GOVERNORS REPORT AND FINANCIAL STATEMENTS

for the year ended 31 August 2000

(A company limited by guarantee not having a share capital)

Company number: 1515144

BENTLEY JENNISON CHARTERED ACCOUNTANTS AND REGISTERED AUDITORS



A15 COMPANIES HOUSE

17/02/01 COMPANIES HOUSE 14/02/01

A registered charity (Number: 510515)

GOVERNORS' REPORT AND FINANCIAL STATEMENTS

for the year ended 31 August 2000

Governors

Mr A F Burgess FCA

Dr C A Greaves BDS FDS RCPS

Mr C M Heath Mrs M A Jones

Dr S M Snead BAMB BCh BAO Mr M M V Taylor ARICS FAAV

Mr D R Tremayne

Canon J R Williams M Th

Mrs A M D Hay Dr R J Henderson

Mr F Peel Mrs P Fisk

Chairman

Mrs M A Jones

Vice Chairman

Dr C A Greaves

Secretary

Colonel H F Warren Dip Man Sc

Trustees

Th Hon Mrs A E Heber-Percy

Mr P Watson Jones

Registered Office

Castle House School

Chetwynd End Newport Shropshire

Auditors

Bentley Jennison

1 The Green Stafford ST17 4BH

A registered charity (Number : 510515)

GOVERNORS' REPORT AND FINANCIAL STATEMENTS

for the year ended 31 August 2000

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1 - 2	Report of the governors
3	Report of the auditors
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5	Summary income and expenditure account
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The following pages do not form part of the statutory financial statements:

- 12 Detailed income and expenditure account
- 13 Income and expenditure account School
- 14 Income and expenditure account PLC

CASTLE HOUSE SCHOOL TRUST LIMITED REPORT OF THE GOVERNORS

INTRODUCTION

Castle House School Trust Limited was formed in September 1980, a company limited by guarantee and not having a share capital. The object for which the trust company has been established is to promote and provide for the advancement of education of children. In pursuance of this object the trust company has the powers to acquire, conduct and develop the school undertaking known as Castle House School, Newport, Shropshire.

A Parents' Liaison Association has since been established to sponsor the welfare of the school for the benefit of the pupils. The aims of the Association are to organise and promote social functions and fundraising events.

REVIEW OF THE YEAR

Improvements to the facilities at Castle House have continued, in particular with the provision of a new hard playing area. The Governors are pleased that the Cedars classroom block is proving popular with staff and pupils.

PRINCIPAL ACTIVITIES

The principal activity of the trust in the year under review continued to be that of promoting and providing for the advancement and education of children in the United Kingdom.

GOVERNORS RESPONSIBILITIES

The governors are required by company law to prepare financial statements which give a true and fair view of the state of affairs of the trust company at the end of the financial year and of the income and expenditure of the trust company for the period ending on that date. In preparing those financial statements, the governors are required to:

- select suitable accounting policies and apply them consistently.
- make judgements and estimates that are reasonable and prudent.
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the company will continue in business.

The governors are also responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the trust company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

REPORT OF THE GOVERNORS (continued)

GOVERNORS

The governors who held office during the year were as follows:

Mr A F Burgess FCA

Dr C A Greaves BDS FDS RCPS

Mr C M Heath

The Hon Mrs A E Heber-Percy

(resigned 18 January 2000)

Mrs M A Jones

Dr S M Snead BAMB BCh BAO

Mr M M V Taylor ARICS FAAV

Mrs R E Taylor BA

(resigned 18 January 2000)

Mr D R Tremayne

Mr J J Tucker BSc ACGI

(resigned 18 January 2000)

Canon J R Williams M Th

Mrs A M D Hay Dr J Henderson

Mr F Peel Mrs P Fisk

AUDITORS

The auditors, Bentley Jennison, will be proposed for reappointment in accordance with Section 384(1) of the Companies Act 1985.

This report has been prepared taking advantage of the special provisions of Part VII of the Companies Act 1985 relating to small companies.

