

Financial statements for the year ended 31 March 2009

Report of the directors

The directors present their annual report together with the unaudited financial statements of the company for the year ended 31 March 2009.

The company is dormant and has not traded during the year. Consequently no profit and loss account has been produced in respect of the year under review.

Any costs incurred by the company during the year were paid on its behalf by Jarvis plc, its ultimate parent undertaking.

The directors do not recommend the payment of a dividend (2008: £nil).

The directors who served the company during the year, and subsequent to the year end, were as follows:

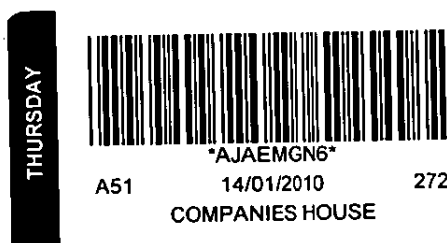
D A Barber
E W Formstone
N J Wooder

BY ORDER OF THE BOARD



Secretariat Services Limited
Secretary
13 January 2010

For and on behalf of
Secretariat Services Ltd



Financial statements for the year ended 31 March 2009

Balance sheet

	Note	31 March 2009 £	31 March 2008 £
Current assets			
Debtors – amount owed by parent undertaking		<u>2</u>	<u>2</u>
Total assets		<u>2</u>	<u>2</u>
Capital and reserves			
Called-up equity share capital	3	<u>2</u>	<u>2</u>
Shareholders' funds		<u>2</u>	<u>2</u>

Statements:

- (a) For the year ended 31 March 2009 the company was entitled to exemption from audit under Section 249AA(1) of the Companies Act 1985.
- (b) Members have not required the company to obtain an audit in accordance with Section 249B(2) of the Companies Act 1985.
- (c) The directors acknowledge their responsibilities for:
- (i) ensuring the company keeps accounting records in accordance with Section 221, and
 - (ii) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of Section 226, and which otherwise comply with the requirements of the Companies Act 1985 relating to financial statements, so far as applicable to the company.

These financial statements were approved by the directors and authorised for issue on 13 January 2010, and are signed on their behalf by:



Dean Anthony Barber
Director

The accompanying accounting policies and notes form part of these financial statements.

Financial statements for the year ended 31 March 2009

Notes to the financial statements

1 Basis of preparation

The financial statements have been prepared in accordance with the historical cost convention and in accordance with applicable UK accounting standards and the Companies Act 1985.

2 Dormant status

The company was dormant (within the meaning of Section 249AA of the Companies Act 1985) throughout the year ended 31 March 2009. The company has not traded during the year. During the year the company received no income and incurred no expenditure and therefore made neither profit nor loss.

3 Share capital

Authorised share capital:

	31 March 2009 £	31 March 2008 £
100 Ordinary shares of £1 each	<u>100</u>	<u>100</u>

Allotted, called up and fully paid:

	31 March 2009 No	£	31 March 2008 No	£
Ordinary shares of £1 each	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>

4 Ultimate parent undertaking

The company's immediate and ultimate parent undertaking and ultimate controlling party is Jarvis plc, a company registered in England and Wales, whose Annual Report and Accounts may be obtained from the Secretary, Jarvis plc, Meridian House, The Crescent, York, YO24 1AW.

