TSB FACTORS LIMITED

DIRECTORS' REPORT AND FINANCIAL STATEMENTS
7 MONTHS ENDED 31ST OCTOBER 1994

(Registered Number: 1360153)





#### TSB FACTORS LIMITED

#### DIRECTORS' REPORT

The directors submit their report and the accounts for the 7 months ended 31st October 1994.

## PRINCIPAL ACTIVITIES AND BUSINESS REVIEW

The principal activity of the company during the period continued to be debt factoring.

Profit on ordinary activities before taxation amounted to £104,031 for the 7 month period (year ended 31st March 1994 £100,796 before exceptional item).

#### **DIVIDENDS AND APPROPRIATIONS**

In view of the company's current and future requirements for the maintenance and development of its business, the directors do not recommend that a preference or ordinary dividend be declared (year ended 31st March 1994 £Nil) but that the profit be transferred to accumulated reserves.

#### DIRECTORS AND INTERESTS IN SHARES

The directors during the period were as follows:

Mr. E. M. G. Ettershank

Chairman

Mr. M. Forman

Managing Director

Mr. M. J. Chisholm

Mr. R. J. Eddowes

Mr. M.N. Ellse

Mr. M.Jerrard

Ms. P.J. Lloyd Mr. J.L. Shulman Appointed 14th April 1994

No director had a shareholding interest required to be disclosed by the Companies Act 1985 other than those set out below. The number of 25p ordinary shares and options over ordinary shares in the share capital of TSB Group plc, this company's ultimate holding company, in which the directors had an interest were as follows:

	31.10	.94	31.0	3.94
	Shares	Options	Shares	Options
	- 0.14100	10,714		-
Mr. M. Forman		2,142	•	•
Mr. M.N. Ellse		8,571	-	· -
Mr. M.Jerrard	_	2,142	-	
Mr. J.L. Shulman				

The interests of Messrs Ettershank, Chisholm, Eddowes and Ms Lloyd in the share capital of TSB Group plc are disclosed in the financial statements of TSB Commercial Finance Limited.

#### TSBFACTORS LIMITED

**DIRECTORS' REPORT (continued)** 

#### INSURANCE

During the year the ultimate parent company purchased liability insurance for the directors of the company.

#### **AUDITORS**

Our auditors KPMG Peat Marwick have informed us that they will practice under the name of KPMG with effect from the 6th February 1995. In accordance with section 385 of the Companies Act 1985, a resolution for the re-appointment of KPMG as auditors of the company is to be proposed at the forthcoming Annual General Meeting.

#### STATEMENT OF DIRECTORS' RESPONSIBILITIES

Company Law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit and loss of the company for that period. In preparing those financial statements the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue its business;
  - state whether applicable accounting standards have been followed subject to any material departures disclosed and explained in the financial statements.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

By order of the Board

TSB Factors Limited

P.J. Hoyd (Secretary)

Boston House / The Little Green Richmond

Surrey TW9 1QE

31st January 1995

## REPORT OF THE AUDITORS, KPMG PEAT MARWICK, TO THE MEMBERS OF T S B FACTORS LIMITED

We have audited the financial statements on pages 4 to 12.

### Respective responsibilities of directors and auditors

As described on page 2 the company's directors are responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

#### Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

#### Opinion

In our opinion the financial statements give a true and fair view of the state of the company's affairs as at 31st October 1994 and of its profit for the period then ended and have been properly prepared in accordance with the Companies Act 1985.

