

**CTVC Limited**

**Company Registration No 1375941**

**Registered Charity Number 276286**

**Report of the Directors and Financial Statements**

**for the year ended**

**31 December 2013**



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## **Chairman's Statement**

What an extraordinary year! In my first year as Chairman I knew I had my work cut out to follow on from a phenomenally successful 2012 and the chairmanship of Joey Newton, now elevated to RFL Chairman. We ended 2012 on a high with the highly successful two part "Footsteps of St Paul" and "Sister Wendy and the Art of the Gospel" and it was difficult to see how to top that.

However Peter Weil and the management team at CTVC have done just that. Whilst the legacy of 2012 was translated into some enviable awards, particularly the Sandford St Martin, we delivered some world class television in 2013. "Murder Workers" and "Death in Tenerife" explored some difficult issues with impact and sensitivity in equal issue, whilst our contribution to the One Show in the form of "My Big Decision" continued to explore how we approach life or death decisions alien to the rest of our lives.

In radio we were no less successful. Output ranged from "Dr Watson I Presume" chronicling the development of Behaviourism to "Heirs to the Prophet" which took on the relationship between Sunni and Shia Muslims in a manner that few other productions have felt able to. Although not strictly radio, but very much the spoken word, we were privileged to capture David Suchet's reading of the complete Bible, Old and New Testaments, completely unabridged.

TrueTube has had another record busting year with new highs in site visitors, page views and lesson downloads. In conjunction with the University of Kent, we have also started to make longer TrueTube films, a process that has started with "The Magdalenes" which ensured that the Laundries were not airbrushed from Irish social history and led to questions in the Dail. TrueTube continued to explore religious issues with "Alien Abduction" where representatives of major faiths were required to explain their beliefs to extra-terrestrials. Unusual but on the evidence of viewings, effective.

2013 also saw CTVC dip a toe into the Religious Podcast world with the launch of Things Unseen in October. This programming was developed to encourage the examination of religious or moral issues by those who held some spiritual affiliation but not to any one of the established religions.

During 2013 everyone in the Rank Family celebrated the life of our Founder, Lord Rank through both a Methodist service at John Wesley's chapel in London, and in Blackpool. Whilst his charter and beliefs are never far from CTVC's thinking, this celebration was further reminder of why he brought CTVC into being. We believe that his legacy in religious broadcasting is in rude good health.

There is every sign that 2014 will be as exciting. David Suchet will help us with "The Footsteps of St Peter", looking at the life and belief of the Apostle who became the Rock of the Church. The centenary of the First World War will be remembered in the "War Diaries" where CTVC will deliver the UK end of a pan European production involving those on both sides of that conflict. Radio will produce another series of Radio 3 "Essays" at Easter and in the world on new media, TrueTube will go interactive.

In all of this, myself as Chairman and the board of Trustees would want to record our thanks to Peter Weil our Chief Executive and Paul Kafno, our Management Committee Chairman and everyone else at CTVC who contributed to another memorable year. Without their commitment and unfailing good humour, nothing of this would happen.

**A. E. Cowen**

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# **CTVC Limited**

## **Report of The Directors for the year ended 31 December 2013**

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### **Reference and Administration**

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The Directors who act as Trustees for the charitable activities of CTVC Limited present to the members their report and financial statements for the year ended 31 December 2013

<b>Directors</b>	<b>Committee Membership</b>
<b>Mr A. E Cowen, MRICS</b>	<b>(2)</b>
<b>The Rev'd M A Booth, MA</b>	<b>(1)</b>
<b>Mr P. F Kafno, MA</b>	<b>(1)</b>
<b>Mr G. C King, MA, CA</b>	<b>(1,2)</b>
<b>Mr. J R Newton</b>	
<b>Mrs. J. L Ropner DL</b>	
<b>Mr. M. D B Simon</b>	
<b>The Hon Mrs C Twiston-Davis</b>	

#### **Advisors**

<b>Earl St. Aldwyn</b>	<b>(2)</b>
<b>Mr. N Buxton</b>	<b>(2)</b>

#### **Committees:**

<b>Management</b>	<b>(1)</b>
<b>Audit and Remuneration</b>	<b>(2)</b>

#### **Registered office**

12 Warwick Square, London, SW1V 2AA

#### **Production and Finance office**

9-12 Copper Row, Tower Bridge Piazza, London, SE1 2LH

# CTVC Limited

## Report of The Directors for the year ended 31 December 2013 (continued)

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### Reference and Administration (continued)

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#### Company Information

Chief Executive Officer                      Mr. P Weil MA

Company Secretary / Head of Finance and Administration

Mr P O Connolly

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#### Professional Advisors

Auditor    **Kingston Smith LLP**  
Devonshire House, 60 Goswell Road, London, EC1M 7AD

Bankers    **National Westminster Bank plc**  
P O Box 224, Stanmore, HA7 4XW

Solicitors    **Keystone Law Ltd**  
53 Davies Street, London, W1K 5JH

**Paris Smith LLP**  
Number 1 London Road, Southampton, SO15 2AE

**Structure, Governance and Management**

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**Constitution**

CTVC is a company limited by guarantee (registered number 1375941), and a registered charity (registered number 276286). It was established on the 29 June 1978, the governing document being the Memorandum and Articles of Association as amended and adopted on the 11 December 2000, 16 December 2002 and 14 December 2004.

**Corporate Governance**

**Appliance of the principles of the Combined Code**

CTVC seeks to comply with best practice with regard to corporate governance. The Directors have reviewed the requirements of the Combined Code. The principles of the Combined Code relevant to CTVC have been applied as follows:

**Statement of Directors' responsibilities**

The Directors are responsible for preparing the Report of the Directors and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and the group and of the incoming resources and application of resources, including the income and expenditure, of the charitable group for that period. In preparing these financial statements, the Directors are required to:

- select suitable accounting policies and apply them consistently,
  - observe the methods and principles in the Charities SORP,
  - make judgments and estimates that are reasonable and prudent,
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements,
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Directors are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and the group and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the Directors are aware:

there is no relevant audit information of which the charitable company's auditor is unaware, and

- the Directors have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

**Structure, Governance and Management (continued)**

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**Directors**

The names of the Directors who served during the year are shown on page 1 and The Chairman would like to thank all of them for their support and continuing interest in the work of CTVC

**Appointments to the Board**

Members of the Board are appointed either by The Rank Foundation Limited ("The Rank Foundation") or by the existing Board. There are no set procedures for selecting new members and to this extent, CTVC does not comply with the requirements of the Combined Code but makes appointments on the basis of the particular skills required by the Board.

Given the ability of The Rank Foundation to appoint a majority of the Board Directors, and CTVC's circumstances, the Board are satisfied that this non-compliance does not have a detrimental effect on the corporate governance of CTVC.

**Re-election**

The members of the Board are required to be re-elected to the Board annually.

In accordance with the articles of association, the remaining Directors in office at that time will retire at the forthcoming Annual General Meeting and offer themselves for re-election.

**Board balance**

Throughout the year the Board comprised eight Directors. Five were appointed by The Rank Foundation, and the balance elected by the Board.

The Rank Foundation has the right to appoint a majority of the Directors and to remove any Directors it appoints. Any other Directors can be appointed either by the Board or by the members.

**Induction and training**

All new Directors receive on appointment an induction pack. This contains copies of the Governing documents, all committee constitutions, the previous year's annual report and financial statements, a book detailing the history of the charity, and the group, and a profile of all Directors and staff.

Formal training is provided as and when required or appropriate.

