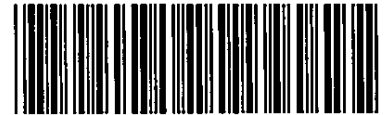


THE COMPANIES ACTS 1985 AND 2006

PRIVATE COMPANY LIMITED BY SHARES

WRITTEN RESOLUTIONS
of
ROCKWOOL TRUSTEES LIMITED
(the "Company")

WEDNESDAY



A11 *ANZUHOLG* 27/10/2010 325
COMPANIES HOUSE

PASSED ON: 15 October 2010

Pursuant to Chapter 2 of Part 13 of the Companies Act 2006, the following resolutions were passed by written resolution as Special Resolutions

SPECIAL RESOLUTIONS

- 1 THAT, to the extent that such provisions are to be treated, by virtue of section 28 of the Companies Act 2006, as provisions of the Company's existing articles of association, the objects set out in the Memorandum of Association of the Company be and they are hereby altered
 - (a) by the deletion therefrom of clauses 3(A) to 3(J) (inclusive);
 - (b) by the addition thereto of a new clause 3(A) which will read as follows

"To undertake and discharge either solely or jointly with others the office or offices of and duties of trustee, custodian trustee, attorney, agent, nominee, manager, liquidator, receiver, executor or administrator of any pension funds or pension schemes or for any person or persons, company, corporation, association, scheme or trust fund and generally to undertake, perform and discharge all powers, authorities and discretions that may be vested in the Company under any instrument; and
 - (c) by the addition thereto of a new clause 3(B) which will read as follows.

"To do all such other things as may be considered to be incidental or conducive to the above objects or any of them."
- 2 THAT the regulations contained in the document attached to this Written Resolution be and are hereby approved and adopted as the Articles of Association of the Company in substitution for and to the exclusion of the existing Articles of Association of the Company (including for the avoidance of doubt, any provisions of the Company's memorandum of association which, by virtue of section 28 of the Companies Act 2006, are to be treated as provisions of the Company's articles of association)


Secretary

THE COMPANIES ACTS 1985 AND 2006
PRIVATE COMPANY LIMITED BY SHARES

**ARTICLES OF ASSOCIATION
OF
ROCKWOOL TRUSTEES LIMITED
(THE "COMPANY")**

Adopted by special resolution on *15 October* 2010

1 PRELIMINARY

- 1.1 In these Articles "**Table A**" means Table A set out in the schedule to the Companies (Tables A to F) Regulations 1985 as amended by the Companies (Tables A to F) (Amendment) Regulations 2007 and the Companies (Tables A to F) (Amendment) (No 2) Regulations 2007. The regulations contained in Table A shall, except where they are excluded or modified by these Articles, apply to the Company. References in these Articles to regulations are to regulations in Table A.
- 1.2 Regulations 24, 37, 40, 54, 57, 62, 64 to 68 (inclusive), 76 to 79 (inclusive), 85 to 87 (inclusive), 89, 94, 95, 115 and 118 shall not apply to the Company, but the Articles hereinafter contained and the remaining regulations of Table A, subject to the modifications hereinafter expressed, shall constitute the Articles of the Company.
- 1.3 Save as expressly stated otherwise, words and expressions defined in Table A shall (unless the context otherwise requires) bear the same meanings in these Articles. In addition, the following terms shall have the following meanings in these Articles:
- (a) "**1985 Act**" means the Companies Act 1985, as amended from time to time,
 - (b) "**2006 Act**" means the Companies Act 2006, as amended from time to time,
 - (c) "**Companies Acts**" means the 1985 Act and the 2006 Act;
 - (d) "**Board**" means the board of directors of the Company,
 - (e) "**electronic form**" has the meaning given in the 2006 Act,
 - (f) "**Employer**" means Rockwool Limited (company number 00972252) or its successor(s) from time to time as the principal employer of the Schemes;
 - (g) "**Employer-nominated Director**" means a director nominated by the board of directors of the Employer pursuant to article 10.1;
 - (h) "**Employer Related Entity**" means any holding company of the Employer and any subsidiary of the Employer or of such holding company of the Employer and any body corporate, limited liability partnership, limited partnership or partnership in which the Employer or any such holding company is interested,
 - (i) "**Member-nominated Director**" means a director appointed under the Member-nominated Director Arrangements,

