## (A Charitable Company Limited by Guarantee)

(COMPANY NUMBER: 01425355)

## (REGISTERED CHARITY NUMBER: 278301)

## REPORT OF THE GOVERNORS AND FINANCIAL STATEMENTS

## FOR THE YEAR ENDED 31ST AUGUST 2020

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## **REPORT OF THE GOVERNORS**

## **FOR THE YEAR ENDED 31ST AUGUST 2020**

#### REFERENCE AND ADMINISTRATIVE INFORMATION

St. Edmund's School Trust Limited ('the School') was incorporated as a company limited by guarantee on 4 June 1979, number 01425355, and is a registered charity, number 278301. The liability of the members is limited to £1 each. The registered office and principal address of the Company is at Hindhead, Surrey, GU26 6BH.

#### Governors

The present Governors of the School who are the directors of the Company and also the charity trustees, are:

J A Alliss\*

(Chairman)

M Carter (appointed 29/10/19)

P R Clutterbuck, MA, FCA (resigned 31/8/20)

G E Doodes, MA

B E Farley, BEM\*

(Deputy Chairman)

D A Gardiner (appointed 7/11/19) Dr T G A Griffiths, MA, DPhil

N W Kaula, FCA\* I V Maier, BA L G Michael J E Taylor\*

#### Officers and advisors

Headmaster: A J Walliker, MA(Cambridge), MBA, PGCE

Bursar: J Beeston, BSc, ACA

Company Secretary: B E Farley

Auditors: Knox Cropper LLP

Office Suite 1, Haslemere House

Lower Street Haslemere Surrey GU27 2PE

Bankers: Lloyds TSB Bank plc

> 12 High Street Haslemere Surrey GU27 2JG

Solicitors: Blake Morgan LLP

> Harbour Court Compass Road North Harbour Portsmouth

Hampshire PO6 4ST

<sup>\*</sup>Member of the Finance Committee

## **REPORT OF THE GOVERNORS**

# FOR THE YEAR ENDED 31ST AUGUST 2020 (Continued)

#### **PROFILE**

In the autumn of 2011 the governors of St. Edmund's announced that they had decided unanimously to expand the school from a traditional Preparatory School to a Preparatory plus Senior School, thereby extending the education for boys and girls up to age 16 and GCSE level.

The governors' vision for a senior St Edmund's is one that:

- Has its own distinct identity with a degree of separation from the younger years.
- Continues our culture, academic standards, exceptional pastoral care, and strengths in sport, music and the arts, for boys and girls up to the age of 16.
- Offers a range of GCSE options to reflect children's strengths and interests.
- Offers significantly smaller class sizes than the norm (around 15 pupils per class).
- Enables a seamless transition to secondary education with continuity for children, siblings and their parents.
- Creates an important alternative to existing senior schools, providing an excellent education at a significantly lower cost.

In achieving the governors' vision the School furthers its legal purpose as set out in the Articles of Association, the measurement of the School's success being reflected in the academic results for the year, despite the global pandemic which has seen a temporary move to online provision.

The first new year group (Year 9) opened in September 2014. Children are now enrolling into earlier year groups with a view to staying to GCSE. Some places are reserved for children at traditional prep schools who wish to enter Year 9 at 13+ and joiners to the senior section have come from 13+ prep and junior schools such as Barfield, Barrow Hills, Cranmore, Dunhurst, Edgeborough, Frensham, Highfield, and Seaford.

All Year 11 cohorts to date have achieved excellent results in their GCSE exams. Recent leavers have been successful in gaining places at a wide range of 6<sup>th</sup> Form providers including Alton College, Bedales, Charterhouse, Churcher's, Cranleigh, Farnborough, Godalming, Kind Edward's Witley, Hurstpierpoint, Portsmouth Grammar and Wellington.

Numbers of pupils throughout the school have continued to grow this year and demand for places remains strong. Several Open Mornings take place each term for the different sections of the school and a Seniors at Work morning offers the opportunity for parents to see the senior students 'live' as they pursue their GCSE courses.

Standards at the school are at the highest level and staff provide the nurturing yet challenging environment in which the children are able to thrive, achieve, and enjoy. An expanded leadership team was put in place to cope with the expansion and a new timetable using 60 minute lessons has been introduced. In January 2014 an inspection by the Independent Schools Inspectorate (ISI) awarded the top grade, "Excellent" in every academic and pastoral category. In April 2015 an inspection by the Joint Council for Qualifications (JCQ) approved the school as a centre for GCSE examinations. In May 2015 a "material change" inspection by the Department for Education rated the academic provision and planning for the senior years to be excellent. In July 2016 a final "material change" inspection was undertaken for the Department for Education and the school given permission to complete its structure to 16+ as well as to increase its pupil numbers. The school has continued to perform strongly financially recording a surplus of £254,180 during the year. It is the governors' policy to apply surpluses to invest in improvements to the school's provision for its children.

Academic results continue to be very strong with many scholarships awarded to children including awards to Charterhouse, Guildford High School, Millfield and Seaford College and Common Entrance subject awards gained at several schools. Other senior school destinations over the past two years are: Ampleforth, Bradfield, Canford, Charterhouse, Churcher's, Cranleigh, Downside, Frensham Heights, Guildford High, King Edward's (Witley), King's Dubai, Lord Wandsworth, Portsmouth Grammar, Prior's Field, Royal Grammar (Guildford), Seaford, St Catherine's, St Edward's (Oxford), St Swithun's, Wellington and Winchester.