Approved by the Board on 18 January 2001 and signed on its behalf by:

Chairman

M. A-Tares

REPORT OF THE AUDITORS TO THE MEMBERS OF CASTLE HOUSE SCHOOL TRUST LIMITED

We have audited the financial statements on pages 4 to 11 which have been prepared under the historical cost convention and the accounting policies set out on page 7.

RESPECTIVE RESPONSIBILITIES OF GOVERNORS AND AUDITORS

As described on page 1, the company's directors (who also act as governors and trustees for the charitable activities of Castle House School Trust Limited) are responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

BASIS OF OPINION

We conducted our audit in accordance with the Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatements, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

OPINION

In our opinion the financial statements give a true and fair view of the state of the charitable company's affairs at 31 August 2000 and of its incoming resources and application of resources, including its income and expenditure, in the year then ended and have been properly prepared in accordance with the Companies Act 1985.

Bentley Jennison Chartered Accountants and Registered Auditors

Conflux En

1 The Green Stafford ST17 4BH

18 January 2001

STATEMENT OF FINANCIAL ACTIVITIES

for the year ended 31 August 2000

INCOMING RESOURCES	Note	General Funds £	Designated Funds £	Total 2000 £	Total 1999 £
Fees receivable Interest receivable Grants, donations and refundables Gym Club Other Clubs School trips Extra Curriculum activities PLC trading income Fundraising income Covenants and income tax refunds TOTAL INCOMING RESOURCES		357,574 355 6,345 - - - 6,957 5,720 10,925 - - 387,876	- 4,700 4,481 4,980 - - - 5,279	357,574 355 6,345 4,700 4,481 4,980 6,957 5,720 10,925 5,279	333,263 2,433 9,222 3,285 1,400 2,883 3,618 7,549 1,466 365,119
RESOURCES EXPENDED		301,070	15,440	407,310	000,110
Direct charitable expenditure Charitable trading expenditure Support costs Total direct charitable expenditure	3 2	343,596 5,188 12,741 361,525	10,525 - - 10,525	354,121 5,188 12,741 372,050	306,576 3,449 9,138 319,163
Other expenditure: Fundraising expenditure Management and administration	2 4	6,799 50,943	<u>-</u>	6,799 50,943	5,257 50,577
Total other expenditure		57,742	-	57,742	55,834
TOTAL RESOURCES EXPENDED		419,267	10,525	429,792	374,997
NET (OUTGOING) / INCOMING RESOURCE BEFORE TRANSFER Transfers between funds NET (OUTGOING) / INCOMING RESOURCE		(31,391) 8,840 (22,551)	8,915 (8,840) 75	(22,476) - (22,476)	(9,878) - (9,878)
GAINS/(LOSSES) ON INVESTMENT ASSET Realised Unrealised	rs:	-	<u> </u>	-	<u>-</u>
NET MOVEMENTS IN FUNDS:		(22,551)	- 75	(22,476)	- (9,878)
Fund balances brought forward FUND BALANCES CARRIED FORWARD		336,338 313,787	6,055 6,130	342,393 319,917	352,271 342,393

The notes on pages 7 to 11 form part of these accounts.

SUMMARY OF INCOME AND EXPENDITURE ACCOUNT

for the year ended 31 August 2000

	2000 £	1999 £
Gross income of continuing operations	407,316	365,119
Total income of continuing operations	407,316	365,119
Total expenditure of continuing operations	429,792	374,997
Net (expenditure) / income for the year before transfers and investment asset disposals	(22,476)	(9,878)
Net (expenditure) / income for the year	(22,476)	(9,878)

- . Net (expenditure) / income before asset disposals all relates to the activity of the unrestricted funds.
- . Total income all relates to unrestricted funds.
- . Detailed analysis of the expenditure is provided in the Statement of Financial Activities and the notes to the accounts.
- . The Summary Income and Expenditure Account is derived from the Statement of Financial Activities on page 4 which together with the notes to the account on pages 7 to 11 provides full information on the movements during the year on all the funds of the trust company.

The notes on pages 7 to 11 form part of these accounts.

