# **REGISTRAR'S COPY**

COMPANY NUMBER:

01372780

## Concorde Logistics Limited

Report and Unaudited Financial Statements

Year Ended

31 December 2003





## Annual report and financial statements for the year ended 31 December 2003

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## **Directors**

C J N Grad D N Fletcher B J Dearman K G Williams A Joy

## Secretary and registered office

D N Fletcher, Unit 4, Trident Way, International Trading Estate, Brent Road, Southall, Middlesex UB2 5LF

## Company number

01372780

## Auditors

BDO Stoy Hayward LLP, Kings Wharf, 20-30 Kings Road, Reading, Berkshire RG1 3EX

### Report of the directors for the year ended 31 December 2003

The directors present their report together with the audited financial statements for the year ended 31 December 2003.

#### Results and dividends

The profit and loss account is set out on page 5 and shows the profit for the year.

Interim dividends of £Nil (2002 - 20.05p) per share were paid to ordinary shareholders during the year. The directors do not recommend the payment of a final dividend.

## Principal activities, trading review and future developments

The company's principal activity is that of the provision of logistics services, incorporating warehousing, distribution, engineering, configuration and computer resale services.

The directors are satisfied with the results for the year under review and are of the opinion that the ensuing year's results should show a further increase in turnover and profit.

#### Directors

The directors of the company during the year were:

CJN Grad

D N Fletcher

B J Dearman

K G Williams

A Joy (appointed 23 December 2003)

No director had any beneficial interest in the share capital of the company. The directors, except A Joy, are also directors of the ultimate parent company, Concorde Logistics Services Limited, and their interests in the share capital of that company are shown in its financial statements.

## Directors' responsibilities

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

## Report of the directors for the year ended 31 December 2003 (Continued)

## Directors' responsibilities (continued)

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## Auditors

On 31 December 2003, BDO Stoy Hayward, the company's auditors, transferred its business to BDO Stoy Hayward LLP, a limited liability partnership incorporated under the Limited Liability Partnerships Act 2000. Accordingly BDO Stoy Hayward resigned as auditors on that date and the directors appointed BDO Stoy Hayward LLP as its successor. A resolution to reappoint BDO Stoy Hayward LLP as auditors will be proposed at the next annual general meeting.

By order of the Board

DN Fletcher Secretary

Date: 15th July 2004

## Report of the independent auditors

### To the shareholders of Concorde Logistics Limited

We have audited the financial statements of Concorde Logistics Limited for the year ended 31 December 2003 on pages 5 to 18 which have been prepared under the accounting policies set out on pages 8 and 9.

Respective responsibilities of directors and auditors

The directors' responsibilities for preparing the annual report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards are set out in the Statement of Directors' Responsibilities.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and United Kingdom Auditing Standards.

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you if, in our opinion, the Directors' Report is not consistent with the financial statements, if the company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding directors' remuneration and transactions with the company is not disclosed.

We read the Directors' Report and consider the implications for our report if we become aware of any apparent misstatements within it.

Our report has been prepared pursuant to the requirements of the Companies Act 1985 and for no other purpose. No person is entitled to rely on this report unless such a person is a person entitled to rely upon this report by virtue of and for the purpose of the Companies Act 1985 or has been expressly authorised to do so by our prior written consent. Save as above, we do not accept responsibility for this report to any other person or for any other purpose and we hereby expressly disclaim any and all such liability.

## Basis of audit opinion

We conducted our audit in accordance with United Kingdom Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

## Report of the independent auditors (Continued)

## Opinion

In our opinion the financial statements give a true and fair view of the state of the company's affairs as at 31 December 2003 and of its profit for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

BDO Star Maryward LLP

Chartered Accountants and Registered Auditors Reading

Date: K July 2004

## Profit and loss account for the year ended 31 December 2003

	Note	2003 £	2002 £
Turnover	2	24,495,330	22,264,298
Cost of sales		21,555,708	19,225,596
Gross profit		2,939,622	3,038,702
Administrative expenses		1,714,987	1,703,515
		1,224,635	1,335,187
Other operating income		84,500	44,000
Operating profit	3	1,309,135	1,379,187
Income from shares in group undertakings		135,895	-
Other interest receivable and similar income Interest payable and similar charges	6 7	2,102 (13,433)	9,708 (20,975)
Profit on ordinary activities before taxation		1,433,699	1,367,920
Taxation on profit from ordinary activities	8	436,751	408,047
Profit on ordinary activities after taxation for the year		996,948	959,873
Dividends	9	-	40,000
Retained profit for the financial year	17	996,948	919,873

All amounts relate to continuing activities

All recognised gains and losses in the current and prior year are included in the profit and loss account.

