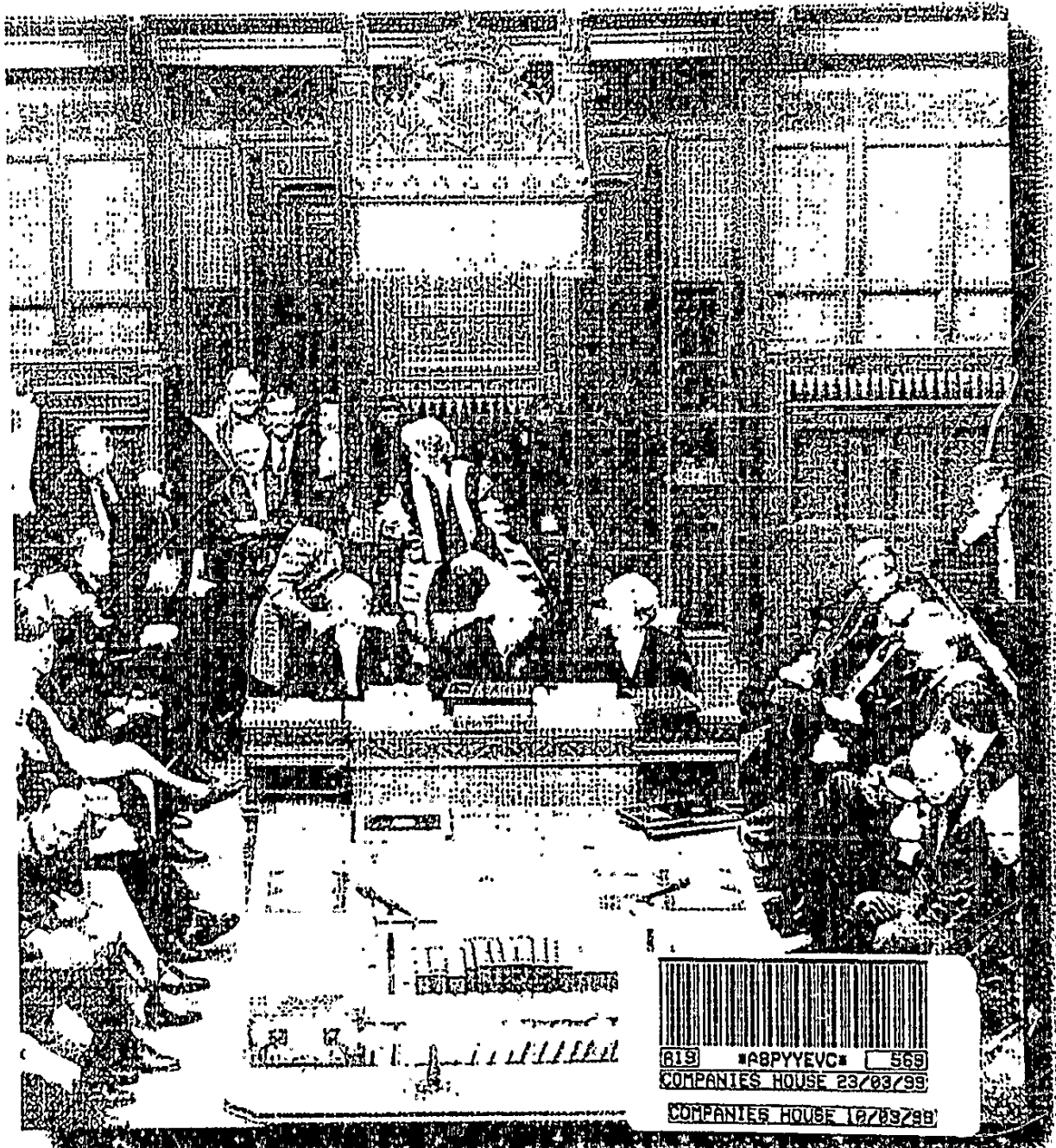


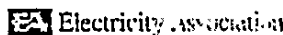
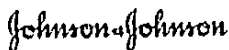
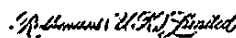
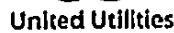
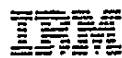
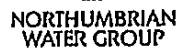


Industry and Parliament Trust

1308583

Annual Report and Accounts
1997-98







Aims and Objectives

The Industry and Parliament Trust is an educational charity dedicated to fostering a better mutual understanding between the worlds of Parliament and Industry.

The broad aims and objectives of the Trust are to advance and encourage public education and other charitable purposes beneficial to the community in connection with:

- *the art or science of government or other branches of political and economic science (with particular reference to the Government of the United Kingdom and of the European Economic Community);*

- *the study of, and research into, methods of government along with relevant civil, commercial, industrial and other public organisations;*

and

- *the publication of the useful results of all such study and research*

(Extract from Trust Memorandum and Articles of Association)

In practical terms, the Trust's main activities are directed towards:

- *enabling Members and officers of both Houses of Parliament (and Members of the European Parliament) to widen their experience, and increase their knowledge of Industry;*

and

- *improving the understanding of business managers and personnel about the problems of Parliament and Government when dealing with matters affecting industry and business.*

The results of the Trust's programmes are published on the Trust's web site <http://www.ipt.org.uk>

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Industry and Parliament Trust Annual Report and Accounts 1997-98

For the year ended
30 September 1998

Charity registered on 287527
Limited by guarantee from no 1306563

Cartoons courtesy George Gale
Photographs Paul Ray
Designed by Peter Powell MSTD. 01273 206406 Fax 01273 202410
The Trust is grateful to EMAP for the help given in printing this publication

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Party Leaders



10 DOWNING STREET
LONDON SW1A 2AA

I am sorry not to be able to join you this evening for the signing of the statutes of the International Association of Business and Parliament.

Over the last few years, the Industry and Parliament Trust has developed into a highly respected forum for the exchange of views between Parliamentarians and representatives of UK business. I am sure that its success can and should be replicated more widely, and I am delighted that similar such organisations are forming a network to facilitate interaction on an international basis.

The model of in depth topic-based programmes, conducted on a strict code of principles and on a neutral political basis, provides us with a unique opportunity to learn from the respective worlds of business and politics. Adding a world-wide dimension to this dialogue makes obvious sense and I wish this venture every success.

The Rt Hon Tony Blair MP
The Prime Minister



HOUSE OF COMMONS

The Industry and Parliament Trust has been in existence for 20 years. It provides excellent schemes to bring industry and those that work around Parliament closer together. I fully support all its activities and I pay tribute to all those who make its work possible and to those organisations who make themselves available. I know the work of the Trust is extremely worthwhile and I look forward to being kept informed of its progress.

The Rt Hon William Hague MP
Leader of the Conservative Party



HOUSE OF COMMONS

I consider my time in industry as an essential part of my training to become a Member of Parliament. I believe that the lack of experience in industrial affairs amongst our present House is one of the key reasons why Parliament does not accord to industry the importance it deserves. The Industry and Parliament Trust provides a valuable mechanism for putting right this deficiency and therefore increasing the effectiveness and relevance of the legislation which we pass.

The Rt Hon Paddy Ashdown MP
Leader of the Liberal Democrat Party



The Rt Hon The Lord Weatherill DL
Chairman of the Trustees
President, The International
Association of Business and
Parliament



Miller McLean
Director, Group Legal and
Regulatory Affairs and Group
Secretary, The Royal Bank of
Scotland, Chairman of Council

We have pleasure in reporting another year of significant progress for the Trust in which the value placed on its activities by Parliamentarians and Industrialists has been very evident. A number of important initiatives have been launched to ensure that the Trust will continue to develop to meet the increasing demands placed on it by both industry and Parliament.

A revised contribution structure was approved at the Annual General Meeting in January 1998 and has been introduced successfully. It has enabled the Trust to meet its budget, including improving efficiency and achieving cost savings. A revenue surplus of £47,377 has been added to reserves.

Companies elected to membership during the year were the National Botanic Garden of Wales; Muncaster Visitor Management; Electronic Data Systems; DHL; British Printing Corporation (now Polestar) and JWP Solutions in Print. The new member companies broaden the Trust's base in various sectors such as leisure, software and business consultancy, distribution and commercial printing. In addition the Small Business Fellowship has been reviewed and enhancements have been made to that program.