**Structure, Governance and Management (continued)**

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**Directors' remuneration**

Directors' remuneration, if any, is set by the Board and is based on the number of days required to perform their duties

The Directors' emoluments are detailed in the financial statements

**Insurance**

The company has in place Directors' and Officers' insurance

**Decision Making and Committees**

**Chairman and Chief Executive**

The roles and responsibilities of the Chairman and Chief Executive are separate and are clearly defined

**The Board**

The Board is responsible for leading and controlling CTVC. The Board achieves this by

- setting the long term strategic objectives of CTVC
- the annual preparation, approval and adoption of medium term business plans, which guide CTVC's activities in the periods to which they relate,
- the annual preparation, approval and adoption of annual budgets, based on three year business plans,
- monitoring actual performance against budget and business plans,
- monitoring the results, key performance indicators and variances on a quarterly basis

The Board met four times during the year

It is to be noted that the Board is comprised solely of non-executive directors

**Supply of information**

The Board receives detailed management accounts prior to each Board meeting

Additional information is also provided to members of the Management Committee at their regular meetings

Minutes of all Management and Audit and Remuneration Committee meetings are distributed to members of the Board on a regular basis

Further information and analysis required by any Board member is provided to them whenever they request it



**Structure, Governance and Management (continued)**

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**Chief Executive Officer**

Mr Weil is a television executive with over 30 years of broadcast experience in the UK, Europe, the USA and Latin America with a strong track record in innovation, especially in tackling ethical and moral issues. Key achievements include senior management experience at both Discovery and the BBC, setting up an independent production company and leading Media Trust Productions and the Community Channel.

**Management committee**

The Board has delegated specific responsibilities to the Management Committee, which comprised three non-executive Directors, Mr P F Kafno, Mr G C King, and The Rev'd M A Booth, the Chief Executive Mr P Weil and the Company Secretary / Head of Finance and Administration Mr P O Connolly.

The Committee meets approximately eight times throughout the year. The purpose of the Committee is to ensure the business of CTVC is conducted on a day to day basis within the limits delegated by the Board and in accordance with the policies and strategies prescribed by the Board. The Committee members report to the Board four times a year.

**Audit and Remuneration committee**

Throughout the year the Committee comprised two non-executive directors and one advisor and met twice in the year. The purpose of the Committee is to create a formal conduit between the external auditor and the Board. It has the authority to appoint the external auditor and to fix their remuneration.

The auditor has reported to the committee on, inter alia, their independence and the procedures they undertake to maintain their independence. The committee has reviewed these in conjunction with the non-audit fees paid to the auditors and have satisfied themselves as to the auditor's continuing independence.

It also has the power to fix the salary and expense allowances of the Chief Executive Officer.

Committee members also advise as to the content and presentation of the annual report, so as to ensure that financial reporting requirements are met.

The purpose, functions and responsibilities of the Committee are clearly defined and where authority has been delegated to the Committee, the Board as a whole will not unreasonably withhold approval of the Committee's decision.

**Parent undertaking**

The parent company is The Rank Foundation Limited (registered number 516434), a registered charity (registered number 276976), whose address is 12 Warwick Square, London, SW1V 2AA.

CTVC is a wholly owned subsidiary of The Rank Foundation. The Rank Foundation prepares consolidated accounts, which incorporate the results of CTVC, and its subsidiary company (Hillside Studios Limited).

**Structure, Governance and Management (continued)**

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**Subsidiary undertaking**

CTVC has a wholly-owned trading subsidiary which is incorporated in the United Kingdom, Hillside Studios Limited (registered number 1782130) Following the relocation of its operations to Central London its principle activity is the making of video productions

Any profits of Hillside Studios Limited are donated to CTVC by way of gift aid

A summary of Hillside Studios Limited's trading results for the year is shown on page 25

**Internal control and risk management**

The Board has overall responsibility for CTVC's system of internal control and for monitoring the effectiveness of the controls

It should be noted that any system of internal control can provide only reasonable, but not absolute, assurance against material misstatement or loss

CTVC has put in place an organisational structure with formally defined lines of responsibility and delegation of authority Within that structure, key aspects of the system of internal control are

- A triennial preparation of medium term business plans, incorporating annual operating and capital budgets, which are formally approved by the Board
- Annually, the budget for the year, as set out in the medium term business plan, is revised to take account of changing circumstances and formally adopted and approved by the Board
- Monthly management accounts are used to monitor financial performance with all significant variances from the budget investigated Key performance indicators are reviewed
- The Board receive quarterly accounts

Given CTVC's size and nature of operations, the Board does not consider that an Internal Audit function is warranted

As set out above, the Board is closely involved in the implementation of the internal controls The Board has reviewed the operation of the internal controls and is satisfied that the key internal control functions operated effectively during 2013

In addition the Board has confirmed that the major risks to which the charity is exposed, as identified by the Directors, have been reviewed and systems established to mitigate those risks

The major risks identified are

- |                          |   |
|--------------------------|---|
| • To reputation          | Failure to complete or meet production requirements |
| Legislative              | Non-compliance with acts of Government              |
| Financial                | Loss of grant                                       |
| • Information technology | Computer systems failure                            |
| Personnel                | Loss of key personnel                               |

**Structure, Governance and Management (continued)**

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**Equal opportunities**

CTVC is committed to equality of opportunity for any applicants and all staff, and will endeavour to ensure that no individual is treated less favourably on the grounds of age, sex, sexual orientation, race, ethnic origin, nationality, marital status, religion or disability. This principle applies to recruitment, transfers, and procedures and all terms and conditions of employment. We also take account of government policy on the employment of people registered as disabled. We respect equally the different values of all our colleagues, regardless of their background, our staff include Christians, Muslims, Buddhists, Jews, Atheists, Agnostics and those who are still searching for the right path.

**Objectives and Activities**

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**Mission Statement**

Our purpose is to engage viewers, listeners and readers through all media with matters of religion, faith and ethics from a perspective which respects those of all faiths and those with none

CTVC is a registered charity and its principal activities are

To produce programmes and content for broadcast on all platforms - television, radio and the web - to stimulate and motivate people to think about moral, ethical and spiritual issues in their everyday lives

- To further the understanding of the shared values, traditions and practices of the UK's diverse faiths and their application in a secular society
- To further the advancement and promotion of faiths

While Christianity is the UK's dominant and majority religion, it is equally important to advance the public knowledge and understanding of all historic world faiths with significant communities in the United Kingdom. Our staff are drawn from a range of diverse backgrounds, people of all faiths and none. Although the Christian ethos informs our approach to the projects with which we engage, that ethos is expressed not by attempts at proselytising but rather by furthering an understanding of important contemporary ethical and moral issues and by offering an insight into the principles and historic backgrounds behind all main religions.

Founded by the late Lord Rank, CTVC is also involved in educational projects which tie in with the religious aims of the charity.

The charity has referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing its aims and objectives and in planning future activities. In particular the Directors consider how planned activities will contribute to the aims and objectives they have set.

**Television**

In order to achieve as wide an audience as possible, programme ideas are submitted to commissioning editors of all the key channels. Ideas which have been originated and developed by CTVC will be funded by the broadcaster concerned for a licence to transmit the programme. CTVC also enters into co-production agreements with other independent companies and broadcasters in projects that reflect the aims of the charity.

**Audio**

CTVC produces programmes for the BBC Radio networks. As with TV, ideas and their development is an internal process, and pre-offers and offers are sent to commissioning editors for consideration. (Independents can expect only 12 per cent of commissions.) CTVC also produces 'thought-provoking and intelligent' speech radio for its new website, Things Unseen. Much of it reaches an even broader audience by being taken up and broadcast on, for example - Premier Radio.

**New Media**

We have two websites targeted at young people: TrueTube and Boldface Productions. TrueTube is an award-winning education site for schools with videos, lesson plans and assembly plans for PSHE, RE and Citizenship at Key Stages 3 & 4. We currently receive more than 1 million hits per month across 130 countries. Boldface Productions delivers high-quality training in film and media to help young people achieve their full potential, and operates a fully equipped mobile media-van fitted with cameras and edit equipment in addition to extensive in-house equipment and facilities. By working with our trainers, young people from a wide variety of backgrounds in communities and educational settings develop a range of technical, creative and life-skills, as well as learning how to make films about the issues they care about.