The notes on pages 8 to 18 form part of these financial statements.

## Balance sheet at 31 December 2003

	Note	2003 £	2003 £	2002 £	2002 £
Fixed assets					
Tangible assets	10		651,668		303,333
Investments	11		100,000		165,000
			751,668		468,333
Current assets			, ,		,00,500
Stocks	12	_		44,053	
Debtors	13	7,693,601		5,604,430	
Cash at bank and in hand		283,947		406,935	
		7,977,548		6,055,418	
Creditors: amounts falling due		1,5777,540		0,055,410	
within one year	14	6,080,263		4,871,746	
Net current assets			1,897,285		1,183,672
Total assets less current liabilities			2,648,953		1,652,005
Capital and reserves			<del></del>		
Called up share capital	16		199,531		199,531
Profit and loss account	17		2,449,422		1,452,474
	10		2 (40 053		1 650 005
Equity shareholder's funds	18		2,648,953		1,652,005
The financial statements were approved	l by the Bo	ard on isn4 si	 ULT 2004		
CJN Grad 2					

The notes on pages 8 to 18 form part of these financial statements

Director

## Cash flow statement for the year ended 31 December 2003

	Note	2003 £	2003 £	2002 £	2002 £
Net cash inflow from operating	_	<b></b>			
activities	22		678,820		1,393,054
Returns on investments and					
servicing of finance					
Interest received		2,102		9,708	
Interest paid: other		(13,433)		(2,066)	
Interest paid: hire purchase Dividends received		135,895		(18,909)	
Dividends received					
			124,564		(11,267)
Taxation			,		(**,=0/)
UK corporation tax paid		(390,983)		(489,456)	
			(390,983)		(489,456)
Capital expenditure and financial			(0,0,00)		(105,150)
investment					
Payments to acquire tangible fixed				(100.100)	
assets		(573,789)		(132,408)	
Receipts from sale of tangible fixed assets		38,400		42,894	
incu assets					
			(535,389)		(89,514)
Acquisitions and disposals			(333,369)		(65,514)
Purchase of subsidiary		-		(165,000)	
			_		(165,000)
			_		(103,000)
Equity dividend paid			~		(40,000)
Cash (outflow)/inflow before financing			(122,988)		597,817
Financing					
Capital element of finance leases					
repaid		~		(107,456)	
			_		(107,456)
(Decrease)/increase in cash	23		(122,988)		490,361
for any amond trial amon set emple	~~		(,,		120,201

The notes on pages 8 to 18 form part of these financial statements

### Notes forming part of the financial statements for the year ended 31 December 2003

### 1 Accounting policies

The financial statements have been prepared under the historical cost convention and are in accordance with applicable accounting standards. The following principal accounting policies have been applied:

## Group accounts

The company is exempt under Section 228 of the Companies Act 1985 from the requirement to prepare consolidated financial statements as it and its subsidiary undertaking are included by full consolidation in the consolidated financial statements of its ultimate parent, Concorde Logistics Services Limited. These financial statements, therefore, present information about the company as an individual undertaking and not about its group.

#### Goodwill

Goodwill arising on an acquisition is the difference between the fair value of the consideration paid and the fair value of the assets and liabilities acquired. It is capitalised and amortised through the profit and loss account over the directors' estimate of its useful economic life. Impairment tests on the carrying value of goodwill are undertaken:

- at the end of the first full financial year following acquisition;
- in other periods if events or changes in circumstances indicate that the carrying value may not be recoverable.

#### Turnover

Turnover represents sales to outside customers at invoiced amounts less value added tax or local taxes on sales.

### Depreciation

Depreciation is provided to write off the cost, less estimated residual values, of all tangible fixed assets, evenly over their expected useful lives. It is calculated at the following rates:

Leasehold improvements
Plant and machinery
Motor vehicles
Fixtures and fittings

- over the period of the lease

10%-33% per annum 25% per annum

- 20% per annum

#### Valuation of investments

Investments held as fixed assets are stated at cost less any provision for impairment.

