Charity registered no: 1068103 Company registered no: 1562723

ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2007

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# ANNUAL REPORT AND FINANCIAL STATEMENTS

# FOR THE YEAR ENDED 31 DECEMBER 2007

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### TRUSTEES' ANNUAL REPORT

### FOR THE YEAR ENDED 31 DECEMBER 2007

This report fulfils the requirements of the Charities Act 1993 for a Trustees' Annual Report and the requirements of the Companies Act 1985 for a Directors' Report.

# Reference And Administrative Information

Company registration number: 1562723

Charity registration number: 1068103

Registered Office: Somerset House, St Paul's Street

Morley, Leeds, LS27 9EP

Telephone 0113 289 8490 Fax 0113 289 8491

Email office@urcyorkshire org uk

Web Site: www.urcyorkshire org.uk

Trustees & Directors: Mr M Asbridge

Miss M E Atkinson (to 21/05/07)

Mr A B Brook Rev D G Coote

Rev A Harrison (to 29/02/08) Mr J F Horton (from 22/01/07) Prof T B C McGuffog (from 21/11/07)

Mrs G V Morrison

Mr A Murison (Treasurer) Rev K Watson (from 01/03/08) Mr D G Wollacott (from 19/09/07)

Secretary to Trustees & Company Secretary: Mrs Sheila Duncan

Bankers National Westminster Bank plc

Leeds City Branch, PO Box 154, 8 Park Row, Leeds, LS1 1QS

Solicitors. Lupton Fawcett

Yorkshire House,

East Parade, Leeds, LS1 5BD

Auditors: Jolliffe Cork LLP

Registered Auditors & Chartered Accountants,

33 George Street, Wakefield, WF1 1LX

Investment Managers: Brewin Dolphin Securities

34 Lisbon Street, Leeds, LS1 4LX

Property Advisers: Walker Singleton

Property House, Lister Lane,

Halifax, HX1 5AS

### TRUSTEES' ANNUAL REPORT

### FOR THE YEAR ENDED 31 DECEMBER 2007 (continued)

### Structure, Governance and Management

The United Reformed Church (Yorkshire Province) Trust Limited ('the Association') is a company limited by guarantee under the provisions of the Companies Act 1985. The governing instrument is the Memorandum & Articles of Association which is dated 19 May 1981.

The membership consists of the members for the time being of the Synod Council of the Yorkshire Synod of the United Reformed Church. At 31 December 2007 the number of members totalled 15 (2006 – 15) In the event of the Association being wound up, every person who is a member, or who has been a member within one year, is liable to contribute to the debts and liabilities of the Association a sum not exceeding £1

The business of the Association is managed by the members of the Executive Council who are trustees of the charity, and directors of the United Reformed Church (Yorkshire Province) Trust Limited for the purposes of company law. Members of the Executive Council are the members for the time being of the Financial Resources Committee of the Synod. The members of the Financial Resources Committee are recruited from the membership of the churches of the Synod, the appointments being approved by the Yorkshire Synod Council and ratified by Synod. Synod also appoints the Treasurer and the Synod Moderator and Synod Clerk are ex-officio members of the Committee.

During the year Mr Andrew Murison succeeded Miss Margaret Atkinson as Treasurer and both Mr Dennis Wollacott and Prof Tom McGuffog were added to the Executive Council In 2008 the Revd Kevin Watson has replaced the Revd Arnold Harrison. Those listed on page 1 are the only directors to serve from the beginning of the year to the date of this report

The Association is aware of the need to enable and equip trustees and takes steps to make available Charity Commission publications and Newsletters

The Financial Resources Committee of the Synod meets six times a year and is responsible for all financial decisions. Investments are monitored by a sub-committee on which one trustee and the Treasurer serve. This sub-committee meets four times a year and implements investment strategies established by the trustees. Minutes of the meetings are circulated to the trustees.

The Association operates as an autonomous body but, along with twelve other Synods (or regions), is part of The United Reformed Church and this brings a share of national responsibilities. Currently, a resource sharing process enables Synods with more resources to help those less well equipped and Yorkshire is a net contributor to this scheme.

### Connected Charities

The United Reformed Church (Yorkshire Province) Trust Limited is connected with the Yorkshire Congregational Union (Incorporated) which is custodian trustee to most of the local churches of the United Reformed Church in its Yorkshire Synod. The Yorkshire Congregational Union (Incorporated) shares the United Reformed Church (Yorkshire Province) Trust Limited offices and administration, for which it pays a small charge based on its income. The two organisations have common trustees

### Risk assessment

The Executive Council has identified current risks and taken steps to establish systems that will prevent or mitigate those risks. The Trustees assess risks on an annual basis.