Following the retirement of Sir Donald Limon as Clerk of the Commons, we were delighted that Mr George Cubie, the Clerk Assistant, accepted an invitation to become a Trustee. In addition, we were pleased that Mr Archy Kirkwood MP and Mr Bill Oiner MP, representing respectively the Liberal Democrats and the Labour Party, joined the Trustees.

It has been evident for some time that the current structure of the Trust does not provide the most effective or up-to-date framework to cope with the growth of the Trust and the development of its activities. Consequently, the Trustees and Management Committee jointly decided to commission a review by a Working Group comprised of Trustees and Management Committee representatives. Drawing initially on the views of the Trustees and Management Committee, it will review the Trust structure and make recommendations for revisions to the constitution. It is of course essential that any new structure maintains the principles that are intrinsic to the Trust's credibility and integrity. To this end, advice is being taken from the Charity Commissioners and the Parliamentary Commissioner for Standards. A detailed report will be made to the Annual General Meeting on 25 January 1999, following which there will be a full consultation with Council and member companies to enable proposals to be submitted to an Extraordinary General Meeting of the Trust in the Spring of 1999.

The Trustees and Management Committee have also been actively involved in reviewing the possible developments for the Trust as a consequence of the creation of a new Parliament in Scotland and Assemblies in Wales and Northern Ireland. It is encouraging that there has been a positive response from those responsible for the establishment of the Parliament and Assemblies and we are confident that the Trust's activities will be replicated in the appropriate manner within those institutions in due course.

The Trustees and Management Committee believe it is of prime importance that there should be a greater awareness within member companies of the Trust of its activities and the facilities it can offer. The Profile Group, which is developing practical means to address the lack of awareness within member companies and nationally, is pursuing a number of initiatives designed to achieve this objective.

We believe that the Trust can face the future with confidence and we would take this opportunity to thank all the Parliamentary Officers, MPs and personnel of the Trust's member companies for their advice and expertise which is so freely given. We would particularly also like to thank the Trustees and Management Committee for their support and contribution.

Miller McLean

Bernard Beattie



Fredrick R Hyde-Chambers
Director of the Trust and
Secretary General, The
International Association of
Business and Parliament

The Trust is in its twenty-second year. Three developments, in particular, I believe point to it having been a significant year of progress. First, a third of the Government and a quarter of the Opposition Front bench are Fellows. Second, both Ministers and Opposition Spokesmen actively want the Trust to play a role in the new devolved Legislatures in Northern Ireland, Scotland and Wales. Third, Members of Parliament themselves have suggested the possibility of seeking academic accreditation for the Fellowships, and a significantly enhanced IT provision for Fellowship related learning.

In this short review, I will highlight three objectives that we set ourselves and one or two other related points. It is useful to bear in mind that whilst the Trust is a charity with objectives for the public good, it is run on the principles of a small business which is providing training programmes for two sets of senior clientele whose major investment is of time.

The first objective was the filling of all the company Fellowship vacancies by the end of the period under review. Sixty six vacancies have been filled, twelve are under discussion with Fellows-elect including the priority vacancies. We have expedited the placement process without affecting the depth of assessment for the Fellowship awards. We have also developed additional means of 'advertising' the Fellowships, from the exhibition launched by the Speaker (see page 10) to the new party-specific briefings in which Chief Whips have taken the lead. We have taken advantage of the new Parliament to underline from the outset the expectations of the Trustees, at the Fellowship planning meetings. Improvements in monitoring have taken place. The concept of Fellowship Mentors has been introduced in the participating companies as a more accurate definition of the role of those involved in the interface with Fellows-elect and as a possible career enhancement point for the individual.

Companies want participating Parliamentarians and in the longer term the Trust recognises that given that increasingly Fellowships are completing on time and the number of participating companies, we are unlikely to be able to fill all the vacancies that will arise during the latter period of this Parliament. The Trust is therefore looking at the feasibility of adopting some of the study approaches of the parallel schemes without devaluing the Fellowships. This would also address the unresolved issue of the significant number of Members whom our stringent requirements preclude from participation, to our mutual disadvantage.

The second objective was to increase the representation in company membership of the leisure and tourist sectors. Although not fully achieved due, in the main, to the sector being made up of medium and small enterprises, briefings are to be held for groups of appropriate enterprises.

The third objective was to ensure that the Trust was equipped to meet the challenges of the new Parliament. Significant corporate, parliamentary and staff expertise has already been brought to bear on the various issues which are now under consideration by the Training and Devolution Groups (see Page 25). Additionally, the Trust has successfully managed the highly sensitive pilot scheme for civil service constituency attachments (see page 24). These instances reflect the Trust's ability to bring informed judgement and efficacy to the new demands made upon it since the Election.

Value

With these objectives in mind, what has been the 'shareholder value' for the year? By shareholders, I mean the participating parliamentarians and enterprises. Both invest considerable time (and thereby costs) in the Trust's programmes. The value for Parliament is reflected in current Fellowships (see pages 14-16), a number of which bear directly upon the Fellow-elect's parliamentary brief. Twenty-two Fellows - the highest number ever - including responsible Ministers and Opposition Spokesmen, are looking at an improved consultation process for environmental legislation through the Emerging Issues Programme. The focused Eden-Green topic-based programmes are becoming increasingly linked to parliamentary briefs.

The value for business personnel comes first from business-educated parliamentarians. Further value has been gained by the participation of some 150 personnel in the Fellows' Company Seminars (see page 18). Forty-two business personnel became Corporate Fellows by participating in the Parliamentary Study Programme for Industrialists and the European Study Programme (see pages 20-23). A number of Corporate Fellows are already on attachment with Ministers.

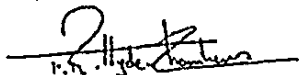
Through the IPT web site it is now possible to access all the European Union institutions' and Parliament's websites, providing a major development in easily accessing information (see page 17). The Trust is also pro-actively ensuring that companies are utilising the opportunities it offers. In this the Profile Group is playing a key role (see page 25). Finally, the unique Brief Guide to Parliament and the Brief Guide to the European Institutions has been produced by Dermot Englefield, an internationally recognised authority on the handling of parliamentary information.

The International Association of Business and Parliament

Particular emphasis has been put on ensuring that the International Association of Business and Parliament's web site is fully effective to facilitate a greater interchange of our respective business personnel and parliamentarians (see page 6). Finnish, Swedish and Spanish business personnel have been involved in these programmes.

Assistance has continued to the National Business Forum towards establishing a scheme in South Africa. Similar assistance and advice has been provided to the National Council of Voluntary Organisations in the UK, who have established a Parliament and voluntary sector scheme, increasingly an important sector in the country's economy.

The existence of the various Working Groups addressing the demands upon the Trust, combined with the quality of the individuals involved in the work, underscore the potential for fulfilling the Trust's objectives.


F. R. Hyde-Chambers



Executive summary

The Trust objectives for the year were to:

- 1 **fill the Fellowship vacancies:** Sixty six Fellowship vacancies have been filled. Discussions with Fellows-elect are under way regarding the thirteen high priority vacancies. Briefings on Fellowships are continuing in Parliament;
- 2 **complete the representation of the leisure sector.** This has progressed, but the majority of the enterprises being medium or small has prolonged the process;
- 3 **ensure the Trust was ready to meet the challenges of the new Parliament.** The handling of the new demands on the Trust have proved that it is positioned to meet these challenges with judgement and ability.
- 4 **meet its financial targets:** The Trust has met its budget targets. The new contribution structure has proved fully effective and met the cost of the additional staff and inflation. Individual company contributions are less in real terms than when the Trust was founded. The Trust has cut costs and increased revenue and reserves.