BALANCE SHEET

at 31 August 2000

	Notes	General funds £	2000 Designated funds £	Total £	General funds £	1999 Designated funds £	Total £
FIXED ASSETS							
Tangible assets	6	370,327	-	370,327	345,381	-	345,381
		370,327		370,327	345,381		345,381
CURRENT ASSETS							
Stock of uniform Debtors	10	2,755	-	2,755	4,662	-	4,662
Cash at Bank	10	14,098	6,130	20,228	2,557 42,030	563 5,492	3,120 47,522
		16,853	6,130	22,983	49,249	6,055	55,304
CREDITORS: amounts falling due within one year	11	22,893	-	22,893	58,292	-	58,292
NET CURRENT (LIABILITIES)	/ASSETS	(6,040)	6,130	90	(9,043)	6,055	(2,988)
CREDITORS: amounts falling due after more than one year	11	50,500	-	50,500	-		_
TOTAL ASSETS		313,787	6,130	319,917	336,338	6,055	342,393
REPRESENTED BY: Funds	12						
General funds	12	304,353	-	304,353	329,522	_	329,522
Parents' Liaison Committe Designated funds :	e	9,434	-	9,434	6,816	-	6,816
Gym Club fund		-	373	373	-	193	193
Other Clubs funds		-	3,667	3,667	-	1,265	1,265 835
School Trips fund Development fund		_	889 1,201	889 1,201	-	835 3,762	3,762
20.0.5		313,787	6,130	319,917	336,338	6,055	342,393

The financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies and in accordance with the Financial Reporting Standard for Smaller Entities (effective March 2000)

Approved by the board on 18 January 2001 and signed on its behalf by:-

M.A. Janes)
Governors

The notes on pages 7 to 11 form part of these accounts.

NOTES TO THE FINANCIAL STATEMENTS

for the year ended 31 August 2000

1 ACCOUNTING POLICIES

Basis of Accounting

The financial statements have been prepared under the historical cost convention, in accordance with the Financial Reporting Standard for Smaller Entities (effective March 2000) and are in accordance with applicable accounting standards, and the Charities Accounting Statement of Recommended Practice (Sorp). There have been no changes in the accounting policies.

Investments

Investments are stated at market value.

Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost or valuation less depreciation.

Depreciation is provided at rates calculated to write off the cost of fixed assets less their estimated residual value, over their expected useful lives on the following bases:-

New buildings	15%	reducing balance
Fixtures and equipment	25%	reducing balance

Freehold property is maintained in a good state of repair so that its estimated residual value is not less than its cost, consequently the buildings are not depreciated.

Expenditure

All expenditure is accounted for gross, and when incurred. Those expenses which are attributable to two or more expense headings are apportioned between those headings on an appropriate basis. Donations made are included in the year in which they are paid.

Income and Donations

Donations and bequests are accounted for when received by the trust company. Other income is accounted for on an accruals basis as far as it is prudent to do so. Income includes income tax, received and recoverable.

Donation of assets

Gifts of tangible assets are included in these accounts at an estimated valuation which approximates to cost. Donations are included in the income and expenditure account as such, and in the balance sheet under the appropriate headings.

Pension Contributions

The trust company contributes to a Teachers Superannuation scheme. Contributions payable are charged in the income and expenditure account.

CASTLE HOUSE SCHOOL TRUST LIMITED NOTES TO THE FINANCIAL STATEMENTS

for the year ended 31 August 2000

2 ANALYSIS OF RESOURCES EXPENDED

	Staff £	Depreciation £	Overheads £	2000 £	1999 £
Direct charitable expenditure	271,496	-	82,625	354,121	306,576
Charitable trading expenditure Support costs (note 3)			5,188 12,741	5,188 12,741	3,449 9,138
	271,496		100,554	372,050	319,163
Other expenditure					
Fund-raising and publicity	-	-	6,799	6,799	5,257
Management and administration (note 4)	37,889	5,332	7,722	50,943	50,577
	37,889	5,332	14,521	57,742	55,834
TOTAL EXPENDITURE	309,385	5,332	115,075	429,792	374,997
SUPPORT COSTS				2000	1999 £
Communications				£ 8,946	£ 5,457
Office costs				<u>3,795</u>	3,681
				<u>12,741</u>	9,138

4 MANAGEMENT AND ADMINISTRATIVE EXPENSES

	2000		1999	
	General De	esignated	General Designated	
	funds	funds	funds	funds
	£	£	£	£
Auditors fees	3,506	-	3,055	-
Others	47,437	-	47,522	-
	 -			
	50,943	-	<u>50,577</u>	

None of the directors or connected person received any remuneration during the year, nor did they have any financial interests in the company's activities.

