### A STERLING PUBLISHING GROUP PLC COMPANY

ANNUAL REPORT AND ACCOUNTS 31ST MARCH 1995

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### DIRECTORS AND ADVISERS

Directors: R M Summers (Chairman) D M Coughlan C M Eaves-Walton L S Garman S E Kesseler V L Lewis N W Smith	
Secretary: N W Smith	
Registered Office: Garfield House, 86 / 88 Edgware Road, London W2 2YW	
Registered Number: 1564127	
Auditors: Price Waterhouse Southwark Towers, 32 London Bridge Street, London Street	

Southwark Towers, 32 London Bridge Street, London SEI 9SY

### DIRECTORS' REPORT

for the year ended 31March 1995

The Directors present their report together with audited accounts for the year ended 31 March 1995.

#### **Trading Results and Dividends**

The results for the year to 31 March 1995 are set out on page 6. The profit for the year after taxation amounted to £1,079,729 (1994:Profit £1,761,840). The Directors do not propose the payment of a dividend (1994: £Nil) and that the whole of this amount should be transferred to reserves.

#### **Principal Activities**

The principal activity of the Company, which remains unchanged since last year, is the publication of quarterly and annual trade and technical annual reference books both independently and on behalf of trade and professional bodies.

### Review of Business and Future Developments

The results for the current year reflect the problems which have arisen from the rapid growth in advertising revenues derived from countries in the CIS. Although this area had previously been a valuable source of profits and cash flow for the Company, collecting monies from debtors in these countries has become increasingly difficult. As a result, the Company has made substantially increased provisions against CIS debtors, which given the high proportion of sales which these countries represent, has had a major adverse impact on the 1994/95 results. With effect from June 1995, sales are only made to CIS countries on receipt of full prepayment from the advertiser. These problems have detracted from the successful launch of a number of new publications, primarily targeted to attract advertisers from other geographical areas. It is anticipated that the above steps taken by the Company will maintain its profitability during the current year.

#### **Directors**

The Directors of the company, who served throughout the year, were:-

R M Summers (Chairman)

D M Coughlan

C M Eaves-Walton

L S Garman

S E Kesseler

VL Lewis (resigned 14 August 1995)

N W Smith

No Director had an interest in the shares of the Company or in contracts with the Company other than under a service contract. Negotiations are taking place between the Company and V L Lewis relating to the termination of his service agreement which was for a period of two years and eleven months from 1 April 1994.

All of the Directors are Directors of the immediate parent company Cornhill Publications (Holdings) Limited. Their interests in the share capital of that company and the ultimate parent company, Sterling Publishing Group PLC, are disclosed in that company's accounts.

Under the Company's Articles of Association the Directors are not required to retire by rotation.

### **DIRECTORS' REPORT - CONTINUED**

for the year ended 31March 1995

### **Employee Involvement**

The Company continues to recognise the crucial role played by its employees in the sucess of the business and employees are encouraged to develop their contribution. Regular communication takes place through meetings at all levels.

### Employment of disabled persons

The Group's recruitment, training, development, and promotional policies give equal opportunity for disabled persons to to develop their potential. Wherever possible, where employees become disabled at work, additional training is arranged to meet their special needs in order to enable them to fulfil their promotional potential within the Group.

#### **Fixed Assets**

\*Movements in the fixed assets during the year are set out in the Notes to the Accounts.

#### **Auditors**

A resolution to reappoint the auditors, Price Waterhouse, will be proposed at the Annual General Meeting.

By Order of the Board

N W Smith Secretary

September 25, 1995

### PROFIT AND LOSS ACCOUNT

for the year ended 31March 1995

	Note	1995	1994
		£	
Turnover			•
Cost of Sales	2	14,817,682	12,446,572
	<del></del>	(9,874,127)	(7,763,646
Gross Profit			
Distribution costs		4,943,555	4,682,926
Administrative expenses		(1,004,522)	(794,935
		(2,866,838)	(1,706,895
Operating Profit /(Loss)			
Interest payable and similar charges	3	1,072,195	2,181,096
	5	(19,883)	(22,348
Profit on Ordinary Activities before taxation			<u> </u>
Tax on profit on ordinary activities		1,052,312	2,158,748
	6	27,417	(396,908)
Profit on Ordinary Activities after taxation			
Dividend		1,079,729	1,761,840
Retained Profit for the year		-	
		1,079,729	1,761,840
Statement of Retained earnings for the year ended 31st March 1995			
and the year ended 31st waren 1995			
At 1st April 1994		£	£
Retained profit for the year transferred to reserves		4,644,851	2,883,011
At 31st March 1995		1,079,729	1,761,840
	<del></del> -	5,724,580	4,644,851

There have been no discontinued operations in the years to 31 March 1995 or 31 March 1994.