The issues:

- **Academic accreditation of the Fellowships** requested by MPs. The Fellowships have been highly regarded by accrediting institutions with whom this has been discussed. Initially it appears that a partnership could be arranged which will provide an accreditation provision for every Fellowship. This would enhance the Fellowship for the individual and the enterprise. It would also provide an external measure of consistency, without destroying the flexibility of the Fellowship or placing an extra burden on the enterprise.
- The concept of **Fellowship Mentors** has been introduced to replace Liaison Officers, which more accurately defines the role and is a recognised career enhancement.
- Fellows-elect have requested the provision of **Fellowship related material**, (i.e. understanding company accounts) via IT on the Westminster Intranet. This is being progressed.
- **Devolution:** The majority of ministers and opposition spokesmen in the territorial offices are Fellows. They want the Trust to be part of the resourcing of the Parliament of Scotland, National Assembly of Wales and the Northern Ireland Assembly. It is, of course, for the Members to choose, so briefing seminars are being arranged. The first of these will be part of the Transition Programme for Northern Ireland Members.
- A new **constitutional structure for the Trust** is being devised which should be more effective while enshrining the principles that underpin the Trust's integrity and credibility.
- The **International Association of Business and Parliament (IABP)** was founded in November 1997 with the Trust as its first administrative member. Its aim is to 'enhance and facilitate improved interaction between member organisations and their participating business personnel, administrators and parliamentarians.
- IPT and IABP web site developments enable all the EU Institutions decisions to be accessed.
- The feasibility of adopting some of the **Scandinavian scheme's study approaches** is being researched for those MPs unable to undertake Fellowships.
- **Business personnel of foreign schemes** are using the opportunities provided by the IABP.



The Lord Plant of Highfield who completed his Fellowship with Rothmans



Rachel Squire MP,
who completed her
Fellowship with British
Aerospace

BUSINESS COUNCIL OF AUSTRALIA



International Chamber of Commerce



Supporting Manufacturing and Engineering



The Statutes of the International Association of Business and Parliament were signed in Speaker's House, Westminster, on 3rd November 1997. Directors and representatives from a number of the parallel schemes were represented at this unique event which took place in the presence of the Rt Hon Betty Boothroyd MP, the Lord Chancellor, Ministers, Opposition spokespeople and 27 Chief Executives from member companies. The Association is being formally registered as 'une association sans but lucratif' in Luxembourg.

The web-site of the Association (<http://www.iabp.org>) has been established. It includes information on all the schemes, links to the other schemes, forthcoming events and the principles of the Association. Following this year's annual European Study Programme for Industrialists, there are now links to the EU institutions. The site is updated on a weekly basis.

The IABP has been asked to organise specific meetings with industrialists and parliamentarians from different countries. Twice during 1998, the Finnish scheme sent groups of Finnish journalists to Westminster to learn more about Britain and EMU. The Trust was able to draw upon its high-level contacts to assist with these programmes.

"On behalf of the Finnish journalists I would like to thank you most sincerely for the excellent arrangements made for the seminar. The journalists enjoyed the visit immensely and feel that the delightful atmosphere created by our hosts contributed greatly to the success of the programme. Thank you again for all your efforts."

Satu Keiski-Toni
Chief Press Officer,
Economic Information Bureau
Finland

The Trust is responsible for assisting other organisations which are considering establishing similar schemes to those within the Association. It has been instrumental in advising the National Council for Voluntary Organisations which is creating an attachment programme to enable parliamentarians to spend time in the voluntary sector.



Lucila Gomez-Baeza, Deputy Secretary General, Circulo de Empresarios, signing the Statutes of the IABP.

Andre Fourie, Director of the National Business Initiative for Growth, Development and Democracy, visited the UK to discuss with the Trust the mechanics of creating a South African IPT. Meetings took place with Richard Caborn, Minister for the Regions, and other MPs with a specific interest in South Africa.

"Thank you for giving me the benefit of your time and experience. We have taken many of your points on board for the inaugural meeting of our management committee. I should like to take up your kind offer of further information on what makes a successful scheme."

Jean Guise
Secondment Development Co-ordinator
of the National Council for Voluntary
Organisations

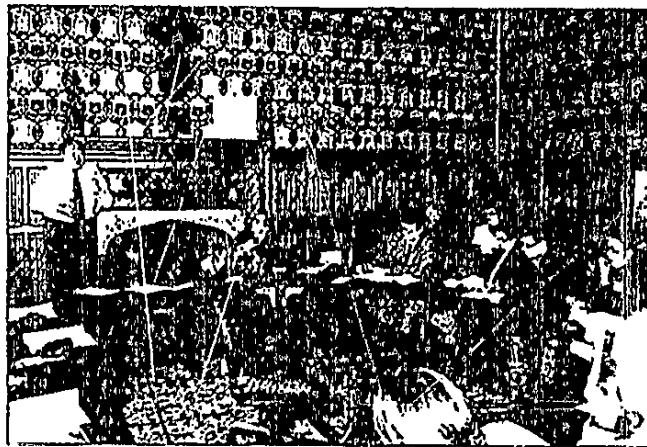


A number of the schemes have been pro-active in developing the work of the Association. For instance, Spain has highlighted its membership of the Association in all its literature. New Zealand has publicised it at the Commonwealth Parliamentary Association Conference held in New Zealand in October.

The Trust maintains regular contact with all its parallel schemes in Belgium, Canada, Finland, France, the Netherlands, New Zealand, Spain, Sweden, the United Kingdom and the United States of America.



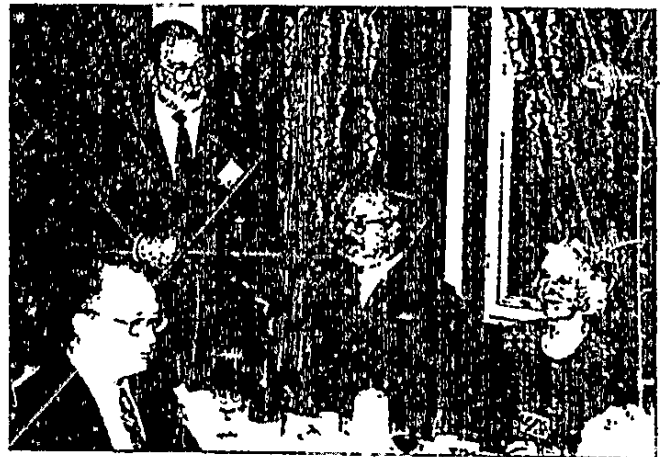
CÍRCULO DE EMPRESARIOS



Jeremy Poot, Chief Economist, the Royal Bank of Scotland, addressing a group of Finns on Britain and EMU, April 1998.



L-R: Lindsay McCollum, Executive Director of the New Zealand Business and Parliament Trust, Sir Donald Limon KCB and the Baroness Hooper at a dinner following the signing of the Statutes.





Fellowship appointments



Andrew Makower
Senior Clerk, House of
Lords who completed his
Fellowship with Laporte

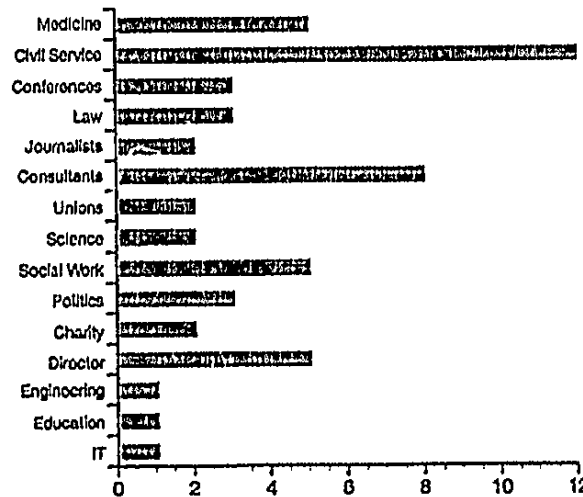
The charts below offer a breakdown of the Members of Parliament who have been granted a Trust Fellowship since the General Election of May 1st 1997.

The overwhelming number of applications have come from Labour Members with smaller numbers coming from the Conservative and Liberal Democratic Parties. Since the election 11% of the Parliamentary Labour Party, 3% of the Parliamentary Conservative Party and 7% of the Parliamentary Liberal Democratic Party have applied for Trust Fellowships.

