

**THE STOCKWELL CENTRE (COLCHESTER) LIMITED**  
**(A Company Limited by Guarantee)**

**ANNUAL REPORT  
AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 30 SEPTEMBER 2004**



**Charity Number: 291433**  
**Company Number: 1449394**

**THE STOCKWELL CENTRE (COLCHESTER) LIMITED**  
(A Company Limited by Guarantee)

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**LEGAL AND ADMINISTRATIVE DETAILS**  
**AS AT 30 SEPTEMBER 2004**

**Registered Numbers:** Charity 291433  
Company 1449394

**Members of the Council:** Miss J I Fulford  
Dr P A Hills Ph.D  
R A Jacklin  
Mrs P E Jones  
Dr R Woodd-Walker

**Company Secretary:** Mrs M Hall

**Registered Office:** 44 East Stockwell Street  
Colchester  
CO1 1SR

**Reporting Accountant:** John Woodman  
Chartered Accountant  
3 Cadman House  
off Peartree Road  
Colchester CO3 0NW

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## **REPORT OF THE COUNCIL OF MANAGEMENT**

The Members of the Council present their twenty first annual report together with the unaudited financial statements for the year ended 30 September 2004 and incorporating the legal and administrative details on Page 1.

### **Status and governing document**

The charity was incorporated as a company limited by guarantee on 19 September 1979 and granted charitable status by the Charity Commission on 2 May 1985. Its governing document is its Memorandum and Articles of Association.

### **Principal activity**

The company is concerned with the administration of The Stockwell Centre, which provides consultation and treatment for patients suffering from psychological or emotional disorders, and educational courses in psychodynamic principles and their application in professional practice. The provision of the premises has enabled some 4,485 contact hours by the professionals working through The Stockwell Centre during the year to 30 September 2004 (2003: 3,330); the group room was used as such on a weekly basis.

### **Future developments**

Modifications to the premises to comply with the requirements of the Disability Discrimination Act are being planned. The long term desire remains to raise capital to enable the indebtedness of the Centre to be reduced, specifically a reduction in mortgage repayments is sought; and also to build up the funds for bursaries.

### **Members of the Council**

The Members of the Council throughout the year to 30 September 2004 were as follows:-

Miss J I Fulford  
Dr P A Hills Ph.D  
R A Jacklin  
Mrs P E Jones  
Dr R Woodd-Walker

### **Financial results**

For the year to 30 September 2004, the charity's unrestricted income exceeded expenditure by £11,035 (2003: £4,742) before the charge of £4,412 (2003: £4,355) mortgage interest. Net income of £6,623 (2003: £387) was transferred to the income and expenditure account, and this covered the reduction in the mortgage commitment of £3,307 over the year (2003: £3,424 with the balance coming out of reserves).

### **Statement of financial activities**

The statement of financial activities shown on Page 5 sets out the incoming and outgoing resources for the year. The council welcomes the continuing commitment of Colchester Catalyst Charity in enhancing the Bursary Fund capacity, within the restricted funds.

The improvement in financial results for the year is largely attributed to increased room usage due to the company attracting new counsellors, who had previously used another facility in the town, which closed during this year.

The financial statements do not include an evaluation of the voluntary contribution made to the running of the Stockwell Centre by its members. The Council of Management recognise and appreciate this contribution of their time.

**REPORT OF THE COUNCIL OF MANAGEMENT - continued**

**Fixed assets**

There were no significant movements in fixed assets during the year.

**Reserves**

The balance on unrestricted funds at 30 September 2004 totals £87,767 (2003: £81,144). With the company's equity in the freehold property amounting to £85,287 (2003: £81,980) on balance sheet values, the company carries free reserves at 30 September 2004 of £2,480 (2003: £836 deficit).

This improvement is welcomed by the Council of Management whose policy is only to carry free reserves for the purpose of funding working capital.

**Statement of responsibilities**

Company law requires the Members of the Council to prepare financial statements for each financial year which give a true and fair view of the state of the company's affairs and of the result for the year.


In preparing those financial statements, the Members of the Council are required to:-

- \* select suitable accounting policies and apply them consistently.
- \* make judgements and estimates that are reasonable and prudent.
- \* state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements.
- \* prepare the financial statements on the going concern basis unless it is inappropriate that the company will continue in business.

