Registered number: 01355222 Charity number: 275489

Bootstrap Company Limited (A company limited by guarantee)

Trustees' report and financial statements

For the year ended 31 March 2019

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## Contents

	Page
Reference and administrative details of the Company, its Trustees and advisers	1
Trustees' report	2 - 7
Independent auditors' report on the financial statements	12
Consolidated statement of financial activities	13
Consolidated balance sheet	14 - 15
Company balance sheet	16 - 17
Consolidated statement of cash flows	18
Notes to the financial statements	19 - 31

# Reference and administrative details of the Company, its Trustees and advisers For the year ended 31 March 2019

**Trustees** 

Sarah Cary, Chair

Ross Mitchell Clarisse Simonek

Denis King Jordan Bookman Tamsin Chislett

Company registered

number

01355222

**Charity registered** 

number

275489

Registered office

The Print House

18 Ashwin Street

London E8 3DL

### Trustees' report For the year ended 31 March 2019

The Trustees present their annual report together with the audited financial statements of the Company for the year 1 April 2018 to 31 March 2019. The Annual report serves the purposes of both a Trustees' report and a directors' report under company law. The Trustees confirm that the Annual report and financial statements of the charitable company comply with the current statutory requirements, the requirements of the charitable company's governing document and the provisions of the Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) as amended by Update Bulletin 1 (effective January 2015).

Since the group and the Company qualify as small under section 383 of the Companies Act 2006, the Group strategic report required of medium and large companies under the Companies Act 2006 (Strategic Report and Directors' Report) Regulations 2013 has been omitted.

### Objectives and activities

### • Policies and objectives

Bootstrap was established in 1977 to support people to set-up their own businesses and improve employability skills. The charity's activities developed through working with unemployed residents on estates in Hackney, Lambeth and Camden.

Bootstrap is a charity based in Hackney and is committed to alleviating poverty. Bootstrap provides workspace and support for local start ups, social enterprises, charities, and businesses, and promotes employability and entrepreneurship as a way to challenge poverty.

Over time the activities grew to include the provision of managed workspace across 3 buildings and 60,000 sq. ft. that is home to 150 businesses. The Bootstrap charitable objects are: "To advance education and to relieve poverty." Our mission is:

- Aim 1: To develop and manage affordable spaces for enterprise and culture.
- Aim 2: To support for socially committed tenants to grow into sustainable businesses that are committed to responsible business.
- Aim 3: To use Bootstrap's network to deliver training that increases people's skills and access to employment.
- Aim 4: To deliver events that build connections and trust.

Bootstrap has three core areas of operation which are described in more detail below:

- 1. Lettings
- 2. Events
- 3. Charitable Purpose

### Policies and objectives (continued)

The trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing Bootstrap's aims and objectives and in planning future activities. Highlights of our work for the public benefit in each of these business areas is described below.

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit, including the guidance 'Public benefit: running a charity (PB2)'.

Trustees' report (continued)
For the year ended 31 March 2019

Objectives and activities (continued)

#### Review of 2018/19

This year was the first full year of a new Chief Executive, who started in Mid March 2018. The year also saw the appointment of a finance director which brought bookkeeping and financial management in-house.

### Lettings

Bootstrap owns the leasehold on the Print House and rents two other buildings - Colourworks and Fitzroy House, from Hackney Council and a private landlord, respectively. In May 2017, a rent review for Fitzroy House from our private landlord took place and our rent was increased by circa 400%.

### • Enterprise Bootcamp and Bootcamp Live

The Bootstrap Campus project provides support for local unemployed 18-25 year olds to transition into work or startup businesses, by giving them opportunities to develop their skills, experience and professional networks. We run two programmes- Enterprise Bootcamp and Bootcamp Live.

Enterprise Bootcamp provides young people with a 10-week accredited enterprise programme. It is designed to be approachable that focuses on developing confidence and the technical suite of skills required to start up a business. Participants on the course are given the opportunity to gain an OCN Level 2 business qualification.

We utilise the assets available at Bootstrap to help breakdown the barriers to entry by enabling access to finance, connections and networking with highly skilled and experienced entrepreneur mentors all under one roof. In 2018/19, we ran 3 programmes with 80 participants.