Apart from the retained profit for the year transferred to reserves there have been no other recognised gains or losses relating to the year (1994: Nil).

The notes on pages 8 to 13 form an integral part of these accounts.

### BALANCE SHEET

at 31March 1995

	Note	1995	199
	· · · · ·	£	
Fixed Assets			•
Tangible assets			
	7	469,844	633,005
		469,844	633,005
Current Assets			
Debtors			
Cash at bank and in hand	8	9,417,892	7,345,067
	<del></del>	1,126,946	824,395
		10,544,838	8,169,462
Creditors - Amounts falling due within one year		·	
Net Current Assets	9_	5,285,102	4,104,609
Total Assets less Current Liabilities		5,259,736	4,064,853
- Sabinties		5,729,580	4,697,858
Creditors - Amounts falling due after more than one year			
Provision for liabilities and charges	9	-	(48,007
		5,729,580	4,649,851
Turke I am		<del></del>	
Capital and Reserves			
Called up share capital	12	5,000	5.000
rofit and loss account	12	5,724,580	5,000
t 31st March 1995		5,729,580	4,644,851
		2,723,360	4,649,851

The notes on pages 8 to 13 form an integral part of these accounts.

Director

The accounts on pages 6 to 13 were approved by the board of directors on September 25, 1995 and signed on their behalf by:

R M Summers

# NOTES TO THE ACCOUNTS for the year ended 31 March 1995

#### 1 Accounting Policies

#### Accounting convention

The accounts are prepared under the historical cost convention, modified to include the revaluation of land and buildings, and are in accordance with applicable accounting standards.

#### Turnover

Turnover, which excludes value added tax, comprises amounts invoiced for services performed or advertisements placed in books published by the Company during the year. Books are treated as published when the Company has completed those tasks for which it is directly responsible, under its contractual arrangements.

#### Tangible fixed assets

Depreciation is provided to write off the cost or valuation, less the estimated residual value, on all tangible fixed assets over their expected useful lives. The principal rates used for this purpose are as follows:

Fixtures and Fittings

15 - 20% per annum on the reducing balance

Motor Vehicles

25% per annum on the reducing balance

Leasehold premises

Over the term of the lease

#### Leasing commitments

Where assets are financed by leasing agreements that give rights approximating to ownership ('finance leases') the assets are treated as if they had been purchased outright. The amount capitalised is the present value of the lease payments during the lease term. The corresponding lease commitments are shown as amounts payable to the lessor. Depreciation of the relevant asset is charged to the profit and loss account.

Lease payments are split between capital and interest, on a straight line basis, evenly over the period of the lease. The interest is charged to the profit and loss account.

Rentals paid under operating leases are charged to income as incurred.

#### Foreign currencies

Assets and liabilities denominated in foreign currencies are translated at the rate of exchange ruling at balance sheet date.

All exchange differences arising are included in the Profit and Loss account

#### Deferred taxation

Deferred taxation in respect of timing differences between profits as computed for taxation purposes and profits as stated in the accounts, is only provided in the accounts to the extent that there is a reasonable probability that such deferred tax will be payable in the forseeable future. Timing differences are due primarily to the excess of the capital allowances on fixed assets over the corresponding depreciation charged in the accounts.

#### **Pension Schemes**

The Company's pension contributions to the pension schemes for its employees, all of which are defined contribution schemes, are charged against profit in the year in which they fall due.

### NOTES TO THE ACCOUNTS - CONTINUED

for the year ended 31 March 1995

#### 2 Turnover

An geographical analysis of the Company's turnover is as follows:

This day	1995	1994
United Kingdom	£	t
United States	945,980	680,071
Europe	1,422,969	1,314,286
C I S countries	5,897,874	6,193,211
Other	3,495,925	2,332,732
	3,054,934	1,926,272
	14,817,682	12,446,572
be Directors considered		

The Directors consider the activities of the business to constitute a single class of business, operating wholly in the United Kingdom.