## **REPORT OF THE GOVERNORS**

# FOR THE YEAR ENDED 31ST AUGUST 2020 (Continued)

## PROFILE (CONTINUED)

In 2013 planning permission was granted for a new classroom block incorporating two new senior science laboratories, a science preparation room, an art studio, and six general classrooms. Building work took place during the academic year 2013/14 and the new building, named the W H Auden Centre after one of the school's famous Old Boys, was opened in October 2014 by the late Sir Bruce Forsyth. A new design technology centre opened showcasing the latest machinery and technology. The Jubilee Hall was refurbished with new staging, a new lighting and audio control room, new tiered seating and improvements to general décor and stage equipment.

In 2016, the Dimbleby Rooms, four new senior classrooms named after the broadcaster Richard Dimbleby, were opened by our Old Boy Jonathan Dimbleby. A bespoke Dance & Drama studio was erected adjacent to the indoor swimming pool and this has proved an excellent additional resource. Classrooms at the back of the Jubilee Hall underwent extensive refurbishing and rebuilding works whilst a new Music Block of practice and ensemble rooms was created. In addition, a new Textiles Studio was opened adjacent to the Technology centre to allow focus on those elements of Art involving a wider range of materials and a third specialist Science Laboratory was opened. Improvements to the site continued throughout last year with further investment in the main building and outside areas. In January 2019 the Alliss Building was opened for children in the lower years, providing 8 spacious, air-conditioned classrooms and an extensive decking area allowing free-flow play.

In drama, a wide range of performances and productions took place. During the Michalemas term, a record number of pupils took part in our annual Form 5 to 8 Performing Arts Showcase, performed over two night to full houses. During the Lent term, the senior school performed two productions. The first was 'Legally Blonde' - a musical inspired by the popular film about a young fashion student who dreams of a career in law. The second production was 'Goodnight Mister Tom', adapted from the much loved novel by Michelle Magorian. In March, our LAMDA pupils took part in the coveted Godalming Festival, competing against children from schools across the region. The children performed superbly, with a total of 35 pupils being placed and a fantastic 9 pupils coming first in their category. Despite the restrictions set out by lockdown, drama and the performing arts continued to thrive at St. Ed's. During the Summer term we launched the first virtual 'St. Ed's has Talent' show, a weekly event with pupils and staff sending in videos and picture of themselves performing a wide range of talents for us to share and celebrate with the school. Pupils from Forms 3 and 4 also took part in a virtual Performing Arts Showcase, providing an opportunity to apply the skills developed over the course of the year. The form 11 Drama students performed extremely well in their summer GCSE results, with 100% 6-9 grades and 69% achieving 7-9.

Music continues to be a great strength in the school, with 6 or more concerts taking place each term to cater for various different ages, abilities, singers and instrumentalists who wish to perform. This new includes a Music Scholars concert held in an external venue to raise money for the schools chosen charity. We have created more choirs across the school to cater for the number of children who wish to sing. There are 2 choirs in the Senior School (Senior Choir, and Senior Chamber Choir) 2 in the Prep (Chapel Choir and Pop Choir) and choirs for Form Groups from Form 4 downwards. In 2018, our Chapel Choir toured to Venice where they sang Mass in the famous St. Mark's Basilica, as well as giving concerts in both Verona Cathedral and St Anthony's, Padua. The next tour is planned in 2022 to Salzburg. The Senior Choir and Chapel Choir have featured on BBC Radio Surrey. Our instrumental ensembles are growing in number - the Wind and Brass Ensembles have now combined to form a larger group, and our String Ensemble continues to perform music to a high standard. More collaborative work is now done with the Drama Department, with various Performing Arts Showcases happening across the year to cater to more pupils. Approximately 150 music lessons take place each week, 50 of those being for our singers. We now have 2 Music Theory teachers who teach the ABRSM G5 certificate to help prepare those for more advanced grades, or for GCSE Music. Academically, Music is thriving with 100% 7-9 grades achieved in the past 3 years. Numbers are growing for GCSE Music, with the current Form 10 group being the biggest the department has ever had.

The Art department is flourishing following the opening of a purpose built Textiles studio in September 2016. An impressive virtual Art Exhibition showcased a variety of genres across all year groups, including GCSE course work and examination pieces.

## **REPORT OF THE GOVERNORS**

# FOR THE YEAR ENDED 31ST AUGUST 2020 (Continued)

## PROFILE (CONTINUED)

All children in the prep school are involved in our public speaking community programme, from parliamentary style debating in the winter to poetry recital and declamation in the spring and summer. The Teambuilding and Leadership programme is followed by all pupils and individual feedback is given on qualities relating to contributing and leading. Technology (music, computer and design) remains a popular activity and the programme of educational trips is extensive.

In more normal times, the girls enjoy a full programme including lacrosse, netball and hockey as winter sports with rounders and athletics in the summer. For boys, the emphasis continues to be football, rugby and hockey in the winter with cricket and athletics in the summer. Swimming, golf, tennis and judo are pursued by girls and boys all year round and there is traditionally a strong uptake of shooting, fencing and archery following taster days with visiting specialists. Running has become one of the most popular minor sports in the school with huge numbers of children involved in optional after-school running activities. Pupils have represented the school in regional and national biathlons as well as many inter-school competitions.