Bootcamp Live is an eight-week events management course that encompasses event production, enterprise, promotion, marketing, social media, and finance that culminates in the participants producing their own show at Bootstrap's rooftop venue - Dalston Roof Park. In summer 2018, 17 people took part in the programme, which culminated in a live music event on the roof.

### Bootstrap Trading Company Limited

All non-charitable trading is carried out through the wholly owned subsidiary Bootstrap Trading Company Limited. It donated 100% of its profits to the charity under Gift Aid. Its current directors are Ross Mitchell and Jordan Bookman who were appointed In November 2017. Tomi Nummela, John Shute resigned in October 2018 and Luke Ainger stepped down in November 2017.

Trustees' report (continued)
For the year ended 31 March 2019

Strategic report (continued)

Financial review

### • Going concern

As a result of increased ongoing costs, principally relating to significant rent increases following the rent review on Fitzroy House, the accounts show that expenditure exceeded income for the year. The new management team secured short-term funding to clear short-term debts and obtained long-term secured borrowings, which will allow the charity sufficient liquidity to invest and implement a new business plan. Results are forecast to improve in the medium-term (2 years) and income is expected to exceed expenditure. Based on this, the Trustees consider that there are no material uncertainties about the charitable company's ability to continue as a going concern.

After making appropriate enquiries, the Trustees have a reasonable expectation that the Company has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies.

### Reserves policy

As at 31 March 2019, the Charity held no free reserves. There was no change to reserves policy stated in the previous year, which was that the board decided to take a measured approach to building reserves balancing the commitment of investment to maximising social impact. The board agreed that they would dedicate 40% of surplus at the end of 2016/17 financial year and from 2017/18 onwards commit 60% of surplus in order to build free reserves. Because there was a deficit in the year, the negative reserves have not improved but projections indicate that the charity will be making a surplus in the medium term. The Reserves Policy will be reviewed in the coming months.

### • Transactions and Financial Position

The Statement of Financial Activities shows net expenditure for the year of £413,491 (2018: £136,641).

Occupancy rates increased this year, and therefore rental income increased to £1,461,815 (2018: £1,467,111).

Net assets at the year-end stand at £1,545,513 (2018: £1,959,004), including £3,528,857 tangible fixed assets (2018: £3,471,509). A majority of the expenditure is spent on property leasehold costs and managing and refurbishing the rental properties alongside servicing the company's borrowing.

### Structure, governance and management

### Constitution

The charity is a company limited by guarantee and was formed on 2" March 1978. It is governed by its Memorandum and Articles of Association. Non-charitable activities are undertaken by a wholly owned subsidiary Bootstrap Trading Company Limited, which was incorporated on 16" February 2012.

Trustees' report (continued)
For the year ended 31 March 2019

Structure, governance and management (continued)

### • Methods of appointment or election of Trustees

The trustees who served throughout the year are listed on page 1. Board meetings were held four times a year.

There are currently three working groups of the board; the Finance and Audit Working Group and Estates Working Group and the Social Impact Working Group. The Governance structure of the working groups and terms of reference are currently being updated. The existing trustee board takes responsibility to recruit and appoint new trustees. Prospective trustees are invited to observe several board meetings before joining the board and an induction pack exists for new trustees.

### Board Development

During the financial year 2018/19 there were no changes to the board.

### Organisational Structure

Bootstrap's services are delivered by a combination of paid staff supported by specialist contractors and volunteers. The new CEO, David Williams, started in mid-March 2018, who has recruited a Finance Director and currently reviewing organisational structure. The staff team at the end of 2018/19 numbered 13 FTE.

### • Pay policy for key management personnel

The directors, who are the Trustees, and the senior management team comprise the key management personnel of the charity in charge of directing and controlling, running and operating the Trust on a day to day basis. All directors give of their time freely and no director received remuneration in the year. The pay of the senior staff is reviewed periodically (normally every three years) and normally increased in accordance with average earnings based on the financial position of the charity. In view of the nature of the charity, the directors benchmark against pay levels in other charities of a similar size. Salaries were last reviewed in May 2018.

### • Risk Management

The largest risk for the charity was the market rent review in May 2017 on the two buildings that it rents - Colourworks and Fitzroy House. Fitzroy House faces a further rent review in May 2022. The ramifications have had a material impact on the charity. The charity Trustees have given consideration to the major risks to which the charity is exposed and satisfied themselves that systems or procedures are established in order to manage those risks.

