### TOPEXPRESS LIMITED

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DIRECTORS' REPORT AND ACCOUNTS FOR THE PERIOD ENDED 31 JANUARY 1992





#### REPORT OF THE DIRECTORS

The directors submit their report and the audited accounts for the ten months to 31 January 1992.

#### PRINCIPAL ACTIVITY

The principal activity of the Company is scientific and computer consultancy.

#### REVIEW OF THE BUSINESS

The Company showed a major reduction in turnover for the current period. This was due to the sale of the computing activity in June 1991 to Perihelion Software Ltd following the non-renewal of a major contract and to the Company operating during the long drawn out negotiations for the sale of the Company. On 31 December 1991, the Company was sold to SAIC UK Ltd, a subsidiary of Science Applications International Corporation.

By the end of the financial period there were the beginnings of a turnaround in trading and the Company is now trading more profitably and with an increasing order book.

### RESULTS AND DIVIDENDS

The results of the Company for the year are set out on Page 5.

The directors do not recommend the payment of a dividend for the period.

### SHARE CAPITAL

On 23rd December 1991, 706650 new £1 ordinary shares were issued and allotted to VSEL Consortium PLC at par value.

The entire issued share capital of the company was acquired by SAIC UK Ltd on 31st December 1991.

### **DIRECTORS**

The directors who served during the period were

	Appointed	Resigned
Mr A M Cowan	31 December 1991	
Mr R B Wade	31 December 1991	
Mr D Hyde	31 December 1991	
Mr D Scott	31 December 1991	
Mr N N Broadhurst	19 December 1991	31 December 1991
Mr T D Howard	19 December 1991	31 December 1991
Mr A C Peak		31 December 1991
Mr C N Davies		31 December 1991
Mr P Corbishley		6 December 1991
Dr J F Scott		31 October 1991

On 31 December 1991, Mr M Day resigned as Joint Company Secretary.

### **AUDITORS**

KPMG Peat Marwick McLintock resigned as auditors on 23 December 1991. Upon the acquisition of the Company on 31 December 1991 Imray & Co were appointed auditors and a resolution to reappoint them as auditors will be proposed at the Annual General Meeting.

Poseidon House Castle Park Cambridge CB3 0RD

29 July 1992

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By order of the Board

T D Howard Secretary

### REPORT OF THE AUDITORS TO THE

#### MEMBERS OF TOPEXPRESS LIMITED

We have audited the financial statements on pages 5 to 21 in accordance with Auditing Standards.

In our opinion the financial statements give a true and fair view of the state of the Company's affairs at 31 January 1992 and of its loss and source and application of funds for the ten months then ended and have been properly prepared in accordance with the Companies Act 1985.

Imray & Co

Imay &CO

Chartered Accountants and

Registered Auditor

38 Station Road CAMBRIDGE CB1 2JH

31 Juny 1992

# PROFIT AND LOSS ACCOUNT FOR THE 10 MONTHS ENDED 31 JANUARY 1992

	Notes	10 Months 1991/92 £	12 Months 1990/91 £
Turnover	2	<u>696091</u>	<u> 1823970</u>
Trading (loss)/profit	2 & 3	(235428)	49400
Exceptional item	2 & 3	11611	(87520)
Interest payable - net	5	<u>(191101)</u>	( <u>345418)</u>
Loss on ordinary activities before tax		(414918)	(383538)
Tax (charge) on loss on ordinary activities	6	<u>(4973)</u>	( <u>11676</u> )
Loss on ordinary activities after tax		(419891)	(395214)
Extraordinary items	7	<u>1426526</u>	<u>(46665)</u>
Retained profit for the financial period		1006635	(441879)
Retained loss brought forward		(1123775)	(681896)
Retained loss carried forward		(117140)	(1123775)

The notes on pages 9 to 21 form part of these accounts.