- (j) **"Member-nominated Director Arrangements"** means such arrangements as are adopted by the company from time to time pursuant to section 242 of the Pensions Act 2004,
- (k) **"Schemes"** means the Rockwool Limited Pension Scheme and the Rockwool Limited Group Life Assurance Scheme governed by the Rules,
- (l) **"Related Company"** means (i) any company which is or was the Company's holding company or (ii) any body (whether incorporated or not) in which the Company or its holding company has or had any kind of interest (whether direct or indirect) or (iii) any body (whether incorporated or not) which is associated or connected in any way with the Company or its holding company, (iv) any predecessors in business of the Company or any other body referred to herein, or (v) any body (whether incorporated or not) which is a subsidiary undertaking of the Company or any other body referred to herein; and
- (m) **"Rules"** means the Rules in force from time to time by which the Schemes are governed

1 4 In these Articles and the Regulations, the term "in writing" means the representation or reproduction of words, symbols or other information in a visible form by any method used, the terms "in hard copy", "in electronic copy" and "by electronic means" have the meanings given to them in the Companies Act 2006 and the term "address" when used in relation to communications in electronic form includes any number or address used for the purpose of such communications

1 5 The headings used in these Articles are included for convenience only and shall not affect the construction of these Articles

2 OBJECTS

2 1 The objects for which the Company is established are -

- (a) To undertake and discharge either solely or jointly with others the office or offices of and duties of trustee, custodian trustee, attorney, agent, nominee, manager, liquidator, receiver, executor or administrator of any pension funds, pension schemes, life assurance schemes or any other incentive schemes or for any person or persons, company, corporation, association, scheme or trust fund and generally to undertake, perform and discharge all powers, authorities and discretions that may be vested in the Company under any instrument, and
- (b) To do all such other things as may be considered to be incidental or conducive to the above objects or any of them

3 LIABILITY OF MEMBERS

3 1 The liability of the members is limited to the amount, if any, unpaid on the shares held by them

4 SHARE CAPITAL

4 1 The share capital of the Company at the date of adoption of these Articles is £100 00 divided into 100 ordinary shares of £1.00 each

5 ISSUE OF SHARES

- 5.1 Subject to the provisions of the Companies Acts, all unissued shares shall be under the control of the directors and the directors may allot, grant options over or otherwise dispose of them to such persons on such terms and at such times as they may determine

6 TRANSFER OF SHARES

- 6.1 The instrument of transfer of a share taken by a subscriber to the memorandum which is not a fully paid share need not be executed by or on behalf of the transferee. Regulation 23 shall be modified accordingly
- 6.2 The directors may, in their absolute discretion decline to register any transfer of any share, whether or not it is a fully paid share

7 GENERAL MEETINGS

- 7.1 The directors may call general meetings and, on the requisition of members pursuant to the provisions of the Companies Acts, shall forthwith proceed to convene a general meeting in accordance with the provisions of the Companies Acts. If there are not sufficient directors to call a general meeting, any director or any member of the Company may call a general meeting
- 7.2 The appointment of a proxy and any power of attorney or other authority under which it is executed or a copy of such power or authority certified notarially or in some other way approved by the directors must
- (a) (in the case of an appointment which is not in electronic form), be delivered to the place specified for that purpose in the notice convening the meeting or (if no place is specified) to the office before the time appointed for holding the meeting or adjourned meeting at which the person named in the appointment proposes to vote or be delivered to the chairman or the secretary on the day and at the place of, but in any event before the time appointed for holding, the meeting or adjourned meeting, or
 - (b) (in the case of an appointment which is in electronic form), where an address has been specified by the Company for the purpose of receiving such appointments in electronic form, be received at such address before the time appointed for holding the meeting or adjourned meeting at which the person named in the appointment proposes to vote; or
 - (c) in the case of a poll which is not taken on the same day as the meeting or adjourned meeting, be delivered or (in the case of an appointment in electronic form) received as aforesaid before the time appointed for the taking of the poll,

and an appointment of a proxy which is not delivered or received in a manner so permitted shall be invalid.