The charity has a live risk register, which has identified the following key risks:

- Increase lettings to ensure sustainability of the business and charitable activities
- Develop programmes with greater social impact and local relevance
- Ensure activities of Dalston Roof Park reflect and support the charity

### Fund raising

The charitable company did not partake in charitable fundraising activities.

## Trustees' report (continued) For the year ended 31 March 2019

### Plans for future periods

The Board has agreed to review the business structure and charitable objects as it plans for the future. Plans for the coming year:

- Increase lettings occupancy to support charitable aims
- Establish support systems for our tenant social enterprises, charities, and cultural partners
- Develop enterprise and employment programmes
- Increase Bootstrap's relevance to Dalston and Hackney
- Develop Dalston Roof Park as an asset that can support talent development and employment

### Statement of Trustees' responsibilities

The Trustees (who are also the directors of the Company for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the Group and the Company and of their incoming resources and application of resources, including their income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Group will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Group and the Company's transactions and disclose with reasonable accuracy at any time the financial position of the Group and the Company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Group and the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### Disclosure of information to auditors

Each of the persons who are Trustees at the time when this Trustees' report is approved has confirmed that:

- so far as that Trustee is aware, there is no relevant audit information of which the charitable group's auditors are unaware, and
- that Trustee has taken all the steps that ought to have been taken as a Trustee in order to be aware of
  any relevant audit information and to establish that the charitable group's auditors are aware of that
  information.

Trustees' report (continued)
For the year ended 31 March 2019

### **Auditors**

Kreston Reeves LLP were appointed auditors on 7 May 2019 and will be proposed for reappointment in accordance with section 485 of the Companies Act 2006.

Approved by order of the members of the board of Trustees on and signed on their behalf by: 23 DECEMBEL 2019

Sarah Cary

<del>Truste</del>e

### Independent auditors' report to the Members of Bootstrap Company Limited

### **Opinion**

We have audited the financial statements of Bootstrap Company Limited (the 'parent charitable company') and its subsidiaries (the 'group') for the year ended 31 March 2019 which comprise the Consolidated statement of financial activities, the Consolidated balance sheet, the Company balance sheet, the Consolidated statement of cash flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the Group's and of the parent charitable company's affairs as at 31 March 2019 and of the Group's incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006 and the Charities Act 2011.

### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the Group in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the Trustees have not disclosed in the financial statements any identified material uncertainties that may
  cast significant doubt about the Group's or the parent charitable company's ability to continue to adopt the
  going concern basis of accounting for a period of at least twelve months from the date when the financial
  statements are authorised for issue.

### Independent auditors' report to the Members of Bootstrap Company Limited (continued)

#### Other information

The Trustees are responsible for the other information. The other information comprises the information included in the Annual report, other than the financial statements and our Auditors' report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

### Opinion on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' report for the financial year for which the financial statements are prepared is consistent with the financial statements.
- the Trustees' report has been prepared in accordance with applicable legal requirements.

### Matters on which we are required to report by exception

In the light of our knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' report.

We have nothing to report in respect of the following matters in relation to which Companies Act 2006 requires us to report to you if, in our opinion:

- the parent charitable company has not kept adequate and sufficient accounting records, or returns adequate for our audit have not been received from branches not visited by us; or
- the parent charitable company financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the Trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the Trustees' report and from the requirement to prepare a Strategic report.

### Independent auditors' report to the Members of Bootstrap Company Limited (continued)

### **Responsibilities of trustees**

As explained more fully in the Trustees' responsibilities statement, the Trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the Group's and the parent charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the Group or the parent charitable company or to cease operations, or have no realistic alternative but to do so.

### Independent auditors' report to the Members of Bootstrap Company Limited (continued)

### Auditors' responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with ISAs (UK), we exercise professional judgment and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that
  are appropriate in the circumstances, but not for the purpose of expressing an opinion of the effectiveness
  of the charitable company's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Trustees.
- Conclude on the appropriateness of the Trustees' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the charitable company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our Auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our Auditors' report. However, future events or conditions may cause the charitable company to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the
  disclosures, and whether the financial statements represent the underlying transactions and events in a
  manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business
  activities within the Group to express an opinion on the consolidated financial statements. We are
  responsible for the direction, supervision and performance of the Group audit. We remain solely
  responsible for our audit opinion.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

### Independent auditors' report to the Members of Bootstrap Company Limited (continued)

### Use of our report

This report is made solely to the charitable company's trustees, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006, and to the charitable company's trustees, as a body, Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charitable company's trustees those matters we are required to state to them in an Auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its members, as a body, for our audit work, for this report, or for the opinions we have formed.