During the pandemic it was important for sports lessons to be fun, social and a crucial outlet for the pupils. In the first part of this academic year we continued with our usual sports of football and netball. On match afternoons pupils in Forms 3-11 competed in house/divisional matches and in a weekly league competition with each staff member having their own team which they managed and coached. This fun competition was well received by the pupils and culminated in some fierce and highly enjoyable matches on the last match afternoon before the Christmas break. Throughout lockdown, pupils were given live zoom lessons for every hour they would have received games at school. During these five hours the pupils completed a variety of challenges, fitness classes, skill sessions and general light hearted games to help get them remain active. Pupils were also encouraged to go out and exercise during this time and we ran a Strava fitness club where pupils could compete against each other on their runs and bike rides. Over the half term break as a school we set a step challenge where we wanted to climb Everest. Pupils from nursery through to Form 11 and staff members climbed their own stairs and sent in their steps. We hit our target by over 50,000 steps and completed the equivalent climb of Everest as a school. On return to school, pupils have had an opportunity to complete a carousal of different and new sports they would not have attempted before. These sports ranged from Tchoukball, Medicine Man, Basketball to Handball and were completed within their year group bubbles. The summer term will hopefully see a return to regular training, inter-school matches and competing in whole school events.

The 2019 OSE (Old St. Edmund's) Reunion was held at the Army and Navy Club in London. At Speech Days we were delighted to welcome Lieutenant General Sir Robert Fulton KBE, formerly Commandant General of The Royal Marines, Governor to Gibraltar and now Chief Executive of the Global Leadership Forum (Seniors), and Crista Cullen MBE, Gold Medal Winning GB Field Hockey Player (Prep). Unfortunately, the school was not able to hold these events during the pandemic.

The school continues to interact positively with local schools and the local community generally. The school provides facilities for free to many in the local community and runs very popular sessions for local schools in master-class activities such as languages, music, maths, and technology. As before, the school's indoor swimming pool and Astroturf all-weather pitch are provided at no cost to groups at local schools and in the community. In association with St Luke's Church the school co-sponsors and underwrites the employment of a Youth Worker in the local community. The school hosts a range of sporting events for local schools throughout the year.

## STRUCTURE, GOVERNANCE AND MANAGEMENT

## Governing document

The Company is governed by its Memorandum and Articles of Association dated 4th June 1979, as amended by special resolution dated 17th March 2014 and a further amendment on 25<sup>th</sup> June 2018.

## **REPORT OF THE GOVERNORS**

# FOR THE YEAR ENDED 31ST AUGUST 2020 (Continued)

## STRUCTURE, GOVERNANCE AND MANAGEMENT (CONTINUED)

## Governing body

The Governors, who are also required under the articles to serve as members of the Company, are elected at a full Governors' Board meeting. Governors are recruited on the basis of nominations received to the Board's specifications concerning eligibility, personal competence, specialist skills and local availability.

## Trustee training

New Governors are inducted into the workings of the School, and also of the Company as a registered charity, including Board Policy and Procedures, by the Head, Bursar, and Chairman and Deputy Chairman of Governors.

## Organisational management

The Governors meet as a Board at least three times a year, once in each academic term, to determine the general policy of the Company and review its overall management and control, for which they are legally responsible. The Board also meets annually for an 'Away Day' to discuss the School's long-term strategy. The Finance and Governance Committee, chaired by the Board's Deputy Chairman, carries out the work of implementing most of the Board's policies and meets two weeks before each meeting of the full Governing Board.

The Remuneration Committee is a sub-committee of the Finance Committee and meets annually to review staff pay and benefits. The day-to-day running of the School is delegated to the Headmaster, supported by the Bursar who is responsible for financial and administration matters, and by other teaching members of the Senior Management Team. Two new Governor Committees were created in 2015, the, Welfare & Education Committee and the Resources & Infrastructure Committee. Both Committees now meet once per academic term and assist in the overall management of the growing school.

## Relationships

We welcome the local community in an ongoing programme to widen public access to the schooling we can provide, to optimise the educational use of our cultural and sporting facilities and to awaken in our pupils an awareness of the social context of the education they receive at the School. Examples are our Technology Day, our football and cricket tournaments for local primary schools and use of our indoor swimming pool by other schools for their swimming lessons. A local choir uses our facilities for weekly rehearsals and local sports clubs use our artificial pitches for training several times each week. In association with St Luke's Church the school co-sponsors and underwrites the employment of a Youth Worker in the local community. School minibuses are regularly loaned to local schools and churches. The School benefits from the support of a thriving Old St. Edmund's Association for former pupils. St. Edmund's is a member of the IAPS for the promotion of preparatory school standards and the Headmaster is a member of the national Finance Committee.

#### Risk management

The members of the Board of Governors have overall responsibility for ensuring that the School has appropriate systems of control, care, financial and otherwise. The systems of financial control are designed to provide reasonable, but not absolute, assurance against material misstatement of loss. They include an annual budget, approved by the Board of Governors, regular review of actual results and variances from budget, and delegation of authority and segregation of duties as far as possible given staffing levels.

The Board of Governors formally monitors risks annually and sets up policies to mitigate them.

The members of the Board of Governors are committed to ensuring that the School's whole system of internal controls are adequate and effective. A number of steps have been taken to enhance further the existing systems of internal control. These include:

- a) A progressive revision and upgrade of risk management arrangements; and
- b) A review of the Risk Assessment programme to incorporate both qualitative and compliance review of all of the School's activities.

## **REPORT OF THE GOVERNORS**

# FOR THE YEAR ENDED 31ST AUGUST 2020 (Continued)

## **OBJECTS, AIMS, OBJECTIVES AND PRINCIPAL ACTIVITIES**

The Object of the Company, in accordance with its Memorandum of Association, is the education of children.

In the furtherance of this Object, the Governors have complied with the duty in section 4 of the Charities Act 2006 to have due regard to the Charity Commission's guidance on public benefit when reviewing objectives and planning activities.

## Strategic aim and intended effect

The School's strategic aim is to provide the highest quality of academic tuition and extra-curricular activities where pupils can develop and fulfil their potential and become active, responsible members of the community.