**Achievements and Performance**

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**Television**

**Religion**

The Sandford St Martin Awards are the broadcast industry's gold standard for religious programmes and during 2013 we received a record five nominations in the final. We went on to record two outright wins, both of which were for "David Suchet In the Footsteps of St Paul". One of the two awards was voted for by the "Radio Times" readers.

A follow up series, two hours of "David Suchet In the Footsteps of St Peter" has been commissioned by BBC 1 for Easter 2014.

Two episodes of "The Bible Hunters" were commissioned and successfully delivered for both BBC 2 and the Smithsonian Channel USA. They are due to air in late winter 2014.

Two episodes of "The Pilgrim Fathers" were commissioned for BBC 2 and PBS, USA. The contracts have been signed. We go into production in March / April 2014.

"Meet the Mormons" has been successfully delivered to C4. It has not yet been allocated a transmission slot.

**Features and Documentaries**

During 2013 ten reports for "The One Show" (BBC 1) aired. Our contract has been renewed for another year and we have been invited to produce thirteen films for the coming year. (We are the only company to have increased the number of commissions won year on year).

Great War Diaries x 3 (BBC 2) are in production and will air in 2014. Lord Hall, BBC Director General, said "The BBC's World War One Centenary season is unlike any other season the BBC has undertaken. It is the biggest and most ambitious pan-BBC project ever commissioned."

Storyville: Kim Philby (BBC 4) delivered and aired in November 2013.

My Life: Road to Rio (CBBC) delivered, due to air in early 2014.

"Murder Workers" (C4), aired in April - Shortlisted in the final of the 2014 Broadcast Documentary awards.

"Dispatches: Murdered in Tenerife" (C4), aired in April.

Approximate TV audience for 2013: 29 million.

**Achievements and Performance**

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**Audio**

**Religion**

Five editions of "The Essay" on the theme of forgiveness have been commissioned for BBC Radio 3. The five essays were recorded in December 2013 and are due to air in early 2014.

"Heart and Soul" is the BBC World Service's flagship religious series. We were commissioned to produce three editions which aired in 2013. Increasingly the programmes which are commissioned by the World Service are rebroadcast on BBC Radio 4.

"One Voice, One Bible" with David Suchet was successfully delivered to Hodder and Biblica. The launch is planned for Easter 2014.

"Things Unseen", launched in October in Southwark Cathedral. Radio 4's Today's programme followed up with a report on the research into belief which we commissioned from the respected multi-faith think-tank, Theos. The Times and The Telegraph also reported on our research.

**Features and Documentaries**

"Dr. Watson, I Presume" was commissioned and aired on BBC Radio Four in April.

**TrueTube**

BBC Learning has agreed that TrueTube has "met the necessary criteria to be added to their database for links from the curriculum content". This means that if a teacher goes to the BBC Learning site to search for free educational material for Key Stages 3 and 4 of the curriculum (RE, PSHE or Citizenship) they will be directed to our site.

TrueTube had a strong year with fresh films based on the key faiths, including Passover, an introduction to Islam, places of worship and religious rites.

TrueTube launched their film on the Magdalene Laundries in Dublin on Tuesday 1 October. Within less than a week the film had garnered 1,405 views. As a result TrueTube had their most successful day in their six year history on Wednesday 2 October with 2,350 visits.

There was a 75% increase in visits (from 194,034 in 2012 to 342,148 in 2013). There was also a 32% increase in page views year on year (up from 857,798 in 2012 to 1,129,683 in 2013). This is the first year where we have had over 1,000,000 page views and 10,000 downloads from the website.

**Boldface**

BoldFace Productions was recalibrated by forming a long term partnership with Vivid Echo.

We won a Prince's Trust contract and are now a regular supplier. In addition, two BFI contracts totalling £150,000 over two years (2014 / 2015) were won.

**Industry Recognition / Awards- 2013**

Medical Journalists Association "Dispatches, Let My Dad Die"

Broadcast Nomination "Dispatches Proud and Prejudiced"

Sandford St. Martin 5 nominations, two wins, Gold Award, Radio Times' Viewers' Award ("David Suchet In the Footsteps of Paul")

Sheffield Film Festival "Murder Workers" showing

Broadcast Nomination "Cutting Edge Murder Workers"

BETT, Secondary Digital Content TrueTube

Jerusalem Awards finalist TrueTube, "It's A Miracle"

**Achievements and Performance (continued)**

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**Impacts**

One measure of success for broadcasters are ratings, another measure is the number of awards won, a third is whether or not a series is re-commissioned. But there are also other examples. We've taken four very different case studies to show how we attempt to make an impact.

**David Suchet: In the Footsteps of St Paul (BBC-1)**

won two awards at The Sandford St Martin Awards, the equivalent of the Oscars and BAFTAs for religious programmes. One of the awards was voted on by our industry peers. The more significant award was that voted for by the Radio Times' readers – the public whom we are trying to reach. It is the first time that the same programme won both the Gold award and the Radio Times' Readers Award.

**Things Unseen**

**Highlights**

Following the success of its widely reported launch, our new podcast, "Things Unseen", has made a vigorous start, with 12 podcasts available to date. The most popular edition, Jesus the Muslim (featuring Christian theologian Vicky Beeching interviewing Cambridge Islam scholar Tim Winter) clocked up more than 21,000 listeners in just over a month – over 8,000 more than the most popular edition of its predecessor, "The Fifth Column" achieved in its first four months. The Things Unseen website has had well over 16,000 unique visitors over its first three months.

**Platforms**

**Premier Christian Radio** responded very positively to our offer of letting them re-broadcast Things Unseen, and is now running its first series of six of our podcasts. Premier boasts a weekly reach of 156,000 listeners, according to the latest Rajar figures (Q2 2013). We have also started negotiations with several multi-faith community outlets, including Hayes FM, East London Radio and Unity FM in Birmingham, which runs 13 stations.

**Policy Impact**

The research commissioned for our launch has been picked up for policy purposes both in Westminster and Edinburgh. A Things Unseen listener, Huffington Post blogger Tony Lobl, used it to lobby the Government in support of an amendment to the Care Bill, which led to a reference to "belief" being included in the Bill. Meanwhile in Scotland, Edinburgh University sought our permission to use our research questions for a project commissioned by the Scottish Government.

**Impact through social media**

Things Unseen has a lively Twitter presence with over 620 followers to date, including heavyweights such as Ruth Gledhill, Religion correspondent for The Times, Bonnie Greer, and Nick Baines, Bishop of Bradford. We also have over 450 Facebook "friends", and posting news about our podcasts on relevant pages has been another important way of spreading the message.

There have been several lively discussions inspired by our podcasts on the professional network, LinkedIn, including two on Peace Journalism in specialist groups for journalists, which between them have over 12,000

Achievements and Performance (continued)

Impacts (continued)

**TrueTube**

TrueTube, our educational website, which specialises in RE, PSHE and Citizenship, had a record year. Visits increased by 75% over last year, and pages viewed reached over a million in a year for the first time (and up 32% year-on-year)

We received numerous testimonials from the teachers who use our service. A selection are included here

**Neil McKain** Head of RS & Philosophy, John Hampden Grammar School, High Wycombe

*I use TrueTube a lot. As a teacher, if I'm busy lesson-planning I need to go somewhere I know I can access free content that covers a range of topics, and all on one site – which TrueTube does! Overall, I find the resources TrueTube provides to be creative, interesting and stimulating. They engage students in my classes and they enhance learning both in and outside the classroom.*

**Anne Krisman** Head of RE, Little Heath School, Romford

*I'd like to share some thoughts from the point of view of a Head of RE in a London special school.*

*It is rare for secondary special school teachers to find RE resources that appeal to their pupils and manage to communicate to them. We are always looking for vibrant and lively visual resources that help our pupils understand the world of faith and belief. We want a resource that connects with our pupils, takes them on in their learning, inspires them, and which doesn't talk down to them. TrueTube ticks every box for us.*

**Luke Browne** Subject Leader RE, Lambeth Academy, Clapham, London

*Videos on the site are up to date and relevant to students' lives, in regards to the diversity of issues and characters, and in regards to sexuality, ethnicity etc. It makes planning lessons quick and easy using a video as the main stimulus. TrueTube is a great alternative to 'dusty' old BBC videos on religion from the 1970s, which are not relevant to my students' lives. Ethnic minorities are well represented on TrueTube which engages the students at my Academy where most students are from ethnic minorities. And TrueTube is free! So regarding school budgets, it's a great resource.*

**Murder Workers (Channel Four)**

Our ninety minute documentary, "Murder Workers" for Channel Four's "Cutting Edge" strand attracted both high ratings (over two million viewers) and favourable press coverage.

