



Please complete in typescript,  
or in bold black capitals.

CHFP029

# 363a

## Annual Return

302823/78

Company Number 1344820

Company Name in full Managed Offices Limited

### Date of this return

The information in this return is made up to

Day Month Year  
0 1 / 0 1 / 2 0 0 4

### Date of next return

If you wish to make your next return  
to a date earlier than the anniversary  
of this return please show the date here.  
Companies House will then send a form  
at the appropriate time.

Day Month Year  
0 1 / 0 1 / 2 0 0 5

### Registered Office

Show here the address at the date of  
this return.

79 PALL MALL

Any change of  
registered office  
**must** be notified  
on form 287.

Post town LONDON

County / Region

UK Postcode S W 1 Y 5 E J

### Principal business activities

Show trade classification code number(s)  
for the principal activity or activities.

7484

If the code number cannot be determined,  
give a brief description of principal activity.



Form April 2002

When you have completed and signed the form please send it to the  
Registrar of Companies at:  
**Companies House, Crown Way, Cardiff, CF14 3UZ DX 33050 Cardiff**  
or  
**Companies House, 37 Castle Terrace, Edinburgh, EH1 2EB**  
for companies registered in Scotland **DX 235 Edinburgh**

## Register of members

If the register of members is not kept at the registered office, state here where it is kept.

Post town

County / Region

UK Postcode

## Register of Debenture holders

If there is a register of debenture holders, or a duplicate of any such register or part of it, which is not kept at the registered office, state here where it is kept.

Post town

County / Region

UK Postcode

## Company type

Public limited company

Private company limited by shares

Private company limited by guarantee without share capital

Private company limited by shares exempt under section 30

Private company limited by guarantee exempt under section 30

Private unlimited company with share capital

Private unlimited company without share capital

☐☒☐☐☐☐☐

Please tick the appropriate box

## Company Secretary

\* Voluntary details.

Details of a new company secretary must be notified on form 288a.

(Please photocopy this area to provide details of joint secretaries).

Name \* Style / Title

MRS

Forename(s)

SANDRA

Surname(s)

SCOTT

Address ††

40 THE GROVE

Post town

EALING

County / Region

LONDON

UK Postcode

W

5

5

L

H

Country

ENGLAND

†† Tick this box if the address shown is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985 otherwise, give your usual residential address. In the case of a corporation or Scottish firm, give the registered or principal office address. If a partnership give the names and addresses of the partners or the name of the partnership and office address.

## Directors

Details of new directors must be notified on form 288a

Please list directors in alphabetical order.

**Directors** In the case of a director that is a corporation or a Scottish firm, the name is the corporate or firm name.

†† Tick this box if the address shown is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985 otherwise, give your usual residential address. In the case of a corporation or Scottish firm, give the registered or principal office address.

Name	* Style / Title	MR	
Date of birth	Day	Month	Year
	1	6	0 7 / 1 9 5 5
Forename(s)	PETER NELSON		
Surname	ARMSTRONG		
Address ††	230 CENTRAL PARK WEST 6A		
Post town	NEW YORK		
County / Region	NEW YORK 10024	UK Postcode	
Country	UNITED STATES	Nationality	BRITISH
Business occupation	CHARTERED SURVEYER		

\* Voluntary details.

**Directors** In the case of a director that is a corporation or a Scottish firm, the name is the corporate or firm name.

†† Tick this box if the address shown is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985 otherwise, give your usual residential address. In the case of a corporation or Scottish firm, give the registered or principal office address.

Name	* Style / Title	MR	
Date of birth	Day	Month	Year
	0	7	0 4 / 1 9 5 9
Forename(s)	RICHARD MICHAEL		
Surname	GRADON		
Address ††	SUMMER HOUSE, 18 GRANVILLE ROAD		
Post town	OXTED		
County / Region	SURREY	UK Postcode	R H 8 0 D A
Country	ENGLAND	Nationality	BRITISH
Business occupation	SOLICITOR		

## Directors

Details of new directors must be notified on form 288a

Please list directors in alphabetical order.