BALANCE SHEET AT 31 JANUARY 1992	Notes	31 January	31 March
		1992 £	1991 £
Fixed assets		<b></b>	<b></b>
Tangible assets Investments in	8	533591	569956
Subsidiary Companies	9		104
Other investments	9	533591	<u>-</u> 570060
Current assets			•
Debtors	10	451514	1012218
Cash at bank		<u>34265</u> 485779	<u>8865</u> 1021083
Creditors: amounts falling due within one year	11	(318043)	(2606883)
Net current assets/liabilities		<u>167736</u>	(1585800)
Total assets less current assets/liabilities Creditors: amounts falling due		701327	(1015740)
after more than one year Provision for liabilities	12	-	(1191)
and charges	13	<u>(87266)</u> <u>614061</u>	<u>(82293)</u> ( <u>1099224)</u>
Capital and reserves			
Called up share capital Share premium account Other reserves	14 15 15	706725 24451 25	75 24451 25
Profit and loss account	15	<u>(117140)</u> <u>614061</u>	(1123775) (1099224)

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The accounts were approved by the Board of Directors on 29 July 1992 and signed on its behalf by:

A M Cowan DIRECTOR

from Mr. Car

# STATEMENT OF SOURCE AND APPLICATION OF FUNDS 10 MONTHS ENDED 31 JANUARY 1992

	10 Months 1991/92 £	12 Months 1990/91 £
Source of funds:		
Loss on ordinary activities before tax and Extraordinary item Extraordinary item	(414918) <u>1426526</u> 1011608	(383538) <u>(46665)</u> (430203)
Adjustments for items not involving the movement of funds:		
Depreciation Exceptional Fixed Asset (Writeback)/Writeoff Profit on disposal of fixed assets Investment (write back)/write off	81682 (25000) (159) <u>(1500)</u>	174400 87520 (512) <u>1000</u>
Funds provided by/(absorbed by) operations	1066631	(167795)
Funds from other sources: Allotment of shares Sale of investments Proceeds from sale of tangible fixed assets	706650 1604 <u>1901</u> 1776786	
Application of funds:		
Expenditure on fixed assets Purchase of investment Finance lease obligations Tax paid	22059 13732 	42038 1000 23319 <u>4310</u> 70667
Increase/(Decrease) in working capital	<u>1740995</u>	(235772)

# STATEMENT OF SOURCE AND APPLICATION OF FUNDS (Continued) 10 MONTHS ENDED 31 JANUARY 1992

	10 Months 1991/92 £	12 Months 1990/91 £
Movements in working capital:		
Work in progress	-	(7702)
Debtors	(210396)	(40980)
Amounts owed by group companies	(350308)	100554
Trade Creditors	9423	(39993)
Amounts owed to group companies	669799	(327003)
Other creditors (excluding direct taxes)	334231	(290453)
Accruals and deferred income	<u>121756</u> 574505	(11 <u>8730)</u> (724307)
Movements in net liquid funds:		
Cash and bank balances	1166490	<u>488535</u>
Increase/(Decrease) in working capital	1740995	(235772)

### NOTES TO THE ACCOUNTS FOR THE 10 MONTHS ENDED 31 JANUARY 1992

### 1, ACCOUNTING POLICIES

#### **Turnover**

Turnover represents the sales value of work done during the period exclusive of value added tax.

### Fixed Assets and Depreciation

Fixed assets are shown at cost net of grants received and receivable on the purchase of those assets.

Depreciation is provided at the rates set out below calculated to write off the cost of fixed assets, net of grants, over their estimated useful lives using the straight line method.

	<u>Rates</u>
Leasehold land and short leasehold buildings	Over unexpired
	portion of lease
Telephone and telex machinery	25%
Office furniture and fittings	15%
Motor vehicles	25%
Computer and laboratory equipment	25%

#### Leased Assets

Tangible fixed assets which are held under finance leases are capitalised and depreciated over their estimated useful lives in accordance with the depreciation policy set out above. Future obligations under such leases, net of finance charges, are included, as appropriate, under creditors due within or after one year. Instalments payable are apportioned between the finance element, which is charged as a finance cost in the profit and loss account, and the capital repayment, which reduces the outstanding obligation for future instalments shown in creditors.