### TRUSTEES' ANNUAL REPORT

# FOR THE YEAR ENDED 31 DECEMBER 2007 (continued)

### **Objectives and Activities**

The Association is established to advance the Christian religion and propagate the Gospel in accordance with the doctrines, principles and usages of the United Reformed Church with particular responsibility for the Yorkshire Province of that Church

The Association exists to support the United Reformed Churches of the Yorkshire Synod in their search to obey the will of Christ in their witness to the world. The main objective of the Association is to provide resources, funded by the Association's assets, to enable the churches to do this

Currently, the main strategy of the Association is to maximise income through the Executive Council, in partnership with the Investment Sub Committee; and to apply the resources so generated in response to requests from the appropriate councils of the United Reformed Church in Yorkshire and in accordance with the United Reformed Church Acts 1972, 1981 and 2000.

### Significant activities

Formulating a Synod Mission Strategy and prioritising the work.

Encouraging Churches to undertake mission activity relevant to their variety of contexts.

Provision of information, advice, support and encouragement to churches covering.-

Property maintenance and development

Legal and compliance issues

Terms of settlement for existing and new ministers

Accounting requirements

Management of the Mission and Ministry Fund Scheme

Administering the investments and property of the churches

Advising and assisting with establishing, grouping, amalgamating or dissolution of local churches within the United Reformed Church and with other denominations.

Developing a strategy for the deployment of ordained ministry within the Synod and assisting churches during times of vacancy

Training and Resources enabling -

Both lay and ordained ministers

Adults and young people

Safeguarding of Children, Young People and Vulnerable Adults

Grant making and other financial support for church buildings and projects

Management and Maintenance of investments and properties held for the use of the Association

### **Grants Policy**

The objects of the Association dictate that grants can only be made to United Reformed Churches

Normally, the only individuals who can receive a grant are retired ministers or their widow(er)s and these welfare grants are awarded in response to applications made to the Welfare Committee in April of each year. Applicants must be resident within the Yorkshire Synod.

United Reformed Churches can apply for grants from the following funds.-

Church Extension Fund

- loans with associated grants for church building projects

Maintenance of the Ministry Fund

- grants for new or re-shaped pastorates to assist with

the costs of ministry.

Amalgamation Fund

- for church missionary activities but not for building work

Closed Churches Fund

- for 25% of the cost of church survey reports

### TRUSTEES' ANNUAL REPORT

### FOR THE YEAR ENDED 31 DECEMBER 2007 (continued)

### **Grants Policy** (continued)

All grant applications are considered by the Synod Financial Resources Committee but the committee acts on a recommendation from the Synod Council for Amalgamation Fund grants

All grants are accounted for once a decision has been reached and the church notified and grants will be held for a maximum of three years. Any period of delay longer than this will require a reapplication.

### **Achievements and Performance**

The Association has maximised its income and applied its resources in response to requests from the appropriate councils of the Church and has employed staff to carry out the Activities shown on page 3

In 2007, a new national structure was adopted which removed District Councils and the Association has spent much of the year developing new ways of working to ensure that the work of the local churches is enabled and envisioned. A new Deployment and Vacancy Committee has been established to handle much of the work, involved with the deployment and movement of ministers, previously undertaken by the District Councils.

The churches have continued to follow the five year programme of building surveys and many are also considering or actually embarking upon significant building projects. These include Bolton Villas, Bingley, Brackenhall, Dore & Totley, Greasbrough, Meersbrook Park, Saltaire and West Park, Harrogate

The Association has, in partnership with the Land Registry, nearly completed a programme of registration of all Church and Synod owned properties. The bulk of the properties are now registered and those few with queries are slowly but steadily being worked through. This process will enable more efficient handling of property transactions and anticipates Government requirement for all property to be registered.

Training and Development work was given a boost with the arrival, in August 2007, of a new Development Officer – Revd Dr James F Coleman He is already building relationships that will enable him to provide opportunities for training and education of ministers and lay members of the Churches, together with any who are interested in learning more of the Christian Faith and the United Reformed Church.

Work continues to ensure that the Synod operates an effective Good Practice Policy in relation to the Safeguarding of Children, Young People and Vulnerable Adults Churches continue to be encouraged to make a 'Declaration of a Safe Church'

Grants totalling £54,264 were actually paid in 2007 and a further total of £42,800 has been awarded for payment over the next 4 years.

The performance of the Investment Portfolios was assessed by the Investment Sub Committee on behalf of the trustees and in each case the income generated exceeded the budget set by the Synod However, the capital performance of the Portfolios reflected the difficult economic climate, especially in the 6 months to 31st December, and showed a loss of 6% of Market Value during 2007

### **Future Plans**

The new ways of working developed in 2007 will be assessed during 2008 and any required adjustments will be made. The Association will continue to examine how best to resource and enable the mission and outreach of the local churches.