1 Puddle Dock Blackfriars London EC4V 3PD

Khur Peat Harnick

Chartered Accountants Registered Auditors

31st January 1995

#### IS B FACTORS LIMITED

PROFIT AND LOSS ACCOUNT 7 MONTHS ENDED 31ST OCTOBE	R 199	7.1	Months Ended 11st October 1994		oar Ended 31st March 1984
	Note	ε	£	£	£
TURNOVER	2		1,526,520		2,542,029
Staff costs	6	(574,305)		(1,083,588)	
Other administrative expenses		(607,350)		(824,740)	
			(1,181,655)		(1,908,328)
			344,865		633,701
Other operating income	3		20,104		34,460
OPERATING PROFIT			354,969		638,161
Interest payable	4		(230,938)		(567,365)
PROFIT ON ORDINARY ACTIVITIES BEFORE TAXATION AND EXCEPTIONAL ITEM	5		104,031		100,796
Exceptional Item	7		:		(130,466)
			104,031		(29,670)
Taxation	8		(18,815)	-	
PROFIT ON ORDINARY ACTIVITIES AFTER TAXATION			85,216		(29,670)
Extraordinary item	9				(114,000)
PROFIT ((LOSS) FOR THE FINANCIAL PERIOD			85,216		(143,670)

Retained losses

brought forward

RETAINED LOSSES

CARRIED FORWARD

STATEMENT OF TOTAL RECOGNISED GAINS AND LOSSES

There are no recognised gains or losses other than the profit/(loss) attributable to the shareholders of the Company of £85,216 in the period ended 31st October 1994 and of £(143,670) in the year ended 31st March 1994.

The notes on pages 6 to 12 form part of these financial statements.

(1,132,102)

(1,046,886)

(988.432)

(1,132,102)

#### T.S.B.FACTORS LIMITED

BALANCE SHEET AT 31ST OCTOBER 1994		\$	31st October 1994		31st March 1994
	Note	£	£	£	£
FIXED ASSETS					
Tangible assets	10		197,756		214,309
CURRENT ASSETS					
Debtors Cash at bank and in hand	11	9,949,373 395,523 10,344,896		9,267,408 1,536,349 10,803,757	
CREDITORS - amounts falling due within one year	12	(9,339,538)		(9,900,168)	
NET CURRENT ASSETS			1,005,358		903.589
TOTAL ASSETS LESS CURRENT LIABILITIES			1,203,114		1,117,898
CAPITAL AND RESERVES					
Called up share capital Profit and loss account	14		2,250,000 (1,046,886)		2,250,000 (1,132,102)
SHAREHOLDERS' FUNDS	18		<u>1,203,114</u>		1,117,898

Approved by the board on the 31st January 1995 and signed on its bahalf by :

Mr. E. M. G. Ettershank

Director

Mr. M. Forman

The notes on pages 6 to 12 form part of these accounts.

#### T S B FACTORS LIMITED

#### NOTES TO THE ACCOUNTS

#### 1. ACCOUNTING POLICIES

#### (a) Basis of preparation

The financial statements have been prepared under the historical cost convention and in accordance with applicable Accounting Standards.

#### (b) Depreciation of tangible fixed assets

Fixed assets are being depreciated by equal annual instalments so as to write them off over their anticipated useful lives as follows:

Furniture and fixtures - 8 years
Computer hardware - 5 years
Motor Vehicles - 4 years
Leasehold improvements - 5 years

#### (c) Deferred taxation

Deferred taxation has been calculated, using the liability method, in respect of timing differences other than those which are expected to continue for the foreseeable future.

#### (d) Operating leases

Rentals under operating leases are charged on a straight line basis over the term of the lease in arriving at the operating result. There are no assets held under finance leases.

#### (e) Provision for bad and doubtful debts

Specific provisions are made for amounts included within factored debts which are recognised to be bad or doubtful. In addition, general provisions are maintained to cover losses that, although not specifically identified, are known from experience to be present at the year end in respect of commercial exposures. Such provisions are offset against factored debts within the balance sheet.

#### (f) Cash Flow Statement

Under Financial Reporting Standard Number 1, the company is exempt from the requirement to prepare a cash flow statement on the grounds that it is a wholly owned subsidiary undertaking of a U.K. group that prepares a cash flow statement.

#### 2. TURNOVER

Turnover comprises the value of charges rendered to clients (net of VAT) in the normal course of business.

#### 3. OTHER OPERATING INCOME

Other operating income is comprised of rental income on property amounting to £ 20,104 (to 31st March 1994  $\pm$  £34,460).