## Objectives for the year

The Board's main objective continued to be to educate all the School's pupils to at least the same high standard achieved by the School in previous years, so that they will be ideally placed to gain maximum benefit from their chosen senior schools.

## **Principal activity**

St. Edmund's School continues to operate as a nursery and pre-preparatory school for boys and girls aged 2 to 7, a preparatory school for boys and girls, aged 7 to 13, and a senior school for boys and girls ages 14 to 16, with flexible boarding options. There were 462 pupils in 2020.

#### **Grant-making**

This year we have supported 46 pupils through scholarships and 72 through means-tested bursaries, valued at a combined total of £597,446 for the year. Scholarships are awarded by the Headmaster, whilst means-tested bursaries are granted by the Bursar, after consultation with the Governors' Finance Committee.

#### Public benefit

We are considering means of providing further support to parents whose children would not otherwise be able to afford private education. The Governors have referred to the guidance contained in the Charity Commission's guidance on public benefit. In particular the Governors considered how planned activities contribute to the aims and objectives of the School and are satisfied that this is the case. Examples of public benefit activities can be found in the profile section of the Report of the Governors.

## Volunteers

Friends of St. Edmund's (FOSE) is a volunteer group of parents that works tirelessly to organise and run a range of events that raises thousands of pounds for the benefit of the School while encouraging a friendly, cohesive community through social events. Numerous projects are funded through this generosity and the Board of Governors wishes to take this opportunity to express its gratitude for the continued support and valuable work of these parents and friends.

#### REVIEW OF ACHIEVEMENTS AND PERFORMANCE FOR THE YEAR

## Operational performance of the School

All our leavers gained entry to their first choice of senior school and the results in pre-tests to academically selective senior schools were at their highest in the school's 146 year history.

#### Fundraising performance

The money raised by FOSE this year is being saved towards a new Trim Trail to be commissioned in the next academic year.

## REPORT OF THE GOVERNORS

# FOR THE YEAR ENDED 31ST AUGUST 2020 (Continued)

## FINANCIAL REVIEW AND RESULTS FOR THE YEAR

The School achieved an operating surplus of £254,180 which will be added to general funds. The principal source of funding for the School remains tuition fees.

## **Reserves Policy**

The Charity Commission expects that all charities have plans to spend the money that they receive for charitable purposes. However, they also expect charities to hold reserves to meet specific longer term charitable purposes, and also to mitigate the risks inherent in their businesses. The Governors believe that the major financial risks the School requires reserves for are:

- 1. To address the possibility of a rapid downturn in pupil numbers which would adversely affect our income generation. Thus a reserve would be needed to allow for a restructuring of the School.
- 2. The School has built, and intends to continue building, reserves to ensure its existing operations remain fit for purpose and to develop new services.
- 3. The School intends to continue building reserves so as to be able to continue to make improvements to facilities and the estate.

The Balance Sheet shown in these financial statements, and broken down in more detail in note 12 shows the School to have Reserves of £3,274,907 at 31st August 2020. These reserves are held in unrestricted funds.

## **GOING CONCERN**

The Governors have considered the effect of the Covid-19 pandemic on income and activities, and believe the likelihood of the charity not being able to continue as a going concern to be extremely remote. While the Covid-19 pandemic had an effect on the result for the year, with increased expenditure, the School is still very well placed to withstand any further impact of Covid-19. During the year the School took advantage of the Government Job Retention Scheme by furloughing some staff during lockdown.

## **FUTURE PLANS**

Work continued during lockdown on the new Carna Pitch and was completed just after the year end. The new Multi-Purpose Hall will be completed by December 2020 and will include a dedicated Drama Studio and an additional Classroom as well as the main sports hall. Plans will be finalised soon for an additional Astro and a new stand-alone Kitchen and Dining Facility.

## STATEMENT OF GOVERNORS' RESPONSIBILITIES

Company Law requires the Governors to prepare accounts for each financial year which give a true and fair view of the state of affairs of the School and of its net income or expenditure for the year. In preparing the accounts, the Governors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures that are disclosed and explained in the financial statements; and
- prepare the accounts on the going-concern basis unless it is inappropriate to presume that the School will continue in business.

## REPORT OF THE GOVERNORS

## FOR THE YEAR ENDED 31ST AUGUST 2020 (Continued)

## STATEMENT OF GOVERNORS' RESPONSIBILITIES (CONTINUED)

The Governors are responsible for keeping proper accounting records which disclose with reasonable accuracy the financial position of the School at any time, and to enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the School and, therefore, for taking reasonable steps for the prevention and detection of error, fraud or other irregularities.

In the case of each of the persons who are governors at the time when the report of the governors is approved:

- so far as each Governor is aware, there is no relevant audit information (information needed by the School's auditors in connection with preparing their report) of which the School's auditors are unaware;
- each Governor has taken all the steps required of Governors to make himself or herself aware of any relevant audit information and to establish that the School's auditors are aware of that information.

## **AUDITORS**

In accordance with Section s.485 of the Companies Act 2006, a resolution proposing the reappointment of Knox Cropper as auditors to the School will be put to the annual general meeting.

Approved by the Board of Governors at its meeting on 22<sup>nd</sup> March 2021. And signed on its behalf by:

Chairman

## INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF

## ST. EDMUND'S SCHOOL TRUST LIMITED

## **Opinion**

We have audited the financial statements of St Edmund's School Trust Limited (the 'charitable company') for the year ended 31st August 2020 which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cash Flows and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31st August 2020 and of its income and expenditure, including its result, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

## Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

## Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the Governors' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the Governors' have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adapt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

## Other information

The Governors are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

## Opinion on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Governors for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the Governors has been prepared in accordance with applicable legal requirements.

## INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF

# ST. EDMUND'S SCHOOL TRUST LIMITED (Continued)

## Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Governors.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Governors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the Governors were not entitled to take advantage of the small companies exemption from the requirement to prepare a Strategic Report or in preparing the Report of the Governors.

## Responsibilities of governors

As explained more fully in the Statement of Governors Responsibilities set out on page 7, the governors (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the governors determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the governors are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

## Our responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

Use of our report

This report is made solely to the members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company's and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Greg Stevenson FCA (Senior Statutory Auditor)
For and on behalf of Knox Cropper LLP
Chartered Accountants and Statutory Auditors
Office Suite 1, Haslemere House
Lower Street, Haslemere
Surrey GU27 2PE

Date: 26 h May 2021

# ST. EDMUND'S SCHOOL TRUST LIMITED STATEMENT OF FINANCIAL ACTIVITIES

## INCLUDING INCOME AND EXPENDITURE ACCOUNT

## FOR THE YEAR ENDED 31ST AUGUST 2020

		2020			2019
		Unrestricted Funds £	Restricted Funds £	Total £	Unrestricted Funds £
INCOME FROM					
Donations and legacies		500	-	500	119
Charitable activities	2	5,930,164	-	5,930,164	5,758,005
Other trading activities	3	10,784	-	10,784	22,443
Other	4	-	216,136	216,136	-
Investments		19		19	8
TOTAL INCOME		5,941,467	216,136	6,157,603	5,780,575
EXPENDITURE ON					
Raising funds		120,094	_	120,094	131,759
Charitable activities		5,567,193	216,136	5,783,329	5,209,516
TOTAL RESOURCES EXPENDED	5	5,687,287	216,136	5,903,423	5,341,275
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NET MOVEMENT IN FUNDS		254,180	-	254,180	439,300
RECONCILIATION OF FUNDS				•	
Total funds at 1st September 2019		3,020,727	-	3,020,727	2,581,427
TOTAL FUNDS AT 31ST AUGUST 20	20	£3,274,907	£ -	£3,274,907	£3,020,727

## STATEMENT OF CASH FLOWS

## FOR THE YEAR ENDED 31ST AUGUST 2020

	Total 2020 £	Total 2019 £
Net cash flow from operating activities	958,638	1,073,819
Net cash provided by/(used in) investing activities Purchase of fixed assets Interest received	(1, <b>865,600)</b> 19	(2,254,811)
Net cash provided by/(used in) financing activities Interest paid Loan advance Hire purchase Repayment of loans and hire purchase	(168,889) 1,209,752 76,220 (171,499)	(139,697) 1,332,500 35,000 (90,527)
Change in cash and cash equivalents in the period	38,641	(43,708)
Cash and cash equivalents at the beginning of the period	186,618	230,326
Cash and cash equivalents at the end of the period	£225,259	£186,618
Reconciliation of net income to net cash flow from operating activities		
Net income for the reporting period Investment income Interest paid Decrease in stocks Decrease / (increase) in debtors (Decrease) / increase in creditors Depreciation Loss/(profit) on disposal of fixed assets	254,180 (19) 168,889 971 40,799 (77,578) 569,873 1,523	439,300 (8) 139,697 5,402 (1,399) 27,476 447,571 15,780
Net cash flow from operating activities	£958,638	£1,073,819
Analysis of cash and cash equivalents	<del></del>	
Bank balances	£225,259	£186,618

## **STATEMENT OF CASH FLOWS**

## FOR THE YEAR ENDED 31ST AUGUST 2020

## RECONCILIATION OF NET DEBT

	At 01.09.19 £	Cash Flows £	At 31.08.20 £
Cash and cash equivalents	186,618	38,641	225,259
Loans falling due within one year	(82,010)	(46,991)	(129,001)
Loans falling due after more than one year	(2,918,559)	(1,069,483)	(3,988,042)
Hire purchase contracts falling due within one year	(57,184)	22,995	(34,189)
Hire purchase contracts falling due within one year	(68,799)	(20,994)	(89,793)
	£(2,939,934)	£(1,075,832)	£(4,015,766)

## **BALANCE SHEET AT 31ST AUGUST 2020**

		2020		2019	
	Notes	£	£	£	£
FIXED ASSETS Tangible assets	8		8,143,840		6,849,636
CURRENT ASSETS Stock Debtors Cash at bank and in hand	9 10	5,164 231,682 225,259		6,135 272,481 186,618	
CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	11	462,105 1,078,903		465,234 1,133,385	
NET CURRENT LIABILITIES			(616,798)		(668,151)
TOTAL ASSETS LESS CURRENT LIABILITIES			7,527,042		6,181,485
CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR	12		4,252,135		3,160,758
TOTAL NET ASSETS			£3,274,907		£3,020,727
The funds of the charity:					
UNRESTRICTED FUNDS RESTRICTED FUNDS	13 13		3,274,907		3,020,727
			£3,274,907		£3,020,727

The financial statements were approved by the Board of Governors on .. 22. 03 ....... and signed on its behalf by:

Mrs J A Alliss

) GOVERNORS

B E Farley

Company number: 01425355

## NOTES FORMING PART OF THE FINANCIAL STATEMENTS

## **FOR THE YEAR ENDED 31ST AUGUST 2020**

#### 1. ACCOUNTING POLICIES

## 1.1 Basis of preparation of financial statements and assessment of going concern

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared under the historical cost convention and in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (second edition issued in October 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements are prepared in sterling, which is the presentational currency of the charitable company. Monetary amounts in these financial statements are rounded to the nearest £.

The trustees consider that there are no material uncertainties about the School's ability to continue as a going concern. In the normal course of events and based on expected future pupil numbers, the School expects to maintain a budgeted surplus for the foreseeable future.