### TRUSTEES' ANNUAL REPORT

### FOR THE YEAR ENDED 31 DECEMBER 2007 (continued)

### Financial Review

### Results for the year

These financial statements have been prepared in accordance with the Statement of Recommended Practice "Accounting and Reporting by Charities" issued in 2005. The excess of expenditure over income for the year amounted to £60,420 (in 2006 there was an excess of expenditure over income of £6,868).

### Reserves policy

Reserves are unrestricted funds which are not held as fixed assets. Reserves will be held to finance the normal work of the United Reformed Church in Yorkshire, together with its responsibilities to the work nationally, for a period of 12 months. The average expenditure over the three years, to 31<sup>st</sup> December 2007, was £358,613 and the level of reserves at that date was £426,678. As new structures and patterns of working are still to be finalised, the Executive Council will take no steps to alter the level of reserves until the new systems and policies are in place. This Reserves policy will be reviewed annually.

### Use of Funds

The assets are available and adequate to fulfil the obligations of the Association. Each fund has sufficient resources in an appropriate form to meet its obligations. All the assets of the Association are used for the direct charitable purposes of the Association and were acquired in accordance with powers vested in the Executive Council. The financial position at the Balance Sheet date is satisfactory and will enable the Association to meet future obligations.

### Investment policy and investment powers

On 21st November 2007 the Executive Council reviewed the Investment Policy Statement and, in the absence of any amendments, once again confirmed the Policy Document dated 16th November 2005. This document outlines the responsibilities of the various committees within the Synod and contains details of the Discretionary Management of the Investments by Brewin Dolphin Securities Ltd

The policy document also outlines the Requirements, Restrictions, Recording and Reporting under which the Managers will operate. This policy was revised during 2005 following the decision to add 'companies that were predominantly involved with the printing and distribution of pornography' to the list of restrictions which had previously consisted of companies predominantly involved with alcohol, gambling, tobacco and armaments.

### **Property**

All property under the control of the Association is shown at open market value as indicated in notes 9 and 11 of the Financial Statements. The valuations used were those provided by Walker Singleton, as at 1st January 2006, with the exception of the property obtained during 2007 where the purchase price was used

### TRUSTEES' ANNUAL REPORT

### FOR THE YEAR ENDED 31 DECEMBER 2007 (continued)

### Statement of responsibilities of the Executive Council

Company law requires the Executive Council to prepare financial statements for each financial year which give a true and fair view of the state of the Association's financial activities during the year and of its financial position at the year end. In preparing those financial statements, the Executive Council should follow best practice and:

- select suitable accounting policies and then apply them consistently,
- make judgements and estimates that are reasonable and prudent,
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Association will continue in operation.

The Executive Council is responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the Association and which enable it to ascertain its financial position and to ensure that the financial statements comply with the Companies Act 1985, the Charities Act 1993 and regulations thereunder. It is also responsible for safeguarding the assets of the Association and for taking reasonable steps for the prevention and detection of fraud and other irregularities

So far as each member of the Executive Council at the date of this report is aware,

- · there is no relevant audit information of which the Association's auditors are unaware, and
- the Executive Council have taken all steps which they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information

These financial statements comply with current statutory requirements and with the requirements of the Association's governing document.

### **Auditors**

Jolliffe Cork LLP offer themselves for reappointment as auditors in accordance with section 385 of the Companies Act 1985.

SIGNED ON BEHALF OF THE EXECUTIVE COUNCIL

Mr A E Murison (Treasurer)

Mrs G V Morrison (Executive Council Member)

19 March 2008

### INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF

### THE UNITED REFORMED CHURCH (YORKSHIRE PROVINCE) TRUST LIMITED

We have audited the financial statements of The United Reformed Church (Yorkshire Province) Trust Limited for the year ended 31 December 2007, which comprise the Statement of Financial Activities, the Summary Income and Expenditure Account, the Balance Sheet, and the related notes. These financial statements have been prepared in accordance with the accounting policies set out therein

This report is made solely to the charitable company's members, as a body, in accordance with section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose.

To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its members as a body, for our audit work, for this report, or for the opinions we have formed

### Respective responsibilities of trustees and auditors

The responsibilities of the trustees (who are also the directors of The United Reformed Church (Yorkshire Province) Trust Limited for the purposes of company law) for preparing the Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) are set out in the Statement of Responsibilities of the Executive Council

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland)

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you whether the information given in the Trustees' Annual Report is consistent with the financial statements. In addition we report to you if, in our opinion, the charity has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding trustees' remuneration and transactions with the charity is not disclosed

We read the Trustees' Annual Report and consider the implications for our report if we become aware of any apparent misstatements within it.