#### Stocks

Stocks are valued at the lower of cost and net realisable value. Cost is based on the cost of purchase on a first in, first out basis. Net realisable value is based on estimated selling price less additional costs to completion and disposal.

## Notes forming part of the financial statements for the year ended 31 December 2003 (Continued)

### 1 Accounting policies (Continued)

## Foreign currency

Foreign currency transactions are translated into sterling at the rates ruling when they occurred. Foreign currency monetary assets and liabilities are translated at the rates ruling at the balance sheet dates. Any differences are taken to the profit and loss account.

### Deferred taxation

Deferred tax balances are recognised in respect of all timing differences that have originated but not reversed by the balance sheet date except that the recognition of deferred tax assets is limited to the extent that the company anticipates making sufficient taxable profits in the future to absorb the reversal of the underlying timing differences. Deferred tax balances are not discounted.

### Leased assets

Operating lease rentals are charged to the profit and loss account on a straight-line basis over the term of the lease.

Reverse premiums and similar incentives to enter into operating lease agreements are initially recorded as deferred income and released to the profit and loss account over the period to the date on which the rent is first expected to be adjusted to the prevailing market rate.

#### Pensions

Contributions to the company's defined contribution pension scheme are charged to the profit and loss account in the year in which they become payable.

### 2 Turnover

Analysis by class of business:	2003 £	2002 £
Field service logistics and general warehousing	16,008,057	12,432,939
Transport	6,547,316	6,997,366
Engineering and audit services	630,028	934,409
Computer maintenance and sales	1,309,929	1,899,584
	24,495,330	22,264,298
	2003	2002
Analysis by geographical market:	£	£
United Kingdom	22,964,602	21,248,495
Europe	1,530,728	1,015,803
	24,495,330	22,264,298
		<del></del>

Notes forming part of the financial statements for the year ended 31 December 2003 (Continued)

3	Operating profit		
	m :	2003	2002
	This is arrived at after charging/(crediting):	£	£
	Depreciation of tangible fixed assets	187,778	153,030
	Hire of plant and machinery - operating leases	158,071	183,213
	Hire of other assets - operating leases	2,470,637	1,221,799
	Auditors' remuneration - Audit services	30,000	30,000
	- Non-audit services	11,270	7,889
	Exchange differences	(13,289)	(6,935)
	(Profit)/loss on disposal of fixed assets	(724)	7,587
4	Employees	2003	2002
	Staff costs (including directors) consist of:	2003 £	2002 £
		·	
	Wages and salaries	5,400,215	4,759,501
	Social security costs	557,058	472,433
	Other pension costs	83,070	89,109
		6 0 4 0 2 4 2	5 221 042
		6,040,343	5,321,043
	The average number of employees (including directors) during the year	ar was as follows:	
		2003	2002
		Number	Number
	Warehouse and transport	168	137
	Sales and administration	19	18
	Engineering maintenance and computer sales	43	54
		230	209
			3 <del></del>
5	Directors' remuneration	2002	2002
		2003 £	2002 £
		*	~
	Directors' emoluments	464,490	432,912
	Company contributions to money purchase pension schemes	12,177	33,552
		<del></del>	<del></del>

There were 3 directors in the company's defined contribution pension scheme during the year (2002 - 3).

The total amount payable to the highest paid director in respect of emoluments was £193,828 (2002 - £153,194). Company pension contributions of £Nil (2002 - £24,000) were made to a money purchase scheme on his behalf.

## Notes forming part of the financial statements for the year ended 31 December 2003 (Continued)

6	Other interest receivable and similar income	2003 ₤	2002 £
	Bank deposits Other interest	2,102	8,724 984
		2,102	9,708
7	Interest payable and similar charges	2003 £	2002 £
	Bank loans and overdrafts Finance leases and hire purchase contracts Other interest payable	10,095	2,066 18,909
		13,433	20,975
8	Current tax UK corporation tax on profits of the year Overprovision in prior years Payment for group relief	2003 £ 483,047 (13,473) 10,295	2002 £ 448,563 (33,026)
	Total current tax	479,869	415,537
	Deferred tax Origination and reversal of timing differences	(43,118)	(7,490)
	Taxation on profit on ordinary activities	436,751	408,047