<b>Directors</b> In the case of a director that is a corporation or a Scottish firm, the name is the corporate or firm name.  <b>††</b> Tick this box if the address shown is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985 otherwise, give your usual residential address. In the case of a corporation or Scottish firm, give the registered or principal office address.	<b>Name</b>	* Style / Title		MR										
		Day	Month	Year										
	Date of birth	0	3	/	0	2	/	1	9	5	8			
	Forename(s)	WILLIAM NIGEL												
	Surname	HUGILL												
	<b>Address</b> ††	2 HAZLEWELL ROAD, PUTNEY												
	Post town	LONDON												
	County / Region						UK Postcode	S	W	1	5	6	L	H
	Country	ENGLAND					Nationality	BRITISH						
<b>Business occupation</b>	COMPANY DIRECTOR													

\* Voluntary details.

<b>Directors</b> In the case of a director that is a corporation or a Scottish firm, the name is the corporate or firm name.  <b>††</b> Tick this box if the address shown is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985 otherwise, give your usual residential address. In the case of a corporation or Scottish firm, give the registered or principal office address.	<b>Name</b>	* Style / Title		MR										
		Day	Month	Year										
	Date of birth	2	8	/	0	7	/	1	9	5	3			
	Forename(s)	PETER ARTHUR												
	Surname	WALKER												
	<b>Address</b> ††	64 CONNAUGHT AVENUE, CHINGFORD												
	Post town	LONDON												
	County / Region						UK Postcode	E	4			7	A	A
	Country	ENGLAND					Nationality	BRITISH						
<b>Business occupation</b>	CHARTERED ACCOUNTANT													

**Issued share capital**  
Enter details of all the shares in issue  
at the date of this return.

**Class**  
(e.g. Ordinary/Preference)

**Number of  
shares issued**

**Aggregate  
Nominal Value**  
(i.e. Number of shares issued  
multiplied by nominal value per  
share, or total amount of stock)

'A' ORDINARY	2,400,050	£ 2,400,050.00
'B' ORDINARY	2,400,050	£ 2,400,050.00
<b>Totals</b>	<b>4,800,100</b>	<b>£ 4,800,100.00</b>

**List of past and present shareholders**  
(Use attached schedule where appropriate)

A full list is required if one was not  
included with either of the last two  
returns.

There were no changes in the period

☐

on paper in another format

A list of changes is enclosed

☐
☐

A full list of shareholders is enclosed

☒
☐

**Certificate**

I certify that the information given in this return is true to the best of my  
knowledge and belief.

**Signed**



**Date**

26/1/04

† Please delete as appropriate.

† a director/secretary

When you have signed the return send it  
with the fee to the Registrar of Companies.  
Cheques should be made payable to  
**Companies House.**

This return includes

  
(enter number)

continuation sheets.

You do not have to give any contact  
information in the box opposite but if  
you do, it will help Companies House to  
contact you if there is a query on the  
form. The contact information that you  
give will be visible to searchers of the  
public record.

SANDRA SCOTT, 79 PALL MALL, LONDON, SW1Y 5EJ

Tel 0207 321 4546

DX number

DX exchange



# List of past and present shareholders Schedule to form 363a

CHFP029

Company Number | 1344820

Company Name in full | Managed Offices Limited

- Changes to shareholders particulars or details of the amount of stock or shares transferred must be completed each year
- You must provide a "full list" of all the company shareholders on:
  - The company's first annual return following incorporation;
  - Every third annual return after a full list has been provided
- List the company shareholders in alphabetical order or provide an index
- List joint shareholders consecutively

Shareholders' details	Class and number of shares or amount of stock held	Shares or amount of stock transferred (if appropriate)	
		Class and number of shares or amount of stock transferred	Date of registration of transfer
Name CHELSFIELD UK Address 67 BROOK STREET, LONDON, ENGLAND UK Postcode W 1 Y 1 Y E	'B' Ordinary 2,400,050		
Name THE PENINSULAR AND ORIENTAL STEAM NAVIGATION COMPANY Address 79 PALL MALL, LONDON, ENGLAND UK Postcode S W 1 Y 5 E J	'A' Ordinary 2,400,050		
Name Address UK Postcode			