8 PROCEEDINGS AT GENERAL MEETINGS

- 8.1 No business shall be transacted at any general meeting unless a quorum is present. For so long as the Company has a single member, that member or a proxy for that member or a duly authorised representative of that member shall be a quorum

8 2 Regulation 41 shall be modified by the insertion at the end of that regulation of the following sentence: "If at any adjourned meeting a quorum is not present within fifteen minutes from the time appointed for holding that meeting, the meeting shall be dissolved "

8.3 At a general meeting, but subject to any rights or restrictions attached to any shares, on a show of hands every member who (being an individual) is present in person or by proxy (whether by one or more proxies) or (being a corporation) is present by a duly authorised representative or by proxy (whether by one or more proxies) shall have one vote and on a poll every member who (being an individual) is present in person or by proxy or (being a corporation) is present by a duly authorised representative or by proxy shall have one vote for every share of which he is the holder

8 4 A poll may be demanded at any general meeting by any member who (being an individual) is present in person or by proxy or (being a corporation) is present by a duly authorised representative or by proxy and, in each case, who is entitled to vote Regulation 46 shall be modified accordingly

9 NUMBER OF DIRECTORS

9 1 Unless and until otherwise determined by the Company in general meeting, the number of directors shall be subject to a maximum of 12 and the minimum number of directors shall be two Regulation 89 shall be modified accordingly.

9 2 The Company shall comply with section 242 of the Pensions Act and the Member-nominated Director Arrangements

10 APPOINTMENT AND REMOVAL OF DIRECTORS

10 1 Subject to the provisions of the Companies Acts, Article 9 above and this Article 10, the Employer shall have the power from time to time and at any time to appoint any person to be a director (either to fill a vacancy or as an additional director) and to remove from office any director howsoever appointed PROVIDED THAT no Member-nominated Director may be removed without the agreement of all of the other directors

10 2 The directors of the Company appointed by the Employer pursuant to this Article 10 shall be those individuals who are nominated as Employer-nominated Directors pursuant to Article 10 3 from time to time and those individuals who are nominated as Member-nominated Directors pursuant to Article 10 4 from time to time

10 3 Each Employer-nominated Director shall be nominated by the board of directors of the Employer On nomination, the Employer-nominated Directors shall automatically be appointed to the Board.

10 4 Each Member-nominated Director shall be an individual selected in accordance with the Member-nominated Director Arrangements

10 5 The office of a director shall be vacated if:

- (a) any of the circumstances set out in regulation 81 other than the circumstances set out in regulation 81(d) and 81(e), apply to any director,
- (b) in the case of a Member-nominated Director, if his term of office comes to an end in accordance with the Member-nominated Director Arrangements; or

- (c) if a director resigns by giving one month's notice in writing to the Company.

11 DELEGATION OF DIRECTORS' POWERS

- 11.1 Without prejudice to the powers contained in regulation 72, the directors may delegate any of their powers to committees consisting of such person or persons (whether directors or not) as the directors think fit PROVIDED THAT
- (a) the powers given to the Company as a trustee of the Schemes under the Rules may be delegated only to the extent permitted by, and in accordance with, the Rules and/or applicable law, and
 - (b) any such committee shall operate in accordance with the terms of reference adopted by the Board in respect of it from time to time (including, where applicable, any restrictions on the committee's power to take decisions on behalf of the Board)

References in these articles to a committee of directors shall include a committee established under this article and references to a director as a member of such a committee shall include any such person or persons. Regulation 72 shall be modified accordingly.

- 11.2 The directors may elect a chairman for the purpose of meetings of a committee, if no such chairman is elected, or if at any meeting the elected chairman is not present within such period of time after the time appointed for the start of the meeting as agreed between those directors present, the directors present may choose one of their number to be chairman of the meeting.
- 11.3 A committee may meet and adjourn as it thinks proper. Questions arising at any meeting shall be determined by majority of votes of the members of the committee present and entitled to vote and in the case of an equality of votes the chairman of the meeting shall have a second or casting vote.

12 PROCEEDINGS OF DIRECTORS

- 12.1 Notice of a meeting of the directors shall be deemed to be properly given to a director if it is given to him personally or by word of mouth or sent in writing to him at his last known address or any other address given by him to the Company for this purpose.
- 12.2 Notice of a meeting of the directors shall be given to all directors including any directors who are absent from the United Kingdom. A director may waive notice of any meeting of the directors even if the meeting has already taken place. Regulation 88 shall be modified accordingly.
- 12.3 No business shall be transacted at any meeting of the directors unless a quorum is present. The quorum for the transaction of the business of the directors shall be two and whilst there is at least one Member-nominated Director and one Employer-nominated Director the quorum shall be one Member-nominated Director and one Employer-nominated Director.
- 12.4 A person may participate in a meeting of the directors or such committee by means of a conference telephone or similar communication equipment whereby all persons participating in the meeting can hear and speak to each other and participation in a meeting in this manner shall be deemed to constitute presence in person at such meeting. A meeting held in this way shall be deemed to take place where the largest

group is assembled or if there is no such group where the chairman of the meeting is located.