Especially encouraging, however, was our response on social media. Based on the percentage of tweets going out at the time of transmission, throughout most of the programme, "#murderworkers" was the second most used hash tag across the whole of the UK and "#TheMurderWorkers" was the 5th most used #tag. So there were TWO top 5 trends related to our programme.

At peak time, there was also an average of 63 tweets per minute going out in relation to The Murder Workers i.e. one tweet per second.

**Future plans**

CTVC has entered 2014 with huge optimism and have set ourselves very demanding targets for output in all areas. We are currently in discussion with a number of Broadcasters with various ideas for one-off programs, but also mini-series. Work is well under way on a two part documentary for the BBC featuring David Suchet "In the footsteps of St Peter". We will continue to produce "My Big Decision", our strand about personal ethical and moral dilemmas on BBC-1's top rating "The One Show". On Radio we have been commissioned to produce three separate documentaries and a five part series for BBC Radio Three's "Essay" strand on forgiveness. TrueTube, goes from strength to strength and we start 2014 with a record number of both views and pages downloaded.

Several of the above programmes will air over Easter or Christmas this year and so we hope to be able to supplement this with extracts from previous programmes on our web sites.



# **CTVC Limited**

## **Report of The Directors for the year ended 31 December 2013 (continued)**

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### **Financial Review**

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#### **Operating income**

Income received from third parties for television contributions £ 1,163,000 (2012 £700,000) a significant increase compared to last year, radio programme contributions of £ 34,000 (2012 £ 20,000), showed a increase compared to 2012

#### **Reserves policy**

CTVC aims to achieve a balanced budget in the long term and retain sufficient reserves to meet its working capital requirements. Television programme production requires the producer to "cash flow" the making of any programme, in order to assist this a cash reserve is held

The Directors consider the level of group cash reserves as at the year end £ 779,344 (2012 £ 981,138) higher than required and the intention is that this will be reduced during 2014

#### **Pension reserve**

In 2002, The Rank Foundation paid £ 2 million in to the scheme, and they allocated a further £ 1 million to support the scheme. This amount was included in debtors less the payments made from January 2009 to 2013 £ 962,208 to date

Due in part to the higher than expected returns and an increase in Bond yields reducing the liabilities, the pension reserve deficit decreased by £ 1,289,000 to £ 3,921,000 (2012 £ 5,210,000)

The recent triennial valuation (see note 7) identified an increase to the actuarial valuation. The Rank Foundation has agreed to fund the deficit in the scheme and the loss of income that is estimated to accrue over the payment period. Therefore, The Rank Foundation has agreed to contribute £ 341,000 p a for the next twenty years and this is reflected in debtors

#### **Funding**

A grant was received from our parent undertaking, The Rank Foundation, of £ 1,368,750 (2012 £ 1,368,750). The Rank Foundation will provide an annual grant equal to 18.75% of its grant giving budget. In 2014 this will continue to be £1,368,750

#### **Share capital**

CTVC is limited by guarantee and has no share capital. The liability of members is limited to £1 each in the event of CTVC being wound up. There are 13 members

#### **Going concern**

In the light of the continued financial support of The Rank Foundation, the Directors are satisfied that CTVC is a going concern

This report has been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006

**Statement as to disclosure of information to auditor**

The Directors who were in office on the date of approval of these financial statements have confirmed, as far as they are aware, that there is no relevant audit information of which the auditor is unaware. Each of the Directors has confirmed that they have taken all the steps that they ought to have taken as directors in order to make themselves aware of any relevant audit information and to establish that it has been communicated to the auditor.

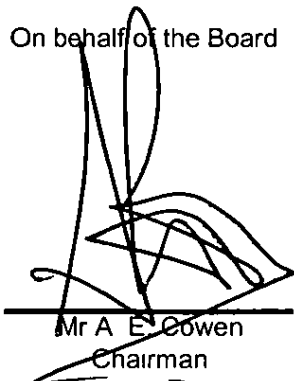
**Auditor**

The auditors, Kingston Smith LLP, are deemed to be reappointed under section 487(2) of the Companies Act 2006.

12 Warwick Square  
London  
SW1V 2AA

24 April 2014

On behalf of the Board



Mr A E Cowen  
Chairman

We have audited the financial statements of (name of charitable company) for the year ended 31 December 2013 which comprise the Group Statement of Financial Activities, the Group Summary Income and Expenditure Account, the Group and Parent Charitable Company Balance Sheets, the Group Cash Flow Statement and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006 and, in respect of the consolidated financial statements, to the charity's trustees, as a body, in accordance with Chapter 3 of Part 8 of the Charities Act 2011. Our audit work has been undertaken so that we might state to the charitable company's members and trustees those matters which we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to any party other than the charitable company, the charitable company's members, as a body, and the charity's trustees, as a body, for our audit work, for this report, or for the opinion we have formed.

#### **Respective responsibilities of Trustees and Auditor**

As explained more fully in the Statement of Directors' responsibilities [set out on page 3] the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

We have been appointed as auditor under the Companies Act 2006 and section 151 of the Charities Act 2011 and report in accordance with those Acts. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors.

#### **Scope of the audit of the financial statements**

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of whether the accounting policies are appropriate to the company's circumstances and have been consistently applied and adequately disclosed, the reasonableness of significant accounting estimates made by the directors, and the overall presentation of the financial statements. In addition we read all the financial and non-financial information in the annual report to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

## CTVC Limited

### Independent Auditor's Report to the Members and Trustees of CTVC Limited

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#### Opinion on the financial statements

In our opinion the financial statements

- give a true and fair view of the state of the group's and the parent charitable company's affairs as at 31 December 2013 and of the group's incoming resources and application of resources, including its income and expenditure, for the year then ended,
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, and
- have been prepared in accordance with the requirements of the Companies Act 2006 and the Charities Act 2011

#### Opinion on other matter prescribed by the Companies Act

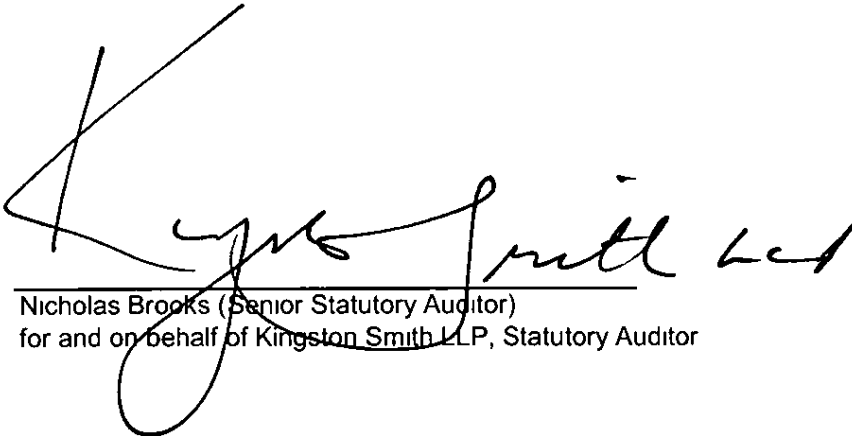
In our opinion the information given in the Trustees' Annual Report for the financial year for which the financial statements are prepared is consistent with the financial statements

#### Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 and the Charities Act 2011 require us to report to you if, in our opinion

- the parent charitable company has not kept adequate and sufficient accounting records, or returns adequate for our audit have not been received from branches not visited by us, or
- the parent charitable company's financial statements are not in agreement with the accounting records and returns, or
- certain disclosures of trustees' remuneration specified by law are not made, or
- we have not received all the information and explanations we require for our audit, or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies exemption in preparing the Trustees' Annual Report

24 April 2014



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Nicholas Brooks (Senior Statutory Auditor)  
for and on behalf of Kingston Smith LLP, Statutory Auditor

Devonshire House  
60 Goswell Road  
London  
EC1M 7AD

Kingston Smith LLP is eligible to act as auditor in terms of Section 1212 of the Companies Act 2006

# CTVC Limited

## Consolidated Statement of Financial Activities incorporating Consolidated Income and Expenditure Account for the year ended 31 December 2013

	Note	Unrestricted £'000	2013 Restricted £'000	Total Funds £'000	2012 Total Funds £'000
<b>Incoming resources</b>					
<b>Incoming resources from generated funds</b>					
<b>Voluntary income</b>					
Grants - General	4	1,369	-	1,369	1,369
- Pension reserve	7	-	4,846	4,846	-
<b>Investment income</b>		7	-	7	12
		1,376	4,846	6,222	1,381
<b>Incoming resources from charitable activities</b>					
Contributions towards production costs					
Television		1,163	-	1,163	700
Radio		34	-	34	20
Broadcast fees		34	-	34	51
Education / New Media		214	-	214	304
		1,445	-	1,445	1,075
<b>Other incoming resources</b>					
Surplus on disposal of fixed assets		3	-	3	-
<b>Total incoming resources</b>		2,824	4,846	7,670	2,456
<b>Resources expended</b>					
<b>Charitable activities</b>					
Television production		2,441	-	2,441	1,963
Radio production		193	-	193	201
Education / New Media		477	-	477	579
	3	3,111	-	3,111	2,743
<b>Governance costs</b>	3	15	-	15	28
<b>Total resources expended</b>		3,126	-	3,126	2,771
<b>Net ingoing resources before transfers</b>		(302)	4,846	4,544	(315)
Gross transfers between funds		282	(282)	-	-
<b>Net ingoing resources before other recognised gains and (losses) (being excess of income over expenditure)</b>		(20)	4,564	4,544	(315)
<b>Other recognised gains and (losses)</b>					
Actuarial gains / (losses) on defined benefit pension scheme	7	1,220	-	1,220	(2,213)
<b>Net movement in funds</b>		1,200	4,564	5,764	(2,528)
<b>Reconciliation of funds</b>					
Total funds brought forward		(4,328)	2,256	(2,072)	456
<b>Total funds carried forward</b>		(3,128)	6,820	3,692	(2,072)

All activities are continuing

The group has no recognised gains or losses other than those shown in the statement of financial activities

**CTVC Limited**

**Consolidated Balance Sheet**  
31 December 2013

Company number 1375941

	Note	2013 Total Funds  £'000	2012 Total Funds  £'000
<b>Fixed assets</b>			
Tangible assets	8	79	67
<b>Total fixed assets</b>		<u>79</u>	<u>67</u>
<b>Current assets</b>			
Debtors	10	7,012	2,368
Cash at bank and in hand		779	981
<b>Total current assets</b>		<u>7,791</u>	<u>3,349</u>
<b>Liabilities</b>			
Creditors* Amounts falling due within one year	11	(257)	(278)
<b>Net current assets</b>		<u>7,534</u>	<u>3,071</u>
<b>Total assets less current liabilities</b>		<u>7,613</u>	<u>3,138</u>
Defined benefit pension scheme liability	7	(3,921)	(5,210)
<b>Net assets / (liabilities) including pension liability</b>		<u>3,692</u>	<u>(2,072)</u>
<b>The funds of the charity</b>			
General Fund - Unrestricted	12	793	882
Pension Reserve - Restricted fund	12	6,820	2,256
Defined Benefit Pension Scheme Reserve	12	(3,921)	(5,210)
<b>Total charity funds</b>		<u>3,692</u>	<u>(2,072)</u>

The accounts have been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006

The financial statements on pages 18 to 34 were approved and authorised for issue by the Board of Directors on 24 April 2014, and signed on their behalf by

Mr A E Cowen  
Director

Mr G C King  
Director

# CTVC Limited

Company Balance Sheet  
31 December 2013

Company number 1375941

		2013		Total	2012
	Note	Unrestricted	Restricted	Funds	Total
		£'000	£'000	£'000	Funds
					£'000
<b>Fixed assets</b>					
Tangible assets	8	79	-	79	67
Shares in subsidiary undertaking	5	75	-	75	-
<b>Total fixed assets</b>		<u>154</u>	<u>-</u>	<u>154</u>	<u>67</u>
<b>Current assets</b>					
Debtors	10	192	6,820	7,012	2,368
Cash at bank and in hand		769	-	769	981
<b>Total current assets</b>		<u>961</u>	<u>6,820</u>	<u>7,781</u>	<u>3,349</u>
<b>Liabilities</b>					
Creditors. Amounts falling due within one year	11	(315)	-	(315)	(278)
<b>Net current assets</b>		<u>646</u>	<u>6,820</u>	<u>7,466</u>	<u>3,071</u>
<b>Total assets less current liabilities</b>		<u>800</u>	<u>6,820</u>	<u>7,620</u>	<u>3,138</u>
Defined benefit pension scheme liability	7	(3,921)	-	(3,921)	(5,210)
<b>Net assets / (liabilities) including pension liability</b>		<u>(3,121)</u>	<u>6,820</u>	<u>3,699</u>	<u>(2,072)</u>
<b>The funds of the charity</b>					
General Fund - Unrestricted	12	800	-	800	882
Pension Reserve - Restricted fund	12	-	6,820	6,820	2,256
Defined Benefit Pension Scheme Reserve	12	(3,921)	-	(3,921)	(5,210)
<b>Total charity funds</b>		<u>(3,121)</u>	<u>6,820</u>	<u>3,699</u>	<u>(2,072)</u>

The accounts have been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006

The financial statements on pages 18 to 34 were approved and authorised for issue by the Board of Directors on 24 April 2014, and signed on their behalf by

  
Mr A E Cowen  
Director

  
Mr G S King  
Director

# CTVC Limited

## Consolidated Cash Flow Statement for the year ended 31 December 2013

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	Note	2013 £'000	2012 £'000
Net cash (outflow) / inflow from operating activities	A	<u>(155)</u>	<u>112</u>
Returns on investment and servicing of finance		<u>7</u>	<u>12</u>
Capital expenditure and financial investment			
Payments to acquire tangible fixed assets		(57)	(19)
Receipts from sale of tangible fixed assets		3	6
		<u>(54)</u>	<u>(13)</u>
(Decrease) / increase in cash	B,C	<u>(202)</u>	<u>111</u>



## CTVC Limited

Notes On The Consolidated Cash Flow for the year ended  
31 December 2013

### A Reconciliation of operating deficit to net cash (outflow) / inflow from operating activities

	2013 £'000	2012 £'000
Net incoming /(outgoing) resources	4,544	(315)
Investment income	(7)	(12)
Operating surplus / (deficit)	4,537	(327)
Pension finance	213	147
Pension contributions	(282)	(282)
Depreciation	45	44
(Surplus) / loss on disposal of fixed assets	(3)	6
(Increase) / decrease in debtors	(4,644)	663
Decrease in creditors	(21)	(139)
Net cash (outflow) / inflow from operating activities	(155)	112

### B Analysis of change in net debt during the year

	2013 £'000	2012 £'000	Cash flow £'000
Cash at bank and in hand	779	981	( 202)

### C Reconciliation of net cash outflow to movement in net funds

	2013 £'000	2012 £'000
Increase in cash	(202)	111
Net funds as at 1 January	981	870
Net funds as at 31 December	779	981

**1 Accounting policies**

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**Basis of accounting**

The financial statements have been prepared under the historical cost convention, and in accordance with applicable UK accounting standards. They have also been prepared in all significant respects, in accordance with the Charities (Accounts and Reports) Regulations 2008 the "Statement of Recommended Practice Accounting and Reporting by Charities SORP 2005" issued in March 2005.