## 1.2 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Governors in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Governors for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

## 1.3 Fees and similar income

Fees receivable and similar income represents the value of educational services provided during the year and are stated after deducting allowances, scholarships and other remissions allowed by the School.

Fees are generally invoiced termly in advance. Any payment received against such fees is deferred until the start of the relevant teaching period to which they relate.

Income from donations is accounted for when received, and if for the general purposes of the School, is included in the general fund. Where the donor specifies that the donation is for a particular purpose, the income is included in the incoming resources of restricted funds when receivable.

## 1.4 Resources expended

All expenditure is accounted for on an accruals basis and has been included under expense categories that aggregate all costs for allocation to activities. Where costs cannot be directly attributed to particular activities they have been allocated on a basis consistent with the use of the resources. The irrecoverable VAT is included with the item of expense to which it relates.

## NOTES FORMING PART OF THE FINANCIAL STATEMENTS

# FOR THE YEAR ENDED 31ST AUGUST 2020 (Continued)

## 1. ACCOUNTING POLICIES (Continued)

## 1.5 Depreciation

Depreciation is provided on permanent buildings acquired before the year ended 31st August 2000 at one half percent per annum, and for subsequent properties at two percent per annum. This is after allowing for the estimated cost of land in the original transfer value (not subject to depreciation) of £60,000.

In accordance with the requirements of the SORP, properties are accounted for on a component cost basis with each component being depreciated over its estimated economic life. The principal components identified and the depreciation rate applied too each component are set out below:

Main fabric	Over 70 years
Roof structure and covering	Over 70 years
Windows & external doors	Over 30 years
Boilers / heating systems	Over 20 years
Kitchen	Over 20 years
Bathrooms / WC	Over 30 years
Mechanical systems	Over 30 years
Electrics	Over 40 years

Depreciation is provided on other fixed assets to write off their cost over estimated useful lives at the following rates:

Freehold buildings of non-permanent construction
Storage containers - 20% p.a. on cost
Other - 6% p.a. on cost

Furniture, fittings and equipment

Computers - 33<sup>1</sup>/<sub>3</sub>% p.a. on cost Other - 10% p.a. on cost

Motor vehicles - 25% p.a. on written down value

#### 1.6 Stock

Stock is valued at the lower of cost and net realisable value.

## 1.7 Work in progress

Work in progress relates to assets as the course of construction and is capitalised as fixed assets. Depreciation is not accounted for, however, until the asset is in economic use.

#### 1.8 Gifts

Miscellaneous gifts received for financing items of capital expenditure or given to the headmaster for use, at his discretion, for school purposes are brought into incoming resources.

## 1.9 Finance leases and leasing commitments

Assets obtained under finance leases are capitalised in the balance sheet. Those held under such finance leases are depreciated over their estimated useful life or the lease term, whichever is shorter.

## NOTES FORMING PART OF THE FINANCIAL STATEMENTS

# FOR THE YEAR ENDED 31ST AUGUST 2020 (Continued)

## 1. ACCOUNTING POLICIES (Continued)

## 1.9 Finance leases and leasing commitments (continued)

The interest element of these obligations is charged to the Statement of Financial Activities over the relevant period. The capital element of the future payments is treated as a liability.

Rentals paid under operating leases are charged to the Statement of Financial Activities as incurred.

#### 1.10 Pension Costs

The School participates in the Teachers' Pension defined benefits scheme (TPS) and also pays into defined contribution schemes open to the School's non-teaching staff.

The TPS is an unfunded scheme and contributions are calculated so as to spread the cost of pensions over employees' working lives with the School in such a way that the pension cost is a substantially level percentage of current and future pensionable payroll. The TPS is a multi-employer pension scheme open to the School's teaching staff and it is not possible to identify the assets and liabilities of the scheme attributable to the School. The TPS is treated as a defined contribution scheme and the contributions recognised as they are paid each year. The scheme is managed by the Department for Education.

#### 1.11 Taxation

No provision is made for taxation, since the company is a registered charity which has claimed tax exemption status.

#### 1.12 Debtors and creditors

Debtors and creditors are classified as basic financial instruments and are measured and recorded in the accounts at the initial transaction price.

#### 1.13 Financial Instruments

The charity only has financial assets and liabilities of a kind that qualify as basic financial instruments, including its debtors and creditors. These are initially recognised at transaction value and subsequently valued at their settlement value.

#### 1.14 Significant management judgements and estimation uncertainties

The significant management judgements and estimation uncertainties applicable to these accounts relate to the areas of:

- Impairment of fixed assets
  - The governors assess the carrying value of significant fixed assets at the year end date to determine whether a detailed impairment review is indicated.
- Depreciation rates
  - Management reviews, and the Governors confirm, the useful lives of depreciable assets when the termly management accounts are prepared.
- Provision for bad debts
  - Management monitors the aged debt position consistently throughout the year and reports on a termly basis to the Finance Committee.

## NOTES FORMING PART OF THE FINANCIAL STATEMENTS

# FOR THE YEAR ENDED 31ST AUGUST 2020 (Continued)

2.	CHARITABLE ACTIVITIES	2020 £	2019 £
	Tuition and boarding fees Less: Scholarships, bursaries and awards Extras and disbursements recovery Registration fees	7,186,925 (1,337,787) 75,976 5,050	6,786,002 (1,175,548) 139,701 7,850
		£5,930,164	£5,758,005
3.	OTHER TRADING ACTIVITIES	2020 £	2019 £
	Rents and lettings Sundry income	10,144 640	13,411 9,032
		£10,784	£22,443
4.	OTHER INCOME Grants received	£216,136	£ -

The grants received in the year related to the Coronavirus Job Retention Scheme and were fully expended in the year.