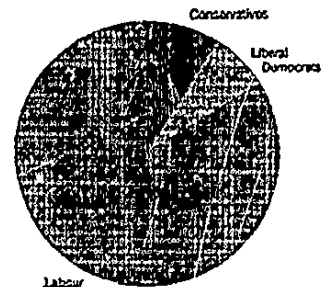
The breakdown by location shows that no one area dominates within England and that applications are spread across the country as a whole. 9.5% of MPs from English constituencies have applied since the General Election, 4% of MPs from Scottish constituencies and 5% of MPs from Welsh constituencies.

The breakdown of applications by employment background is a very good reflection of backgrounds within Westminster as a whole.

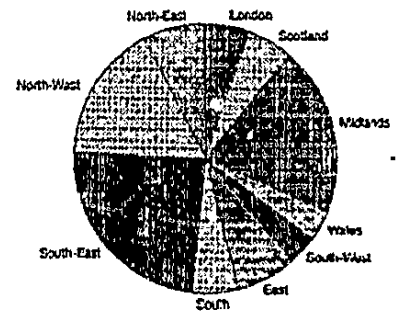
Applications by background since the
General Election of May 1st 1997



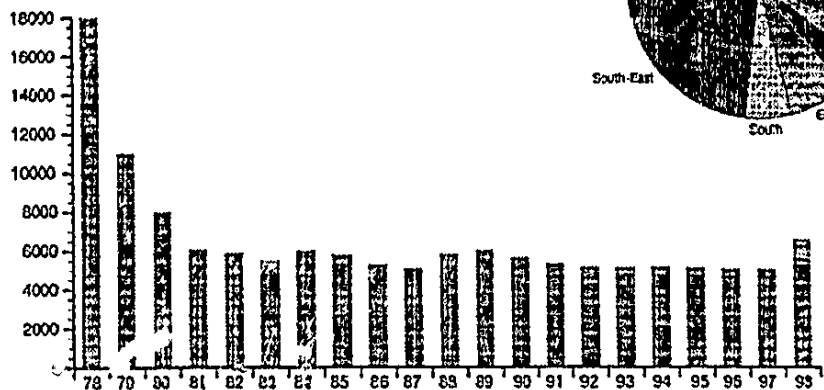
Applications by Party since the
General Election of May 1st 1997



Applications by location since the
General Election of May 1st 1997



Subscriptions



The above graph shows average large-firm subscription rates since the foundation of the Trust. The modest rise last year is a result of a wholesale banding restructure.



Fellowship Mentors

Over the last year the title of Company Liaison Officer was changed to that of Fellowship Mentor, a change that is a recognition of the particular skills that are necessary for the running of any Industry and Parliament Trust Fellowship. The role of Fellowship Mentor is far more than just that of an organiser and the best Mentors are those that are equipped with a range of skills that bring the best out of every Fellow-Elect.

Ideally the Mentor will establish the learning goals of the Fellow-Elect from the very beginning and then, once identified, they will identify the critical success factors and provide a tailored programme that distils the required knowledge into a formal programme. The twenty-five day programme then provides the opportunity for an ongoing evaluation of the programme against the original learning goals and for addressing any learning gaps that become apparent.

The role is one that requires a particular type of individual and the position of Fellowship Mentor is where the relative success and failure of each Fellowship rests.



Peter Atkinson MP who completed his Fellowship with Texaco

Accreditation of Trust Fellowship Programmes

Following consultations it has become apparent that there are a number of benefits to having the twenty-five day Fellowship programmes accredited by a Higher Education body. The credit rating system would form a basis for benchmarking the Fellowship programmes against academic qualifications such as Masters. It agrees with the option that in time this might be extended to incorporate MBAs. This would also imply an amount of stringency and quality assurance that would add value to the programmes and would also assure a consistency between Fellowships.

Academic Credit Rating (ACR) awards credits to individuals who have acquired a certain amount of knowledge and understanding at the 'Higher Education' (Masters) level and in the case of the Trust Fellowship this is likely to be around 25 credits. This takes into account the level of participants and the amount of time spent studying. The extra credits necessary for an award could then be made up from a mixture of distance learning and classroom teaching. This alternative would always remain an option for prospective Fellows-Elect but would probably increase the motivation of some individuals to undertake a Fellowship and to complete a Fellowship once undertaken.

The Trust is presently seeking a partner able to offer ACR without having an inordinate impact on the present system, while recognising that some changes will have to be made. There should be little impact on the Fellowship Programme but it will impact to some degree on those who take this option; they will need to keep a log of their attachment, write a final report and undertake a small project. However, this will not impact on the company of attachment and the programme will not be prescribed in any way.



Peter Jennings,
Serjeant at Arms

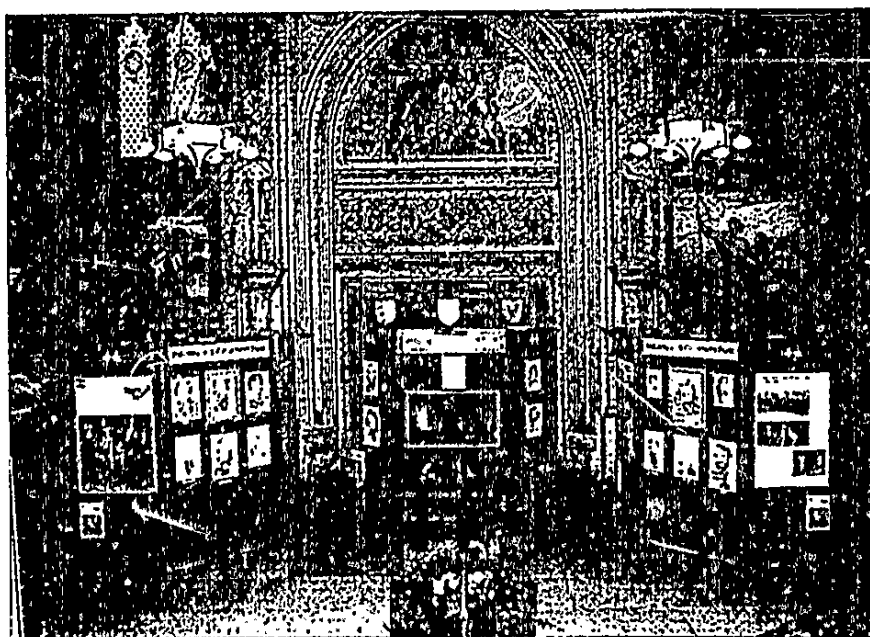
With considerable help from the Serjeant at Arms' Department, the Trust held its first week-long exhibition in the Upper Waiting Hall of the Palace of Westminster. Opened by Madam Speaker on the 3rd November 1997, visitors included representatives from the parallel schemes as well as Management Committee members, Trustees and parliamentary and Corporate Fellows.

Following the General Election, each MP was written to by a relevant party Trustee. In addition, the Trust has found that a successful means of encouraging Members to apply has been the Fellowship briefing where Fellows speak about their attachments to a group of potential candidates. A number of these have taken place during the year. Speakers and Chairmen of these briefings have included the Lord Chancellor, the Rt Hon Donald Dewar MP, the Rt Hon Virginia Bottomley MP and the Rt Hon Sir Brian Mawhinney MP. Information relating to these briefings are often published on the *All Party Whip*.

In addition, details about the Fellowship programmes have been published in the *Member's Handbook* and the *House Magazine*. Material about the Fellowships is regularly left in the Oriel Room within the House of Commons Library.



IPT Fellowship Exhibition, Upper Waiting Hall, Palace of Westminster - November 1997.



IPT Fellowship Exhibition, Upper Waiting Hall, Palace of Westminster - November 1997.

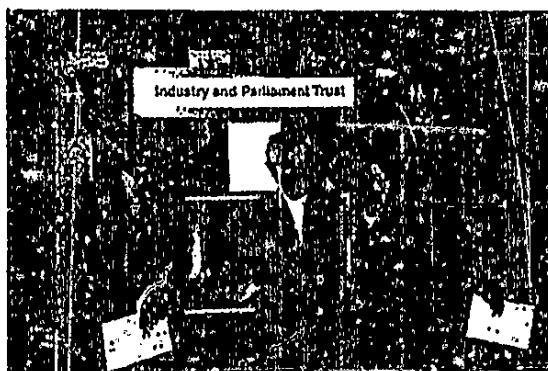


Newly nominated Life Peers are also briefed about the Trust and encouraged to apply. A number have expressed an interest in the Fellowship programme and the Trust is following these applications.