The Members of the Council are responsible for:-

- \* keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 1985.
- \* safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the Council of Management



Dr P A Hills  
10 January 2005

**ACCOUNTANT'S REPORT ON THE UNAUDITED ACCOUNTS**

I report on the financial statements for the year ended 30 September 2004 set out on Pages 5 to 9.

**RESPECTIVE RESPONSIBILITIES OF DIRECTORS AND REPORTING ACCOUNTANT**

As described on Page 3, the Members of the Council are responsible for the preparation of the financial statements. They consider that the Company is exempt from an audit. It is my responsibility to carry out procedures designed to enable me to report my opinion.

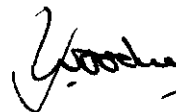
**BASIS OF OPINION**

My work was conducted in accordance with the Statement of Standards for Reporting Accountants and so my procedures consisted of comparing the financial statements with the accounting records kept by the Company and making such limited enquiries of the officers of the Company as I considered necessary for the purpose of this report. These procedures provide only the assurance expressed in my opinion.

**OPINION**

In my opinion:-

- (a) the financial statements are in agreement with the accounting records kept by the Company under Section 221 of the Companies Act 1985;
- (b) having regard only to, and on the basis of, the information contained in those accounting records:
  - (i) the financial statements have been drawn up in a manner consistent with the accounting requirements specified in Section 249C(6) of the Act; and
  - (ii) The Company satisfied the conditions for exemption from an audit of the financial statements for the year specified in Section 249A(4) of the Act as modified by Section 249A(5) and did not, at any time within that year, fall within any of the categories of Companies not entitled to the exemption specified in Section 249B(1).



JOHN WOODMAN BSc FCA  
Chartered Accountant

3 Cadman House  
off Peartree Road  
Colchester CO3 0NW

11 January 2005

**THE STOCKWELL CENTRE (COLCHESTER) LIMITED**  
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**STATEMENT OF FINANCIAL ACTIVITIES**  
**YEAR ENDED 30 SEPTEMBER 2004**

	Note	Unrestricted funds £	Restricted funds £	Total 2004 £	Total 2003 £
<b>INCOMING RESOURCES</b>					
Activities in furtherance of the Charity's objects:					
Consulting room rents		24,328	0	24,328	18,867
Bursary fund income	8.2	0	2,100	2,100	162
Contract fees		10,593	0	10,593	6,858
Group fees		419	0	419	1,117
Film club and book sales		81	0	81	369
Courses and lectures		651	0	651	1,064
Centre members' subscriptions		810	0	810	855
		<u>36,882</u>	<u>2,100</u>	<u>38,982</u>	<u>29,292</u>
Activities for generating funds		537	0	537	1,467
Donations		470	0	470	0
Bank interest		24	0	24	28
<b>Total incoming resources</b>		<u>37,913</u>	<u>2,100</u>	<u>40,013</u>	<u>30,787</u>
<b>RESOURCES EXPENDED</b>					
Costs of activities in furtherance of the					
Charity's objects	10	30,262	213	30,475	29,408
Grants payable in furtherance of the					
Charity's objects	8.2	0	2,270	2,270	926
Management and administration of the Charity	11	1,028	0	1,028	882
Costs of generating funds		0	0	0	161
<b>Total resources expended</b>		<u>31,290</u>	<u>2,483</u>	<u>33,773</u>	<u>31,377</u>
<b>NET INCOMING/(OUTGOING) RESOURCES</b>		6,623	-383	6,240	-590
<b>BALANCES at 1 October 2003</b>		81,144	2,910	84,054	84,644
<b>BALANCES at 30 September 2004</b>		<u>£ 87,767</u>	<u>£ 2,527</u>	<u>£ 90,294</u>	<u>£ 84,054</u>
			[Note 8.1]		

All of the above results are derived from continuing activities. All gains and losses recognised in the year are included above. The surplus for the year for Companies Act purposes comprises the net incoming resources for the year and was £6,240 (2003: net outgoing £590).