Items of equipment financed through operating leases are not capitalised and their rental charges are taken to profit and loss as they accrue. Future obligations under operating leases are disclosed in note 17.

### Research and Development

Research and development costs are written off against profit in the year in which they are incurred.

### **Deferred Taxation**

Provision is made for tax liabilities arising from the allocation of items to different periods for tax and for accounting purposes except where these are expected to be deferred for some considerable period due to the availability of tax allowances for fixed asset expenditure in advance of depreciation. In establishing the likelihood of continuing deferment, the directors undertake a review at the balance sheet date of past investment patterns and expected future levels of capital expenditure and depreciation.

### Pension Scheme Arrangements

The Company's pension scheme provides benefits based on final pensionable pay. The assets of the scheme are held separately from those of the Company, being invested with Provident Mutual Managed Pension Funds Ltd. Contributions to the scheme are charged to the profit and loss account so as to spread the cost of pensions over employees' working lives with the Company.

### Foreign Currencies

Assets and liabilities expressed in foreign currencies are translated at the current rate of exchange at the balance sheet date. Transactions in foreign currencies are recorded at the exchange rate prevailing at the date of transaction. However, where settlement has been covered by a forward exchange contract, the contract rate is used. Exchange differences are dealt with in the profit and loss account.

# 2. <u>Turnover and Loss</u>

The turnover and loss before tax is attributable to the following activities:

	10 Months 1991/92			Months 90/91	
	Turnover	Trading (loss)	Turnover	Trading rofit/(loss)	
	£	£	£	£	
Fleet support	513500	(84661)	770430	108198	
Other Scientific and Computer Consultancy	182591 696091	(150767)	1053540 1823970	(58798)	
Trading (loss)/profit Exceptional item Interest		(235428) 11611 (191101)		49400 (87520) ( <u>345418)</u>	
Loss before tax		<u>(414918)</u>		(383538)	
Analysis of turnover by	market:				
			10 Months 1991/92 £	12 Months 1990/91 £	
United Kingdom			581095	1573812	
Rest of EEC			17260	59182	
America			97736	190976	
			<u>696091</u>	1823970	

# 3. Loss on ordinary activities before tax

		40.34		10 ) ( 1)
		10 Months 1991/92		12 Months 1990/91
	£	1991/92 £	£	1990/91 £
	~	2	-	-
Turnover - sales value of work done		696091		1823970
Other operating income	<u>354273</u>	<u>354273</u> 1050364	<u>394886</u>	<u>394886</u> 2218856
Raw material and consumables Other external charges Staff costs (note 4)	11804 24145 530000		43615 28975 1040796	
Depreciation Other operating charges	81682 <u>638161</u>	1285792	161285 894785	<u>2169456</u>
Trading (loss)/profit Exceptional items Loss before interest Interest Loss on ordinary activities before tax	x	(235428) <u>11611</u> (223817) (191101) (414918)		49400 (87520) (38120) (345418) (383538)
The trading loss/profit is stated after	r charging:			
		10 Months 1991/92 £		12 Months 1990/91 £
Research and development expend	iture	36305		82989
Hire and rental of plant and machin	nery	8175		12092
Audit fee		3400		-

<sup>&#</sup>x27;In 1990/91 the audit fee was borne by the holding company.

# NOTES TO THE ACCOUNTS (continued)

#### Remuneration of employees and directors 4,

	10 Months 1991/92 £	12 Months 1990/91 £
Staff costs:		
Wages and salaries	461999	875698
Social security costs	41856	<i>7</i> 5150
Other pension costs	<u> 26145</u>	<u>89948</u>
•	<u>530000</u>	1040796
The average weekly number of employers made up as follows:	oyees, including directors,	during the perio

od

	10 Months 1991/92	12 Months 1990/91
Direct	15	24
Indirect	2	<u>10</u>
	<u>24</u>	<u>34</u>
Directors' remuneration:		
	10 Months 1991/92 £	12 Months 1990/91 £
Remuneration as executives (including pension contributions)	63476	100419
Compensation for loss of office	28000 91476	<u>-</u> 100419

