

Chartered Accountants Registered Auditors Independent Financial Advisers

# REPORT OF THE DIRECTORS AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 28 SEPTEMBER 2004

**FOR** 

STUART TOWER LIMITED REGISTERED NO: 01587235



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#### COMPANY INFORMATION FOR THE YEAR ENDED 28 SEPTEMBER 2004

**DIRECTORS:** 

Ms A Pallanca

Mrs C Ohlenschlager-Hutt

A Stiff

SECRETARY:

Ms A M Sullivan

**REGISTERED OFFICE:** 

Marble Arch House

66-68 Seymour Street

London W1H 5AF

REGISTERED NUMBER:

01587235 (England and Wales)

**AUDITORS:** 

Civvals

Chartered Accountants and

Registered Auditors Marble Arch House 66-68 Seymour Street

London W1H 5AF

**BANKERS:** 

Nat West

16 Wimbledon Hill Road

London SW19 7ZD

**SOLICITORS:** 

Healys

3 Waterhouse Square

142 Holborn London EC1N 2SW

# REPORT OF THE DIRECTORS FOR THE YEAR ENDED 28 SEPTEMBER 2004

The directors present their report with the financial statements of the company for the year ended 28 September 2004.

#### PRINCIPAL ACTIVITY

The principal activity of the company in the year under review was that of a mutual company, providing common services to the residents of Stuart Tower, Maida Vale.

#### DIRECTORS

The directors during the year under review were:

M Fletcher
Ms A Pallanca
Mrs M E Alder
Mrs C Ohlenschlager-Hutt
A Stiff

- resigned 4/11/2003

- appointed 5/11/2003

The beneficial interests of the directors holding office on 28 September 2004 in the issued share capital of the company were as follows:

Ordinary shares 1 shares	28.9.04	29.9.03 or date of appointment if later
M Fletcher	1	1
Ms A Pallanca	1	1
Mrs C Ohlenschlager-Hutt	1	1
A Stiff	1	1

#### STATEMENT OF DIRECTORS' RESPONSIBILITIES

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the directors are required to

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### **AUDITORS**

The auditors, Civvals, will be proposed for re-appointment in accordance with Section 385 of the Companies Act 1985.

# REPORT OF THE DIRECTORS FOR THE YEAR ENDED 28 SEPTEMBER 2004

This report has been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

ON BEHALF OF THE BOARD:

Ms A M Sullivan Secretary

19 May 2005

# REPORT OF THE INDEPENDENT AUDITORS TO THE SHAREHOLDERS OF STUART TOWER LIMITED

We have audited the financial statements of Stuart Tower Limited for the year ended 28 September 2004 on pages five to nine. These financial statements have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (effective June 2002), under the historical cost convention and the accounting policies set out therein.

This report is made solely to the company's members, as a body, in accordance with Section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of directors and auditors

As described on page two the company's directors are responsible for the preparation of financial statements in accordance with applicable law and United Kingdom Accounting Standards.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and United Kingdom Auditing Standards.

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you if, in our opinion, the Report of the Directors is not consistent with the financial statements, if the company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding directors' remuneration and transactions with the company is not disclosed.

We read the Report of the Directors and consider the implications for our report if we become aware of any apparent misstatements within it.

Basis of audit opinion

We conducted our audit in accordance with United Kingdom Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion the financial statements give a true and fair view of the state of the company's affairs as at 28 September 2004 and of its surplus for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

Civvals

Chartered Accountants and Registered Auditors Marble Arch House 66-68 Seymour Street London

W1H 5AF

19 May 2005

## SERVICE CHARGE ACCOUNT FOR THE YEAR ENDED 28 SEPTEMBER 2004

	Notes	2004 £	2003 £
SERVICE CHARGES AND OTHER INCOME RECEIVABLE		489,834	443,847
Administrative expenses		307,564	281,823
OPERATING SURPLUS			
ON ORDINARY ACTIVITIES BEFORE TAXATION	2	182,270	162,024
Tax on profit on ordinary activities	3	4,568	3,078
SURPLUS FOR THE FINANCIAL AFTER TAXATION	YEAR	177,702	158,946
Transfer to reserves	4	173,929	159,345
		3,773	(399)
(Surplus)/Deficit to tenants		(3,773)	399
RETAINED SURPLUS/DEFICIT CARRIED FORWARD			<u>-</u>