#### TSB FACTORS LIMITED

#### NOTES TO THE ACCOUNTS (continued)

#### 4. INTEREST PAYABLE

Year Ended 7 Months Ended 31st March 31st October 1994 1994 £ £

On bank loans, overdrafts and other loans wholly repayable within 5 years, not by instalments

260,938

567,365

Included in the above is £260,259 (to 31st March 1994 £1,334) payable to the holding company, TSB Commercial Finance Limited. In the year ended 31st March 1994 £566,031 was payable to the former holding company, Chancery plc.

#### 5. PROFIT ON ORDINARY ACTIVITIES BEFORE TAXATION

BEFORE TAXATION	7 Months Ended 31st October 1994 £	Year Ended 31st March 1994 £
Profit on ordinary activities has		
been arrived at after charging:		
Depreciation of fixed assets (note 10)	51,935	106,329
Loss on sale of fixed assets	14,910	487
Loss arising on write off of software capitalised in		00.100
prior years	•	90,188
Staff Costs (note 6)	574,305	1,083,588
Auditors' remuneration - for audit work	9,000	11,000
Operating rentals - plant and machinery	25.357	41,515
Operating rentals - plant and machinery - land and buildings	80,746	138,420

#### 6. DIRECTORS AND OTHER EMPLOYEES

The average number of persons employed by the company during the period was 45 ( to 31st March 1994: 46).

Staff costs, including executive

Staff costs, including executive directors, include the following:	7 Months Ended 31st October 1994 £	Year Ended 31st March 1994 £
Wages and salaries Social security costs Pension costs	504,748 46,162 23,395 574,305	949,573 95,890 38,125 1,083,588
The emoluments of the directors were as follows:	£	£
For services as executives	129,315	331,607
Pension contributions included in above	6,002	9,805

#### TSBFACTORS LIMITED

## NOTES TO THE ACCOUNTS (continued)

## 6. DIRECTORS AND OTHER EMPLOYEES - continued

The individual emoluments, excluding pension contributions, of all the direc ors who served during the period fell into the following brackets:

7 Months Ended 31st October 1994	Year Ended 31st March 1994
4	7
3	~
1	-
-	2
•	1
-	1
	31st October 1994 4 3 1

The emoluments, excluding pension contributions of the chairman amounted to £ NIL (to 31st March 1994 - £ NIL.) and those of the highest paid director amounted to £ 39,233 (to 31st March 1994 - £99,950).

7.	EXCEPTIONAL ITEMS	7 Months Ended 31st October 1994 £	Year Ended 31st March 1994 £
	Directors' bonuses contractually payable on t acquisition of the company by TSB Group plo	he :. <u> </u>	130,466
8.	TAX ON PROFIT ON ORDINARY ACTIVITY	ES	
υ.	TAX SILVINGS SI	7 Months Ended	Year Ended
		31st October 1994 £	31st March 1994 £
	Corporation tax at 33% less ACT surrendere available for group relief	d 13,990	-
	Adjustment to current taxation in respect of prior years	4,825 18,815	
_	EXTRAORDINARY ITEM		
9	EXTRAURDINART TEM	7 Months Ended	Year Ended
		31st October	31st March
		1994	1994
		3	£
	Acquisition costs	-	114,000
	Taxation thereon	<u> </u>	
			114,000

T S.B FACTORS LIMITED

# NOTES TO THE ACCOUNTS (continued)

40 TANGIBI E FIXED ASSETS	Fixtures	Computer	Motor	Leasehold	TOTAL
IV. PANGIBLE I WED ACCES	& fittings	equipment	vehicles	improvements ;	¢I
COST:	બ	**	J.		
At 1st April 1994	24'3,906	128,659	194,345	53,746	950,656
Additions during the period	1,556	44,816	3,920	ı	50,292
Disposals during the period	(123,938)		•	(390)	(124,328)
At 31st October 1994	121,524	173,475	198,265	53,356	546,620
Depreciation:					
At 1st April 1994	164,812	65,577	131,436	44,522	406,347
Charge for the period	5,179	14,007	27,770	4,979	51,935
On disposals	(109,151)	•	•	(267)	(109,418)
At 31st October 1994	60,840	79,584	153,206	49,234	348,864
Net book value:	1				
 At 31st October 1994	60,684	93,891	39,059	4,122	197,756
At 31st March 1994	79,094	63,082	62,909	9,224	214,309
			, ,,	 	