# 4. Remuneration of employees and directors (continued)

Further particulars of directors' remuneration, excluding pension contributions, are:

Chairman	10 Months 1991/92 £	12 Months 1990/91 £
Highest paid Director	36879	52035
Directors' remuneration fell within the fo	ollowing ranges:	
	Numbe	r of persons
	10 Months 1991/92	12 Months 1990/91

£0 - £5000	8	2
£25001 - £30000	1	-
£35001 - £40000	1	-
£40001 - £45000	<del></del>	1
£50001 - £55000		<u>1</u>
	10	4

# 5. <u>Interest receivable/(payable)</u>

	1991/92 £	1990/91 £
Received and receivable	-	1272
Paid and payable on:		
Bank overdraft	(187640)	(339200)
Lease financing	(3461)	_(6218)
	<u>(191101)</u>	(345418)

10 Months

12 Months

# 6. Tax on loss on ordinary activities

Taxation is based on the loss for the period and comprises:

	10 Months 1991/92 £	12 Months 1990/91 £
Group relief at 10%	-	(21880)
Deferred tax at 33% (1990/91 at 35%)	<u>4973</u> 4973	<u>65582</u> 43702
Prior years Corporation tax payable at 35%	-	11847
Group relief Taxation charge	<del>-</del> 4973	<u>(43873)</u> <u>11676</u>
7. Extraordinary Items	10 Months 1991/92 £	12 Months 1990/91 £
Redundancy and staff costs on closure of computer business		33550
Fixed asset writeoff re computer business	-	13115
Waiver of bank overdraft by VSEL Consortium PLC	<u>(1426526)</u> (1426526)	46665

# 8. Tangible fixed assets

	Short Leasehold Buildings £	Plant and Machinery	Total £
	~	~	~
Cost, less grants at 31 January 1992	449475	952690	1402165
Additions	-	22059	22059
Disposals		(387510)	(387510)
Costs, less grants, at 31 January 1992	<u>449475</u>	587239	1036714
Aggregate depreciation at 1 April 1991	43803	788406	832209
Charge for period Revaluation	14983	66699 (25000)	81682 (25000)
Disposals	_	(385768)	(385768)
Aggregate depreciation at 31 January 1992	<u>58786</u>	444337	<u>503123</u>
Net book value at 31 January 1992	<u>390689</u>	142902	<u>533591</u>
Net book value at 31 March 1991	<u>405672</u>	164284	<u>569956</u>

The net book value of plant and machinery included £11451 (31 March 1991 - £27003) of assets financed by finance leasing. The depreciation charge for the period on these assets amounted to £15552 (31 March 1991 - £24170).

# NOTES TO THE ACCOUNTS (continued)

14071	10 10 1112 1100001110 (00		
9.	Investments	31 January 1992 £	
Share	s in group undertakings at cost		<u>104</u>
The C	Company's subsidiaries during the year were as fo	llows:	
Nam	es		Where Registered
Tope	xpress Control Limited (Dormant) xpress Research Limited (Dormant) lel Processing Limited (Dormant)	100% 100% 100%	England
	e three companies were transferred to VSEL Consok value.	ortium PLC i	n October 1991
Inves	tments in other companies:	£	
Inves	tments at beginning of period Disposals during period At end of period	1500 1500 ———	
Amo	unts written off At beginning of period Written back during period At end of period	1500 ( <u>1500)</u> —— <del>-</del>	:
		31 January 1992 £	1991
Book	value		<u></u>
		£	£
10.	Debtors Trade debtors Amounts owed by group undertakings:	126071	342639
	Parent undertaking and fellow subsidiary Corporation tax Other debtors	10271	350308 10271 66865
	Prepayments and accrued income	315172 451514	242135 1012218

