#### SURVEYORS HOLDINGS LIMITED

CONSOLIDATED ACCOUNTS FOR THE 19 MONTHS ENDED 31 JULY 1988

TOGETHER WITH DIRECTORS' AND AUDITOR'S REPORTS



#### DIRECTORS' RUPORT

## FOR THE 19 MONTHS ENDED 31 JULY 1988

The directors present their annual report on the affairs of the group, together with the consolidated accounts and auditors' report for the 19 months ended 31 July 1988.

## ACCOUNTING REFERENCE DATE

Following a resolution passed by the Board on 16 September 1987, the company's accounting reference date has been changed to 31 July in line with that of The Royal Institution of Chartered Surveyors, who company. The company's subsidiary Building Maintenance Information Limited has also changed its accounting date to be co-terminus with its holding company.

## CONSOLIDATION OF ACCOUNTS

The Directors have decided that it is now appropriate to prepare consolidated accounts for the company and its subsidiary, accordingly these accounts have been drawn up under the basis described in Note The prior year comparatives have been re-stated to effect this change.

## PRINCIPAL ACTIVITY AND BUSINESS REVIEW

The principal activities of the company and its subsidiary during the month period were the production of journals and publications, the information relating to building construction and maintenance, together with the provision of other services for the surveying profession.

On 1 January 1988 the company entered into an agreement with the College of Estate Management to form a partnership, Institution and College Conferences (ICC), which became responsible for the conference unit of each partner from that date.

The accompanying Chairman's Statement gives further details of the Company's activities and progress during the year.

The directors do not recommend the payment of a dividend in respect of the period covered by the accounts.

#### DIRECTORS' REPORT (Continued)

#### DIRECTORS AND THEIR INTERESTS

The directors who served during the period were:-

A H C Voaden FRICS J M Allan FRICS N J Arthur FRICS (appointed 9 December 1987) C A Coward MA FRICS (resigned 9 December 1987) C W Jonas FRICS S Kolesar ARICS (appointed 31 March 1988) C H Lewis FRICS (appointed 16 September 1987) M A Pattison BA S G Povall FRICS J R Thomas FRICS Ted Watts FBIM FRICS (resigned 24 November 1987)

The directors do not have any other interests required to be disclosed under Schedule 7 of the Companies Act 1985.

#### FIXED ASSETS

Information relating to changes in tangible fixed assets is given in  $N_{\odot}$ te 3 to the accounts.

BY ORDER OF THE BOARD

11 Great George Street London, SW1.

To the Members of SURVEYORS HOLDINGS LIMITED

We have audited the accounts set out on pages 4 to 18 in accordance with approved Auditing Standards.

In our opinion, the accounts, which have been prepared under the historical cost convention, give a true and fair view of the state of affairs of the company and the group at 31 July 1988 and of the consolidated profit and source and application of funds for the 19 months then ended, and comply with the Companies Act 1985.

Arthur Andersen & Co.,

Date 20 1-21 man 1989

#### CONSOLIDATED BALANCE SHEET

#### AS AT 31 JULY 1988 (NOTE 1)

FIXED ASSETS	<u>Notes</u>	31 July 1988 £000	31 Dec 1986 £000
Tangible Assets	2c & 3	327	149
Investments			
Related company Other investments		476 4,908	
CURRENT ASSETS		5,711	3,504
Stocks Debtors Investments Cash at bank and in hand	2e & 5 6 7	224 287 2,066 1,895  4,472	287 193 1,938 42  2,460
CREDITORS: Amounts falling due within one year	8	(1,275)	
NET CURRENT ASSETS TOTAL ASSETS LESS CURRENT LIABILITIES	·	3,197  8,908	1,764  5,268
CREDITORS: Amounts falling due after more than one year	9	(8,070)	(5,146)
PROVISION FOR LIABILITIES AND CHARGES	2g & 10	-	( 21)
NET ASSETS		838	101
CAPITAL AND RESERVES Called-up share capital Profit and loss account	11	838  838 ===== ^	101
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## CONSOLIDATED PROFIT AND LOSS ACCOUNT