The secretary received expenses of £ Nil (1999: £ Nil)

5 TAXATION STATUS

3

The trust company has charitable status under Section 586(1) Income and Corporation Taxes Act 1988 and accordingly it is exempt from taxation on its income and deficit for the year.

NOTES TO THE FINANCIAL STATEMENTS

for the year ended 31 August 2000

6	TANGIBLE FIXED ASSETS	Freehold land and buildings	Fixtures and equipment	Total
		£	£	£
	Cost or valuation			
	At 1 September 1999	329,773	51,744	381,517
	Additions	24,558	5,720	30,278
	At 31 August 2000	354,331	57,464	411,795
	Depreciation			
	At 1 September 1999	-	36,136	36,136
	Charge for the year	-	5,332	5,332
	At 31 August 2000		41,468	41,468
	Net book value			
	At 31 August 2000	354,331	15,996	370,327
	At 31 August 1999	329,773	15,608	345,381

7 OPERATING LEASE COMMITMENTS

At the 31 August 2000 the trust company had annual commitments under non-cancellable operating leases as follows:

	Fixtures and equipment	- due within one year - between two and five years	2000 £ 1,269 5,076	1999 £ 1,915 7,659
8	PENSION CONTRIBUTIONS		2000 £	1999 £
	Pensions Contributions payable in the year Amounts payable at the year er		11,830 	8,356
	Number of governors to whom In defined benefit pension sche	retirement benefits are accruing :- mes		

The school subscribes to a contributory pension scheme for the benefit of its employees. The employer's contribution is a fixed percentage of each individual employee's pay. The school does not control the administration of the scheme, nor does it control the final pensions payable by the scheme. The scheme is a defined benefit scheme, but as the school is not in direct control of the scheme, actuarial valuations are not included in these financial statements.

NOTES TO THE FINANCIAL STATEMENTS

for the year ended 31 August 2000

9	EMPLOYEE NUMBERS AND COSTS	2000	1999
	The number of staff employed by the trust company for the year:-		
	Administration	2	2
	Teaching	17	16
	Ancilliaries	6	6
		25	24
	Aggregate amounts paid in respect of:	£	£
	Wages	278,210	244,512
	Social security costs	19,345	17,910
	Pension costs	11,830	8,356
		309,385	270,778

No governor has received remuneration or benefits in kind from the trust company during the year.

No employee received more than £40,000.

10	DEBTORS	2000		1999	
		General D	esignated	General D	esignated
		£	£	£	£
	Fees outstanding	•	-	-	-
	Income tax recoverable	-	-	-	_
	Prepayments and accrued income			2,557	563
		-	-	2,557	563

These amounts are all due within one year.

11 CREDITORS

CICEDITORS						
	2000		1999			
	General	Designated	General	Designated		
	£	£	£	£		
Amounts falling due within one year:-						
Bank overdraft	0	-	14,014	-		
Trade creditors	12,992	-	30,294	-		
Fees in advance	1,290	-	9,773	-		
Taxation & social security	6,011	-	616	-		
Other creditors	-	-	-	-		
Accruals & deferred income	2,600		3,595	<u> </u>		
	22,893		58,292	. <u>-</u>		
Amounts falling due after more than one year:-						
Bank loan	50,500					