**Kreston Reeves LLP** 

Chartered Accountants Statutory Auditor London

Date: 23 DECEMBER 2019

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## Consolidated Statement of financial activities (incorporating income and expenditure account) For the year ended 31 March 2019

	Unrestricted funds 2019	Restricted funds 2019	Total funds 2019	Total funds 2018
Note	£	£	£	£
				^
3	732	-	732	-
4	1,461,815	-	1,461,815	1,467,111
5	420,952	-	420,952	516,710
6	, -	-	-	30
	675	-	675	25,959
	1,884,174	-	1,884,174	2,009,810
	396,517	-	396,517	363,370
	1,880,384	18,610	1,898,994	1,783,081
	2,276,901	18,610	2,295,511	2,146,451
	(392,727)	(18,610)	(411,337)	(136,641)
	(2,154)	-	(2,154)	
	(394,881)	(18,610)	(413,491)	(136,641)
	1,940,394	18,610	1,959,004	2,095,645
	(394,881)	(18,610)	(413,491)	(136,641)
	1,545,513	-	1,545,513	1,959,004
	3 4 5	funds 2019 Note £  3	funds 2019 2019 Note £ £  3 732 - 4 1,461,815 - 5 420,952 - 6 - 675 -  1,884,174 -  396,517 - 1,880,384 18,610  2,276,901 18,610  (392,727) (18,610)  (2,154) -  (394,881) (18,610)  1,940,394 18,610 (394,881) (18,610)	funds 2019     funds 2019     funds 2019       Note     £     £       3     732     -     732       4     1,461,815     -     1,461,815       5     420,952     -     420,952       6     -     -     -       675     -     675       1,884,174     -     1,884,174       396,517     -     396,517       1,880,384     18,610     1,898,994       2,276,901     18,610     2,295,511       (392,727)     (18,610)     (411,337)       (2,154)     -     (2,154)       (394,881)     (18,610)     (413,491)       1,940,394     18,610     1,959,004       (394,881)     (18,610)     (413,491)

The Consolidated statement of financial activities includes all gains and losses recognised in the year.

The notes on pages 19 to 31 form part of these financial statements.