### Basis of audit opinion

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the trustees in the preparation of the financial statements and of whether the accounting policies are appropriate to the charitable company's circumstances, consistently applied and adequately disclosed

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

### INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF

# THE UNITED REFORMED CHURCH (YORKSHIRE PROVINCE) TRUST LIMITED (continued)

## Opinion

### In our opinion

- the financial statements give a true and fair view, in accordance with United Kingdom Generally Accepted Accounting Practice, of the state of the charitable company's affairs as at 31<sup>st</sup> December 2007 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended, and
- the financial statements have been properly prepared in accordance with the Companies Act 1985, and
- the information provided in the Trustees' Annual Report is consistent with the financial statements.

Dated this 19th March 2008

33, George Street, Wakefield, WF1 1LX Jolliffe Cork LLP Registered Auditors and Chartered Accountants

# THE UNITED REFORMED CHURCH (YORKSHIRE PROVINCE) TRUST LIMITED STATEMENT OF FINANCIAL ACTIVITIES

# FOR THE YEAR ENDED 31 DECEMBER 2007

	Ur	nrestricted Funds	Restricted Funds	Endowment Funds	2007 Total Funds	2006 Total Funds
INCOMING RESOURCES	Note	£	£	£	£	£
Voluntary income						
Gifts and donations		110	479		589	1,560
Investment income						
Income from quoted investmen	nts	203,882	16,325		220,207	218,052
Investment property rents		38,539	-		38,539	36,360
Interest on bank balances		20,556	14,514		35,070	30,632
Incoming resources from chan	table acti	vities				
Interest on loans to churches		-	4,403		4,403	5,853
Rents from non-investment pro	perty	10,336	-		10,336	3,970
Net assets from closed church	es 2	-	-		•	21,648
Management charge		577	-		577	149
Other incoming resources						
Profit on sale of tangible asset		-	2,610		2,610	-
Total incoming resources	16	274,000	38,331	-	312,331	318,224
RESOURCES EXPENDED				•		
Costs of generating funds						
Managing investments	4	13,748	17,895	5,433	37,076	35,026
Charitable activities						
Grantmaking	5	29,159	23,000	-	52,159	39,683
Other charitable activities	5	236,983	33,082	-	270,065	236,245
Governance costs	6	18,884	-	-	18,884	19,541
Total resources expended		298,774	73,977	5,433	378,184	330,495
Net incoming resources before transfers		(24,774)	(35,646)	(5,433)	(65,853)	(12,271)
Gross transfers between funds	16	(2,430)	2,430	-	-	-
Net incoming/(outgoing) resou before other recognised gains	rces			<del></del>		
and losses		(27,204)	(33,216)	(5,433)	(65,853)	(12,271)
Gains on revaluation of fixed assets for the charity's own u	se	-	-	-	-	524,487
Gains/(losses) on investment assets	11	(22,119)	(189,132)	(75,261)	(286,512)	669,767
Net movement in funds		(49,323)	(222,348)	(80,694)	(352,365)	1,181,983
RECONCILIATION OF FUNDS  Total funds brought forward  At 1 January 2007		501,347	6,574,093	1,137,014	8,212,454	6,353,352
Total funds carried forward At 31 December 2007	16 & 17	452,024	6,351,745	1,056,320	7,860,089	7,535,335

# THE UNITED REFORMED CHURCH (YORKSHIRE PROVINCE) TRUST LIMITED SUMMARY INCOME AND EXPENDITURE ACCOUNT

### FOR THE YEAR ENDED 31 DECEMBER 2007

	2007 £	2006 £
Total income of continuing operations	312,331	318,224
Total expenditure of continuing operations	372,751	325,092
Net expenditure for the year	(60,420)	(6,868)
(Loss)/Gain on disposal of fixed asset investments	(39,289)	26,968
Net income for the penod	(99,709)	20,100

### **Notes**

Total income comprises £274,000 for unrestricted funds and £38,331 for restricted funds. A detailed analysis of income by source is given in the Statement of Financial Activities.

Analyses of expenditure are provided in the Statement of Financial Activities and notes 2 to 4.

Net expenditure before investment asset disposals of £60,420 comprises £27,204 net expenditure on unrestricted funds and £33,216 net expenditure on restricted funds, as shown by the Statement of Financial Activities.