4000

CASTLE HOUSE SCHOOL TRUST LIMITED

NOTES TO THE FINANCIAL STATEMENTS

for the year ended 31 August 2000

12 FUNDS Unrestricted funds

				[Designated Funds]				
		General	PLC	Gym Club	Other Clubs S	chool Trip	Development	
	Total	fund	fund	fund	fund	fund	fund	
	£	£	£	£	£	£	£	
Opening value of funds	342,393	329,522	6,816	193	1,265	835	3,762	
Income	407,316	371,202	16,674	4,700	4,481	4,980	5,279	
Indirect expenditure	(57,742)	(50,943)	(6,799)	-	-	-	-	
Charitable expenditure	(372,050)	(356,337)	(5,188)	(4,473)	(1,126)	(4,926)	-	
Transfer to / from general fund	-	(1,091)	(2,069)	(47)	(953)	-	4,160	
Assets purchased		12,000	-	-	-		(12,000)	
Closing value of funds	319,917	304,353	9,434	373	3,667	889	1,201	

The general fund represents in the main the tangible fixed assets of the school. The general fund included £3,620 donated to the Playground Appeal in 1999. This has been transferred to the Development Fund. The Parents Liaison Committee (PLC) fund represents the balances held in the designated bank accounts

and the closing stock.

The Development fund represents the balance held on deposit in the designated bank account to fund the remaining costs of the new dining room / hall extension.

The Gym Club fund, Other Clubs fund and the School Trips fund represent part of the balances held in the school current account.

13 CAPITAL COMMITMENTS

	2000 £	1999 £
At 31 August 2000 there were capital commitments for which contracts have been placed amounting to	Nil	Nil
and amounts authorised by the Governors but not contracted for of	5,640	Nil

14 LIABILITY OF MEMBERS

The trust company is limited by guarantee and does not have a share capital. Each member of the trust company has undertaken to contribute to the assets of the trust company in the event of it being wound up while he is a member, or within one year after he ceases to be a member, for payment of the debts and liabilities of the trust company contracted before he ceases to be a member, and of the rights of the contributions amongst themselves, such amount as may be required not exceeding £1.

15 INTEREST RECEIVABLE

	General	PLC	2000	1999
	fund	fund	Total	Total
	£	£	£	£
Bank interest	326	29	355	2,433

CASTLE HOUSE SCHOOL TRUST LIMITED DETAILED INCOME AND EXPENDITURE ACCOUNT

for the year ended 31 August 2000

Notes	_	2000		_	1999	
INCOME	£		£	£		£
Fees receivable			357,574			333,263
Grants and donations			289			1,300
Gym Club			4,700			3,285
Other Clubs			4,481			1,400
School trips			4,980			2,883
Extra Curriculum activities			6,957			_,000
Refundables			6,056			7,922
Interest receivable			355			2,433
Parent Liaison Committee income			16,645			11,167
Development Fund income			5,279			1,466
			·			
			407,316			365,119
DIRECT CHARITABLE EXPENSES	050.0					
Teachers salaries (incl NIC)	259,6			222,8		
Employee pension scheme	11,8			8,3		
Books and teaching materials	8,1			6,7		
Sporting activities	3,2				316	
Training		23		-	883	
Provisions	13,7			13,6		
Rent	3,2			4,1		
Rates and insurance	7,7			7,2		
Light, heat and fuel	4,7			3,5		
Repairs and renewals	7,0				355	
Garden and ground maintenance	1,4				350	
Motor and travelling expenses	1,0			-	07	
Cleaning and laundry	8,5			8,4		
Gym club	4,4			4,1	55	
Other clubs	1,1					
School trips	4,9			2,5	45	
Extra Curriculum activities	7,2					
Refundables	4,9	<u> </u>		8,2	30	=-
			354,121			306,576
PLC Trading expenses			5,188			3,449
SUPPORT COSTS		4.0				
Telephone, postage and stationery	8,9				157	
Office costs - (Advertising)	3,7	95		3,6	<u> </u>	
			12,741			9,138
			372,050			319,163
MANAGEMENT AND ADMINISTRATION EXPEN						
PLC Fundraising expenses	6,7	99		5,2	257	
Development Fund expenses					· ——-	
			6,799			5,257
Wages and salaries (incl NIC)	37,8			39,6	602	
Sundry expenses	3,0				7 18	
Audit and professional charges	3,5			3,0)55	
Bank charges and interest	1,1			•		
Depreciation	5,3	32		5,2	202	
			50,943			50,577
NET (DEFICIT)/SURPLUS FOR THE YEAR		•	(22,476)			(9,878)
•		;				