## Notes forming part of the financial statements for the year ended 31 December 2003 (Continued)

## 8 Taxation on profit on ordinary activities (Continued)

The tax assessed for the year is different to the standard rate of corporation tax in the UK. The differences are explained below:

	differences are explained selevi.	2003 £	2002 £
	Profit on ordinary activities before tax	1,433,699	1,367,920
	Profit on ordinary activities at the standard rate of corporation tax in the UK of 30% (2002 - 30%)	430,110	410,376
	Effects of:		
	Expenses not deductible for tax purposes Non taxable income	75,250 (40,769)	34,552
	Capital allowances for the year in excess of depreciation	14,469	11,777
	Increase in pension contributions not paid	-	2,355
	Charges paid	-	(2,216)
	Group relief claimed not paid	-	(8,281)
	Short term timing differences	14,282	-
	Adjustment to tax charge in respect of previous years	(13,473)	(33,026)
	Current tax charge for the year	479,869	415,537
9	Dividends	2003	2002
		£	£ 2002
	Equity shares Ordinary shares	~	~
	Interim paid of Nil p (2002 – 20.05p) per share	-	40,000
			<del></del>

Hospital Technical Services Limited

Notes forming part of the financial statements for the year ended 31 December 2003 (Continued)

10	Tangible fixed assets	Leasehold Improvements £	Plant and machinery £	Motor vehicles £	Fixtures and fittings	Total £
	Cost	a.	ı.	<b>4.</b>	a.	<b></b>
	At 1 January 2003	-	323,945	250,060	102,642	676,647
	Additions	484,623	56,573	9,500	23,093	573,789
	Disposals	-	(64,287)	(89,316)	(14,371)	(167,974)
	At 31 December 2003	484,623	316,231	170,244	111,364	1,082,462
	Depreciation					
	At 1 January 2003	-	150,746	183,614	38,954	373,314
	Provided for the year	73,926	61,207	32,260	20,385	187,778
	Disposals		(58,380)	(57,548)	(14,370)	(130,298)
	At 31 December 2003	73,926	153,573	158,326	44,969	430,794
	Net book value					
	At 31 December 2003	410,697	162,658	11,918	66,395	651,668
	At 31 December 2002	-	173,199	66,446	63,688	303,333
11	Investments		-			Subsidiary investments £
	Cost At 31 January 2003 and	at 31 December 200	)3			165,000
	Impairment Provided for the year ar	nd at 31 December 20	003			65,000
	Net book value At 31 December 2003					100,000
	At 31 December 2002					165,000
	The following was an u	nlisted subsidiary un	dertaking at the	e year end:		
	Name of company		untry of	portion of ord share capital a voting rights h	nd	of business

England

100%

Dormant

## Notes forming part of the financial statements for the year ended 31 December 2003 (Continued)

12	Stocks	2002	2002
		2003 £	2002 £
	Finished goods and goods for resale	-	44,053
13	Debtors		<u> </u>
		2003	2002
	Amounts receivable within one year	£	£
	Trade debtors	5,026,617	4,018,497
	Amounts owed by group undertakings	1,602,915	933,383
	Deferred taxation (see note 15)	43,118	~
	Other debtors	330,773	178,709
	Prepayments and accrued income	676,124	420,607
		7,679,547	5,551,196
	Amounts receivable after more than one year	7,072,017	0,001,100
	Other debtors	14,054	53,234
		7,693,601	5,604,430
		<del></del>	
4	Creditors: amounts falling due within one year	2003	2002
		£	£002
	Trade creditors	2,607,723	2,254,564
	Amounts owed to group undertakings	127,759	183,359
	Taxation and social security	652,209	319,834
	Corporation tax	256,472	167,586
	Other creditors	380,316	294,271
	Accruals and deferred income	2,055,784	1,652,132
		6,080,263	4,871,746

Notes forming part of the financial statements for the year ended 31 December 2003 (Continued)

15	Deferred taxation		£
	At 1 January 2003 Credited to profit and loss account		43,118
	At 31 December 2003		43,118
	The deferred tax asset consists of:	2003 £	2002 £
	Accelerated capital allowances Short term timing differences	26,480 16,638	-
		43,118	_
	The company has an unprovided deferred tax asset of £Nil (2002 - £7,211).		
16	Share capital	2003 £	2002 £
	Authorised 500,000 ordinary shares of £1 each	500,000	500,000
	Allotted, called up and fully paid 199,531 ordinary shares of £1 each	199,531	199,531
17	Reserves		Profit and loss account
	At 1 January 2003 Profit for the year		1,452,474 996,948
	At 31 December 2003		2,449,422

