS' FUNDS		280,61	252,252

These financial statements were approved by the Board of Directors on 12 Jonuary 1998.

Signed on behalf of the Board of Directors

Direktor



#### 1. ACCOUNTING POLICIES

The financial statements are prepared in accordance with applicable accounting standards. The particular accounting policies adopted are described below.

#### Accounting convention

The financial statements are prepared under the historical cost convention, as modified by the revaluation of freehold property.

#### Tangible fixed assets

Depreciation is provided on cost in equal annual instalments over the estimated useful lives of the assets. The rates of depreciation are as follows:

Plant and machinery
20% straight line basis
Hire motor vehicles
24%-30% straight line basis
Fixtures, fittings, tools and equipment
20% straight line basis
Computer equipment
33.3%-50% straight line basis

The rate of depreciation on computer equipment (within the category of fixtures and fittings) was changed from 25% on cost to 33.3%-50% on cost, and the rate of depreciation on other fixtures and fittings was changed from 5% on cost to 20% on cost with effect from 1 July 1996.

The method of depreciation used on motor vehicles was changed from 25% reducing balance to 24%-30% on cost with effect from 1 July 1996.

These changes bring the accounting policy in line with the group accounting policy of Northgate Motor Holdings Limited.

The new rates for fixtures and fittings and the new method of depreciation for motor vehicles increases the depreciation charge by £51,000 in the current period's profit and loss account.

### Stocks

Stocks are stated at the lower of cost and net realisable value.

#### **Deferred taxation**

Deferred taxation is provided on timing differences, arising from the different treatment of items for accounts and taxation purposes, which are expected to reverse in the future, calculated at rates at which it is estimated that tax will arise.

#### Leases

Assets obtained under hire purchase contracts are capitalised at their fair value on acquisition and depreciated over their estimated useful lives. The finance charges are allocated over the period of the lease in proportion to the capital element outstanding.

Operating lease rentals are charged to income in equal annual amounts over the lease term.

### Pension costs

The group operated a defined contribution pension scheme and a Group Personal Pension Scheme for all qualifying employees. The cost of these is charged to the profit and loss account in the period in which it is incurred.



### 2. TURNOVER

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Turnover represents amounts derived from the provision of UK goods and services which fall within the company's ordinary activities after deduction of trade discounts and value added tax.

# 3. INFORMATION REGARDING DIRECTORS AND EMPLOYEES

	16 months to 30 April 1997 £	Year ended 31 December 1995 £
Director's emoluments (excluding pension contributions) Pension contributions	7,715 50,510	23,840 612
	58,225	24,452
One of the directors received accrued benefits under the defined contribution pens	sion scheme.	
	No	No
Average number of persons employed		
Production	2	1
Sales and distribution Administration	6	4
Administration	3	3
	11	8
•	£	£
Staff costs during the period (including directors)		
Wages and salaries	160,728	88,184
Social security costs	11,544	8,928
Other pension costs	51,424	612
	223,696	97,724
OPERATING PROFIT		
	16 months	Year ended
	to 30 April	31 December
	1997	1995
	£	£
Operating profit is after charging/(crediting):		
Profit on disposal of fixed assets	(10,051)	(11,684)
Depreciation and amortisation		
Owned assets	305,965	33,384
Leased assets	418,017	231,798
Other rental income - vehicles for hire Rentals under operating leases	(1,994,322)	(954,254)
Hire of plant & machinery	749	
Other operating leases	454,227	288,106
Auditors' remuneration - audit fees	4,749	2,100
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6.

# NOTES TO THE ACCOUNTS Period ended 30 April 1997

### 5. INTEREST PAYABLE AND SIMILAR CHARGES

	16 months to 30 April 1997 £	Year ended 31 December 1995 £
Bank loans, overdrafts and other loans repayable		
within five years	53,504	8,177
Hire purchase contracts	120,085	78,611
	173,589	86,788
TAX ON PROFIT ON ORDINARY ACTIVITIES		
	16 months to 30 April 1997	Year ended 31 December 1995
	£	£
United Kingdom corporation tax at 33% (1995 - 25%)		
based on the profit for the year	3,917	3,964
Deferred taxation	26,000	12,100
Group relief	-	-
	29,917	16,064
Adjustments to prior years' tax provisions		
Corporation tax	(8,969)	241
Deferred tax	19,600	
	40,548	16,305



### 7. TANGIBLE FIXED ASSETS

		Hire	
	Fixtures	motor	
	and fittings	vehicles	Total
	£	£	£
Cost or valuation			
At 1 January 1996	65,752	1,479,858	1,545,610
Additions	16,509	2,521,406	2,537,915
Disposals	-	(470,952)	(470,952)
At 30 April 1997	82,261	3,530,312	3,612,573
Accumulated depreciation			
At 1 January 1996	52,674	405,015	457,689
Charge for the year	12,672	711,310	723,982
Disposals	-	(260,869)	(260,869)
At 30 April 1997	65,346	855,456	920,802
Net book value			
At 30 April 1997	16,915	2,674,856	2,691,771
At 31 December 1995	13,078	1,074,844	1,087,922
		<del></del>	