#### I S B FACTORS LIMITED

#### NOTES TO THE ACCOUNTS (continued)

11	DEBTORS	31st October 1994 £	31st March 1994 £
	Factored debts Other debtors Prepayments and accrued income	9,855,508 22,649 71,216 9,949,373	9,143,653 27,817 95,938 9,267,408
	Gross Factored debts Due to clients on collection Factored debts	20,380,359 (10,524,851) 9,855,508	18,754,290 (9,610,637) 9,143,653
12.	CREDITORS - amounts falling due within one year	31st October 1994 £	31st March 1994 £
	Bank overdrafts Group relief payable Other taxes and social security costs Accruals and deferred income	8,974,364 18,815 82,492 263,867 9,339,538	9,278,017 - 82,810 - 539,341 - 9,900,168
	Bank overdrafts are made up of:		
	Due to immediate parent company Due to fellow subsidiary undertakings Due to other bank	8,961,569 5,094 7,701 8,974,364	9,277,045 <u>972</u> <u>9,278,017</u>

The bank overdrafts are unsecured and repayable on demand.

### 13. PROVISIONS FOR LIABILITIES AND CHARGES

A deferred taxation asset exists in relation to excess depreciation over tax allowances claimed on fixed assets, but in accordance with Statement of Standard Accounting Practice No.15 no asset is recognised in the Balance Sheet (31st March 1994 - £nil).

#### 14. CALLED UP SHARE CAPITAL

<b>!</b> .	CALLED UP SHARE CAPITAL	31st October 1994 £	31st March 1994 £
	Authorised, issued and fully-paid share capital:		
	700,000 "A" 13% cumulative redsemable preference shares of £1 each 1,550,000 Ordinary shares of £1 each	700,000 1,550,000 2,250,000	700,000 1,550,000 2,250,000

#### T S B FACTORS LIMITED

#### NOTES TO THE ACCOUNTS (continued)

#### 15. FINANCIAL COMMITMENTS

The company has financial commitments in respect of operating leases. The amounts to be paid in the next year under these leases are:

	31st Octo	ber 1994 £	31st Ma	rch 1994 £
	Land & Buildings	Other	Land & Buildings	Other
Expire within 1 year Expire between 2 and 5 years	- 74,420	40,744	-	1,098 39,819
Expire after 5 years	64,000		138,420	
	138,420	40,744	138,420	40,917

The company has unprovided capital commitments at 31st October 1994 of £114,218 (31st March 1994: £3,920).

#### 16. PENSIONS AND SIMILAR OBLIGATIONS

The company operates a defined contribution pension scheme covering senior and long-serving employees. The assets of the scheme are held separately from those of the company in an independently administered fund. The amount charged in the profit and loss account for pension costs was £23,395 (to 31st March 1994 - £38,125) and is equal to the contributions paid in the period.

#### 17. CONTINGENT LIABILITIES

The company had no contingent liabilities at 31st October 1994 (31st March 1994 - £Nil).

### 18. RECONCILIATION OF SHAREHOLDERS' FUNDS

	31st October 1994 £	31st March 1994 £
Profit for the financial period / year Shareholders' funds at commencement	85,216 1,117,898	(143,670) 1,261,568
Shareholders' funds at period / year end	1,203,114	1,117,898

#### ISB FACTORS LIMITED

NOTES TO THE ACCOUNTS (continued)

#### 19. ULTIMATE HOLDING COMPANY

The ultimate holding company and the parent undertaking of the largest group of undertakings for which group accounts are drawn up is TSB Group plc, a company incorporated in Great Britain and registered in Scotland. Copies of the group accounts can be obtained from PO Box 260, 60 Lombard Street, London, EC3V 9DN. The parent undertaking of the smallest group of undertakings for which group accounts are drawn up is TSB Bank plc, a company registered in England & Wales. Copies of these accounts can be obtained from PO Box 260, 60 Lombard Street, London EC3V 9DN.