## 5. ANALYSIS OF RESOURCES EXPENDED

•	2020			
	Staff costs £	Other costs	Depreciation £	Total £
Raising funds				
Marketing costs and salary	25,671	94,423	-	120,094
Charitable activities		<del></del> _		
Teaching	2,942,614	209,926	311,322	3,463,862
Welfare	59,892	387,129	· -	447,021
Premises	305,204	463,402	217,700	986,306
Supporting costs of schooling	447,467	397,822	40,851	886,140
	3,755,177	1,458,279	569,873	5,783,329
	£3,780,848	£1,552,702	£569,873	£5,903,423

## NOTES FORMING PART OF THE FINANCIAL STATEMENTS

# FOR THE YEAR ENDED 31ST AUGUST 2020 (Continued)

## 5. ANALYSIS OF RESOURCES EXPENDED (CONTINUED)

		2019			
		Staff costs £	Other costs	Depreciation £	Total £
	Raising funds	25.160	106.500		121 750
	Marketing costs and salary	25,169	106,590	-	131,759
	Charitable activities	<del></del>			
	Teaching	2,581,523	226,170	248,241	3,055,934
	Welfare	103,438	413,142	•	516,580
	Premises	240,822	422,444	161,114	824,380
	Supporting costs of schooling	347,051	427,355	38,216	812,622
		3,272,834	1,489,111	447,571	5,209,516
		£3,298,003	£1,595,701	£447,571	£5,341,275
6.	NET MOVEMENT IN FUNDS This is stated after charging:		2	020 £	2019 £
	Depreciation of tangible fixed assets		56	9,873	447,571
	Auditors' remuneration			7,620	7,512
	Auditors' non-audit costs			3,330	3,228
				•	
	Interest on hire purchase contracts			5,559 ——	5,001

During the year no Governors received any remuneration or benefits in kind (2019: £Nil)

7.	STAFF COSTS	2020 £	2019 £
	Wages and salaries	2,972,143	2,707,599
	Social Security costs	286,315	256,387
	Pension contributions	522,390	334,017
		£3,780,848	£3,298,003
		· <u></u>	

## NOTES FORMING PART OF THE FINANCIAL STATEMENTS

# FOR THE YEAR ENDED 31ST AUGUST 2020 (Continued)

## 7. STAFF COSTS (CONTINUED)

511111 000	,,,,	1111(022)	2020	2019	
The average in the year w	•	y number of employees	Number	Number	
Teaching	-	full-time	38	37	
	-	part-time	13	10	
Other	-	full-time	.11	10	
	-	part-time	51	46	
			. 113	103	

Two employees received remuneration benefits, excluding employer pension costs, of more than £60,000 during the year. One of between £80,000 and £89,999 and one of between £140,000 and £149,999

Employment benefits received by Key Management Personnel amount to £673,812 (2019: £607,500). Key Management Personnel are those persons who, in addition to the Governors, have directly or indirectly authority and responsibility for planning, directing and controlling the activities of the School.

## NOTES FORMING PART OF THE FINANCIAL STATEMENTS

# FOR THE YEAR ENDED 31ST AUGUST 2020 (Continued)

## 8. TANGIBLE FIXED ASSETS

	Freehold land and permanent buildings £	Freehold buildings of non permanent construction £	Furniture fittings and equipment £	Computer equipment	Motor vehicles £	Work in Progress £	Total f
COST	•	-	2	~	_	<b>~</b>	*
At 1st September 2019 Additions Disposal Transfers	4,007,634 577,387 - -	2,153,904 400,200 -	1,493,051 124,666 - -	857,897 307,884 (2,105)	260,288 57,600 -	524,572 397,863 -	9,297,346 1,865,600 (2,105)
						<del></del>	
At 31st August 2020	4,585,021	2,554,104	1,617,717	1,163,676	317,888	922,435	11,160,841
DEPRECIATION At 1st September 2019 On disposals	404,375	665,480	593,714	661,227 (582)	122,914	-	2,447,710
Charge for the year	95,504	122,196	140,067	171,255	40,851	-	(582) 569,873
At 31st August 2020	499,879	787,676	733,781	831,900	163,765	-	3,017,001
NET BOOK VALUE							
At 31st August 2020	£4,085,142	£1,766,428	£883,936	£331,776	£154,123	£922,435	£8,143,840
		<del></del>				-	
At 31st August 2019	£3,603,259	£1,488,424	£899,337	£196,670	£137,374	£524,572	£6,849,636

## NOTES FORMING PART OF THE FINANCIAL STATEMENTS

# FOR THE YEAR ENDED 31ST AUGUST 2020 (Continued)

9.	STOCK	2020 £	2019 £
	Consumables	£5,164	£6,135
			<del></del>
10.	DEBTORS		
	Fees debtors	117,271	91,452
	Other debtors and prepayments	114,411	181,029
		£231,682	£272,481
11.	CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR		
	Fees charged in advance	670,503	681,160
	Bank loans (current instalments)	129,001	82,010
	Hire purchase	34,189	57,184
	Payroll taxes and social security costs	73,360	66,890
	Other creditors and accruals	171,850	246,141
		£1,078,903	£1,133,385

## Bank loans and overdraft facilities:

All monies advanced by the bank are secured on the School's freehold land and buildings. The bank loans are repayable by July 2025, May 2026, November 2038, August 2043, June 2044 and July 2045. Interest is charged at 4.23%, 2.18%, 5.84%, 4.91%, 3.17% and 2.94% respectively.