The net book value of the company's fixed assets includes the following assets held under hire purchase agreements at 30 April 1997:

	Hire motor vehicles £
Cost Accumulated depreciation	1,106,744 (459,773)
Net book value	646,971
Depreciation charge for the period	418,017

# 8. STOCKS

	30 April	31 December
	1997	1995
	£	£
Stock on hand	20,358	9,880
	· · · · · · · · · · · · · · · · · · ·	

3,917

6,010

146,985

1,595,116

11,749

9,413

22,732

621,439



# NOTES TO THE ACCOUNTS Period ended 30 April 1997

### 9. DEBTORS

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Corporation tax

Other creditors

Accruals and deferred income

	30 April	31 December
	1997	1995
	£	£
Trade debtors	339,397	284,821
Other debtors	123,661	7,657
Corporation tax debtor	-	784
ACT recoverable	•	5,079
Prepayments and accrued income	65,030	34,931
Amounts owed by fellow subsidiary undertakings	2,312	
	530,400	333,272
CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR		
	30 April	31 December
	1997	1995
	£	£
Amounts owed to fellow subsidiary undertakings	10,643	-
Bank loans and overdrafts	1,066,915	55,103
Trade creditors	31,023	52,388
Directors current accounts	-	1,460
Obligations under hire purchase contracts	324,248	454,511
Other taxes and social security	5,375	14,083

### 11. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

•	30 April 1997	31 December 1995
	£	£
Revolving credit facility due within two to five years	600,000	41,646
Allied Dunbar loan	-	12,100
Obligations under hire purchase contracts	166,730	454,024
Amounts owed to parent company	513,265	-
Accruals and deferred income		8,313
	1,279,997	516,083
	<del></del>	

£



# NOTES TO THE ACCOUNTS Period ended 30 April 1997

#### PROVISIONS FOR LIABILITIES AND CHARGES 12.

Balance at 1 January 1996			41,400	
Provision - current year			26,000	
- prior period			19,600	
Balance at 30 April 1997			87,000	
The amounts provided in the accounts and the amo	ounts not provid	led are as follows:		
		Provided	Not	provided
	30 April 1997	31 December 1995		31 December 1995
	£	£	£	£
Capital allowances in advance of depreciation	93,000	41,400	-	-
Other timing differences	(6,000)	-	-	-
ACT recoverable	<u>-</u>		-	
	87,000	41,400	-	•
	<del></del>	<del></del>		
RESERVES				
				Profit & loss

### 13.

	account £
At 1 January 1996 Profit retained for the period	252,152 28,364
At 30 April 1997	280,516

#### CALLED UP SHARE CAPITAL 14.

·	30 April 1997 £	31 December 1995 £
Authorised 1,000 ordinary shares of £1 each	1,000	1,000
Called up, allotted and fully paid 100 ordinary shares of £1 each	100	100



### 15. RECONCILIATION OF MOVEMENTS IN SHAREHOLDERS' FUNDS

	30 April 1997 £	31 December 1995 £
Profit for the 16 month period Less: Dividends	28,364	44,158 (33,000)
Net increase in shareholders' funds Opening shareholders' funds	28,364 252,252	11,158 241,094
Closing shareholders' funds	280,616	252,252

#### 16. FINANCIAL COMMITMENTS

### Operating lease commitments

At 30 April 1997, the company was committed to making the following payments during the next year in respect of operating leases:

	Land and buildings £	Other £
Leases which expire: Within one year Between two and five years After five years	833	219,449 803 96
	833	220,348

#### 17. PENSION SCHEME

The company was party to a group defined contribution pension scheme for part of the year ended 30 April 1997. The total pension cost for the company was £51,424 (1996: £612). Outstanding contributions at the balance sheet date were £1,199 (1995: £Nil).

This scheme ceased on 31 March 1997 and, from 1 April 1997, the group contributed to a Group Personal Pension Scheme.

### 18. BANK LOAN AND OVERDRAFT

The bank loan and overdraft are secured by fixed and floating charges over all the company's assets.

There are unlimited cross-guarantees by each of the companies within the Northgate Motor Holdings Limited group to each other. The total amount outstanding at 30 April 1997 was £53,399,000.

### 19. RELATED PARTY TRANSACTIONS

The company has taken advantage of the exemption contained in FRS8 not to disclose details of related party transactions with other group companies as it is a wholly owned subsidiary.

# ORCHARD SELF DRIVE LIMITED



# NOTES TO THE ACCOUNTS Period ended 30 April 1997

# 20. ULTIMATE PARENT COMPANY

The ultimate parent company is Goode Durrant plc, and the immediate parent company is Northgate Motor Holdings Limited. Both companies are incorporated in Great Britain and registered in England. Copies of the financial statements of both companies can be obtained from 6th Floor, Northgate House, Darlington, County Durham, DL1 1XA.