The Summary Income and Expenditure account is derived from the Statement of Financial Activities which together with the notes 1 to 18 provides full information on the movements during the year on all the charity's funds

# THE UNITED REFORMED CHURCH (YORKSHIRE PROVINCE) TRUST LIMITED **BALANCE SHEET AT 31 DECEMBER 2007**

		2007	2006
	Note	£	£
Fixed assets			
Tangible assets	9	1,576,454	1,446,163
Investments	11	5,628,341	5,939,945
		7,204,795	7,386,108
Current assets			<del></del>
Debtors	12	157,079	140,181
Short term deposits		561,114	740,114
Cash at bank and in hand		4,885	13,728
		723,078	894,023
Creditors: amounts falling due within one year	14	(58,784)	(57,177)
Net current assets		664,294	836,846
Total assets less current liabilities		7,869,089	8,222,954
Creditors amounts falling due after more than one year	15	(9,000)	(10,500)
		7,860,089	8,212,454
Funds	16 & 17		
Endowment funds		1,056,320	1,137,014
Restricted funds		6,351,745	6,574,093
Unrestricted funds		452,024	501,347
		7,860,089	8,212,454

The financial statements were approved by the Executive Council on 19 March 2008

Mr A E Murison

Mrs G V Morrison

L.V. Mormon Executive Council Member

### NOTES TO THE FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 31 DECEMBER 2007

### 1 Principal accounting policies

### Basis of preparation

The financial statements have been prepared under the historical cost convention, as modified by the revaluation of investments and certain fixed assets, and in accordance with the Companies Act 1985, accounting standards and the Statement of Recommended Practice "Accounting and Reporting by Charities" revised in 2005

### Incoming resources

Donations and legacies, which are rare and small, are included when they are received. Investment income is included when it is receivable, and includes any recoverable income tax. Property rents and interest on loans are included when they fall due. Investments and other assets from churches which have closed are accounted for when the amount receivable can reasonably be ascertained.

### Basis of allocation of expenditure

Grants payable are voluntary payments to individuals, local URC churches or URC organisations in accordance with the purpose of the relevant fund. They are accounted for when they have been approved by the synod executive or financial resources committee and the recipient has been told of that approval.

Support costs incurred in maintaining the office and employing the office staff have been allocated to the various activities of the Trust, investment management and governance in proportion to the time spent by office staff on each activity

### Investment assets

Investment assets are included at market value at the balance sheet date. Investment properties are valued professionally every five years. In between the valuations the Trustees' best estimate of market value is used. In accordance with standard accounting practice, no depreciation is charged on investment properties.

All changes in value in the year, whether realised or not, are reported in the Statement of Financial Activities

### Tangible fixed assets and depreciation

Freehold and leasehold properties held for continuing use by the Trust are revalued by professional valuers every 5 years and are depreciated over 50 years. Long leasehold properties are defined as those properties with an unexpired lease term of more than 50 years. Properties acquired between valuations are included at cost and depreciated over 50 years. Properties sometimes pass to the Trust from United Reformed Churches in Yorkshire which have closed. If they are to be retained they are valued on acquisition. If the property is to be sold it is not revalued.

Office equipment is capitalised where a purchase or project costs over £1,000, and is included at cost less a provision for depreciation. This is calculated to write down the cost of tangible fixed assets by equal annual instalments over their expected useful lives, which are between 3 and 10 years.

## NOTES TO THE FINANCIAL STATEMENTS

## FOR THE YEAR ENDED 31 DECEMBER 2007 (continued)

2	Net assets from closed churches		
		2007	2006
		£	£
	Bank balances from closed church	-	21,648
	Net proceeds of sale of redundant church	-	
		<u> </u>	21,648

When United Reformed Churches in Yorkshire close, the net assets and building pass to the Closed Churches Fund. The building is not included in fixed assets if it is sold within the year of closure. There can be significant variances in this income from one year to another.

### 3 Allocation of support costs

The Trust allocates its support costs as shown

		Managing investments £	Grant- making £	Other charitable activities	Governance £	Total '£
	Office staff costs	7,804	1,951	79,989	7,804	97,548
	Office rates and maintenance	1,442	360	14,775	1,441	18,018
	Office expenses and equipment	1,592	398	16,318	1,592	19,900
	Depreciation	1,146	286	11,742	1,145	14,319
		11,984	2,995	122,824	11,982	149,785
4	Costs of generating funds		Direct costs	Support costs	2007	2006
			£	£	£	£
	Managing investments					
	Investment management fees		25,092	-	25,092	24,804
	Support costs		-	11,984	11,984	10,222
		_	25,092	11,984	37,076	35,026