## Bootstrap Company Limited (A company limited by guarantee) Registered number: 01355222

## Consolidated balance sheet As at 31 March 2019

Tangible assets   11   3,528,857   3,471,509		Note		2019 £		2018 £
Current assets  Debtors 13 249,803 309,503 Cash at bank and in hand 15,456 167,404  Creditors: amounts falling due within one year 14 (783,360) (887,558)  Net current liabilities (518,101) (410,651)  Total assets less current liabilities 3,010,756 3,060,858  Creditors: amounts falling due after more than one year 15 (1,465,243) (1,101,854)  Total net assets 17 1,545,513 1,959,004  Charity funds  Restricted funds 17 1,606,532 1,639,796 Capital funds 17 617,611 617,611 General funds 17 (678,630) (317,013)  Total unrestricted funds 1,940,394	Fixed assets					
Current assets         Debtors       13       249,803       309,503         Cash at bank and in hand       15,456       167,404         265,259       476,907         Creditors: amounts falling due within one year       14       (783,360)       (887,558)         Net current liabilities       (518,101)       (410,651         Total assets less current liabilities       3,010,756       3,060,858         Creditors: amounts falling due after more than one year       15       (1,465,243)       (1,101,854         Total net assets       1,545,513       1,959,004         Charity funds         Restricted funds       17       -       18,610         Unrestricted funds       17       1,606,532       1,639,796         Capital funds       17       617,611       617,611         General funds       17       (678,630)       (317,013)         Total unrestricted funds       17       1,545,513       1,940,394	Tangible assets	11		3,528,857		3,471,509
Current assets         Debtors       13       249,803       309,503         Cash at bank and in hand       15,456       167,404         265,259       476,907         Creditors: amounts falling due within one year       14       (783,360)       (887,558)         Net current liabilities       (518,101)       (410,651         Total assets less current liabilities       3,010,756       3,060,858         Creditors: amounts falling due after more than one year       15       (1,465,243)       (1,101,854         Total net assets       1,545,513       1,959,004         Charity funds         Restricted funds       17       -       18,610         Unrestricted funds       17       1,606,532       1,639,796         Capital funds       17       617,611       617,611         General funds       17       (678,630)       (317,013)         Total unrestricted funds       17       1,545,513       1,940,394				3,528,857		3,471,509
Cash at bank and in hand       15,456       167,404         Z65,259       476,907         Creditors: amounts falling due within one year       14       (783,360)       (887,558)         Net current liabilities       (518,101)       (410,651)         Total assets less current liabilities       3,010,756       3,060,858         Creditors: amounts falling due after more than one year       15       (1,465,243)       (1,101,854)         Total net assets       1,545,513       1,959,004         Charity funds       Restricted funds       17       -       18,610         Unrestricted funds       17       1,606,532       1,639,796       1,639,796       1,617,611       617,611	Current assets			, ,		-, ,
Z65,259       476,907         Creditors: amounts falling due within one year       14       (783,360)       (887,558)         Net current liabilities       (518,101)       (410,651)         Total assets less current liabilities       3,010,756       3,060,858         Creditors: amounts falling due after more than one year       15       (1,465,243)       (1,101,854)         Total net assets       1,545,513       1,959,004         Charity funds         Restricted funds       17       -       18,610         Unrestricted funds       17       1,606,532       1,639,796         Capital funds       17       617,611       617,611         General funds       17       (678,630)       (317,013)         Total unrestricted funds       17       1,545,513       1,940,394	Debtors	13	249,803		309,503	
Creditors: amounts falling due within one year         14         (783,360)         (887,558)           Net current liabilities         (518,101)         (410,651)           Total assets less current liabilities         3,010,756         3,060,858           Creditors: amounts falling due after more than one year         15         (1,465,243)         (1,101,854)           Total net assets         1,545,513         1,959,004           Charity funds         Restricted funds         17         -         18,610           Unrestricted funds         17         1,606,532         1,639,796         1,639,796         Capital funds         17         617,611         617,611         G17,611         G17,611         G17,611         G17,611         G17,611         G17,611         G17,013         Total unrestricted funds         17         1,545,513         1,940,394	Cash at bank and in hand		15,456		167,404	
year       14       (783,360)       (887,558)         Net current liabilities       (518,101)       (410,651)         Total assets less current liabilities       3,010,756       3,060,858         Creditors: amounts falling due after more than one year       15       (1,465,243)       (1,101,854)         Total net assets       1,545,513       1,959,004         Charity funds       Restricted funds       17       -       18,610         Unrestricted funds       17       1,606,532       1,639,796       1,639,796       1,639,796       1,611       617,611       617,611       617,611       617,611       General funds       17       (678,630)       (317,013)       1,940,394         Total unrestricted funds       17       1,545,513       1,940,394	<b>.</b>		265,259	•	476,907	
Total assets less current liabilities         3,010,756         3,060,858           Creditors: amounts falling due after more than one year         15         (1,465,243)         (1,101,854)           Total net assets         1,545,513         1,959,004           Charity funds         17         -         18,610           Unrestricted funds         17         1,606,532         1,639,796           Capital funds         17         617,611         617,611           General funds         17         (678,630)         (317,013)           Total unrestricted funds         17         1,545,513         1,940,394		14	(783,360)		(887,558)	
Creditors: amounts falling due after more than one year       15       (1,465,243)       (1,101,854)         Total net assets       1,545,513       1,959,004         Charity funds       17       -       18,610         Unrestricted funds       17       1,606,532       1,639,796         Capital funds       17       617,611       617,611         General funds       17       (678,630)       (317,013)         Total unrestricted funds       17       1,545,513       1,940,394	Net current liabilities	·	···	(518,101)		(410,651)
than one year       15       (1,465,243)       (1,101,854)         Total net assets       1,545,513       1,959,004         Charity funds       17       -       18,610         Restricted funds       17       1,606,532       1,639,796         Capital funds       17       617,611       617,611         General funds       17       (678,630)       (317,013)         Total unrestricted funds       17       1,545,513       1,940,394	Total assets less current liabilities			3,010,756		3,060,858
Charity funds         Restricted funds       17       -       18,610         Unrestricted funds       17       1,606,532       1,639,796         Capital funds       17       617,611       617,611         General funds       17       (678,630)       (317,013)         Total unrestricted funds       17       1,545,513       1,940,394		15		(1,465,243)		(1,101,854)
Restricted funds       17       -       18,610         Unrestricted funds       17       1,606,532       1,639,796         Capital funds       17       617,611       617,611         General funds       17       (678,630)       (317,013)         Total unrestricted funds       17       1,545,513       1,940,394	Total net assets			1,545,513		1,959,004
Unrestricted funds  Revaluation reserve 17 1,606,532 1,639,796 Capital funds 17 617,611 617,611 General funds 17 (678,630) (317,013)  Total unrestricted funds 17 1,545,513 1,940,394	Charity funds					
Revaluation reserve       17       1,606,532       1,639,796         Capital funds       17       617,611       617,611         General funds       17       (678,630)       (317,013)         Total unrestricted funds       17       1,545,513       1,940,394	Restricted funds	17		· <u>-</u>		18,610
Capital funds       17       617,611       617,611         General funds       17       (678,630)       (317,013)         Total unrestricted funds       17       1,545,513       1,940,394	Unrestricted funds					
General funds       17       (678,630)       (317,013)         Total unrestricted funds       17       1,545,513       1,940,394	Revaluation reserve	17	1,606,532		1,639,796	
Total unrestricted funds 17 <b>1,545,513</b> 1,940,394	Capital funds	17	617,611		617,611	
	General funds	17	(678,630)		(317,013)	
Total funds 1,545,513 1,959,004	Total unrestricted funds	17		1,545,513		1,940,394
	Total funds			1,545,513		1,959,004