## FOR THE 19 MONTHS ENDED 31 JULY 1988 (Note 1)

		19 months ended 31 July	ended 31 Dec
	Notes	1988 £000	1986 £000
TURNOVER	2h & 13	3,91	1,922
Cost of sales		(2,620)	(1,181)
GROSS PROFIT		1,296	741
Other operating expenses (net)	14	(1,922)	(1,096)
OPERATING LOSS INVESTMENT INCOME Profit on sale of fixed asset	2d & 15	( 626) 785	( 355) 479
investments Related company's 50% share of Profit		1,013 203	513 14
Amounts written-off investments	16	( 17)	<del>-</del>
PROFIT ON ORDINARY ACTIVITIES BEFORE TAXATION Tax on profit on ordinary activities	2g & 19	1,358	651
PROFIT ON ORDINARY ACTIVITIES AFTER TAXATION	,	737	369
ACCUMULATED SURPLUS/(DEFICIT) AS AT 31 December 1986		101	( 268)
ACCUMULATED SURPLUS AS AT 31 July 1988		838	101
BREAKDOWN OF ACCUMULATED SURPLUS: The company		====	====
Surveyors Holdings Limited The subsidiary		1,224	639
Building Maintenance Information Limite related company	ited	( 32)	19
R.I.C.S. Journals Limited	4đ	838	( 557)  101 ====

## STATEMENT OF CONSOLIDATED SOURCE AND APPLICATION OF FUNDS

## FOR THE 19 MONTHS ENDED 31 JULY 1988 (Note 1)

Profit on ordinary activities	19 months ended 31 July 1988 £000	ended
after taxation Add/(deduct) items not involving cash flow during the year:	737	369
<ul> <li>depreciation</li> <li>gains on disposal of fixed</li> <li>asset investments</li> </ul>	279	76
- change in investment in related company	(1,014)	•
- change in investment in subsidiary company	( 243)	( 14)
Increase in provision for liabilities	( 3,1,)	_
and charges	( 21)	( 3,
Total funds from operations	( 293)	( 85)
Proceeds from disposal of fixed asset investments Increase in creditors falling due		2,509
after more than one year	2,924	219
APPLICATION OF FUNDS	12,787	2,643 ====
Purchase of tangible fixed assets Purchase of fixed asset investments Further investment in related company	457 10,857 41	172 3,065 58
Increase/(decrease) in net current assets:	11,355	3,295
<pre>- stocks - debtors - investments - creditors other than bank overdraft</pre>	( 63) 94 128	( 15) ( 57) ( 619)
falling due within one year	( 579)	92
Movement in net liquid funds: - cash at bank and in hand	10,935	2,696
- bank overdraft	1,852	( 32)
•	12,787	2,643

## SURVEYORS HOLDINGS LIMITED

## BALANCE SHEET AS AT 31 JULY 1988 (Note 1)

FIXED ASSETS	NOTES	31 July 1988 £000	31 Dec 1986 £000
Tangible Assets Investments	2c & 3 2d & 4	327 5,394	149 3,356
CURRENT ASSETS		5,721	3,505
Stocks Debtors Investments Cash at bank and in hand	2e & 5 6 7	224 281 2,066 1,855	283 188 1,938 1
CREDITORS: Amounts falling due within one year	<b>8</b>	4,426	,
NET CURRENT ASSETS		3,187	1,747
TOTAL ASSETS LESS CURRENT LIABILITIES		8,908	
CREDITORS: Amounts falling due after more than one year PROVISION FOR LIABILITIES	9	(8,070)	·
AND CHARGES	2g & 10	~	( 21)
NET ASSETS		838	85 =====
CAPITAL AND RESERVES Called-up share capital Profit and loss account	11	~ 838	- 85
TOTAL CAPITAL EMPLOYED		838	85 ====

# NOTES TO THE CONSOLIDATED ACCOUNTS OF THE GROUP AND COMPANY FOR THE 19 MONTHS ENDED 31 JULY 1988

#### CHANGE IN ACCOUNTING REFERENCE DATE

Pursuant to a resolution passed by the Board on 16 September 1987 the accounting reference date has been changed to 31 July. Accordingly these accounts have been drawn up for the 19 months ended 31 July 1988 with comparative figures for the year ended 31 December 1986.