12.5 Subject to any terms and conditions imposed by the Board and/or to any policies or procedures dealing with conflicts of interests which are from time to time approved by the Board, a director:

- (a) shall be counted in the quorum for and shall be entitled to attend and vote at any meeting of the directors in relation to
 - (i) any resolution relating to a matter authorised under Article 13.1 or any interest which is permitted under Article 13.6, or
 - (ii) any proposed or existing contract, transaction or arrangement with the Company in which he or she is interested and which is permitted under Article 13.6(h), and
- (b) may, where he reasonably believes that any actual or potential conflict of interest arising out of any matter authorised under Article 13.1 or any interest permitted under Article 13.6 exists
 - (i) absent himself from any meeting of the directors (or part of any meeting) at which any such matter or interest will or may be discussed, and/or
 - (ii) make arrangements not to receive or review documents or information relating to any such matter or interest and/or for such documents or information relating to any such matter or interest to be received and reviewed by a professional adviser

13 INTERESTS OF DIRECTORS

13.1 The directors shall, for the purposes of section 175 of the 2006 Act, have the power to authorise, in accordance with section 175 of the 2006 Act, any matter which would or might otherwise constitute or give rise to a breach of the duty of a director under that section to avoid a situation in which he has, or can have, a direct or indirect interest that conflicts, or possibly may conflict, with the interests of the Company.

13.2 Authorisation of a matter under Article 13.1 shall be effective only if.

- (a) any requirement as to the quorum at the meeting of the directors at which the matter is considered is met without counting the director in question and any other interested director (together, the "Interested Directors"), and
- (b) the matter was agreed to without the Interested Directors voting or would have been agreed to if the votes of the Interested Directors had not been counted

13.3 Any authorisation of a matter under Article 13.1

- (a) may extend to any actual or potential conflict of interest which may reasonably be expected to arise out of the matter so authorised,
- (b) shall be subject to such conditions or limitations as the directors may determine, whether at the time such authorisation is given or subsequently, but this will not affect anything done by the relevant director prior to such

imposition of conditions or limitations in accordance with the terms of such authorisation;

- (c) may be terminated or suspended by the directors at any time, but this will not affect anything done by the relevant director prior to such termination, suspension or revocation in accordance with the terms of such authorisation

13 4 A director shall comply with the terms and conditions of any authorisation granted under Article 13 1 and with any policies or procedures dealing with conflicts of interest which, in each case, are from time to time approved by the Board, which terms and conditions may include:

- (a) that the relevant director shall be excluded from attending and/or voting at any meeting of the directors, or committee of directors, convened to consider the matter in respect of which such director is interested,
- (b) that the relevant director shall be excluded from receiving documentation, including board papers and memoranda, relating to the matter in respect of which such director is interested, and
- (c) that the relevant director shall be under a duty of confidentiality to the Company with respect to any information he obtains or has obtained in his capacity as a director of the Company which is of a confidential nature.

13 5 Articles 13 1 to 13 4 (inclusive) shall not apply to any interest permitted under Article 13 6, nor shall they apply to any conflict of interest arising in connection with an existing or prospective transaction or arrangement with the Company

13 6 Subject to a director declaring the nature and extent of his interest in accordance with Article 13 7, a director may notwithstanding his office

- (a) receive remuneration for acting in his capacity as a director of the Company, whether from the Company or the Employer or any Employer Related Entity or otherwise from the funds available to the Schemes;
- (b) be or become a member of the Schemes (whether an active or a deferred member or a pensioner),
- (c) be or become a director or other officer of, or employed or engaged by, or otherwise interested, including by way of the holding of shares, stock, debentures, bonds or other securities, in the Employer or any Employer Related Entity;
- (d) be or become a member of any other pension or incentive scheme in which the Employer or any Employer Related Entity is interested or indebted, including by way of having any kind of funding obligation to such other pension or incentive scheme,
- (e) be or become a trustee, or the director of a company which is the trustee, of any other pension or incentive scheme in which the Employer or any Employer Related Entity is interested or indebted, including by way of having any kind of funding obligation to such other pension or incentive scheme,