## Consolidated balance sheet (continued) As at 31 March 2019

The Company was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the entity to obtain an audit for the year in question in accordance with section 476 of the Companies Act 2006.

However, an audit is required in accordance with section 151 of the Charities Act 2011.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees on and signed on their behalf by:

23 DECEMBER 2019

Sarah Cary Trustee

The notes on pages 19 to 31 form part of these financial statements.

## Bootstrap Company Limited (A company limited by guarantee) Registered number: 01355222

## Company Statement of financial position As at 31 March 2019

	Note		2019 £		2018 £
Fixed assets					
Tangible assets	11		3,528,857		3,471,509
Investments	12		10		10
			3,528,867		3,471,519
Current assets					
Debtors	13	269,151		384,304	
Cash at bank and in hand		14,533		75,465	
		283,684		459,769	
Creditors: amounts falling due within one year	14	(798,886)		(870,430)	
Net current liabilities			(515,202)	· · · · · · · · · · · · · · · · · · ·	(410,661)
Total assets less current liabilities			3,013,665		3,060,858
Creditors: amounts falling due after more than one year	15		(1,465,243)		(1,101,854)
Total net assets			1,548,422		1,959,004
Charity funds					
Restricted funds	17		-		18,610
Unrestricted funds					
Revaluation reserve	17	1,606,532		1,639,796	i.
General funds	17	(667,766)		(317,013)	
Capital funds	17	609,656		617,611	·
Total unrestricted funds	17		1,548,422		1,940,394
Total funds			1,548,422		1,959,004

The Company was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the entity to obtain an audit for the year in question in accordance with section 476 of the Companies Act 2006.

However, an audit is required in accordance with section 151 of the Charities Act 2011.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

## Company Statement of financial position (continued) As at 31 March 2019

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees on and signed on their behalf by:

23 DECEMBER 2019

Sarah Cary

Trustee

The notes on pages 19 to 31 form part of these financial statements.

## Consolidated statement of cash flows For the year ended 31 March 2019

	2019 £	2018 £
Cash flows from operating activities	_	
Net cash used in operating activities	(468,559)	188,416
Cash flows from investing activities		
Purchase of tangible fixed assets	(134,835)	(30,588)
Net cash used in investing activities	(134,835)	(30,588)
Cash flows from financing activities		
Cash inflows from new borrowing	574,000	-
Repayments of borrowing	(122,554)	(116,728)
Net cash provided by/(used in) financing activities	451,446	(116,728)
Change in cash and cash equivalents in the year	(151,948)	41,100
Cash and cash equivalents at the beginning of the year	167,404	126,304
Cash and cash equivalents at the end of the year	15,456	167,404

The notes on pages 19 to 31 form part of these financial statements

### Notes to the financial statements For the year ended 31 March 2019

#### 1. General information

Bootstrap Company Limited is a company, limited by guarantee, incorporated in England and Wales under the Companies Act 2006 and Charities Act 2011. The address of the registered office is provided in Reference and administrative details. Details of the charity's operations are provided in the Report of the Trustees.