Notes forming part of the financial statements for the year ended 31 December 2003 (Continued)

18	Reconciliation of movement in shareholder's funds		
		2003	2002
		£	£
	Profit for the year	996,948	959,873
	Dividends	-	(40,000)
		<u></u>	
		996,948	919,873
	Opening shareholder's funds	1,652,005	732,132
			<del></del>
	Closing shareholder's funds	2,648,953	1,652,005

### 19 Pensions

The company operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the company in an independently administered fund. The pension charge represents contributions payable by the company to the fund and amounted to £83,090 (2002 - £89,109). There were outstanding contributions at the end of the financial year of £3,598 (2002 - £7,850).

## 20 Commitments under operating leases

As at 31 December 2003, the company had annual commitments under non-cancellable operating leases as set out below:

	2003 Land and	2003	2002 Land and	2002
Operating leases which expire:	buildings £	Other £	buildings £	Other £
Within one year	372,812	3,888	28,365	69,818
In two to five years	904,653	14,330	828,220	175,526
Over five years	311,417	9,923	275,000	43,165
				<del></del>
	1,588,882	28,141	1,131,585	288,509
	=======================================	<del></del>		-

Notes forming part of the financial statements for the year ended 31 December 2003 (Continued)

## 21 Related party disclosures

Related party transactions and balances

Related party 2003	Sales to related party	Purchases from related party £	Management fees received £	Amounts owed by related party £
Navypark Developments Limited Lundy International Limited	23,340	21,004 175	-	996
2002 Lundy Electronics & Systems Limited Navypark Developments Limited Lundy International Limited	43,315	23,583	44,000	16,893

C J N Grad owns 33% of Lundy International Limited and 50% of Navypark Developments Limited.

Grad Electronics Limited (formerly Lundy Electronics & Systems Limited) is owned by Grad Companies Limited, a company controlled by C J N Grad.

The company has taken advantage of the exemption allowed by Financial Reporting Standard 8, "Related Party Transactions" not to disclose any transactions with entities that are included in the consolidated financial statements of Concorde Logistics Services Limited.

### 22 Reconciliation of operating profit to net cash inflow from operating activities

	2003	2002
	£	£
Operating profit	1,309,135	1,379,187
Impairment of intangible fixed assets	65,000	-
Depreciation of tangible fixed assets	187,778	153,030
(Profit)/loss on sale of tangible fixed assets	(724)	7,587
Decrease/(increase) in stocks	44,053	(3,841)
Increase in debtors	(2,046,053)	(508,868)
Increase in creditors	1,119,631	365,959
	<del></del>	
Net cash inflow from operating activities	678,820	1,393,054

Notes forming part of the financial statements for the year ended 31 December 2003 (Continued)

23	Reconciliation of net cash inflow to movement in net	lebt		
	Accompanient of the case miles to the companie in the		2003	2002
			£	£
	(Decrease)/increase in cash		(122,988)	490,361
	Cash outflow from changes in debt		-	107,456
	Movement in net debt resulting from cash flows			
	and movement in net debt		(122,988)	597,817
	Opening net debt		406,935	(190,882)
			202.045	406.006
	Closing net debt		283,947	406,935
24	Analysis of net debt		<del></del>	
	A MARY SES OF MOT GOOD	At		At
		1 January	Cash	31 December
		2003	flow	2003
		£	£	£
	Cash in hand and at bank	406,935	(122,988)	283,947
25	Capital commitments		2000	
			2003	2002
	Contracted but not provided for		£	£
	Tangible fixed assets		-	15,000
			<del></del>	= <del>==</del> -====

## 26 Contingent liabilities

The company has cross guarantees between itself, Concorde Logistics (Holdings) Limited and Concorde Logistics Services Limited in respect of bank borrowings and loan notes. At 31 December 2003 these guarantees amounted to £564,583 (2002 - £1,206,852). The guarantees are secured by first and second fixed and floating charges over the assets of the company.

## 27 Ultimate parent company and ultimate controlling party

The immediate parent company is Concorde Logistics (Holdings) Limited.

The ultimate parent company is Concorde Logistics Services Limited, which is the parent of the largest group of which the company is a member. Copies of the consolidated financial statements of Concorde Logistics Services Limited are available from Companies House.

The ultimate controlling party is Mr C J N Grad.