- (f) hold any other office or place of profit with the company (except that of auditor) in conjunction with his office of director on such terms, including as to remuneration, as the directors may determine,
 - (g) act by himself, or be a partner, member, director or employee of or otherwise associated with a company, firm or partnership which acts, in a professional capacity for the company and/or the Employer or any Employer Related Entity or the trustee or trustees of any other pension or incentive scheme (except as auditor) and be entitled to receive remuneration himself, or benefit through such company, firm or partnership receiving remuneration, for such professional services,
 - (h) be a party to, or otherwise interested in, any proposed or existing contract, transaction or arrangement with the company or the Employer or any Employer Related Entity, or
 - (i) be connected (within the meaning of sections 252 to 254 of the Companies Act 2006) with any person who has any of the interests set out in paragraphs (b) to (h) above
- 13 7 Subject to Article 13 8, a director shall declare the nature and extent of any interest permitted under Article 13.6 at a meeting of the directors or in the manner set out in section 184 or section 185 of the 2006 Act (irrespective of whether he is under a duty under the 2006 Act to make such a declaration) or in such other manner as the Board may lawfully determine.
- 13 8 No declaration of an interest shall be required by a director
- (a) in relation to an interest which cannot reasonably be regarded as likely to give rise to a conflict of interest, or
 - (b) in relation to an interest of which the director is not aware or where the director is not aware of the matter giving rise to the interest in question (and for these purposes, the director concerned is treated as aware of anything of which he ought reasonably to be aware), or
 - (c) if, or to the extent that, the other directors are already aware of such interest (and for these purposes, the other directors are treated as aware of anything of which they ought reasonably to be aware), or
 - (d) if, or to the extent that, it concerns the terms of his service contract.
- 13 9 If a director has any one or more interest(s) which is/are permitted under Article 13 6 he shall comply with any terms and conditions and with any policies or procedures dealing with conflicts of interest which are, in each case, from time to time approved by the Board, which terms and conditions may include:
- (a) that the relevant director shall be excluded from attending and/or voting at any meeting of the directors, or committee of directors, convened to consider the matter in respect of which such director is interested,
 - (b) that the relevant director shall be excluded from receiving documentation, including board papers and memoranda, relating to the matter in respect of which such director is interested, and

- (c) that the relevant director shall be under a duty of confidentiality to the Company with respect to any information he obtains or has obtained in his capacity as a director of the Company which is of a confidential nature
- 13 10 The general duties which a director owes to the Company pursuant to sections 171 to 177 of the 2006 Act will not be infringed by anything done (or omitted to be done) by a director in accordance with the provisions of this Article 13
- 13 11 A director shall not, by reason of his holding office as director (or of any fiduciary relationship established by holding that office), be accountable to the Company for any benefit, profit or remuneration which he, or any person connected with him (within the meaning of sections 252 to 254 of the 2006 Act) derives from any matter authorised under Article 13 1 or any interest permitted under Article 13.6
- 13 12 No contract, transaction or arrangement relating to any matter authorised under Article 13.1 or any interest permitted under Article 13.6 shall be liable to be avoided by virtue of such authorised matter or permitted interest
- 13 13 The Company may, by ordinary resolution, suspend or relax the provisions of this Article 13 to any extent or ratify, in accordance with the 2006 Act, any contract transaction, arrangement or other interest which has not been duly authorised under Article 13 1 or which is not permitted under Article 13 6

14 CONFIDENTIAL INFORMATION

- 14 1 As regards the treatment of any confidential information arising from any matter authorised under article 13 1 or any interest permitted under article 13 6
 - (a) a director shall be under a duty of confidentiality to the Company with respect to any information which he obtains or has obtained as a director of the Company which is of a confidential nature,
 - (b) a director shall be under a duty of disclosure to the Company, and to each of its other directors, officers or advisers, with respect to any information which he obtains or has obtained otherwise than as a director of the Company, including as a director or other officer or employee of the Employer or any Employer Related Entity, if and to the extent such information is required to enable the Company or its directors to fulfil their obligations and duties pursuant to applicable laws, and
 - (c) a director shall be obliged to comply with any policies and procedures adopted by the Company regarding the management of any conflict of interest arising out of his duty of confidentiality to the Company (as referred to in article 14 1(a)) and his duty of confidentiality to other persons (as referred to in article 14 1(b))
- 14.2 Article 14 1 is without prejudice to any equitable principle or rule of law which may excuse a director from disclosing information where these articles would otherwise require him to do so

