Abbreviated accounts

for the year ended 31 March 2002

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# Auditors' report to BOARDS (COTTINGHAM) LIMITED under Section 247B of the Companies Act 1985

We have examined the abbreviated accounts set out on pages 2 to 5 together with the financial statements of BOARDS (COTTINGHAM) LIMITED for the year ended 31 March 2002 prepared under Section 226 of the Companies Act 1985.

#### Respective responsibilities of directors and auditors

The directors are responsible for preparing abbreviated accounts in accordance with Section 246 of the Companies Act 1985. It is our responsibility to form an independent opinion as to whether the company is entitled to deliver abbreviated accounts prepared in accordance with Sections 246(5) and (6) of the Act to the registrar of companies and whether the accounts to be delivered are properly prepared in accordance with those provisions and to report our opinion to you.

#### Basis of opinion

We have carried out the procedures we considered necessary to confirm, by reference to the financial statements, that the company is entitled to deliver abbreviated accounts and that the abbreviated accounts are properly prepared. The scope of our work for the purpose of this report did not include examining or dealing with events after the date of our report on the financial statements.

#### Opinion

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In our opinion the company is entitled to deliver abbreviated accounts prepared in accordance with Sections 246(5) and (6) of the Companies Act 1985 in respect of the year ended 31 March 2002, and the abbreviated accounts on pages 2 to 5 are properly prepared in accordance with those provisions.

Robson & Co

**Chartered Accountants and** 

**Registered Auditor** 

30 August 2002

Sigma House

**Beverley Business Park** 

Oldbeck Road

Beverley

**HU17 0JS** 

## Abbreviated balance sheet as at 31 March 2002

|                                | 2002  |             | 2001        |           |           |
|--------------------------------|-------|-------------|-------------|-----------|-----------|
|                                | Notes | £           | £           | £         | £         |
| Fixed assets                   |       |             |             |           |           |
| Tangible assets                | 2     |             | 360,064     |           | 380,193   |
| Current assets                 |       |             |             |           |           |
| Stocks                         |       | 294,758     |             | 239,646   |           |
| Debtors                        |       | 682,176     |             | 510,979   |           |
| Cash at bank and in hand       |       | 35,322      |             | 4,066     |           |
|                                |       | 1,012,256   |             | 754,691   |           |
| Creditors: amounts falling     |       |             |             |           |           |
| due within one year            |       | (1,194,763) |             | (968,035) |           |
| Net current liabilities        |       |             | (182,507)   |           | (213,344) |
| Total assets less current      |       |             |             |           |           |
| liabilities                    |       |             | 177,557     |           | 166,849   |
| Creditors: amounts falling due |       |             |             |           |           |
| after more than one year       |       |             | (23,100)    |           | (32,922)  |
| Provisions for liabilities     |       |             |             |           |           |
| and charges                    |       |             | (7,145)     |           | (7,145)   |
| Net assets                     |       |             | 147,312     |           | 126,782   |
| Capital and reserves           |       |             | <del></del> |           |           |
| Called up share capital        | 4     |             | 10,108      |           | 10,104    |
| Revaluation reserve            |       |             | 91,959      |           | 91,959    |
| Profit and loss account        |       |             | 45,245      |           | 24,719    |
| Shareholders' funds            |       |             | 147,312     |           | 126,782   |
|                                |       |             |             |           |           |

The abbreviated accounts are prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies .

The abbreviated accounts were approved by the Board on 2 August 2002 and signed on its behalf by

Director

## Notes to the abbreviated financial statements for the year ended 31 March 2002

## 1. Accounting policies

#### 1.1. Accounting convention

The accounts are prepared under the historical cost convention modified to include the revaluation of certain fixed assets and in accordance with the Financial Reporting Standard for Smaller Entities (effective March 2000).

#### 1.2. Turnover

Turnover represents the total invoice value, excluding value added tax, of sales made during the year.