The notes on Pages 7 to 9 form part of these financial statements

**THE STOCKWELL CENTRE (COLCHESTER) LIMITED**  
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**BALANCE SHEET**  
**AS AT 30 SEPTEMBER 2004**

	Note	£	£	2003 £
<b>FIXED ASSETS</b>				
Tangible assets	3		159,469	<u>159,446</u>
<b>CURRENT ASSETS</b>				
Cash		28		2
Bank balances		11,098		8,230
Debtors and prepayments	4	<u>3,014</u>		<u>2,002</u>
		14,140		10,234
<b>CREDITORS: amounts falling due within one year</b>	5	<u>7,652</u>		6,525
<b>NET CURRENT ASSETS</b>			<u>6,488</u>	<u>3,709</u>
<b>NET ASSETS</b>			165,957	163,155
<b>CREDITORS: amounts falling due after more than one year</b>	7		<u>75,663</u>	<u>79,101</u>
			<u>£ 90,294</u>	<u>£ 84,054</u>
<b>CAPITAL AND RESERVES</b>				
Restricted Funds - specific reserves	8.1		2,527	2,910
Unrestricted Funds - income and expenditure account			<u>87,767</u>	<u>81,144</u>
			<u>£ 90,294</u>	<u>£ 84,054</u>

For the financial year ended 30 September 2004, the company was entitled to exemption from audit under Section 249A(2) Companies Act 1985; and no notice has been deposited under Section 249B(2). The Council of Management acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with Section 221 of the Act and preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the year and of its surplus or deficit for the financial year in accordance with requirements of Section 226 and which otherwise comply with the requirements of the Companies Act 1985, so far as applicable to the Company.

Signed on behalf of the Council of Management

  
.....  
Member of the Council

Approved by the Council of Management on 10 January 2005  
and signed on their behalf by P A Hills



The notes on Pages 7 to 9 form part of these financial statements

**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 30 SEPTEMBER 2004**

**1 ACCOUNTING POLICIES**

**Basis of accounting**

The financial statements have been prepared under the historical cost convention and in accordance with the *Statement of Recommended Practice, Accounting and Reporting by Charities* (revised October 2000), applicable accounting standards and the Companies Act 1985.

**Tangible fixed assets**

Provision for depreciation of the freehold property is not considered by the Members of the Council to be necessary as the estimated useful life exceeds fifty years. It is the company policy to have its property maintained in good condition, which prolongs its useful life and any depreciation arising would not be material.

Depreciation is provided on furniture and office equipment at 15% per annum on cost in order to write the assets off over their anticipated lives.

**2 OPERATING SURPLUS**

The operating surplus is stated after charging:

	<b>2003</b>	
	<b>£</b>	<b>£</b>
Directors' remuneration	0	0
Depreciation of tangible fixed assets	254	245
Staff Costs	8,243	8,337
Reporting accountant's remuneration	790	635

**3 TANGIBLE FIXED ASSETS**

	<b>Furniture and office equipment £</b>	<b>Freehold property £</b>	<b>Total £</b>
<b>Cost</b>			
At 1 October 2003	12,284	159,090	171,374
Changes in year	277	0	277
At 30 September 2004	<u>£ 12,561</u>	<u>£ 159,090</u>	<u>£ 171,651</u>
<b>Depreciation</b>			
At 1 October 2003	11,928	0	11,928
Provision for year	254	0	254
At 30 September 2004	<u>£ 12,182</u>	<u>£ 0</u>	<u>£ 12,182</u>
<b>Net book values</b>			
At 30 September 2004	<u>£ 379</u>	<u>£ 159,090</u>	<u>£ 159,469</u>
At 30 September 2003	<u>£ 356</u>	<u>£ 159,090</u>	<u>£ 159,446</u>

**4 DEBTORS AND PREPAYMENTS**

	<b>2003</b>	
	<b>£</b>	<b>£</b>
Debtors: Membership fees	360	150
Room rentals	2,143	1,569
Gift Aid tax claim	78	78
Prepayments of expenses	433	205
	<u>£ 3,014</u>	<u>£ 2,002</u>



**NOTES TO THE FINANCIAL STATEMENTS (continued)**  
**YEAR ENDED 30 SEPTEMBER 2004**

**5 CREDITORS:**

**AMOUNTS FALLING DUE WITHIN ONE YEAR**

	<b>2003</b>	
	<b>£</b>	<b>£</b>
Trade creditors	1,990	964
Income received in advance      subscriptions	390	420
Bank mortgage (see Note 6)	5,272	5,141
	<u>£ 7,652</u>	<u>£ 6,525</u>

