

USE THIS FORM FOR FINANCIAL YEARS ENDING ON OR AFTER 26 JULY 2000.

DCA

Companies Act 1985 (c) The directors acknowledge their responsibility for I ensuring the company keeps accounting records which comply with section 221, and preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year, and of its profit and loss for the financial year, in accordance with the requirements of section 226, and which otherwise comply with the requirements of the Companies Act relating to accounts, so far as applicable to the company These accounts were approved by the Board of Directors On	CHFP		09959						
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Statements: (a) For the year ended	1 Dur	ring the year the company allotted	nary shares with	an aggregate nominal value	of £, the				
(a) For the year ended	2 Dui	ring the year the company acted as an agent fo	or a person - if th	nis applies please tick the b	ox				
These accounts were approved by the Board of Directors and, if available, a DX number and Exchange of the person Companies House should contact if there is any query Contact details ALEX CORLESS A DA DLANE, RAINFORD	 (a) For the year ended								
	on and si	gned on their behalf by Arex Colle		and, if available, a DX n the person Companies there is any query Contact details ALEX COR	umber and Exchange of House should contact if				

05/01/2008

COMPANIES HOUSE

106

July 2000

GUIDANCE TO PREPARING DORMANT COMPANY ACCOUNTS WHERE THE COMPANY'S ONLY TRANSACTION IS THE ISSUE OF SUBSCRIBER SHARES, AND THE COMPANY IS NOT A SUBSIDIARY: FOR FINANCIAL YEARS ENDING ON OR AFTER 26 JULY 2000.

- a. The attached template for dormant company accounts is only suitable for those companies which have never traded and where the only transaction entered into the accounting records of the company is the issue of subscriber shares.
- b. Shares may be fully paid, partly paid or unpaid any paid element should be shown as "Cash at Bank and in hand", any unpaid element shown as "Called up share capital not paid"
- c. The first year's accounts should include note 1 (required by paragraph 39 of Schedule 4 to the Companies Act 1985), thereafter this note should be deleted
- d. Dormant companies acting as an agent for any person must state that they have so acted in the notes to the accounts
- e. A fee or penalty raised on the company for the payment of an annual return (form 363) fee, change of name fee, re-registration fee, or late filing penalty may be omitted from the company records and this DCA form if the payment was made by a third party without any right of reimbursement
- f. The company directors are responsible for preparing and filing accounts at Companies House that comply with the requirements of the Companies Act and failure to do so may result in prosecution. Should you have any doubt about the company's entitlement to file dormant accounts, or the preparation of those accounts, you should seek professional advice
- g. This guidance only advises on the preparation of abbreviated dormant accounts which can be filed at Companies House. It does not advise on the preparation of full accounts for the members

Companies House — for the record —	USE THIS FORM FO ENDING ON OR A			DCA	
CHFP000 Company Number	00123456				
Company Name In full		ed			
Balance Sheet as at	30 April 2000				
		c	urrent Year	Previous Year	
		Ļ	2000		
Called up Share Capital not pa	nd *	£			
Cash at Bank and in Hand	*	ے ع	100		
NET ASSETS		£	100	£	
Authonsed share capital		_			
1000 ordinary shares	of £100 eac	1			
Issued share capital	ot £ 1 00 eac	. –	100		
100 ordinary shares	or £ 100 eac	_ =		<u> </u>	
SHAREHOLDERS' FUNDS		3	100	£	
Notes 1 During the year the company allotted 1 consideration received by the company	00 ordinary shares v	nth an	aggregate nominal val	ue of £ 100, th	
2 During the year the company acted as a		f this i	applies please tick th	box	
(a) For the year ended 30 April section 249AA(1) of the Companie (b) Members have not required the Companies Act 1885 (c) The directors acknowledge their re I ensuring the company ii preparing accounts which the financial year and of section 226 and which oth so far as applicable to the	s Act 1985 company to obtain a sponsibility for keeps accounting give a true and fair view to profit and loss for the envise comply with the i	record	t in accordance with a which comply we state of affairs of the sal year, in accordance ments of the Companier	ith section 221 and company as at the end of with the requirements of a Act relating to account:	
These accounts were approved by the Board of Directors on 30 July 2000			Please give the name address talephone numbil and, if exalibble a DX number and Exchange of the person Companies House should contact there is any query.		
and signed on their behalf by			Contact details		
A Director	·				

An example

On 1 April 1999 "A Company" Limited was incorporated with authorised share capital of 1,000 ordinary shares of which 100 shares were issued to its sole director. The director paid cash for the shares. The first year accounts are made up to 30 April 2000.

Note:

The total of Net Assets should equal the total of Shareholders' Funds.

Please Note:

This form is only suitable for dormant companies where the company's only transaction is one mentioned in 'a' above and the company is not a subsidiary.

See note **b.** above

When you have completed and signed the form please send it to the Registrar of Companies at

Companies House, Crown Way, Cardiff, CF14 3UZ
DX 33050 Cardiff

DA 33030 Caldill

for companies registered in England and Wales

or

Companies House, 37 Castle Terrace, Edinburgh, EH1 2EB DX 235 Edinburgh

for companies registered in Scotland