# 12. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

Bank loans	3,988,042	2,918,559
Hire purchase	<b>89,</b> 793	68,799
Other creditors	174,300	173,400
	£4,252,135	£3,160,758
•		

The bank loans include £2,787,368 which is repayable after more than five years.

## NOTES FORMING PART OF THE FINANCIAL STATEMENTS

# FOR THE YEAR ENDED 31ST AUGUST 2020 (Continued)

13.	FUNDS	2020		
		Unrestricted £	Restricted £	Total £
	Balance at 1st September 2019 Net incoming resources before transfers	3,020,727 254,180	- -	3,020,727 254,180
	Balance at 31st August 2020	£3,274,907	£ -	£3,274,907
	REPRESENTED BY:			
	Tangible fixed assets Net current liabilities Long term liabilities	8,143,840 (616,798) (4,252,135)	- - -	8,143,840 (616,798) (4,252,135)
		3,274,907	£ -	3,274,907
			2019	
		Unrestricted £	Restricted £	Unrestricted £
	Balance at 1st September 2018 Net incoming resources before transfers	2,581,427 439,300	-	2,581,427 439,300
	Balance at 31st August 2019	£3,020,727	£ -	£3,020,727
	DEDDECENTED DV.		<del></del>	<del> </del>
	REPRESENTED BY: Tangible fixed assets Net current liabilities Long term liabilities	6,849,636 (668,151) (3,160,758)		6,849,636 (668,151) (3,160,758)
		£3,020,727	£ -	£3,020,727

The General Fund represents the unrestricted funds which the Governors are free to use in accordance with the charitable objects.

## NOTES FORMING PART OF THE FINANCIAL STATEMENTS

# FOR THE YEAR ENDED 31ST AUGUST 2020 (Continued)

## 14. RELATED PARTY TRANSACTIONS

Three spouses of key management personnel received salaries and pensions contributions during the year along with associated social security costs totalling £161,004

## 15. TEACHERS' PENSION SCHEME FINANCIAL NOTE

The School participates in the Teachers' Pension Scheme ('the TPS') for its teaching staff. The pension charge for the year includes contributions payable to the TPS of £475,567 (2019: £286,975) and at the year end £51,678 (2019: £37,475) was accrued in respect of contributions to this scheme.

The TPS is an unfunded multi-employer defined benefits pension scheme governed by The Teachers' Pensions Regulations 2010 (as amended) and The Teachers' Pension Scheme Regulations 2014 (as amended). Members contribute on a 'pay as you go' basis with contributions from members and the employer being credited to the Exchequer. Retirement and other pension benefits are paid by public funds provided by Parliament.

The employer contribution rate is set by the Secretary of State following scheme valuations undertaken by the Government Actuary's Department. The most recent actuarial valuation of the TPS was prepared as at 31st March 2016 and the Valuation Report, which was published in March 2019, confirmed that the employer contribution rate for the TPS would increase from 16.4% to 23.6% from 1st September 2019. Employers are also required to pay a scheme administration levy of 0.08% giving a total employer contribution rate of 23.68%.

The 31st March 2016 Valuation Report was prepared in accordance with the benefits set out in the scheme regulations and under the approach specified in the Directions, as they applied at 5th March 2019. However, the assumptions were considered and set by the Department for Education prior to the ruling in the 'McCloud/Sargeant case'. This case has required the courts to consider cases regarding the implementation of the 2015 reforms to Public Service Pensions including the Teachers' Pensions.

On 27th June 2019 the Supreme Court denied the government permission to appeal the Court of Appeal's judgment that transitional provisions introduced to the reformed pension schemes in 2015 gave rise to unlawful age discrimination. The government is respecting the Court's decision and has said it will engage fully with the Employment Tribunal as well as employer and member representatives to agree how the discriminations will be remedied. A consultation was launched by the government on 16th July 2020, and closed to responses on 11th October 2020

The TPS is subject to a cost cap mechanism which was put in place to protect taxpayers against unforeseen changes in scheme costs. The Chief Secretary to the Treasury, having in 2018 announced that there would be a review of this cost cap mechanism, in January 2019 announced a pause to the cost cap mechanism following the Court of Appeal's ruling in the McCloud/Sargeant case and until there is certainty about the value of pensions to employees from April 2015 onwards. The pause was lifted in July 2020 and the government is preparing to complete the cost control element of the 2016 valuations, which is expected to be completed in 2021.

In view of the above rulings and decisions the assumptions used in the 31st March 2016 Actuarial Valuation may become inappropriate. In this scenario, a valuation prepared in accordance with revised benefits and suitably revised assumptions would yield different results that those contained in the Actuarial Valuation

Until the consultation and the cost cap mechanism review are completed it is not possible to conclude on any financial impact or future changes to the contribution rates of the TPS. Accordingly no provision for any additional past benefit pension costs is included in these financial statements.

## **NOTES FORMING PART OF THE FINANCIAL STATEMENTS**

# FOR THE YEAR ENDED 31ST AUGUST 2020 (Continued)

## 16. COVID-19

As detailed in the Report of the Governors, the Covid-19 pandemic and the restrictions required during the year did have an impact on the School's operations resulting in increased costs as the various pandemic safeguarding procedures were put into place. The additional costs were absorbed and income did not decline significantly over the budgeted figures for the year under the circumstances. Based on the experiences of the year ended 31st August 2020 the Governors are satisfied that the School would be able to continue to operate as normal should the pandemic persist beyond the summer of 2021.

#### 17. POST BALANCE SHEET EVENTS

The construction of the Sports Hall was completed in the post year end period and brought into use on 8th March 2021.

The Covid-19 January 2021 lockdown was announced the day before the Lent 2021 term was due to start. The Governors are considering what adjustments should be given in respect of that term's fees.