15 DIRECTORS' REMUNERATION, GRATUITIES AND PENSIONS

- 15 1 Any director who is appointed to any executive office or who serves on any committee or who performs any other services which in the opinion of the directors are outside the scope of the ordinary duties of a director may be paid such extra remuneration (whether by way of salary, commission, participation in profits or

otherwise) and receive such other benefits as the directors may determine Regulation 82 shall be modified accordingly.

15.2 The directors may exercise all the powers of the Company to provide benefits whether by the payment of gratuities, pensions or other retirement, superannuation, death or disability benefits of any kind or other allowances or benefits to any individuals (including their relations, dependants and people connected with them) who are or were at any time directors of the Company or any body corporate which is or has been a subsidiary of the Company or a predecessor in business of the Company or any such subsidiary. The directors may contribute to any fund or scheme and pay premiums to a third party for the purchase or provision of any such benefit.

15.3 A director or former director of the Company shall not be accountable to the Company or any members of it for any benefit of any kind conferred under or pursuant to this Article 15.3.

16 ALTERNATE DIRECTORS

16.1 Any director (other than an alternate director) may at any time appoint any other director or any other person who is willing to act to be his alternate director. Any director may at any time remove from office an alternate director appointed by him. An alternate director shall cease to be an alternate director if his appointor ceases to be a director.

16.2 Any appointment or removal of an alternate director made pursuant to Article 16.1 shall be effected by an instrument in writing delivered to the office and signed by the director making or revoking the appointment or in any other manner approved by the directors and shall take effect immediately upon delivery to the office.

16.3 An alternate director shall (subject to his giving the Company an address within the United Kingdom or an address for the purpose of communications in electronic form at which notices may be served on him) be entitled to receive notice of all meetings of the directors and of committees of the directors of which his appointor is a member and (in the absence of his appointor) to attend and vote as a director and be counted in the quorum at any such meeting (in each case only to the same extent as his appointor) and generally (in the absence of his appointor) to perform all the functions of his appointor as a director.

16.4 An alternate director may represent more than one director. An alternate director shall have one vote for each director for whom he acts as alternate (in addition, if he is a director, to his own vote) but he shall count as only one for the purpose of determining whether a quorum is present (in each case, only to the same extent to which each director for whom he acts as alternate could have voted or counted in the quorum).

16.5 If his appointor is absent from the United Kingdom or otherwise temporarily unable to act, the signature of an alternate director to any resolution in writing of the directors shall be as effective as the signature of his appointor.

16.6 An alternate director shall not be entitled to receive any remuneration from the Company in respect of his appointment as an alternate director except only such part (if any) of the remuneration otherwise payable to his appointor as his appointor may by notice in writing to the Company from time to time direct.

16.7 An alternate director shall be entitled to contract and be interested in and benefit from contracts or arrangements with the Company and to be repaid expenses and to be

indemnified to the same extent as if he were a director. For then avoidance of doubt an alternative director shall be subject to all conflicts of interest, confidentiality and other relevant policies, procedures and provisions in these articles as they apply to directors

17 NOTICES

17 1 References in regulations 111 and 112 to "using electronic communications" shall be replaced with the words "in electronic form" In the first sentence of regulation 112 the words "or at such other address whether within or outside the United Kingdom as he may supply to the Company for that purpose" shall be inserted after "registered address" The third sentence of regulation 112 shall be deleted

17 2 If a notice or other document is sent by post, it shall be deemed to have been served or delivered twenty-four hours after it was posted or (where second class post is used) forty-eight hours after it was posted Proof that an envelope containing the notice or document was properly addressed, stamped and put into the post shall be conclusive evidence that the notice was given Any notice or other document not sent by post but delivered or left at a registered address or address for service in the United Kingdom shall be deemed to have been served or delivered when it was so delivered or left A notice or other document sent in electronic form shall be deemed to have been served or delivered at the time it was sent. Proof that a notice or other document in electronic form was sent in accordance with guidance issued from time to time by the Institute of Chartered Secretaries and Administrators shall be conclusive evidence that the notice was given. Regulation 114 shall be amended accordingly.