#### 2. STATEMENT OF ACCOUNTING POLICIES

A summary of the principal accounting policies, all of which have been applied consistently through the 19 months and the preceeding year, is set out below:

(a) Basis of accounting

The accounts are prepared under the historical cost conve. on.

(b) Basis of consolidation

The group accounts consolidate for the first time the accounts of Surveyors Holdings Limited and its subsidiary made up to 31 July 1988. In the company accounts, investment in the subsidiary is stated at cost less amounts written-off. No profit and loss account is presented for Surveyors Holdings Limited, as provided by S.228 of the Companies Act 1985. £753,000 (1986 £371,000) of the consolidated profit for the financial year attributable to the hareholders of Surveyors Holdings Limited has been dealt with accounts of the company.

#### (c, angible fixed assets

Tangible fixed assets are shown at cost less depreciation. Depreciation is provided to write off the cost of fixed assets in equal annual instalments over their useful lives, which are estimated to be:

Computer equipment and motor vehicles - 3 years
Office equipment - 4 years
Fixtures and fittings - 5 years

#### (d) Investments

- ( i) Fixed asset investments are shown at cost less amounts written off.
- (ii) Investment in the related company is stated at cost, plus long-term loans, less amounts written off to ref'ect the company's share of losses incurred since incorporation.

- (iii) Investment in the joint venture is stated at cost, plus loans, less amounts written off to reflect the company's share of losses incurred since the joint venture commenced trading.
  - (iv) Income is included, with any related tax credit, in the accounts of the period in which it is receivable.

#### (e) Stocks

Stocks are stated at the lower of cost and net realisable value. Provision is made for obsolete, slow moving or defective items where appropriate.

(f) Associated and related companies

Companies in which the group has an interest comprising not less than 20% of the voting capital and over which it is in a position to exert significant influence are treated as associated companies unless otherwise stated. Such companies are also "related" companies as defined in the Companies Act 1985, and there are no other related companies. The consolidated profit and loss account includes the appropriate share of these companies' profits less losses (based on audited accounts up to 31 July 1988).

#### (g) Taxation

Corporation tax is provided on taxable profits at the current rate.

Deferred taxation (which arises from differences in timing, principally of depreciation, between the accounts and the tax computations) has been calculated on the liability method. Under this method, deferred taxation is only provided in cases where it is expected that an actual corporation tax liability will arise at some future date and is calculated at the current rate of tax, which is reviewed annually to reflect changes in tax rates.

Details of the provision for deferred taxation are given in Note

#### (h) Turnover

Turnover represents the value of goods and services provided and is stated net of discounts and VAT.

#### 3. TANGIBLE FIXED ASSETS

The movement in the 19 month period for the company and the group was as follows:

£,000	Motor <u>Vehicles</u>	Fixtures & Fittings	Computer Equipment	Office Equipme	nt <u>Total</u>
COST:					
beginning of					
year	-	125	400	35	560
additions	42	123	290	2	457
	42	248	690	37	1,017
					1,011
DEPRECIATION beginning of					
year	_	25	356	30	411
charge	14	77	183	30 5	411
<b>0.1</b> 42 90			102	5	279
	14	102	539		
	<del></del>	102	239	35	690
NET BOOK VALUE					
end of period	28	146	151	2	327
_					527
NET BOOK VALUE beginning of					
period	-	100	44	5	149
• • • • • • • • • • • • • • • • • • • •					147
				- <del>-</del>	

#### 4. FIXED ASSET INVESTMENTS

a)	Fixed compris	asset se:	invest	ments	for	the	group	and	the	company
				198 £00		<u>1</u>	<u>986</u> 000	Com 1988 £000	pany	1986 £000
UK 1 List	overnmer isted se ed overs ign Gove	curiti seas	es	2,3 1,8		1,	138 413 644	2,363 1,802 659		1,138 1,413 644
	curities			4,9	84	3,	- 195 	. 84		
CO	stment i mpany stment i			4	76		160	476		160
	mpany		•		76 ==		160 ===	10 5,394		1 3,356 =====

b) The aggregate market value of listed securities for the company and the group was as follows:

	<u>1988</u> £000	1986 £000
Government securities UK listed securities Listed overseas Foreign Government securities	2,387 2,244 594 88	1,235 2,205 761
	5,313	4,201

#### c) Investment in subsidiary company

- (i) The company owns the entire issued share capital of Building Maintenance Information Limited (BMI), a company incorporated in Great Britain. The principal activity of BMI is to promote research, design and development relating to buildings and construction and to the maintenance and use of buildings.
- ( ii) In the opinion of the directors, the aggregate value of the shares in BMI is not less than the amount stated in the Company's balance sheet.
- (iii) The company's interest in BMI is represented thus:

	1988 £000	<u>1986</u> £000
Called-up share capital at 1 January 1987	1	1
Loan account	. 40	•••
Less amounts written-off at 31 July 1988	( 31)	_
Net Book Value	10	1

#### d) Investment in related company

The company owns 50% of the equity share capital of RICS Journals Limited. RICS Journals Limited is incorporated in Great Britain and the holding is stated at cost plus long-term loans, less amounts writter-off to reflect the company's share of losses incurred since incorporation. The principal activity of the company is the publication of professional journals under licence from Surveyors Holdings Limited which owns the titles.

The company's investment in RICS Journals Limited comprises:

	~	
	476	160
Long-term loans Less amounts written-off	829 (354)	716 (557)
	1	1
Share capital	0003	£000
	1988	1986

e) The company has a 50% share in the joint venture trading as Institution and College Conferences (ICC). The holding is stated at cost, less amounts written-off to reflect the company's share of losses incurred since trading commenced on 1 January 1988. The principal activity is the arranging of conferences for the surveying profession.

#### 5. STOCKS

The stocks held by the group and the company are books held for resale. The estimated replacement cost approximates to their balance sheet value.

Compa. *A	224 ===	283 ===
Group	224 ===	287 ===
	1988 £000	<u>.986</u> £000

#### 6. DEBTORS

Group		Company	
1988 £000	<u>1986</u> £000	1988 £000	1986 £000
102 19	6 <b>4</b> 5	102 13	6 <i>4</i> ~
108 58	93 31	108 58	93 31
287	193	281	188
	102 19 108 58	102 64 19 5 108 93 58 31	1988     1986     1988       £000     £000       102     64     102       19     5     13       108     93     108       58     31     58            287     193     281

#### 7. CURRENT ASSET INVESTMENTS

Current asset investments comprise short term deposits of the group.

## 8. CREDITORS - AMOUNTS FALLING DUE WITHIN ONE YEAR

The following amounts are included in creditors falling due within one year:

	•	Group		Company	
	<u>1988</u> £000	<u>1986</u> £000	1988 £000	1986 £000	
Trade creditors Accruals and deferred	179	103	. 178	103	
income	238	206	204	176	
Bank account overdraft Other creditors: - Value added tax - UK Corporation to pryable - Associated bodies	1	24	_	21	
	-	22	₩.	22	
	806	341	806	341	
current accounts	51	-	51	_	
	1,275	696	1,239	663	
	====	===	=====	===	

## 9. CREDITORS - AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

Creditors falling due after more than one year comprise entirely of amounts due to The Royal Institution of Chartered Surveyors (RICS), which owns the entire share capital of the company. The loan is interest free, and the RICS has given an undertaking not to request repayment for at least twelve months.

## 10. PROVISIONS FOR LIABILITIES AND CHARGES

Deferred taxation has been provided to the extent that the directors have concluded, on the basis of reasonable assumptions and the intentions of management, that it is probable that the liability will materialise.