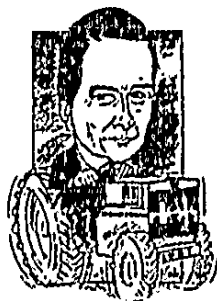
Since May 1997 there have been over 75 applications. Most of these have been attached to appropriate member companies. Members have taken a serious and focused approach to these applications. Rather than acting solely on recommendations from the Trust, it is the parliamentarian who is responsible for choosing the sector on which they wish to focus.

Despite the Labour landslide, the Trustees feel it important to emphasise that company personnel should not only be looking to have Labour parliamentarians on attachment. To pursue this the Trust recently introduced the concept of party briefings. With the support of the Rt Hon James Arbuthnot MP, the Opposition Chief Whip, a Fellowship briefing specifically for the Conservative Party took place. A similar briefing has also been held with the support of Archy Kirkwood MP for the Liberal Democrat party.

The briefings on the Fellowships operate on an ongoing basis.



IPT Fellowship Exhibition, Upper Waiting Hall, Palace of Westminster - November 1997: L-R: George Gale, cartoonist and Madam Speaker, the Rt Hon Betty Boothroyd MP, Joint-President of the IPT.



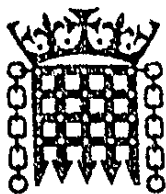
Lord Dixon Smith, who completed his Fellowship with Ernst and Young

L-R: Bridget Prentice MP (Motorola Fellow); the Rt Hon Donald Dewar MP (British Railways Fellow) and Sir Donald Limon KCB, former Trustee, speaking to a group of MPs at a Fellowship briefing.



Fellowship Briefing in the Lord Chancellor's Office.





Parliament and Industry



Fellowships awarded

The Trustees have awarded the following
Industrial Study Fellowships
1 October 1997 -
30 September 1998

Members of Parliament

Richard Allan
Charlotte Atkins
Ann Begg
Desmond Browne
Ben Chapman
David Chidgey
Tim Collins
Alexander Douglas
Ian Gibson
James Gray
Maria Eagle
Brian Jenkins
Melanie Johnson
Fraser Kemp
Ivan Lewis
Tom Levitt
David Lock
Andrew Love
Andrew Mackinlay
Gillian Merron
James Plaskitt
Christopher Ruane
Laurence Robertson
Caroline Spelman
Cisela Stuart
Andrew Stunell
Nick St Aubyn
Gareth Thomas (Clwyd West)
Brian White
Anthony Wright
Derek Wyatt

House of Lords

Baroness Byford
Lord Davies of Colby
The Earl of Erroll
Lord Hunt of King's Heath, OBE
Lord Rotherwick

Parliamentary Officers

Keith Cuninghame, House of Commons Library
Barry Hall, Principal Surveyor

Fellowships completed

1 October 1997 -
30 September 1998
The 25 day study has been
completed by:

Members of Parliament

Nigel Evans
George Stevenson
Stephen Timms

House of Lords

Lord Dixon-Smith
Baroness Flather
Lord Plant of Highfield

Members of the European Parliament

Giles Chichester

Parliamentary Officers

Andrew Makower, Senior Clerk, House of Lords
Philip Wright, Assistant Serjeant at Arms



George Stevenson MP





The Trustees and Council have elected the following:

Corporate members

British Printing Company (now Polestar): as BPC it was Europe's largest specialist commercial printing group.

DHL: a market leader in document and parcel distribution through its international air express service.

Electronic Data Systems (EDS): one of the largest independent providers of IT and business consultancy services.

JWP Solutions in Print: providers of solutions in print to individuals and companies who require printed material.

Lloyd's: Underwriting and Insurance.

Muncaster Visitor Management: Country House, Garden and Visitor Centre and an Owl Centre.

National Botanic Garden of Wales: an international centre for research and education in the science of plants, it promotes the conservation of plant species in Wales, UK and Western Europe.



The Baroness Flather, who completed her Fellowship with The Royal Bank of Scotland

The following were nominated during the year by their companies to undertake the Parliamentary Study Programme for Industrialists and the European Study Programme for Industrialists

Parliamentary Study Programme for Industrialists

Stewart Allanson, External Affairs Manager, Eagle Star

Julie Andrews, Assistant to the Chairman, B & Q

Christopher Balo, Energy Management Centre Manager, PowerGen

Kelth Bogg, Divisional Director, IT & Physical Distribution Groups, Marks & Spencer

Paul Brown, Chief Executive, Commercial Radio Companies' Association

Hew Campbell, Deputy Company Secretary, the Royal Bank of Scotland

David Clayton-Smith, Director of Marketing & Merchandise, Do-It-All

Rob Gill, Government and European Relations Manager, National Power

Chris Hallam, Credit Controller, Midland Corporate Banking

Nick Henderson, Head of Fixed Income Bonds Investment, Gartmore

Alastair Jamieson, Public Affairs Manager, Rothmans International

Gordon Lipton, Public Affairs Manager, British Telecommunications

Martin Lockley, Business Development Director, Conoco European Gas



John Danham MP, who completed his Fellowship with British American Tobacco

Mike Moss, Senior Environmental Adviser, Imperial Chemical Industries

Tom Nicholson, Managing Director, Operations, Military Aircraft and Aerostructures, British Aerospace

David Roberts, Corporate Director, London Central Region, Barclays

Peter Robertson, Assistant General Manager, Marketing, the Standard Life Assurance Company

Lick Rogers, Managing Director, Sales, RAC Motoring Services

Tim Schoonmaker, Chief Executive, EMAP Radio

Dr. Melanie Wedgbury, Head of Corporate Policy, the Electricity Association

European Study Programme for Industrialists

Kate Ball, Clerk, Committee Office House of Lords

David Bentley, Group Chief Accountant, The Standard Life Assurance Company

Richard Betchley, Chief Manager, Financial Institutions, Lloyds TSB Group

Peter Bruce, Government Affairs Executive, Airbus, British Aerospace

Derek Carter, Chief Executive, EMAP Business Communications

Shella D'Souza, Industry Affairs Manager, Glaxo Wellcome

Nicky Donnelly, Public Affairs Manager, Rothmans (UK)

David Evans, European Manager, Human Resources, Millennium Inorganic Chemicals

Ian Foster, European Public Affairs, Conoco

Jose Maria Gamido, Government Affairs Manager, Spain (Opel)

Natasha George, Solicitor, The London Stock Exchange

John Hughes, Regional Manager - Government and Public Affairs, Central and Eastern Europe, The British Petroleum Company

Tommy Hutchinson, Political Advisor, NatWest Group

Alastair Jamieson, Public Affairs Manager, Rothmans International

Jane Johnston, Parliamentary Affairs Manager, British Airways

Victoria Jones, SPE Consultant, PricewaterhouseCoopers

Bryn Morgan, Research Statistician, House of Commons Library

Rachael Reid, Corporate Public Affairs Manager, Norsk Hydro (UK)