## NOTES TO THE FINANCIAL STATEMENTS

# FOR THE YEAR ENDED 31 DECEMBER 2007 (continued)

5	Costs of charitable activities	Direct costs	Support costs	Total 2007	Total 2006
	Grantmaking	£	£	£	£
	Grants to individuals				
	Retired ministers and widows (10 grants)	8,000		8,000	7,500
	Grants to URC institutions			-	-
	Church property projects (1 grant)	2,500		2,500	
	Church mission activities (5 grants)	13,000		13,000	6,000
	Church property surveys (12 grants)	2,864		2,864	2,728
	Other URC provinces (1 grant)	22,800		22,800	20,900
	Support costs		2,995	2,995 	2,555 ————
		49,164	2,995	52,159	39,683
	Other charitable activities				
	Training ministers and lay members	71,495	-	71,495	58,151
	Administering churches' property	·			
	and investments	2,292	41,940	44,232	37,335
	Supporting committees and Synod	10,851	19,472	30,323	23,942
	Pastoral work	991	10,485	11,476	9,346
	Supporting and encouraging URC				
	churches, districts and centrally	4,177	40,442	44,619	38,501
	Chaplaincies, industrial mission				
	and ecumenical relations	10,205	1,498	11,703	12,883
	Management & maintenance of Synod properties	45,751	8,987	54,738	54,771
	Sundry and contingencies	1,479 	<u> </u>	1,479	1,316
		147,241	122,824	270,065	236,245
6	Governance costs	Direct costs	Support costs	Total 2007	Total 2006
		£	£	£	£
	External audit fee	4,972	•	4,972	4,935
	Internal audit and accountancy	1,225	*	1,225	1,328
	Legal fees	705	-	705	705
	Revaluation fees	-	•	-	2,350
	Support costs	-	11,982	11,982	10,223
		6,902	11,982	18,884	19,541
_	0. 11			2007	2006
7	Staff costs			£	2000 £
	Wages and salaries			86,045	91,128
	•			7,282	7,677
	Employer's National Insurance Pension contributions			15,515	16,073
	1 ORDIGIT CONTRIBUTION			108,842	114,878

The average number of full-time equivalent employees during the year was 5 (2006- 5) No employee received remuneration of more than £60,000 per annum.

### NOTES TO THE FINANCIAL STATEMENTS

# FOR THE YEAR ENDED 31 DECEMBER 2007 (continued)

Members of the Executive Council are entitled to claim travel expenses for attending its meetings. The synod clerk and treasurer may claim other expenses (travel, telephone, stationery etc) incurred in their capacity as trustees. No trustee nor anyone connected with the trustees received any remuneration in

	The total of expenses claimed, by 10	£2,206	£1,754		
9	Tangible assets	Leasehold Property	Freehold Property	Office equipment	Total
	Cost or valuation	£	£	£	£
	At 1 January 2007	200,000	1,245,347	69,406	1,514,753
	Additions	-	251,250	9,942	261,192
	Disposals	-	(87,000)	(8,392)	(95,392)
	At 31 December 2007	200,000	1,409,597	70,956	1,680,553
	Depreciation				
	At 1 January 2007	4,000	24,907	39,683	68,590
	Charge for the period	4,000	28,192	10,288	42,480
	Disposals	-	(2,610)	(4,361)	(6,971)
	At 31 December 2007	8,000	50,489	45,610	104,099
	Net book amount At 31 December 2007	192,000	1,359,108	25,346	1,576,454
	At 31 December 2006	196,000	1,220,440	29,723	1,446,163
	Historical cost of revalued assets and later additions	-	957,910	-	957,910
	Property			Ne	t book amount

Property	Net book amount
The property is used for the direct charitable purposes of the Trust and comprises	£
Housing for ministers of local churches (a part share in 8 properties)	1,217,175
Church buildings (part share in one property)	74,349
Graveyards (4 sites)	384
Provincial office building	259,200
	1,551,108

All properties were revalued as at 1 January 2006 by Walker Singleton, external Chartered Surveyors, on an open market basis with vacant possession, in accordance with the Royal Institute of Chartered Surveyors Appraisal and Valuation Standards, Fifth Edition, and that valuation amounted to £1,445,347. The additional property obtained in 2007 has been valued at the purchase price. The leasehold property is tenanted and was previously valued subject to the existing tenancies. The change in valuation basis is made as the Trust does not expect to sell the property while it is occupied

### 10 Taxation

The Trust is a registered charity and is exempt from taxation under the provisions of the Charities Act 1960 Income represents the net amount received together with tax repaid and repayable thereon