### 2. Accounting policies

### 2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Bootstrap Company Limited meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

The Consolidated statement of financial activities (SOFA) and Consolidated balance sheet consolidate the financial statements of the Company and its subsidiary undertaking. The results of the subsidiary are consolidated on a line by line basis.

The Company has taken advantage of the exemption allowed under section 408 of the Companies Act 2006 and has not presented its own Statement of financial activities in these financial statements.

### 2.2 Going concern

As a result of increased ongoing costs, principally relating to significant rent increases following the rent review on Fitzroy House, the accounts show that expenditure exceeded income for the year. The new management team secured short term funding to clear short term debts and obtained long term secured borrowings, which will allow the charity sufficient liquidity to invest and implement a new business plan. Results are forecast to improve in the medium term (in 2 years) and income is expected to exceed expenditure.

This is based on going into the 2019/20 financial year at 100% occupancy for the lettings business, and increase in funds from the Events business, and cost cutting in outsourced contracts. This will result in a cash neutral budget for the 2019/20 financial year, and a surplus in the 2020/21 financial year.

After making appropriate enquiries, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, the accounts have been prepared on a going concern basis.

### 2.3 Income

All income is recognised once the Company has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Grants are included in the Consolidated statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

### Notes to the financial statements For the year ended 31 March 2019

### 2. Accounting policies (continued)

### 2.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Group's objectives, as well as any associated support costs.

All expenditure is inclusive of irrecoverable VAT.

#### 2.5 Taxation

The Company is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the Company is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

### 2.6 Tangible fixed assets and depreciation

Tangible fixed assets costing £750 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, using the straight-line method.

Depreciation is provided on the following bases:

Long-term leasehold property

- Over the period of the lease

Plant and machinery

- 15 years

Fixtures and fittings

- 5 years

### 2.7 Investments

Investments in subsidiaries are valued at cost less provision for impairment.

### 2.8 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

### Notes to the financial statements For the year ended 31 March 2019

### 2. Accounting policies (continued)

#### 2.9 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

### 2.10 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Company anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

#### 2.11 Financial instruments

The Group only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

#### 2.12 Pensions

The Group operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Group to the fund in respect of the year.

### 2.13 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Group and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Group for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

### 3. Income from donations and legacies

	Unrestricted funds 2019 £	Total funds 2019 £
Donations	732	732

## Notes to the financial statements For the year ended 31 March 2019

### 4. Income from charitable activities

	(	Unrestricted funds 2019 £	Total funds 2019 £	Total funds 2018 £
	Rental income	1,461,815 ————	1,461,815	1,467,111
5.	Income from other trading activities Income from non charitable trading activities			
		Unrestricted funds 2019 £	Total funds 2019 £	Total funds 2018 £
	Sales at public events	416,035	416,035	504,254
	Other income	4,917	4,917	12,456
		420,952	420,952	516,710
6.	Investment income		·	
		Unrestricted funds 2019 £	Total funds 2019 £	Total funds 2018 £
	Interest receivable	<u> </u>	<u> </u>	30

## Notes to the financial statements For the year ended 31 March 2019

## 7. Analysis of expenditure by activities

			Support costs 2019 £	Total funds 2019 £	Total funds 2018 £
	Expenditure		1,898,994	1,898,994	1,783,081
8.	Auditors' remuneration				
				2019 £	2018 £
	Fees payable to the Company's auditor for the annual accounts	audit of the Cor	npany's	4,750	6,350
	Fees payable to the Company's auditor in respe	ect of:			
	All non-audit services not included above			1,300	_
9.	Staff costs				
		Group 2019 £	Group 2018 £	Company 2019 £	Company 2018 £
	Wages and salaries	630,202	384,326	515,832	298,790
	Social security costs	54,112	41,301	48,367	32,792
	Contribution to defined contribution pension schemes	11,043	4,692	11,043	4,692
		695,357	430,319	575,242	336,274
	The average number of persons employed by t	he Company du	ring the year w	as as follows:	
		Group 2019 No.	Group 2018 No.	Company 2019 No.	Company 2018 No
	Staff	20	15	_	15

No employee received remuneration amounting to more than £60,000 in either year.