#### 1.3. Tangible fixed assets and depreciation

Depreciation is provided at rates calculated to write off the cost or valuation less residual value of each asset over its expected useful life, as follows:

Land and buildings

Straight line over fifty years

Plant and machinery

15% on written down value

Fixtures, fittings

and equipment

- 15% on written down value

Motor vehicles

25% on written down value

#### 1.4. Leasing and hire purchase commitments

Assets obtained under hire purchase contracts and finance leases are capitalised as tangible assets and depreciated over the shorter of the lease term and their useful lives. Obligations under such agreements are included in creditors net of the finance charge allocated to future periods. The finance element of the rental payment is charged to the profit and loss account so as to produce constant periodic rates of charge on the net obligations outstanding in each period.

Rentals payable under operating leases are charged against income on a straight line basis over the lease term.

#### 1.5. Stock

Stock is valued at the lower of cost and net realisable value.

#### 1.6. Pensions

The pension costs charged in the financial statements represent the contribution payable by the company during the year.

#### 1.7. Deferred taxation

Provision is made for deferred taxation using the liability method to take account of timing differences between the incidence of income and expenditure for taxation and accounting purposes except to the extent that the directors consider that a liability to taxation is unlikely to materialise.

# Notes to the abbreviated financial statements for the year ended 31 March 2002

|                 | 4.        |
|-----------------|-----------|
|                 | CONTINUER |
| *************** | COMMINGE  |

| 2. | Fixed assets                        |        | Tangible<br>fixed<br>assets<br>£ |
|----|-------------------------------------|--------|----------------------------------|
|    | Cost/revaluation                    |        |                                  |
|    | At 1 April 2001                     |        | 598,161                          |
|    | Additions Disposals                 |        | 9,730<br>(17,000)                |
|    | At 31 March 2002                    |        | 590,891                          |
|    |                                     |        |                                  |
|    | <b>Depreciation</b> At 1 April 2001 |        | 217,968                          |
|    | On disposals                        |        | (16,042)                         |
|    | Charge for year                     |        | 28,901                           |
|    | At 31 March 2002                    |        | 230,827                          |
|    | Net book values                     |        |                                  |
|    | At 31 March 2002                    |        | 360,064                          |
|    | At 31 March 2001                    |        | 380,193                          |
|    |                                     |        |                                  |
| 4. | Share capital                       | 2002   | 2001                             |
|    |                                     | £      | £                                |
|    | Authorised                          |        |                                  |
|    | 25,000 Ordinary shares of 1 each    | 25,000 | 25,000                           |
|    | 25,000 Preference shares of 1 each  | 25,000 | 25,000                           |
|    |                                     | 50,000 | 50,000                           |
|    | Allotted, called up and fully paid  |        |                                  |
|    | 10,100 Ordinary shares of 1 each    | 10,100 | 10,100                           |
|    | 8 Preference shares of 1 each       | 8      | 4                                |
|    |                                     | 10,108 | 10,104                           |

The directors of the company subscribed for a further 4 preference shares on 10 April 2001 at a value of £1 per share.

# Notes to the abbreviated financial statements for the year ended 31 March 2002

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#### 5. Transactions with directors

The following directors had interest free loans during the year. The movements on these loans are as follows:

|            | Amount                |      |                    |
|------------|-----------------------|------|--------------------|
|            | owing<br>Amount owing |      | Maximum<br>Maximum |
|            |                       |      |                    |
|            | 2002                  | 2001 | in year            |
|            | £                     | £    | £                  |
| P Gorman   | 4,865                 | -    | 17,462             |
| P Fenton   | 12,658                | -    | 12,658             |
| E Jones    | 589                   | -    | 589                |
| P Winfield | 15,620                | -    | 15,620             |

## 6. Ultimate parent undertaking

The ultimate and immediate parent company is Packcraft Limited, a company incorporated in the United Kingdom.