### NOTES TO THE FINANCIAL STATEMENTS

# FOR THE YEAR ENDED 31 DECEMBER 2007 (continued)

11	Fixed asset	investments	Investment Properties	Quoted investments	Balances at stockbroker	Total
	Market valu	e	£	£	£	£
	At 1 Januar Less	y 2007	749,956	5,128,442	61,547	5,939,945
	Disposals at	t opening book value	-	(1,375,334)	-	(1,375,334)
	Deposits rea	alised/(reinvested)	-	-	202,072	202,072
	Investment Add <sup>,</sup>	management fees	-	-	(25,092)	(25,092)
	Acquisitions	s at cost	•	1,115,914	-	1,115,914
	Revaluation			(229, 164)	-	(229,164)
	At 31 Dece	mber 2007	749,956	4,639,858	238,527	5,628,341
	Historical co	ost			·	<u> </u>
	At 31 Dece	mber 2007		3,905,638	238,527	4,144,165
	Disposals	Proceeds	<u>-</u>	1,317,986	-	1,317,986
		Book value at 1 Jan 200	7	(1,375,334)	-	(1,375,334)
		Gain / (loss)	-	(57,348)	-	(57,348)
		_				

The investment property is 83 794% of the freehold at Aberdeen Walk, Scarborough, and was revalued as at 1 January 2006 by Walker Singleton, external Chartered Surveyors, on an open market basis, in accordance with the Royal Institute of Chartered Surveyors Appraisal and Valuation Standards, Fifth Edition, and that valuation amounted to £749,956.

All investment assets are in the UK. Details of the portfolio of quoted investments are as follows

		2007	2006
	_	£	t
	Equity investments	2,558,687	2,927,575
	Gilt-edged and fixed interest stocks	1,225,328	1,534,386
	Investment and unit trusts	855,843	666,481
		4,639,858	5,128,442
	The portfolio includes material investments (over 5% by value) in:	£	£
	6 25% Treasury Stock 2010	355,317	508,376
12	Debtors	2007 £	2006 £
	Loans to churches (see below)	119,350	106,322
	Amounts due from YCU (Inc.)	726	149
	Investment income receivable	31,220	28,107
	Prepaid expenses	5,783	5,603
		157,079	140,181
	Included above are loans falling due after more than one year of	101,590	81,518

All loans are to churches within the province. The maximum repayment period is 20 years and interest is charged at 5% or 3%. There is one indefinite interest-free loan, with no fixed repayment terms, to be repaid on the sale of a church building. The maximum capital outstanding on any loan at 31 December 2007 was £56,250 (31 December 2006. £59,250).

### NOTES TO THE FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 31 DECEMBER 2007 (continued)

### 13 Related Parties

The Yorkshire Congregational Union (Inc) is a charity administered by the same trustees as the United Reformed Church (Yorkshire Province) Trust Limited, from the same office. It acts as custodian trustee for many of the United Reformed Churches in the Yorkshire Synod. The Yorkshire Congregational Union (Inc) has no employees; its administrative work is performed by employees of the United Reformed Church (Yorkshire Province) Trust Ltd, for which a management charge is made. The charge for 2007 of £577 (2006 - £149) is a debtor in these accounts

14	Creditors: amounts falling	2007 £		2006 £			
	Grants authorised but not	vet paid			33,800		37,400
	Other creditors	7 - 7			17,817		14,126
	Accruals				7,167		5,651
				- -	58,784	· -	57,177
15	Creditors: amounts falling	due after moi	re than one	year	2007		2006
					£		£
	Grants authorised but not	yet paid		=	9,000		10,500
16	Movement in funds dunng	2007			Transfers		
		Balance	Incoming	Outgoing	between	Revaluation	Balance
		1 Jan 2007	resources	resources		gains/losses	
	Permanent endowments	£	£	£	£	£	£
	General Purposes	762,716	•	(3,636)	-	(50,397)	708,683
	Church Extension	258,512	-	(1,241)	-	(17,173)	240,098
	Maintenance of Ministry	18,223	-	(88)	-	(1,210)	16,925
	Welfare of Ministry	78,096	_	(375)	-	(5,188)	72,533
	Home Churches	19,467	-	(93)	<u> </u>	(1,293)	18,081
		1,137,014		(5,433)	-	(75,261)	1,056,320
	Restricted funds						
	Closed Churches capital	6,220,579	2,610	(50,087)	-	(189,132)	5,983,970
	Amalgamation -						
	capital and income	86,090	4,929	(12,500)	-	-	78,519
	Income funds:						
	Church Extension	258,465	24,954	(2,500)	-		280,919
	Maintenance of Ministry	775	795	- · · · · · · ·	(1,570)	-	· •
	Welfare	6,746	4,115	(8,000)	4,000	-	6,861
	Home Churches	1,438	928	(890)	•	-	1,476
		6,574,093	38,331	(73,977)	2,430	(189,132)	6,351,745
	Unrestricted Funds						
	General income	131,832	34,758	(256,031)	195,833	-	106,392
	Closed Churches income	.0.,002	223,252	(40,979)	(182,273)	-	
	Albion -			( , . , . ,	,,,,,,,,,		
	capital and income	369,515	15,990	(1,764)	(15,990)	(22,119)	345,632
		501,347	274,000	(298,774)	(2,430)	(22,119)	452,024
	Total Funds	8,212,454	312,331	(378,184)	-	(286,512)	7,860,089