**General fund**

All transactions not requiring the use of other specific funds are recorded here.

**Restricted fund - Pension reserve**

This fund represents the money that the Parent undertaking has provided restricted to funding the closed defined benefit pension scheme.

**Recognition of incoming resources and resources expended**

Incoming resources are recognised on the accruals principle. Intangible income is not recognised in the consolidated statement of financial activities as the directors have no basis of valuation.

Resources expended are recognised on the accruals principle.

Income and expenditure is recorded net of Value Added Tax.

**Basis of allocation of costs**

**Costs of Charitable activities**

Costs of activities in furtherance of the charity's objects includes all costs relating to the production, sale and distribution of religious programmes plus attributable overheads.

**Governance**

Includes those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity.

**Support costs**

Support costs includes expenditure associated with the management and administration of the charity, and includes the IT support costs.

Support costs have been allocated across the charitable activities, in proportion to the relevant actual costs under the same grouping.

# CTVC Limited

## Notes To The Financial Statements for the year ended (continued) 31 December 2013

### 1 Accounting policies (continued)

#### Basis of consolidation

The consolidated financial statements comprise CTVC Limited ("CTVC") and its trading subsidiary, Hillside Studios Limited (the "Group"). A summarised profit and loss account and balance sheet of Hillside Studios Limited are given in note 5.

Advantage has been taken of the exemption available under section 408 of the Companies Act 2006 not to present an individual profit and loss account for the company.

#### Basis of capitalisation

Amounts capitalised relate to costs of acquisition of assets expected to be used by CTVC in the longer term. Only pieces of equipment that have a cost price of more than £1,000 are capitalised.

#### Depreciation - Assets for the Charity's own use

Tangible fixed assets are stated at cost less accumulated depreciation.

Depreciation of fixed assets is calculated by reference to cost at rates estimated to write off the relevant assets over their expected useful lives, taking into account normal commercial and technical obsolescence.

The annual rates used are

Plant and equipment	10% to 50% on cost
Fixtures and fittings	
Technical	10% to 50% on cost
Office	10% to 20% on cost

Any assets considered impaired are written down to their recoverable amount.

#### Archive

CTVC owns a considerable Film and Television programme archive, which has potential for further exploration to the benefit of CTVC. Due to the unique nature of the archive, the excessive expense that would be involved in its valuation, and the uncertainty over any future revenues therefrom, the Directors have not valued the archive for inclusion in these financial statements.

#### Foreign currency

Cash at bank and in hand includes amounts held in foreign currencies. The amounts held are re-valued against sterling quarterly, and any surplus or loss arising from exchange rate fluctuation is posted to the statement of financial activities.

#### Operating Leases

Operating lease rentals are charged to the statement of financial activities on a straight line basis over the lease term.

**1 Accounting policies (continued)****Defined benefit pension scheme**

The scheme was closed during 2002. In 2013 the Company paid £ 282,000 into this scheme in line with the schedule of contributions. The amount charged to the statement of financial activities in respect of this scheme, is the estimated increased cost of providing the historical benefits accrued. The interest cost and expected return on assets are included within other finance costs in support costs.

The triennial valuation as at 31 September 2012 identified an additional deficit in the scheme. From January 2014 the amount will be increased to £ 341,000 per annum.

The assets of the scheme are held separately from the group in separate trustee administered funds. Full actuarial valuations, by a professionally qualified actuary, are obtained at least every three years, and updated to reflect current conditions at the balance sheet date. The pension scheme assets are measured at fair value. The pension scheme liabilities are measured using the projected unit method and discounted at the current rate of return on a high quality corporate bond of equivalent term and currency. A pension liability is recognised on the balance sheet to the extent that the group has accepted the obligation to settle the estimated liability.

**Defined contribution pension schemes**

Employer's contributions are charged to the statement of financial activities and accrued as they become payable.

**2 Net (incoming resources) / resources expended**

Net (incoming resources) / resources expended are stated  
after charging / (crediting):

	Group		CTVC	
	2013 £'000	2012 £'000	2013 £'000	2012 £'000
Depreciation of tangible fixed assets	45	44	45	44
Hire of equipment	2	3	2	3
Rental of premises	86	105	86	105
Auditor's remuneration - audit	9	20	9	20
Auditor's remuneration - other	2	3	-	1
During the year the company purchased Directors' and Officers' insurance	1	1	1	1
Loss on currency exchange rate	4	1	4	1
(Surplus) / deficit on disposal of assets	(3)	6	(3)	6

# CTVC Limited

Notes To The Financial Statements for the year ended (continued)  
31 December 2013

## 3 Analysis of total resources expended

2013	Direct Costs £'000	Staff Costs £'000	Occupancy £'000	Depreciation £'000	Other £'000	Support Costs £'000	Total £'000
<b>Charitable activities</b>							
Television	1,055	580	-	-	41	765	2,441
Radio	32	88	-	-	1	72	193
Education / New Media	191	153	-	-	-	133	477
<b>Total Charitable activities</b>	<b>1,278</b>	<b>821</b>	<b>-</b>	<b>-</b>	<b>42</b>	<b>970</b>	<b>3,111</b>
<b>Governance costs</b>	<b>-</b>	<b>5</b>	<b>-</b>	<b>-</b>	<b>10</b>	<b>-</b>	<b>15</b>
	<b>1,278</b>	<b>826</b>	<b>-</b>	<b>-</b>	<b>52</b>	<b>970</b>	<b>3,126</b>
<b>Analysis of support costs</b>	<b>-</b>	<b>371</b>	<b>135</b>	<b>45</b>	<b>419</b>	<b>(970)</b>	<b>-</b>
<b>Total resources expended</b>	<b>1,278</b>	<b>1,197</b>	<b>135</b>	<b>45</b>	<b>471</b>	<b>-</b>	<b>3,126</b>

2012	Direct Costs £'000	Staff Costs £'000	Occupancy £'000	Depreciation £'000	Other £'000	Support Costs £'000	Total £'000
<b>Charitable activities</b>							
Television	659	532	-	-	41	731	1,963
Radio	35	90	-	-	1	75	201
Education / New Media	163	228	-	-	-	188	579
<b>Total Charitable activities</b>	<b>857</b>	<b>850</b>	<b>-</b>	<b>-</b>	<b>42</b>	<b>994</b>	<b>2,743</b>
<b>Governance costs</b>	<b>-</b>	<b>7</b>	<b>-</b>	<b>-</b>	<b>21</b>	<b>-</b>	<b>28</b>
	<b>857</b>	<b>857</b>	<b>-</b>	<b>-</b>	<b>63</b>	<b>994</b>	<b>2,771</b>
<b>Analysis of support costs</b>	<b>-</b>	<b>461</b>	<b>139</b>	<b>44</b>	<b>350</b>	<b>(994)</b>	<b>-</b>
<b>Total resources expended</b>	<b>857</b>	<b>1,318</b>	<b>139</b>	<b>44</b>	<b>413</b>	<b>-</b>	<b>2,771</b>

Included in Analysis of support costs - other, is (£ 213,000) (2012 £ 147,000), amounts debited to pension finance costs - Note 7

## 4 Parent undertaking - Grant

The grant is from the immediate and ultimate parent company, The Rank Foundation Limited, a registered charity whose address is 12 Warwick Square, London, SW1V 2AA

The Rank Foundation Limited has confirmed its financial support for operational activities until 2015

The Rank Foundation Limited prepares consolidated accounts, which incorporate the results of the company, and its subsidiary companies

## CTVC Limited

### Notes To The Financial Statements for the year ended (continued)

31 December 2013

#### 5 Net income from trading activities of subsidiary

CTVC has a wholly-owned trading subsidiary, Hillside Studios Limited, which is incorporated in the United Kingdom. Following the closure of the studio buildings, the principal activity of Hillside Studios Limited is the making of video productions when appropriate.