James Rhys, Clerk to the Deregulation Committee, House of Commons

Susanna Smart, Deputy Director Corporate Affairs, Reed Elsevier

Jake Vaughan, Clerk, Journal Office, House of Lords



Fellowship attachments

as at 30 September 1998



Stephen Timms MP
who completed his
Fellowship with EMAP, plc

Participating Companies	Fellows-Elect	Start	To End
Aggregate Industries	VACANCY		
Aims Group	Ian Gibson MP	Spring 1998	Spring 1999
Anglian Water	Paul Seaward, Officer	Spring 1997	Spring 1999
Barclays Bank	Sally Keeble MP	Spring 1998	Winter 1998
BASF	Maria Eagle MP	Spring 1998	Winter 1998
BAT	David Batt, Officer Ben Chapman MP	Autumn 1998 Winter 1998	Spring 2000 Spring 2000
BG plc	Stephen Hesford MP	Winter 1998	Spring 2000
Blue Circle	Barry Hall, Officer	Winter 1998	Spring 2000
BNFL	The Lord Dubs Cheryl Gillan MP	Winter 1996 Winter 1994	Lapsed Spring 1999
BOC	Ian Cawsey MP	Spring 1998	Winter 1999
The Boots Company	The Lord Colwyn Sir Paul Beresford MP	Winter 1997 Winter 1994	Spring 1999 Spring 1999
British Aerospace	Andrew Mackinlay MP	Spring 1998	Winter 2000
British Airways	Fraser Kemp MP Chris Chope MP	Spring 1998 Spring 1998	Winter 1999 Winter 1999
British Petroleum	VACANCY		
British Telecommunications	Claire Curtis-Thomas MP	To be confirmed	
Cable & Wireless	VACANCY		
Centrica	Richard Allan MP	Autumn 1996	Winter 1999
Chevron	Anne Begg MP	Spring 1998	Spring 2000
Conoco	Tony Colman MP	Summer 1997	Winter 1998
Coultts	David Chidgey MP	Spring 1998	Winter 1999
DHL	VACANCY		
Diageo	VACANCY		
EDS	VACANCY		
Electricity Association	Brian White MP	Spring 1998	Winter 1999
EMAP	Sabbatical		
Ernst & Young	Melanie Johnson MP	Summer 1998	Autumn 1999
Esso	Bob Blizzard MP	Winter 1997	Spring 1999
Federation of Small Businesses			
GKN	Charlotte Atkins MP	Spring 1998	Winter 1999
Glaxo Wellcome	Dr Evan Harris MP	Winter 1998	Spring 1999
IBM	Ian Stewart MP	Winter 1998	Spring 1999
Imperial Chemical Industries	Gareth Thomas MP	Winter 1998	Spring 1999
Jaguar	David Borrow MP James Plaskitt MP	Spring 1998 Autumn 1998	Summer 1999 Spring 2000
The John Lewis Partnership	VACANCY		
Johnson & Johnson	Don Touhig MP	Spring 1996	Spring 1999
Kingfisher	The Baroness Anelay	Summer 1997	Spring 1999
Laporte	VACANCY		



Participating Companies	Fellows-Elect	Start	To End
Lloyds TSB	Denis MacShane MP	Winter 1997	Winter 1997
Lloyds of London	VACANCY		
Marks & Spencer	Dr Stephen Ladyman MP	Winter 1998	Spring 1999
Mars UK Companies	Jacqui Smith MP	Autumn 1998	Spring 1999
Merck Sharp Dohme	VACANCY		
Midland Bank	The Lord Taylor	Winter 1997	Winter 1999
Millennium Inorganic Chemicals	The Lord Gladwin		
Motorola	The Baroness Dean Derek Wyatt MP	Summer 1996 To start	Winter 1998
National Power	VACANCY		
Nationwide Building Society	David Lock MP	Winter 1998	Spring 1999
NatWest Group	Mark Hendrick MEP	Winter 1997	Autumn 1998
Norsk Hydro	VACANCY		
Northumbrian Water	VACANCY		
Pilkingtons	Sabbatical		
Polestar	VACANCY		
Post Office	Des Browne MP	Spring 1998	Winter 1999
PowerGen	VACANCY		
PricewaterhouseCoopers	VACANCY	Spring 1998	Winter 1999
Prince's Youth Business Trust	Fellowship briefings		
RAC Motoring Services	VACANCY		
Railtrack	Fiona Poole, Officer	Winter 1995	Spring 1999
Road Elsevier	Tom Levitt MP	Winter 1998	Spring 1999
Rio Tinto	Gisela Stuart MP	Summer 1998	Autumn 1999
Rothmans UK	VACANCY		
Royal Bank of Scotland	VACANCY David Trimble MP	Autumn 1995	Abeyance
Shanks & McEwan	Jim Dobbin MP	Winter 1998	Spring 1999
Shell UK	Andrew Love MP Laurence Robertson MP	Summer 1998 Autumn 1998	Spring 1999 Spring 1999
Short Bros	Fiona MacTaggart MP	Autumn 1998	Spring 1999
Standard Life	Brian Jenkins MP	Winter 1998	Spring 1999
Staveley	Eddie O'Hara MP	Summer 1995	Autumn 1998
Tesco	Barbara Follet MP	Winter 1998	Spring 1999
Texaco	Chris Ruane MP	Autumn 1998	Spring 1999
TI Group	Kelvin Hopkins MP	Autumn 1997	Winter 1999
Tunstall	VACANCY		
Unilever	VACANCY		
United Biscuits	Jacqui Ballard MP	Spring 1999	Winter 2000
United Utilities	VACANCY		
Vickers	The Lord Davies	Spring 1998	Winter 1999
Yorkshire Water	VACANCY		



Nigel Evans MP
who completed his
Fellowship with Mars

Participating Companies	Fellows-Elect	Start	To End
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Subject-Specific 25 day programmes

City of London Fellowship	Dr Lynne Jones MP
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City of London Fellowship	Oona King MP
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City of London Fellowship	Ivan Lewis MP
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Countryside	David Drew MP
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Small Business	The Earl of Kintore
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Eden-Green Awards ie post-graduate programmes

Corporate Culture	David Wilshire MP
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ECB/Euro	Ieuan Wyn Jones MP
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Financial Services	Barry Sheerman MP
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Out of Town Development	Roger Gale MP
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Customer Care	Michael Cummins, Deputy Serjeant at Arms
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Defence	The Lord Hardy of Wath The Rt Hon Sir Brian Mawhinney MP The Baroness Nicholson
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Human Resources	The Rt Hon Derek Foster MP
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Human Resources & Devt	The Rt Hon James Arbuthnot MP
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David Marshall MP, who completed his Fellowship with British Airways

Fellowship Programmes are:

To provide a bird's eye view of business objectives, strategies for achieving them and the institutional framework for implementing them.

To give an appreciation of the scope of operations from grass roots activities to management and supporting structures.

To show how a professionally managed group tackles planning, budgeting, investment appraisal, overseas expansion and other decision-making activities.

To involve MPs in the practical processes involved so that they can see at first hand how decisions are reached and their quality and scope.

To discuss industrial relations and employee participation with them and give them the opportunity to see some union consultation/employee participation in action.

To improve their understanding of the extent to which Government strategies and legislation affect business.

To stimulate a two-way exchange whereby the company gains:

- A better understanding of Parliament – its processes and problems, how legislation is developed etc.

- A fly-on-the-wall view of how MPs ultimately see the company, its objectives and strategies and the way it makes decisions.

The scheme is not another Parliamentary lobby. Its purpose is to inform not indoctrinate.

Programmes are of 25 days (carried out at the rate of about two days per month) over 12 to 18 months.





Website

The Industry and Parliament Trust website (<http://www.ipt.org.uk>) contains all the up to date news from the Trust and puts events, developments and publications at your fingertips. There is a page of links to other sites of interest including the home pages of the United Kingdom Parliament, the major political parties and similar organisations to the Trust.

Publications can be downloaded from the site including the popular "Parliament - A Brief Guide" and the transcript from the 1998 Sydney Irving Lecture which was given by Lord Dearing. There is information on Political Service, links to the Trust's participating companies and space for feedback as well as a comprehensive guide to forthcoming events.

EUROPEAN INSTITUTIONS



Andrew Millar MP, who completed his Fellowship with British Energy

Through the Industry and Parliament Trust, the International Association of Business and Parliament has established links with the major European Institutions. Up-to-date reports and bulletins can instantly be obtained via the Association's web-site:

<http://www.iabp.org>

The following is a small sample of the European institutions' web-addresses:

The European Commission:

<http://europa.eu.int>
The site includes consultation documents.

The European Parliament:

<http://www.europarl.eu.int>
Available in 11 languages, the site includes news from the President; EP News, a monthly magazine; plenary sessions, parliamentary committees; parliamentary questions and information on interparliamentary delegations.

Court of Justice of the European Communities and the Court of the First Instance:

<http://www.curia.eu.int/en/index.htm>
Available in 11 languages, the site includes the full text of judgements; information on what's coming up in the fortnight and press releases.

The European Court of Auditors:

<http://www.eca.eu.int>
The site includes access to documents held by the Court; list of reports adopted by the Court during the last five years and press releases.