### NOTES TO THE FINANCIAL STATEMENTS

# FOR THE YEAR ENDED 31 DECEMBER 2007 (continued)

### 16 Movement in funds during 2007 (continued)

The Trust is Trustee of all the funds, which are to be used by the United Reformed Church in its Yorkshire Synod

Permanent Endowment funds represent those assets which must be held permanently by the Trust, principally investments. Any capital gains or losses arising on the investments form part of the fund Investment management charges are charged against the fund. Income arising on the endowment funds is either restricted or unrestricted depending on the fund.

The endowment investments are pooled and held within the Common Investment Fund All gains and income are credited to the constituent endowment and income funds in the proportion of the assets originally pooled, which were general (66.93%), church extension (22.84%), maintenance of the ministry (1 61%), welfare (6 90%) and home churches (1.72%)

Restricted funds are funds which have been given for particular purposes

Unrestricted funds comprise those funds which the trustees are free to use in accordance with the charitable objects

General purposes fund - use of the income is unrestricted for the furtherance of religious and other charitable work of the United Reformed Church within its Yorkshire Synod

Church extension fund - makes loans and grants to local United Reformed Churches for the upkeep and repair of their buildings

Maintenance of the ministry fund - makes grants to local churches towards the stipends and expenses of their ministers. These grants are usually spread over five years, the amount reducing each year.

Welfare of the ministry fund - makes grants in case of need to ministers, retired ministers and their dependants

Home churches fund - represents a small amount of capital, the income from which forms part of the Synod's mission and ministry fund contributions to the United Reformed Church

Closed churches fund - holds the funds from churches closed after 1972, under the terms of the URC Trusts set out in the 1972 URC Act, as modified by the 1981 Act. The capital is available for use in accordance with the URC Act 1981, Schedule 2, parts I and II Income from the investment of the capital is directed to the general purposes fund and is used to fund the work of the Synod

Albion fund - consists mainly of accrued income and is administered and managed as part of the general fund.

Amalgamation fund - holds funds arising from the sale of property following the amalgamation of churches. Both capital and income are available to local churches for church planting and extension, but not for buildings.

# Transfers between funds

The net income on the Closed churches and Albion funds is unrestricted and transferred to the General fund each year. The General fund makes transfers to the maintenance of the ministry and welfare income funds to ensure they are never left in deficit

### NOTES TO THE FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 31 DECEMBER 2007 (continued)

# 17 Analysis of net assets between funds at 31 December 2007

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds £
Fund balances at 31 December 2007 are represented by:				
Tangible fixed assets	25,346	1,551,108	-	1,576,454
Investments	342,528	4,229,756	1,056,057	5,628,341
Net current assets	84,150	579,881	263	664,294
Long term liabilities		(9,000)		(9,000)
Total net assets	452,024	6,351,745	1,056,320	7,860,089

### 18 Pension costs

The Trust contributes for office staff into a United Reformed Church lay staff pension scheme known as the "Home Staff" pension scheme, which is administered by The Pensions Trust. This is operated as a defined benefit scheme but the Trust is not the only participating employer in the scheme and is unable to identify its share of the underlying assets and liabilities and therefore the scheme is accounted for as a defined contribution scheme with the costs equal to the contributions made for the accounting period. During 2007 the Trust contributed 18.5% (2006–18.5%) of basic salary in respect of members of the scheme, amounting to £14,047 (2006–£12,976). Members contributed 5% of pensionable pay. Triennial actuarial valuations of the scheme are performed by a professionally qualified actuary. The most recent actuarial review was as at 30 September 2004.

The Trust's Development Officer is a member of the United Reformed Church Ministers' Pension Fund This is a defined benefit scheme and the assets are invested and managed by an independent trustee. The Trust is unable to identify its share of the underlying assets and liabilities and therefore the scheme is accounted for as a defined contribution scheme with the costs equal to the contributions made for the accounting period. From 1 January 2007 the Trust's contribution was 17.25% (2006 15.65%) of pensionable pay, amounting to £1,468 (2006 £3,097). Members contributed 5.75% of pensionable pay.