This page does not form part of the statutory accounts

INCOME AND EXPENDITURE ACCOUNT - SCHOOL

for the year ended 31 August 2000

Notes	200		1999			
	£	£	£	£		
INCOME						
Fees receivable		357,574		333,263		
Grants and donations		289		1,300		
Gym Club		4,700		3,285		
Other Clubs		4,481		1,400		
School trips		4,980		2,883		
Extra Curriculum activities		6,957		7 000		
Refundables Interest receivable		6,056 326		7,922		
interest receivable				2,398		
		385,363		352,451		
DIRECT CHARITABLE EXPENSES						
Teachers salaries (incl NIC)	259,666		222,820			
Employee pension scheme	11,830		8,356			
Books and teaching materials	8,157		6,774			
Sporting activities	3,287		3,316			
Training Provisions	823 13,789		1,883 13,642			
Rent	3,243		4,107			
Rates and insurance	7,752		7,294			
Light, heat and fuel	4,730		3,560			
Repairs and renewals	7,033		8,855			
Garden and ground maintenance	1,477		850			
Motor and travelling expenses	1,098		1,907			
Cleaning and laundry	8,532		8,482			
Gym club	4,473		4,155			
Other clubs School trips	1,126 4,926		- 2,345			
Extra Curriculum activities	7,224		2,343			
Refundables	4,955		8,230			
		354,121		306,576		
SUPPORT COSTS						
Telephone, postage and stationery	8,946		5,457			
Office costs - (Advertising)	3,795		3,681			
		12,741		9,138		
MANAGEMENT AND ADMINISTRATION						
Wages and salaries (incl NIC)	37,889		39,602			
Sundry expenses	3,025		2,718			
Audit and professional charges	3,506		3,055			
Bank charges and interest	1,191		-			
Depreciation	5,332		5,202	-		
NET (DECIOIT) / OUDDI UO COD TUE VEAD		50,943		50,577		
NET (DEFICIT) / SURPLUS FOR THE YEAR		(32,442)		(13,840)		
This page does not form part of the statutory accounts						

PARENTS' LIAISON COMMITTEE

INCOME AND EXPENDITURE ACCOUNT

for the year ended 31 August 2000

	Notes	£	2000	£		1999	
INCOME		£		L	£		£
Trading activities							
New uniform		5,37	0		3,23	38	
Second hand uniform		35	0		38	30	
			_	5,720			3,618
Fundraising activities							
Coffee morning		44	9		40		
Luncheon		-			41		
Christmas Fayre		90			84		
Spring Ball Spring Ball raffle		3,66 33			3,62 67		
Strawberry Teas		33	.0		19		
Take-away Teas		20	9		20		
Twelfth Night		_	•		1,10		
Quiz		6	0		-		
Hog Roast		2,03	0		-		
Golf Day		3,05			-		
Black Country Rag		23	5		-		
Commission received					8	2_	
				10,925			7,549
Investment income			_	29		_	35
TOTAL INCOME			_	16,674		_	11,202
EXPENDITURE							
Trading Expenditure							
Opening stock		4,66			4,21		
New uniform		3,28			3,89		
Closing stock		(2,75	<u>5)</u>		(4,66	<u>(2)</u>	
Condeniaine Conceditors				5,188			3,449
Fundraising Expenditure Spring Ball		3,21	5		2,99	18	
Teas & Coffee morning		12				54	
Christmas presents		25			11		
Prizes for quiz		2				:5	
Dressing up clothes		12	6		-		
Hog Roast		1,31			-		
Golf Day		1,74	0		-	_	
Twelfth Night		-			1,18		
Donation Mr Magic		-			67 6		
Mr Magic Hire of LNSC		-				5 6	
Nursery toys		-			12		
			_	6,799	12	_	5,257
			_			_	
NET SURPLUS FOR THE YE	:AR		=	4,687		=	2,496

This page does not form part of the statutory accounts