	Group		Comp	any
	1988 £000	<u>1986</u> £000	1988 £000	1986 £000
Excess of tax allowances book depreciation of fixe assets	over ed	_		
WDDC 65	-	6	-	6
Other timing differences related to current assets	5			
and liabilities	-	15	-	15
	-	21	•••	21
			~-	

## 10. PROVISIONS FOR LIABILITIES AND CHARGES (continued)

The movement on deferred taxation comprises:

The movement on deterred	Grou	Company		
	1988 £000	1986 £000	<u>1988</u> £000	1986 £000
Beginning of period Charged (credited) to profit and loss, in	21	24	21	24
respect of: - capital allowances - other timing	(6)	(2)	(6)	( 2)
differences - tax losses	(15)	(18) 17 	(15)	( 18) 17
End of period		21		21

#### 11. SHARE CAPITAL

The authorised, issued and fully paid-up share capital of the company consists of 100 ordinary shares of £1 each (1986-100).

## 12. GUARANTEES AND OTHER FINANCIAL COMMITMENTS

Since the balance sheet date, the Royal Institution of Chartered Surveyors has authorised the acquisition of a long-leasehold site near Coventry in order to accommodate certain of the staff of the Institution and Surveyors Holdings Limited

#### 13. ANALYSIS OF ACTIVITY

Turnover and the operating loss for the group arose as follows:

	Turnov 1987/88 £000	er 1986 £000	Operating Profi 1987/88 £000	t/(Loss) 1986 £000
By activity:	2000	200		
Surveyors Publications S.T.S.	2,496 860	1,007 606	224 ( 49)	56 ( 62)
Surveyors Appointments Consultancy Asset Facilities	328 154	179 97	12 ( 83)	0 6
Exceptional payment to RICS Journals Ltd I.C.C.	-	-	( 658) ( 24)	( 350)
Building Maintenance Information	78	33	( 48)	( 5)
	3,916	1,922	( 626)	( 355)

Substantially all of the group's turnover arises as a result of trading activities in the United Kingdom.

### 14. OTHER OPERATING FXPENSES (NET):

	Other operating expenses Other operating income	1987/88 £000 (2,022) 100	60
	Other operating expenses include:	(1,922)	(1,096)
		1987/88 £000	1986 £000
	Distribution costs Administrative expenses	34 1,904  1,938	33 1,077  1,110
15:	INVESTMENT INCOME:		
	Income from UK listed	1987/88 £000	1986 £000
	fixed asset investments Other interest receivable	198	106
	and similar income	587 	373 
		785 	479
16.	AMOUNTS WRITTEN OFF INVESTMENTS: Increase/(decrease, in value of investment in:	•	
		1987/88 £000	1986 £000
	joint venture subsidiary company	( 17)	<u>-</u>
	related company	<del>-</del>	-
		( 17)	

## 17. PROFIT ON ORDINARY ACTIVITIES BEFORE TAXATION:

Profit on ordinary activities before taxation is stated after charging:

		1987/88	<u> 1986</u>
~ \	District and a state of the sta	£000	000£
a)	Depreciation and amounts		
	written off tangible	•	
	assets	279	76
(ط	Auditors' remuneration	16	12
c)	Staff costs (see		
	Note 18)	672	375
d)	Exceptional item-	0,2	373
	payment to RICS		
	Journals Limited in		
	connection with the		
	provision under	*	
	licence of professional		
	journals to members of		
	the RICS.	612	350

#### 18 STAFF COSTS:

Staff costs for the group during the period amounted to:

	<u>1987/88</u>	1986 £000
Wages and salaries Social security costs Other pension costs	574 58 40	307 30 38
	,	**
	672	375
		~

The average weekly number of persons employed by the group during the period was as follows:

	1987/88	<u> 1986</u>
Distribution Sales Administration	7 19 12 ==	5 19 12 ≈=

None of the directors received any remuneration from the company.

## 19. TAK ON PROFIT ON ORDINARY ACTIVITIES

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The tax charge is based on the profit for the group for the period and comprises:

		7 <u>/88</u> 000		986 000	
Corporation tax at 35% (1986 36.25%) Deferred taxation arising from:		603		277	
- capital allowances - other timing differences - losses Tax attributable to franked	(	6) 15) -	(	2) 18) 17	
investment income Reduction in liability to related company		44		19	
for tax loss payment	-		(	11)	
Less - relief for overseas taxation	( )	526 5)		282	
	£	21		282 ===	

The payment to a related company for tax losses is in respect of consortium relief claimed under the Income and Corporation Taxes Act, 1970.