## **REPORT AND ACCOUNTS**

**FOR THE YEAR ENDED** 

**30 SEPTEMBER 2002** 

A10 COMPANIES HOUSE

### **DIRECTORS**

Dr T L Chambers FRCP FRCPCH

Dr C A Grocock MA D Phil

Sir D Harrison MD FRCS MS

Prof R B Johns PhD LDSRCS (Eng) - appointed 19 November 2002

Mr D G Laughton FCA

Mr P McDonald MS FRCS - appointed 6 November 2001

Prof D E Poswillo CBE DDS DSc FRCPath - resigned 6 November 2001

Mr P E H Richardson MA

Dr G Scally MB BCh

Mr R Stileman - appointed 19 November 2002

Mr D L Summers

Dr J Tinker FRCP FRCS - resigned 6 November 2001

Dr S M Tucker FRCP FRCPE FRCPCH DCH - resigned 19 November 2002

Mr H White DM Mch FRCS

Prof R C N Williamson MA MD MChir FRCS - appointed 6 November 2001

#### **BANKERS**

Bank of Scotland PLC West End Office St James's Gate 14-16 Cockspur Street London SW1Y 5BL

### **SOLICITORS**

Charles Russell 8-10 New Fetter Lane London EC4A 1RS

Bates Wells & Braithwaite Cheapside House 138 Cheapside London EC2V 6BB

#### **AUDITORS**

Horwath Clark Whitehill 25 New Street Square London EC4A 3LN

COMPANY NUMBER: 1572720

REGISTERED IN ENGLAND

#### REPORT OF THE DIRECTORS

#### FOR THE YEAR ENDED 30 SEPTEMBER 2002

The directors are pleased to submit their report together with the audited accounts for the year ended 30 September 2002.

## **FINANCIAL RESULTS**

The company's results show a trading profit of £404,205. This profit has been paid to The Royal Society of Medicine under Gift Aid. The accumulated deficiency carried forward on the Profit and Loss Account is £4,384.

### **DIRECTORS' RESPONSIBILITIES**

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and the profit or loss for that period. In preparing those financial statements, the directors have,

selected suitable accounting policies and then applied them consistently;

made judgements and estimates that are reasonable and prudent;

stated whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and

prepared the financial statements on the going concern basis.

The directors are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## PRINCIPAL ACTIVITIES

The principal activities of the company are the publication of medically related books, journals and multimedia materials.

#### REPORT OF THE DIRECTORS

#### FOR THE ENDED 30 SEPTEMBER 2002 - continued

## **REVIEW OF THE BUSINESS**

The trading profit for the year was £404,205 as compared to a profit of £380,641 for the previous year, with turnover increasing from £1,892,107 to £1,955,230.

The directors are optimistic that trading prospects for the coming year will be broadly in line with past experience.

## **EMPLOYEES**

The management and operation of the company is undertaken by staff from Royal Society of Medicine Support Services Limited which recharges the costs of these employees to the company.

### **DIRECTORS**

None of the directors had an interest in the share capital of the company at any time during the year. The directors who served during the year are listed on page 1.

By order of the Board.

D G Laughton FCA

**SECRETARY** 

21 January 2003

#### REPORT OF THE AUDITORS

#### FOR THE YEAR ENDED 30 SEPTEMBER 2002

## INDEPENDENT AUDITORS' REPORT to the Directors of The Royal Society of Medicine Press Limited

We have audited the financial statements of The Royal Society of Medicine Press Ltd for the year ended 30 September 2002 which comprise Profit and Loss Account, the Balance Sheet and the related notes. These financial statements have been prepared under the historical cost convention and the accounting policies set out therein.

#### Respective responsibilities of directors and auditors

The directors' responsibilities for preparing the Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards are set out in the Statement of Directors' Responsibilities.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and United Kingdom Auditing Standards.

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you if, in our opinion, the Directors' Report is not consistent with the financial statements, if the company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding directors' remuneration and transactions with the company is not disclosed.

We read the Directors' Report and consider the implications for our report if we become aware of any apparent misstatements within it.

#### Basis of audit opinion

We conducted our audit in accordance with United Kingdom Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

#### Opinion

In our opinion the financial statements give a true and fair view of the state of the company's affairs as at 30 September 2002 and of its result for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

/Horwath Clark Whitehill

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Chartered Accountants and Registered Auditors

21 January 2003

25 New Street Square London EC4A 3LN

# PROFIT AND LOSS ACCOUNT for the year to 30 September 2002

	NOTE	2002	2001
		£	£
Turnover	2a	1,955,230	1,892,107
Production Costs		(906,656)	(834,136)
Gross Profit		1,048,574	1,057,971
Other Income	2b	20,990	22,689
		1,069,564	1,080,660
Administration Costs		(665,359)	(700,019)
Trading Profit		404,205	380,641
Payment Under Gift Aid		(404,205)	(380,641)
Net Profit before Taxation	3	-	-
Tax Payable	6		
Net Profit after Taxation		-	

There are no other gains or losses other than those included in the profit and loss account above.

