### A PRIVATE COMPANY LIMITED BY SHARES



02/08/2018 COMPANIES HOUSE

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#### WRITTEN RESOLUTION

OF

# BURNFIELD LIMITED Company Number: 01522736

(the "Company")

## PROPOSED BY THE BOARD OF DIRECTORS OF THE COMPANY IN ACCORDANCE WITH SECTION 291 OF THE COMPANIES ACT 2006

### **SPECIAL RESOLUTIONS**

- 1. That the share capital of the Company be reduced by the cancellation of £0.09 from each issued ordinary share of £0.10 each and the resulting reduction of capital be credited to the Company's profit and loss reserve.
- That the amount standing to the credit of the share premium account of the Company as at the date on which this resolution is passed be cancelled and extinguished and the resulting reduction of capital be credited to the Company's profit and loss reserve.

Director/Secretary

31/7/2018

### INFORMATION REQUIRED TO COMPLY WITH SECTION 291(4) COMPANIES ACT 2006

- 1. Eligible members are the members who would have been entitled to vote on the resolution on the circulation date of the written resolution.
- 2. The circulation date of the written resolution is 31 July 2018 (the "Circulation Date").
- 3. The procedure for signifying agreement by eligible members to a written resolution is as follows:
  - (A) a member signifies his/her/its agreement to a proposed written resolution when the Company receives from him/her/it (or someone acting on his/her/its behalf) an authenticated document
    - (i) identifying the resolution to which it relates, and
    - (ii) indicating his/her/its agreement to the resolution;
  - (B) the document must be sent to the Company in hard copy form or in electronic form:
  - (C) a member's agreement to a written resolution, once signified, may not be revoked: and
  - (D) a written resolution is passed when the required majority of eligible members have signified their agreement to it.
- 4. Generally the period for agreeing to a written resolution before it lapses is the period of 28 days beginning with the Circulation Date (see section 297 Companies Act 2006). However, eligible members should signify their agreement to the written resolutions within 15 days of the Circulation Date. This is because additional stricter rules apply to a written resolution for reducing share capital. Such a resolution will not be effective unless it is supported by a solvency statement made not more than 15 days before the date on which resolution is agreed to (see sections 641(1)(a) and 642(1)(a) Companies Act 2006).

### AGREEMENT BY ELIGIBLE MEMBER(S) TO WRITTEN RESOLUTIONS

We, being the eligible member(s) of the Company:

confirm that we have received a copy of the above written resolutions in accordance 1. with section 291 of the Companies Act 2006; and

2. hereby resolve and agree that the above resolutions be passed as written resolutions pursuant to section 288 of the Companies Act 2006 and that the resolutions shall take

eot as special resolutions.

Director/Secretary

31/7/2018 Date