### **3 Operating Profit**

Operating profit is stated after charging the following amounts:

	1995	1994
Directors emoluments	£	4
Auditors remuneration	570,967	412,992
Depreciation	23,000	12,000
oss on disposal of fixed assets	207,608	149,839
Operating leases	-	- 17,057
Land and buildings		
Other operating leases	407,467	419,000
ndo0	-	-
nd after Crediting		
rofit on disposal of fixed assets		
	50,834	8,676

### 4 Employees

Staff costs of all employees, including executive directors consist of:

	1995	1994
Wages and salaries	£	
ocial Security costs	4,287,164	3,746,464
ension costs	424,850	345,861
	129,086	50,191
	4,841,100	4,142,516
he average number of employees during the year was:		
the projects during the year was:	196	174

### NOTES TO THE ACCOUNTS - CONTINUED

for the year ended 31 March 1995

### 4 Employees (Continued)

#### **Directors**

Directors' emoluments for management services, including pension contributions, amounted to £570,967 (1994: £ 412,992)

The directors' remuneration above, excluding pension contributions, were divided as follows:

	1995	1994
Chairman	£	£
lighest paid Director	Nil	Ni
	198,450	138,260
	1995	1994
Nil - £5,000	number	number
40,001-£45,000	3	3 3
50,001 - £55,000	-	1
55,001 - £60,000	I	_
70,001- £75,000	-	1
125,001-£130,000	1	~
135,001 - £140,000	1	1
195,001 - £200,000		1

### 5 Interest payable and similar charges

	1995	1994
Interest on bank overdrafts repayable within 5 years	$\overline{\mathfrak{t}}$	£
Interest on finance leases and hire purchase contracts, repayable by instalment: within 5 years	10,160	14,813
Other repayable within 5 years	17,380	7,459
Bank interest receivable	27,540	<u>76</u> 22,348
	(7,657)	-
	(7,657)	-
	19,883	22,348

### 6 Tax on profit on ordinary activities

		_
	1995	1994
United Kingdom corporation tax based on profit/ (loss) for the year at 33% (1994: 33%)	£'000	£'000
(Over) provision in prior years	-	585,534
	(27,417)	(188,626)
	(27,417)	396,908

The profit for the period, for UK corporation tax purposes, has been increased by £43,000 in respect of the excess of depreciation over capital allowances. No liability to UK corporation tax arises on the profit for the period, as group relief has been surrendered to the Company, for no consideration, by other companies within the Sterling Publishing Group PLC group of companies.

### NOTES TO THE ACCOUNTS - CONTINUED

for the year ended 31 March 1995

7 Tangible Fixed Assets

	Short leasehold	Fixtures fittings & equipment	Motor vehicles	Tota
Cost or valuation	£	£	£	£
At 1 April 1994 Additions Fransfers	165,635	588,793 137,411	335,956	1,090,384
Disposals	-	137,411	172,328	309,739
At 31 March 1995	165 (25		(508,284)	(508,284
Depreciation	165,635	726,204		891,839
at I April 1994 Charge for the year Transfers Disposals	53,298 13,204	256,798 98,695	147,283 95,709	457,379 207,608
at 31 March 1995		<u> </u>	(242,992)	(242,992)
let book value	66,502	355,493	<del></del>	421,995
t 31 March 1995 t 31 March 1994	99,133	370,711	_	469,844
	112,337	331,995	188,673	633,005

The net book amount of fixed assets includes £ Nil (1994:£145,017) in respect of assets held under finance leases and hire Land and buildings are shown at:

	1995	1994
Cost	£	£
	165,635	165,635
The historic cost of the short leasehold is:	165,635	165,635
	1995	1994
Cost	£	£
Historic depreciation	165,635	165,635
	(66,502)	(53,298)
8 Debtors	99,133	112,337

	1995	1994
Amounts falling due with one year Trade debtors	£	
Other debtors	4,227,016	5,098,874
Prepayments and accrued income  Amounts due from ultimate holding company	114,635 1,607,048	48,478 1,331,774
Amounts due from parent company	2,949,193	347,953
Amounts due from group undertakings	6,267 513,733	6,267 511,721
	9,417,892	7,345,067

Prepayments and accrued income includes £1,403,590 (1994: £1,144,510) in respect of expenditure incurred on books published after 31 March 1995 (1994: 31 March 1994).