The European Investment Bank:

<http://www.eib.org>
Available in French and English, the site contains recent news about the European Investment Bank; press releases and annual report and other publications.

The European Ombudsman:

<http://www.euro-ombudsman.eu.int>
Available in 11 languages, the site includes reports; decisions; activities and legal information.

The European Central Bank:

<http://www.ecb.int>
The site includes details of key speeches and up-to-date publications.



Margaret Hodge MP, who completed her Fellowship with Cable & Wireless plc



Fellows' Company Seminars

Fellows' Company Seminars are one-day seminars held within the Palace of Westminster for Groups of up to twenty industrialists from participating companies. The programme involves a session with a Backbench MP, a Whip, an Opposition Spokesperson, a Clerk, a Peer, a Minister and an MEP. They include Fellows who have studied with the company, and a current Fellow-Elect chairs the seminar with the Director of the Trust. They are a valuable way of increasing awareness within companies of the Trust and its work to set the Fellow-Elect in context so that the reason for his visit to his host company is understood and maximum benefit can be derived from it.

Over fourteen hundred senior industrialists, including a number of chief executives, have participated in these programmes. They not only provide a practical insight into the workings of

government and Parliament but also play a part in consolidating the relationship between a company and its Fellows, and provide a significant return on the time and expertise given by company personnel to parliamentarians during their Fellowship attachments.

The subjects of the talks include "Parliamentary Management", "Effective Opposition", "The Role of the House of Lords" and "Ministerial Life", and the approach mirrors that which company personnel have with their parliamentary Fellows on attachment.

Over 120 personnel have attended these seminars over the past year from a variety of participating companies including Unilever, Boots, BG, United Utilities, Lloyds Bank, RAC, Texaco, Shorts, Norsk Hydro, British Airways and Conoco (UK).



THE BOOTS COMPANY



United Utilities



BOMBARDIER
AEROSPACE



United Utilities Fellows' Company Seminar 20 November 1997, Dining Room B, House of Commons. Anna Coffey MP and Fredrick Hyde-Chambers.



Bowen Wells MP speaking at Norsk Hydro's Fellows' Company Seminar.

United Utilities Fellows' Company Seminar 20 November 1997, Dining Room B, House of Commons. Geoff Hoon MP.



European Study Programme for Industrialists

by Dr Sheila D'Souza, Industry Affairs Manager, Glaxo Wellcome

As September progressed and the start of the European Study Programme for Industrialists (ESPI) drew near, my heavy workload led me to wonder whether a whole week away from the office, gaining a better understanding of the European institutions, was really the best use of my time. After all, I thought, I have colleagues who cover EU Affairs and there are numerous agencies which offer to smooth the way for companies' interactions with "Brussels".

In the event I did go, and I'm so glad I did - it was instructive, useful and, above all, most enjoyable.



Lord Tomlinson of Wales MEP (IPT Trustee) in discussion with David Bentley (Standard Life) during the group's visit to the European Parliament.

Three things persuaded me to go on the programme. The first was the day I spent shadowing Anita Pollack MEP (London South West) as she went about her normal constituency business in Morden, Merton and Battersea. On this particular day, the schedule was a clear reflection of her interests in and membership of Parliamentary Committees for the Environment and South Asia. It was quite an eye-opener for me to discover how different the roles of MP and MEP are, an ignorance on my part which is apparently shared by most of the great British electorate. What else would I find I did not know, but thought I knew?

The second was the introductory dinner at the House of Commons, when Dr Martyn Bond, Head of the UK Office of the European Parliament, gave

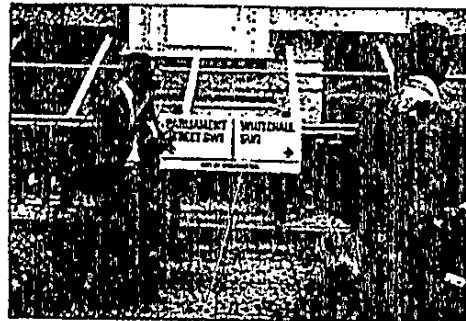


Charlotte Cederschiöld MEP (SvR) talks to the group about the role of an MEP; The Baroness Hooper (IPT Trustee and former MEP) in the Chair.



Martin Donnelly, Deputy Head of the European Secretariat, Cabinet Office, talks to the ESPI delegates about "Whitchell and the EU Institutions".

us a valuable insight into recent developments in Europe from a continental and a variety of British perspectives - Europhile, Eurosceptic, business and media. One suspects, but does not always fully appreciate, the extent to which political expediency and jingoism combine to form public opinion. Having previously participated in the IPT's course on Westminster, I could be sure that there would be many speakers of the same calibre as Dr Bond and from the highest levels of the institutions, willing to spend time with us, discussing quite candidly the merits and shortcomings of the present set-up and where it is headed.



The delegates walk from Parliament to the Cabinet Office; in the foreground, John Hughes (BP), Kate Bat (House of Lords) and David Evans (Millennium Inorganic Chemicals).

Meeting the other course participants at the introductory dinner was my third reason for going. We had an excellent mix of people in terms of the industry sectors they worked in and their professional backgrounds. Included in our group were people who worked in the UK Houses of Parliament - a real bonus because they brought different but complementary perspectives. Everyone was very open and willing to share his or her experiences of inputting business views to policymakers. Quite important to me was the fact that they were a gregarious and sociable bunch, so the prospect of a spending a week with them was definitely rosy.



David Evans (Millenium Inorganic Chemicals) is presented with his certificate by Judge David Edward in the European Court of Justice.

We covered a lot of ground together in five days, both literally and metaphorically. The programme took us to London, Brussels and Luxembourg so we could visit each of the institutions and learn about them first hand through a mix of presentations and interactive discussions with senior officials. Amongst the institutions we visited were Westminster and Whitehall in the UK, the Commission, Council of Ministers and Parliament in Brussels, and the Court of Justice, Court of Auditors and Investment Bank in Luxembourg. The sheer logistics of getting us around is testimony to the organisational skills of the ESPI Project Managers, Yvonne D'Inverno and Anna Englefield. The fact that they did it to a tight, pre-determined timetable so no-one's time was ever 'wasted', and with such good humour, was nothing short of a miracle.



Hans Brunmayr, Deputy Director General, General Secretariat of the Council of the European Union, explains the role and functioning of "The Council of Ministers".

All the participants I spoke to felt that they had genuinely benefited from the course, albeit in different ways. In my own case, I came away with a far greater appreciation of the democratic procedures and conscientious striving for consensus that takes place at every level of the legislative process within the EU. It is so different from the adversarial approach which dominates parliamentary proceedings in the UK. Whereas

media reports often portray unpopular European legislation as having been "imposed by faceless bureaucrats in Brussels", the reality is that the legislation in question will have been vetted by national governments, agreed by ministers of all fifteen member states and approved by elected representatives of the people (MEPs).



Commissioner Erkki Liikanen of Finland answers the ESPI delegates' questions in the European Commission

From a business standpoint, there was indeed much that I learned that was immediately applicable to my job in Industry Affairs. Those directives and regulations which seem to pour forth from the EU go through multilayered but systematic procedures before they are adopted. Consequently, there are far more opportunities to input industry views than I had hitherto envisaged. At every level, we were encouraged to engage with the process - the officials need good information on which to base their recommendations.

I came back feeling that there's a lot that we in the UK can learn from the great European experiment.



L-R Jake Vaughan, Clerk, Journal Office, House of Lords; Kate Ball, Clerk, Committee Office, House of Lords; James Riys, Clerk to the Deregulation Committee, House of Commons; Peter Bruce, British Aerospace. Back row: Alastair Jamieson, Rothmans (UK); Ian Foster, Conoco UK; Richard Bettsley, Uzyds TSB Group; David Bentley, The Standard Life Assurance Company

Twenty senior industrialists experienced PSPI 1998, the thirteenth in the series, during the first full week of February. The one-week course, including a day in Whitehall, was supplemented by one-to-one attachments of each industrialist with MPs in constituencies and in the House of Commons, the whole being an in-depth study of Parliament not available anywhere else.