Any profits of Hillside Studios Limited are donated to CTVC by way of Gift Aid.

A summary of Hillside Studios Limited's trading results for the year is shown below.

Profit and loss account	2013 £'000	2012 £'000
Turnover	-	-
Cost of sales	-	-
<b>Gross profit / (loss)</b>	-	-
Administration expenses	(2)	(2)
Charitable donation	-	-
<b>Operating loss</b>	(2)	(2)
Investment Income	1	1
<b>Loss for the year</b>	(1)	(1)
<b>Summarised balance sheet</b>		
Current assets	68	69
Creditors amounts falling due within one year	-	-
Net assets	68	69
Equity shareholders' funds	68	69

CTVC's investment in Hillside Studios Limited is 75,000 ordinary shares of £1 each, being the whole issued equity share capital of that company.

# CTVC Limited

Notes To The Financial Statements for the year ended (continued)  
31 December 2013

## 6 Directors and Employees

	2013	2012
<b>Average number employed</b>		
<b>Employed in charitable activities (excluding directors)</b>		
Core Staff	23	23
Short term temporary production staff	3	2
<b>Total</b>	<b>26</b>	<b>25</b>

### Employees' emoluments

Number of Staff earning £ 60,000 to £ 70,000	1	1
Number of Staff earning £ 70,001 to £ 80,000	1	1
Number of Staff earning £ 100,001 to £110,000	1	1
Number of Staff earning £ 120,001 to £130,000	-	1

Contributions to the money purchase schemes were paid in respect of the above employees  
2013 £ 22,202 (2012 £ 37,768)

<b>Staff costs including directors' emoluments</b>	<b>£'000</b>	<b>£'000</b>
Wages and salaries	1,000	993
Redundancy payments	4	130
Social security costs	84	104
Personal Insurance (PHI, DIS)	19	21
Pension costs	90	70
Pension finance income		
	<b>1,197</b>	<b>1,318</b>

### Directors' emoluments

Pension Contributions	<b>NIL</b>	<b>NIL</b>
<b>Emoluments excluding pension scheme contributions</b>		
Chairman	NIL	NIL
P F Kafno	10	10
G C King	15	13
M A Booth	10	10
	<b>35</b>	<b>33</b>

The above mentioned Directors are remunerated solely for the professional services they render to CTVC and its subsidiary

The other 4 Directors received no remuneration

Reimbursement of expenses incurred in relation to duties as Directors	<b>1</b>	<b>-</b>
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Directors are not entitled to pension benefits

**7 Pensions****A) Defined benefit scheme - closed April 2002**

The "defined benefit" scheme covered the majority of CTVC's employees up to the date of closure. The pension cost relating to the principal scheme is assessed in accordance with the advice of an independent qualified actuary using the projected unit method. It is to be noted that under this valuation method the costs will increase as the members of the scheme approach retirement. The latest actuarial valuation of this scheme was at the 30 September 2012. The next full valuation will be as at 30 September 2015.

The Rank Foundation have formalised their commitment to the funding of this scheme by putting in place a legal guarantee that has been accepted by the Pensions Regulator.

**Reconciliation of triennial valuation to Restricted fund (Note 12)**

	£'000	£'000
Deficit as per triennial valuation @ 30 September 2009 including estimate for loss of income	2,820	
Payments made during 2011 and 2012 (£ 282,000 per annum)	(564)	
		2,256
Payments made during 2013	(282)	
Additional grant required as per triennial valuation @ 30 September 2012 including estimate for loss of income (See income for 2013)	4,846	
		4,564
<b>Balance carried forward (Deficit as per triennial valuation @ 30 September 2012)</b>		<b>6,820</b>

A new Schedule of Contributions has been prepared that requires an annual payment of £ 341,000 for 20 years.

The Directors have appointed the scheme actuary to prepare the following detailed disclosures and they have relied on the actuary's expertise in this regard.

The principal actuarial assumptions used at the balance sheet date	2013	2012
Rate of increase in salaries	-	-
Rate of increase of pensions in payment	3.55%	2.10%
Rate of increase for deferred pensions	3.55%	2.10%
Discount rate for scheme liabilities	4.40%	4.20%
Future inflation rate	3.70%	2.80%
Expected return on plan assets	5.20%	4.70%

The expected return on plan assets was determined by considering the expected returns available on the assets underlying the current investment portfolio. Expected yields on bonds are based on gross redemption yields at the balance sheet date whilst the expected returns on the equity and property investments reflect the long-term real rates of return experienced in the respective markets. The actual return on assets for 2013 £ 757,000 (2012 £ 552,000).

**As at the balance sheet date, the assets and liabilities of the scheme were as follows**

	2013 £'000	2012 £'000	2011 £'000	2010 £'000
Fixed Interest Units	-	-	-	-
Equities	4,851	4,080	3,787	5,325
Property	528	500	497	466
Corporate Bonds	674	710	683	599
Cash and Other	1,251	1,290	1,241	266
<b>Total market value of assets</b>	<b>7,304</b>	<b>6,580</b>	<b>6,208</b>	<b>6,656</b>
Present value of scheme liabilities	(11,225)	(11,790)	(9,340)	(8,663)
Shortfall in the scheme (balance sheet reserve)	(3,921)	(5,210)	(3,132)	(2,007)



# CTVC Limited

## Notes To The Financial Statements for the year ended (continued) 31 December 2013

### 7 Pensions (continued)

	2013 £'000	2012 £'000
<b>Changes in the present value of the defined benefit obligation are as follows</b>		
Opening defined benefit obligation	11,790	9,340
Current service cost	-	-
Employee contributions	-	-
Interest cost	489	465
Actuarial losses / (gains) *	(739)	2,447
(Gains) / losses on curtailments	-	-
Liabilities extinguished on settlements	-	-
Benefits paid	(315)	(462)
Closing defined benefit obligation	<u>11,225</u>	<u>11,790</u>

### Changes in the fair value of plan assets are as follows

Opening plan assets	6,580	6,208
Expected return	276	318
Actuarial gains / (losses) *	481	234
Assets distributed on settlements	-	-
Contributions by employer	282	282
Benefits paid	(315)	(462)
Closing plan assets	<u>7,304</u>	<u>6,580</u>

### Amounts recognised in the Statement of Financial Activities.

	2013 £'000	2012 £'000	2011 £'000	2010 £'000
Current service cost	-	-	-	-
Interest cost	(489)	(465)	(458)	(467)
Expected return on pension scheme assets	276	318	469	419
Past service costs	-	-	-	-
Losses / (gains) on curtailments and settlements	-	-	-	-
Total	<u>(213)</u>	<u>(147)</u>	<u>11</u>	<u>(48)</u>

	Current year		Cumulative	
	2013 £'000	2012 £'000	2013 £'000	2012 £'000
Actuarial gain / (loss)	<u>1,220</u>	<u>(2,213)</u>	<u>(4,217)</u>	<u>(5,437)</u>
(* £ 739,000 + £ 481,000)				

The Company will contribute £ 341,000 to its defined benefit pension scheme in 2014

## CTVC Limited

Notes To The Financial Statements for the year ended (continued)  
31 December 2013

### 7 Pensions (continued)

Amounts for the current and previous four periods are as follows.