# BALANCE SHEET as at 30 September 2002

	NOTE	20	2002		2002 2001		01
		£	£	£	£		
INTANGIBLE FIXED ASSET	7		95,500		114,600		
CURRENT ASSETS							
Stock Debtors	8 9	126,706 757,425		70,181 1,247,471			
CURRENT LIABILITIES  Creditors: amounts falling due within one year	10	884,131 (784,015)		1,317,652 (1,236,636)			
NET CURRENT ASSETS		(101,010)	100,116	(1,200,000)	<u>81,016</u>		
Total Assets			195,616		195,616		
CAPITAL AND RESERVES							
Called Up Share Capital	12		200,000		200,000		
Profit and Loss Account			(4,384)		(4,384)		
			195,616		195,616		

Approved by the Board on 21 January 2003

H White DM Mch FRCS

PEHRichardson MA

**DIRECTORS** 

## NOTES TO THE ACCOUNTS for the year ended 30 September 2002

#### 1. Accounting Policies

The accounts have been prepared under the historical cost convention and in accordance with applicable accounting standards.

The following accounting policies are adopted by the company:

a) Basis of Accounting

The accounts are prepared under the historical cost convention.

b) Intangible Fixed Asset

database and publishing rights. This is being amortised over 10 years.

- Stock and Work in Progress
   Stock and Work in Progress are valued at the lower of cost and net realisable value.
- d) Pension Costs The company operates via the Royal Society of Medicine a defined contribution pension scheme. The pension costs shown in Note 5 represent contributions payable to the scheme.
- e) Translation of Foreign Currencies
  Income and expenditure items are converted at the date of the transactions. Assets and liabilities are converted at the rate ruling at the ear end.

### 2 a Turnover

In the opinion of the directors the company's turnover is all related to publications. An analysis of this turnover by geographical area is given below:

		2002 £	2001 £
	United Kingdom United States and Canada Europe and other overseas markets	1,455,068 331,032 <u>169,130</u>	1,662,174 98,003 131,930
		1,955,230	1,892,107
2 b	Other Income	2002 £	2001 £
	Interest	20,990	22,689
		20,990	22,689
3.	Net profit is stated after charging	2002 £	2001 £
	Auditors' remuneration	5,000	4,850

## NOTES TO THE ACCOUNTS continued for the year ended 30 September 2002

#### 4. Directors' Remuneration

None of the directors receive remuneration from the company for services as directors. Certain directors are employees of the Royal Society of Medicine Support Services Ltd and receive remuneration as employees of that company. Their remuneration is included in staff costs below.

#### 5. Staff Costs

All employees are employed by the Royal Society of Medicine Support Services Ltd and their costs are recharged to the company. The following analysis includes the recharged amounts.

	2002	2001
	£	£
Wages and salaries	357,055	355,658
Social security costs	35,936	35,684
Pension contributions / Life cover	28,831	29,023
Other	31,008	57,236
	452,830	477,601

The average number of persons employed on the company's business each week during the year ended 30 September 2002 was 15 (2000/2001 - 14).

#### 6. Taxation

(a) Analysis of the tax charge and factors affecting the tax charge for the period

There is no tax charge for the year (2001 - nil) because the company gifts all its profits to the Royal Society of Medicine under Gift Aid.

There are no material factors affecting the tax charge.

(b) Factors that may affect future tax charges

The company will continue to gift aid all its taxable profits to the Royal Society of Medicine. As a result it does not expect to have any taxation liabilities in the future.

No provision has been made for deferred taxation as there are no material deferred tax liabilities or assets.

# NOTES TO THE ACCOUNTS continued for the year ended 30 September 2002

7.	Intangible Fixed Asset	2002 £	2001 £
	Net Book Value as at 1 October 2001	114,600	133,700
	Amortisation charge for year	(19,100)	(19,100)
	Net Book Value as at 30 September 2002	95,500	114,600
8.	Stock and Work in Progress	£	£
	Raw materials Work in progress Goods for resale	5,890 39,745 81,071	5,204 16,886 48,091
		126,706	70,181
9.	Debtors	£	£
	Trade debtors Other debtors Prepayments & accrued income Royal Society of Medicine	223,633 500 7,862 525,430 757,425	262,884 6,750 55,675 922,162 1,247,471
10.	Creditors: amounts falling due within one year	£	£
	Bank overdraft Trade creditors Other creditors Accrued expenses/deferred income Royal Society of Medicine Support Services Ltd	2,557 215,184 88,498 47,412 430,364 784,015	7,495 211,224 141,620 35,107 841,190 1,236,636

## NOTES TO THE ACCOUNTS continued for the year ended 30 September 2002

11.	Reconciliation of movement in shareholders' funds	2002 £	2001 £
	Opening shareholders' funds Profit for the year Increase in share capital	195,516 - -	195,516 - -
	Closing shareholders' funds	<u>195,516</u>	195,516
12.	Share Capital	£	£
	Authorised ordinary shares of £1 each	200,000	200,000
	Issued, allotted and fully paid	200,000	200,000

## 13. Ultimate Parent Undertaking

The ultimate parent undertaking is The Royal Society of Medicine, a charity established under a Royal Charter. A copy of the group financial statements can be obtained from the Director of Finance, The Royal Society of Medicine, 1 Wimpole Street, London, W1G 0AE.

The company has taken advantage of the exemption available to 90% subsidiary undertakings by Financial Reporting Standard No.8 regarding disclosure of related party transactions within the same group.