## NOTES TO THE ACCOUNTS - CONTINUED

for the year ended 31 March 1995

#### 9 Creditors

A	1995	199
Amounts falling due within one year:	£	
Unsecured bank overdraft		
Trade creditors	222,721	222,342
Amounts due to group undertakings	1,900,979	1,998,123
Corporation tax	16,650	7,315
Other taxation and social security costs	910,858	920,207
Other creditors	397,584	236,976
Obligations under finance leases and hire purchase contracts	638,529	325,702
Accruals and deferred income	, <u>-</u>	42,235
	1,197,781	351,709
	5,285,102	4,104,609
	1995	1994
mounts falling due after one year :	£	£
Obligations under finance leases and hire purchase contracts		
	···	48,007

### 10 Obligations under finance leases

The future minimum lease payments to which the company is committed under finance leases and hire purchase contracts

48,007

	1995	1994
Amounts payable within one year	£	£
Amounts payable between one to five years	-	50,960
	<u> </u>	55,237
Interest included in respect of future years	-	106,197
	<u> </u>	(15,955)
	_	90,242
Obligations payable within one year		
Obligations payable after one year	-	42,235
		48,007
		90,242

### 11 Deferred Taxation

Analysis of provision and amounts unprovided:

	1995 Provision made	1995 Full potential net asset	1994 Provision made	1994 Full potential
Accelerated capital allowances	£	£	£	net asset £
Other timing differences	-	12,901	~	5,742
		12,901		(170)
		12,701		5,572

### NOTES TO THE ACCOUNTS - CONTINUED

for the year ended 31 March 1995

12 Share Capital

	1995	1994	1995	1004
Authorised, allotted called up and fully paid	Number	Number	£	1994
Ordinary shares of £1 each			~	£
2 W. Cath	5,000	5,000	5,000	5,000
	5,000	5,000	5,000	5,000

### 13 Reconciliation of Movements in Shareholders' Funds

	1995	1994
<ul> <li>Profit attributable to shareholders</li> </ul>	£	f.
Dividends	1,079,729	1,761,840
Net increase in shareholders' funds	**	-
<ul> <li>Opening shareholders' funds</li> </ul>	1,079,729	1,761,840
Closing shareholders' funds	4,649,851	2,888,011
	5,729,580	4,649,851

### 14 Contingent Liabilities and Financial Commitments

The Company and certain other fellow group undertakings are parties to a composite banking facility under which the parties are jointly and severally liable. The total net amount due to the bank in respect of the facility at 31 March 1995 amounted to£9,636,000 (1994:£9,392,000) in respect of intercompany guarantees.

The Company has annual financial commitments in respect of non cancellable operating leases as follows:

	in cancenable operating leases as follows:	
Land and Buildings	1995	1994
Terminating in one year	£	£
Terminating in two to five years	1,000	14,000
Terminating in more than five years	Na.	_
	388,000	405,000
Plant and Machinery	389,000	419,000
Terminating in one to five years		
	<u>-</u>	
	<u> </u>	

### 15 Capital Commitments

	1995	1994
Authorised and contracted for	£	£
Authorised and not contracted for	-	-
	<u> </u>	_

### 16 Ultimate Holding Company

The Company's ultimate holding company is Sterling Publishing Group Plc, a company incorporated in the United Kingdom and registered in England which is the parent undertaking of the smallest and largest groups for which group accounts are prepared and of which the Company is a member. The Company is registered in England and its registered number is 1564127. Group accounts can be obtained from Sterling at its registered office at 86-88 Edgware Road, London W2 2YW.

### DIRECTORS' RESPONSIBILITIES STATEMENT AND **AUDITORS' REPORT**

for the year ended 31 March 1995

### DIRECTORS' RESPONSIBILITIES STATEMENT

It is the responsibility of the Directors to prepare financial statements on a going concern basis for each financial year which give a true and fair view of the state of the affairs of the Company as at the end of the financial year and of the profit and loss for that period. The Directors are responsible for ensuring that applicable accounting standards have been followed, and that suitable accounting policies, consistently applied and supported by reasonable and prudent judgements and estimates, have been used in the preparation of the financial statements. The Directors are also responsible for maintaining adequate records, for safeguarding the assets of the Company, and for preventing and detecting fraud and other irregularities.

# AUDITORS' REPORT TO THE MEMBERS OF CORNHILL PUBLICATIONS LIMITED

We have audited the financial statements on pages 6 to 13 which have been prepared under the historical cost convention and the accounting policies set out on page 8.

### Respective Responsibilities of Directors and Auditors

As described above, the Company's directors are responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

#### **Basis of Opinion**

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the Directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the Company's circumstances, consistently applied

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

In our opinion the financial statements give a true and fair view of the state of affairs of the Company as at 31 March 1995 and of the profit of the Company for the year then ended and have been properly prepared in accordance with the Witerlune

Price Waterhouse

Chartered Accountants & Registered Auditors Southwark Towers 32 London Bridge Street, London SE1 9SY

September 25,1995