**6 BANK MORTGAGE**

The bank mortgage is secured by a fixed charge on the company's freehold property. It bears interest at 1.75% per annum above bank rate and is repayable by November 2018, as follows:-

	<b>2003</b>	
	<b>£</b>	<b>£</b>
Amount falling due within one year	5,272	5,141
Amount falling due after more than one year	68,531	71,969
	<u>£ 73,803</u>	<u>£ 77,110</u>

**7 CREDITORS:**

**AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR**

	<b>2003</b>	
	<b>£</b>	<b>£</b>
Bank mortgage (see Note 6)	68,531	71,969
Private loans that do not bear interest and for which no repayment dates are set	7,132	7,132
	<u>£ 75,663</u>	<u>£ 79,101</u>

These interest free private loans of £7,132 are the residue of monies (originally £30,000) owed to the estate of the late Dr D Paulley and others. Negotiations with Dr Paulley's family for a reduction of the loan secured by a second charge she had on the company's freehold property have been inconclusive. If not concluded satisfactorily the company could have a further contingent liability on the sale of the property (an event not currently planned for by the Members of the Council). The Members of the Council have made the Charity Commissioners aware of this matter.

**8 RESTRICTED FUNDS**

**8.1 Movements on restricted funds over the year:**

	<b>Grants funding assets £</b>	<b>Bursary Fund £</b>	<b>TOTAL £</b>
At 1 October 2003	356	2,554	2,910
Income	0	2,100	2,100
Depreciation of assets acquired from grants	-213	0	-213
Bursary applications	0	-2,270	-2,270
At 30 September 2004	<u>£ 143</u>	<u>£ 2,384</u>	<u>£ 2,527</u>

[Note 8.2]

**NOTES TO THE FINANCIAL STATEMENTS (continued)**  
**YEAR ENDED 30 SEPTEMBER 2004**

**8 RESTRICTED FUNDS (continued)**

- 8.2 The Bursary Funds are comprised of three elements, following commitments made by The Burton Trust and Colchester Catalyst Charity to the work of the Centre.  
Applications are made from the Bursary Funds to assist fund courses of therapy at the Centre which the client would not otherwise be able to pay for in full.

	Balance b/fwd £	Received in year £	Applied in year £	Balance c/fwd £
Centre Bursary	1,705	0	-735	970
The Burton Trust	499	0	0	499
Colchester Catalyst Charity	350	2,100	-1,535	915
	<u>£ 2,554</u>	<u>£ 2,100</u>	<u>£ -2,270</u>	<u>£ 2,384</u>

**9 RECONCILIATION OF FUNDS**

	Fixed Assets £	Current Assets Bank £	Other £	Liabilities Current £	Deferred £	Total £
Unrestricted Funds	159,326	8,714	3,042	-7,652	-75,663	87,767
Restricted Funds	143	2,384	0	0	0	2,527
	<u>£ 159,469</u>	<u>£ 11,098</u>	<u>£ 3,042</u>	<u>£ -7,652</u>	<u>£ -75,663</u>	<u>£ 90,294</u>

**10 COSTS OF ACTIVITIES IN FURTHERANCE OF THE CHARITY'S OBJECTS**

	Unrestricted funds £	Restricted funds £	Total 2004 £	Total 2003 £
Administration of the Stockwell Centre:				
property expenses	4,589	0	4,589	5,375
mortgage interest	4,412	0	4,412	4,355
office salaries	8,243	0	8,243	8,337
office expenses	1,883	0	1,883	2,440
bad debts	30	0	30	168
depreciation	41	213	254	245
	<u>19,198</u>	<u>213</u>	<u>19,411</u>	<u>20,920</u>
Contract fees passed on	10,593	0	10,593	6,858
Group fees passed on	171	0	171	1,117
Courses and lectures	300	0	300	513
	<u>£ 30,262</u>	<u>£ 213</u>	<u>£ 30,475</u>	<u>£ 29,408</u>

**11 MANAGEMENT AND ADMINISTRATION OF THE CHARITY**

Accountancy fees	790	0	790	635
Bank charges	223	0	223	232
Companies House fee	15	0	15	15
	<u>£ 1,028</u>	<u>£ 0</u>	<u>£ 1,028</u>	<u>£ 882</u>