	2013 £'000	2012 £'000	2011 £'000	2010 £'000	2009 £'000
Defined benefit obligation	( 11,225)	( 11,790)	( 9,340)	( 8,663)	( 8,176)
Plan assets	7,304	6,580	6,208	6,656	5,989
Deficit	<u>( 3,921)</u>	<u>( 5,210)</u>	<u>( 3,132)</u>	<u>( 2,007)</u>	<u>( 2,187)</u>
Experience adjustments on plan liabilities	445	40	( 82)	( 147)	479
Experience adjustments on plan assets	481	234	( 823)	432	843

#### B) Defined contribution schemes

Funded "defined contribution" schemes are operated

	2013 £'000	2012 £'000
Stakeholder scheme		
Pension charge for the period	36	50
Balance due to the scheme as at the year end	<u>5</u>	<u>29</u>

# CTVC Limited

Notes To The Financial Statements for the year ended (continued)  
31 December 2013

## 8 Tangible fixed assets - Assets for the Charity's own use

### Group and CTVC

Cost	As at 01 January £'000	Additions £'000	Disposals £'000	As at 31 December £'000
Plant and equipment	268	8	(26)	250
Fixtures and fittings	203	49	(1)	251
	<u>471</u>	<u>57</u>	<u>(27)</u>	<u>501</u>
Depreciation	As at 01 January £'000	Charged for the year £'000	Disposals £'000	As at 31 December £'000
Plant and equipment	249	12	(26)	235
Fixtures and fittings	155	33	(1)	187
	<u>404</u>	<u>45</u>	<u>(27)</u>	<u>422</u>
<b>Net book value</b>	<u>67</u>			<u>79</u>

No analysis can be provided between direct charitable usage, support activities, or management and administration functions as the assets are interchangeable

### Archive

See Note 1 on page 24, carried at no value

## 9 Commitments

	2013 £'000	2012 £'000
Capital	<u>-</u>	<u>-</u>
<b>Annual commitments under non-cancellable operating leases</b>		
Property leases expiring less than 1 year	-	-
Property leases expiring within 1 to 2 years	93	-
Property leases expiring within 2 to 5 years	<u>-</u>	<u>93</u>

## CTVC Limited

### Notes To The Financial Statements for the year ended (continued) 31 December 2013

#### 10 Debtors

	Group		CTVC	
	2013 £'000	2012 £'000	2013 £'000	2012 £'000
Trade debtors	130	55	130	55
Amount due from parent undertaking (non pension)	21	-	21	-
Amount due from parent undertaking (re pension)	6,820	2,256	6,820	2,256
Other debtors	4	2	4	2
Accrued income and prepayments	37	55	37	55
	<u>7,012</u>	<u>2,368</u>	<u>7,012</u>	<u>2,368</u>

Included in the amount due from parent undertaking (re pension) is an amount of £6,479,000 due in more than one year

#### 11. Creditors amounts falling due within one year

	Group		CTVC	
	2013 £'000	2012 £'000	2013 £'000	2012 £'000
Trade creditors	172	39	172	39
Other taxation and social security	13	38	13	38
Amount due to parent undertaking	-	4	-	4
Amount due to subsidiary undertaking	-	-	58	59
Accruals and deferred income	19	21	19	21
Other creditors	53	176	53	176
	<u>257</u>	<u>278</u>	<u>315</u>	<u>337</u>

Included in other creditors is an amount of £ 46,074 (2012 £ 57,339 that CTVC is holding as agent in respect of an on-going project represented by an equal and opposite amount held in a separate bank account that CTVC is operating

# CTVC Limited

## Notes To The Financial Statements for the year ended (continued) 31 December 2013

	Group		CTVC	
	2013 £'000	2012 £'000	2013 £'000	2012 £'000
<b>12. Reserves</b>				
<b>General fund - Unrestricted</b>				
Net movement in funds for the year	918	(2,528)	919	(2,527)
Transfer from / (to) restricted fund	282	282	282	282
Defined benefit pension scheme movement in year	(1,289)	2,078	(1,289)	2,078
Balance brought forward	882	1,050	888	1,055
Balance carried forward	<u>793</u>	<u>882</u>	<u>800</u>	<u>888</u>
<b>Defined benefit pension scheme reserve</b>				
Net movement in funds for the year	1,289	(2,078)	1,289	(2,078)
Balance brought forward	(5,210)	(3,132)	(5,210)	(3,132)
Balance carried forward	<u>(3,921)</u>	<u>(5,210)</u>	<u>(3,921)</u>	<u>(5,210)</u>
<b>Restricted fund - Pension reserve</b>				
Net movement in funds for the year	4,846	-	4,846	-
Transfer to / (from) general fund	(282)	(282)	(282)	(282)
Balance brought forward	2,256	2,538	2,256	2,538
Balance carried forward	<u>6,820</u>	<u>2,256</u>	<u>6,820</u>	<u>2,256</u>

The restricted fund represents the amount set aside by the Directors to clear the pension scheme deficit over a period of twenty years

Transfers to/(from) the general fund represent amounts paid during the year

## 13 Constitution

CTVC is limited by guarantee not having a share capital

## 14 Related party transactions

CTVC has taken advantage of the exemptions available in FRS 8 not to report transactions with its parent and subsidiary undertaking

For related party transactions between the Company and its Trustees see note 6

## 15. Disclosure re VAT registration

The company is included in a UK group registration for VAT purposes and is therefore jointly and severally liable for all other group companies' unpaid debts in this connection amounting to £ 0, as at 31 December 2012 ( £ 0, 2012 )

# CTVC Limited

## Statement of Financial Activities and Income and Expenditure Account Expenditure Account for the year ended 31 December 2013

	2013			2012
	Unrestricted	Restricted	Total	Total
	£'000	£'000	Funds	Funds
			£'000	£'000
<b>Incoming resources</b>				
<b>Incoming resources from generated funds</b>				
<b>Voluntary income</b>				
Grants - General	1,369	-	1,369	1,369
- Pension reserve	-	4,846	4,846	-
<b>Investment income</b>	6	-	6	11
	<u>1,375</u>	<u>4,846</u>	<u>6,221</u>	<u>1,380</u>
<b>Incoming resources from charitable activities</b>				
Contributions towards production costs				
Television	1,163	-	1,163	700
Radio	34	-	34	20
Broadcast fees	34	-	34	51
Education / New Media	214	-	214	304
	<u>1,445</u>	<u>-</u>	<u>1,445</u>	<u>1,075</u>
<b>Other incoming resources</b>				
Surplus on disposal of fixed assets	3	-	3	-
<b>Total incoming resources</b>	<u>2,823</u>	<u>4,846</u>	<u>7,669</u>	<u>2,455</u>
<b>Resources expended</b>				
<b>Charitable activities</b>				
Television production	2,439	-	2,439	1,962
Radio production	193	-	193	201
Education / New Media	477	-	477	578
	<u>3,109</u>	<u>-</u>	<u>3,109</u>	<u>2,741</u>
<b>Governance costs</b>	15	-	15	28
<b>Total resources expended</b>	<u>3,124</u>	<u>-</u>	<u>3,124</u>	<u>2,769</u>
<b>Net incoming resources before transfers</b>	(301)	4,846	4,545	(314)
Gross transfers between funds	282	(282)	-	-
<b>Net incoming resources before other recognised (losses) and gains</b>				
<b>Excess of expenditure over income</b>	(19)	4,564	4,545	(314)
<b>Other recognised gains / (losses)</b>				
Actuarial gains / (losses) on defined benefit pension scheme	1,220	-	1,220	(2,213)
<b>Net movement in funds</b>	<u>1,201</u>	<u>4,564</u>	<u>5,765</u>	<u>(2,527)</u>
<b>Reconciliation of funds</b>				
Total funds brought forward	(4,322)	2,256	(2,066)	461
<b>Total funds carried forward</b>	<u>(3,121)</u>	<u>6,820</u>	<u>3,699</u>	<u>(2,066)</u>

*This page does not form part of the statutory financial statements*

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