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# NOTES TO THE ACCOUNTS (continued)

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less: future finance charges

11.	Creditors: amounts falling due within one year		
	<b>,</b>	31 January	31 March
		1992	1991
		£	£
	Bank overdraft		1141090
	Obligations due under finance leasing	2625	15166
	Trade creditors	92089	101512
	Amounts owed to group undertakings:	<b>/</b> 2002	720000
	Parent undertaking and fellow subsidiary Other creditors	62223 16468	732022 243581
	Other taxation and social security	12929	120047
	Accruals and deferred income	<u>131709</u>	<u>253465</u>
	recitals and deterred meonic	<u>318043</u>	<u>2606883</u>
		<u> </u>	<u> </u>
12.	Creditors: amounts falling due after more than one year		
	·	31 January	31 March
		1992	1991
		£	£
	Obligations due under finance leasing		
			<u>1191</u>
The	maturity of obligations under finance leases is as	follows:	
		31 January 1992	31 March 1991
		£	£
With	in one year	3342	19013
	e second to fifth years		1518
	•	3342	20531
4	<i>p</i> . <i>p</i>		4 4

### 13. Provisions for liabilities and charges

Deferred Taxation	At 1 April 1991 £	Increase during period £	Utilised £	At 31 January 1992 £
Capital allowances in excess of depreciation	86854	7149	-	94003
Tax loss carried forward	<u>(4561)</u> <u>82293</u>	(2176) 4973	**************************************	<u>(6737)</u> 87266

In accordance with the accounting policy, provision has been made for the full potential liability for deferred tax at 33%.

## 14. Share capital

31 January	31 March
1992	1991
£	£

### Ordinary shares at £1 each:

Authorised	<u>706750</u>	<u>100</u>
Allotted, called up and fully paid	706725	75

On 23 December 1991 706650 new £1 ordinary shares were issued and were allotted at par to VSEL Consortium PLC following a special resolution to increase the authorised Share Capital of the company to 706750.

### 15. Other reserves

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Share	Premium account	Capital redemption reserve	Profit and loss account
	£	£	£
At 1 April 1991	24451	25	(1123775)
Movements during period:			1006635
At 31 January 1992	<u>24451</u>	<u>25</u>	(117140)

## 16. Contingent liabilities

Total

The daily rates charged for certain contracts are subject annually to retrospective review. Provision is made in the accounts for any adjustments considered by the directors as likely to arise.

17. Future rental obligations under operating leases	31 January 1992 £	
Payable in year ending 31 January 1993		
Land and Buildings Operating leases which expire: Within 1 year In 2nd to 5th years inclusive Over 5 years	5800 248000 253800	5800 248000 253800
Other Operating leases which expire Within 1 year In 2nd to 5th years inclusive Over 5 years	9774  9774	362 3349 <u>5268</u> 8979

<u>263574</u>

<u>262779</u>

### 18. Pension Scheme

All employees of the Company who are members of an occupational pension scheme fall within the Topexpress Limited Pension and Life Assurance Scheme.

This scheme is funded, contributory and provides pensions related to final pensionable pay. The Company contributes in accordance with the advice of the scheme's independent actuaries based on their valuations.

The valuation method used was the attained age method. It assumed yields obtainable on investments would be 9% per annum and pensionable salaries would increase at 7% per annum.

The most recent actuarial valuation was carried out as at 31 December 1989 and showed that the scheme was satisfactorily funded. However the rate of employers contribution has reduced from 11.75% to 6.4% of pensionable salary with effect from 1 January 1991. As the actual rate paid was not changed until August 1991 a debtor of £13648 is included in the accounts. The next valuation will be carried out as at 31 December 1992.

### 19. Ultimate Parent Company

Until 31 December 1991, the Ultimate Parent Company was VSEL Consortium PLC, a company registered in England and Wales. Following the acquisition of the company by SAIC UK Limited on 31 December 1991, the Ultimate Parent Company is Science Applications International Corporation, a company incorporated in the State of Delaware in the United States of America.