#### BALANCE SHEET 28 SEPTEMBER 2004

		2004		2003	
	Notes	£	£	£	£
FIXED ASSETS:					
Tangible assets	5		-		1,047
CURRENT ASSETS:					
Debtors	6	73,475		60,300	
Cash at bank		704,320		613,174	
		777,795		673,474	
CREDITORS: Amounts falling	_				
due within one year	7	89,065		124,092	
NET CURRENT ASSETS:			688,730		549,382
TOTAL ASSETS LESS CURRENT					
LIABILITIES:			£688,730		£550,429
CAPITAL AND RESERVES:					
Called up share capital	8		194		194
Other reserves	9		688,536		550,235
SHAREHOLDERS' FUNDS:			£688,730		£550,429

These financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies and with the Financial Reporting Standard for Smaller Entities (effective June 2002).

#### ON BEHALF OF THE BOARD:

A Stiff - Director

Mrs C Ohlenschlager-Hutt - Director

Approved by the Board on 19 May 2005

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 28 SEPTEMBER 2004

#### 1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective June 2002).

#### Turnover

Turnover represents net invoiced sales of services, excluding value added tax.

#### Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery etc

- 33% on cost

#### Deferred tax

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date.

2003

2004

#### 2. OPERATING SURPLUS

The operating surplus is stated after charging:

	Depreciation - owned assets Auditors' remuneration	£ 1,047 <u>3,701</u>	£ 1,165 3,525
	Directors' emoluments and other benefits etc	=	<u>=</u>
3.	TAXATION		
	Analysis of the tax charge The tax charge on the profit on ordinary activities for the year was as follows:	2004 £	2003 £
	Current tax: UK corporation tax Prior year adjustments	4,989 (421)	3,926 (848)
	Tax on profit on ordinary activities	4,568	3,078
4.	TRANSFER TO RESERVES	2004	2003
	Transfer to building reserve	£ 173,929	£ 159,345

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 28 SEPTEMBER 2004

5.	TANGIBLE FIXED ASSETS		Plant and machinery etc
			£
	COST:		
	At 29 September 2003 and 28 September 2004		3,874
	and 28 September 2004		
	DEPRECIATION:		2 027
	At 29 September 2003		2,827 1,047
	Charge for year		1,047
	At 28 September 2004		3,874
	NET BOOK VALUE:		
	At 28 September 2004		
	At 28 September 2003		1,047
6.	DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	2004 £	2003 £
	Service charge control account	47,178	37,036
	Other debtors	25,866	14,356
	Provision for irrecoverable service charge	(1,818)	(603)
	Prepayments		9,511
		73,475	60,300
7.	CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR		
		2004	2003
		£	£
	Trade creditors	18,710 9,170	27,086 13,755
	Vodafone receipt	4,586	2,880
	Corporation tax Accrued expenses	56,599	80,371
	·	89,065	124,092
		<del></del> _	

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 28 SEPTEMBER 2004

8.	CALLED UP	SHARE CAPITAL			
	Authorised: Number: 200	Class: Ordinary shares	Nominal value: 1	2004 £ <u>200</u>	2003 £ <u>200</u>
	Allotted, issue Number:	ed and fully paid: Class: Ordinary shares	Nominal value: 1	2004 £ <u>194</u>	2003 £ <u>194</u>
9.	OTHER RES	EERVES		2004	2003
	Transfer from	ve brought forward service charge building reserve able		£ 496,161 154,025 (35,628) 10,400 (3,736) 621,222	£ 399,512 142,083 (50,660) 7,918 (2,692) 496,161
	Contingency of Contingency of Transfer from Transfer from Interest received Tax on interest	eserve brought forward service charge reserve able		54,074 12,825 649 (234) 67,314	55,967 (2,280) (13,930) 586 (199) 54,074
				688,536	550,235