Key management personnel received a combined salary of £188,626.

## Notes to the financial statements For the year ended 31 March 2019

## 10. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits (2018 - £NIL).

During the year ended 31 March 2019, no Trustee expenses have been incurred (2018 - £NIL).

## 11. Tangible fixed assets

## **Group and Company**

	Long-term leasehold property £	Plant and machinery	Fixtures and fittings	Total £
Cost				
At 1 April 2018	4,017,587	192,298	-	4,209,885
Additions	17,764	3,360	113,711	134,835
At 31 March 2019	4,035,351	195,658	113,711	4,344,720
Depreciation				
At 1 April 2018	588,958	149,418	-	738,376
Charge for the year	59,913	13,835	3,739	77,487
At 31 March 2019	648,871	163,253	3,739	815,863
Net book value			·	
At 31 March 2019	3,386,480	32,405	109,972	3,528,857
At 31 March 2018	3,428,629	42,880	<u>-</u>	3,471,509

# Notes to the financial statements For the year ended 31 March 2019

## 12. Fixed asset investments

Company	Investments in subsidiary companies £
Cost or valuation	
At 1 April 2018	10
At 31 March 2019	10
Net book value	
At 31 March 2019	10
At 31 March 2018	. 10

## Principal subsidiaries

The following was a subsidiary undertaking of the Company:

Name	Company number	Registered office or principal plac business		
The Bootstrap Trading Company Limited	07952747	18 Ashwin Street, London, E8 3DL		
Principal activity	Class of shares	Holding	Included in consolidation	
Operating a bar and event hire facilities	Ordinary	100%	Yes	

The financial results of the subsidiary for the year were:

Name	Income £	Expenditure £	Profit for the year £	Net assets £
The Bootstrap Trading Company Limited	420,952	423,861	(2,909)	(2,899)

### Notes to the financial statements For the year ended 31 March 2019

### 13. Debtors

14.

	Group 2019 £	Group 2018 £	Company 2019 £	Company 2018 £
Trade debtors	49,947	42,070	46,705	31,070
Amounts owed by group undertakings	-	-	-	94;323
Other debtors	22,944	81,190	21,690	72,802
Prepayments and accrued income	176,912	186,243	200,756	186,109
	249,803	309,503	269,151	384,304
Creditors: Amounts falling due within on	e year			
Creditors: Amounts falling due within on	e year Group 2019 £	Group 2018 £	Company 2019 £	Company 2018 £
Creditors: Amounts falling due within one Bank loans	Group 2019	2018	2019	2018
	Group 2019 £	2018 £	2019 £	2018 £
Bank loans Trade creditors	Group 2019 £ 162,538	2018 £ 74,481	2019 £ 162,538 341,025	2018 £ 74,481
Bank loans	Group 2019 £ 162,538 344,118	2018 £ 74,481	2019 £ 162,538	2018 £ 74,481
Bank loans Trade creditors Amounts owed to group undertakings Corporation tax	Group 2019 £ 162,538 344,118	2018 £ 74,481	2019 £ 162,538 341,025	2018 £ 74,481
Bank loans Trade creditors Amounts owed to group undertakings	Group 2019 £ 162,538 344,118 - 2,154	2018 £ 74,481 612,812 - -	2019 £ 162,538 341,025 32,734	2018 £ 74,481 608,457 -
Bank loans Trade creditors Amounts owed to group undertakings Corporation tax Other taxation and social security	Group 2019 £ 162,538 344,118 - 2,154 83,159	2018 £ 74,481 612,812 - - 28,899	2019 £ 162,538 341,025 32,734 83,159	2018 £ 74,481 608,457 - - 28,899

## 15. Creditors: Amounts falling due after more than one year

•	Group	Group	Company	Company
	2019	2018	2019	2018
	£	£	£	£
Bank loans	1,465,243	1,101,854	1,465,243	1,101,854

The bank loans included in note 14 and 15 are secured by a legal mortgage over the leasehold property, The Print House, and by fixed and floating charges against all the assets of the company.