Speakers included the Rt Hon Ann Taylor MP, Lord President of the Council and Leader of the House of Commons, the Rt Hon John Redwood MP, Sir Gordon Downey, Parliamentary Commissioner for Standards, Michael Scholar, Permanent Secretary at the Department of Trade and Industry and the Clerks of both Houses of Parliament. Peter Bottomley MP explained "What is a politician". Geoffrey Bowman, Parliamentary Counsel, covered the difficulties of turning Parliamentary intentions into legally-enforceable English, and James Marshall, Assistant Auditor-General, examined how Parliament and Government are financially held to account. The House of Commons Librarian, Jennifer Tanfield, described how MPs are provided not only with Library services but with first-class research services as well. The Press Gallery was well represented by Peter Riddell, Political Editor of "The Times", Jon Craig, Political Editor of "The Daily Express" and John Pienaar, Political Correspondent of the BBC.



The Lord Tordoff, Chairman, Lords Select Committee on the European Communities



(L-R) The Rt Hon John Redwood MP; Nick Henderson, Head of Fixed Income Investments, Gartmore Investment Management plc

Some of those who attended the programme are quoted here:

"A note to thank you for helping me make a success of our appearance before the Select Committee for Culture, Media and Sport today.

I started my Chairman's statement by mentioning that we had recently become IPT Corporate Fellows and had spent a week in Westminster, and dropped in a comment Ann Taylor made to us about Parliamentary Committees.

Committee members were caught off guard a bit by this kind of introduction! It gave us that extra bit of confidence and presence, which made a real difference."

Tim Schoonmaker
Chief Executive, EMAP Radio

"I not only thoroughly enjoyed the week "behind the scenes" but also feel that I have gained a worthwhile insight into the overall Parliamentary process.

This was particularly made possible by the commitment of all those involved with the programme and it was clear that senior officials had made great efforts to find time to share their experiences with the participants."

Nick Henderson
Head of Fixed Income Investments
Gartmore Investment Management plc



"I am sure I speak on behalf of all those who attended in saying that not only was the week a great learning experience, but also a lot of fun!"

Hew Campbell
Deputy Secretary
The Royal Bank of Scotland

"... excellent organisation. I found the week extremely interesting and I am sure it will be of value in the future."

Keith Bogg
Divisional Director, Information
Technology and Physical Distribution
Marks & Spencer

"Thank you for one of the most stimulating weeks of my professional life."

I am certain that the glimpse of the machinery of government which we received will be of great value to all of the participants. Your success also in introducing the political dimension (in a non-partisan way) served to further heighten the quality of the experience."

Chris Bale
Energy Management Centre Manager
PowerGen



" (L-R) Michael Davies, Clerk of the Parliaments; Julia Andrews, Assistant to the Chairman, B & Q; E.M. McKay CB, Clerk of the House of Commons.



James Marshall, Assistant Auditor-General.

The Rt. Hon. Ann Taylor M.P., Lord President of the Council and Leader of the House of Commons; Fredrick Hyde-Chambers, Director of the Industry & Parliament Trust.





The Rt Hon Jack Straw MP,
Home Secretary, Barclays
Fellow elect



Jane Kennedy MP,
Blue Circle Fellow



Peter Bottomley MP,
Plessey Fellow

In cooperation with the Cabinet Office, and with cross-party support, the Trust is piloting an initiative of the Chancellor of the Duchy of Lancaster to attach Civil Servants to MPs. By March 1999, the Trust will have completed 38 attachments and will then make recommendations about a possible full-scale scheme. The attachments involve each Civil Servant shadowing an MP for a day in the House and a "constituency weekend". They also attend a day's seminar in the House on the workings of Parliament.

The pilot scheme represents the first breach of the moratorium on MP-Civil Servant contact. The Trust was considered by the Cabinet Office to be the best body to undertake it:

"The pilot scheme would be operated by the Industry and Parliament Trust, a much respected independent charity....I should also add that Tony Blair, Ann Taylor and my other Cabinet colleagues have given [this all-party scheme] an enthusiastic welcome."

*The Rt Hon David Clark MP
then Chancellor of the Duchy of Lancaster*

Two Civil Servants report below on their experiences: Alastair Dougans from the Cabinet Office's Senior Civil Service Group and Janet Taylor from the DSS Parliamentary Relations Unit.

"I had several reasons to participate. My Cabinet Office work is largely concerned with Parliamentary pay and allowances and advancing Senior Salary Review Body recommendations in this area. I was therefore particularly interested to see first-hand the extent to which MPs' support and resources meet practical requirements. I was also keen to discover more about the different types of work MPs do, to see how such a varied and heavy workload is prioritised and to learn more about the ways of Westminster.

I was fortunate having Peter Bottomley as my attachment MP. He has a wealth of political experience and was open and honest. He took time to involve me fully in all his activities and I was pleased he was so willing to discuss topics of particular interest to me. It was interesting to hear his thoughts on wider issues and his anecdotes of political life! An added bonus was that I was also able to spend some time with Virginia Bottomley and hear her thoughts on an MP's life.

The scheme started with an all-day seminar in the House, at which an impressive list of speakers covered various aspects of Parliamentary life. I then spent two days with Mr Bottomley in his constituency. The time passed in a whirl of activities, not least of which was helping the local meals-on-wheels service with deliveries! On other days, I accompanied Mr Bottomley in his Parliamentary

Committee work and attended a dinner with other MPs and Civil Servants involved in the scheme.

I enjoyed participating. The scheme met all my objectives and more. It was certainly worthwhile. I derived much benefit, and I will be recommending it to my Cabinet Office colleagues."

Alastair Dougans, Cabinet Office

"I work for the DSS as Deputy Parliamentary Clerk with responsibility for Parliamentary Questions and correspondence. My objective was to understand Parliamentary business from an MP's perspective, and what was expected from our Department.

As an introduction to the attachment I spent an interesting day in the House at a seminar organised by the Trust. I was then attached to Jane Kennedy MP and with her spent an afternoon in the House and a day in her constituency. Activities observed included a Whips' meeting, a constituency surgery and various meetings. I attended a weekly meeting with Jack Straw and other MPs to discuss how work was progressing e.g. on the Crime and Disorder Bill. Subjects were unfamiliar but demonstrated the topics those present had to grasp.

My time in Westminster showed how Whips ensure business is achieved. Jane rarely sat in one place for any period. Time was spent in the Whips' Office with Jane "touching base" with assistants in Liverpool and Westminster.

The constituency left an overwhelming impression that in many ways MPs are glorified social workers. I was surprised at the confidence that all would be resolved once an MP was involved.

Sitting with Jane at her constituency party meeting showed the importance and depth of local feeling. Labour had recently lost control of Liverpool in local elections and members were holding a post-mortem. The constituency day was long - approximately 14 hours. After four days working until 10 or 11 p.m. this must be described as exhausting.

The experience has given me better understanding of MPs' perspectives and a better appreciation of the workload and the politics involved. I hope I gave Jane an insight into a Civil Servant's perspective, including dealing with a new administration.

My protocol understanding was useful; an attachment could be quite daunting for someone without any knowledge.

I gained an invaluable appreciation of issues as seen by MPs. Although short, the attachment certainly gave me a flavour of an MP's life. It was enjoyable, informative and recommended." Janet Taylor, DSS

The investment of time by Parliamentarians and the senior executives of participating companies has dividends as tangible for the Trust as any financial investment. This is illustrated in the Working Groups. These have been established to address issues of major importance to the Trust and its development. Their work also has some significance for Parliament and indeed for the participating enterprises, for example, in the enhancement of the Fellowships and the broadening of participation opportunities for personnel of member companies.

The first named personnel chair their groups.



David Trimble MP who completed his Fellowship with The Royal Bank of Scotland

The Training Group

Remit: To agree the principles for a pilot project that will provide an academic accreditation for the Fellowship programmes, the accreditation providing a basis through an appropriate partner for academic development of the Fellowships.

To develop, with the House authorities, the use of the House intra-net for the delivery of Fellowship and study programme related information and study approaches.

To review the study approaches of the Scandinavian equivalents to the IPT and the feasibility of them being adopted by the IPT without devaluing the Fellowships.

Members

Br. Olnier, MP, *Fellow and Trustee*

Bert Bertoloni, *General Manager, Strategic Programmes, Post Office Counters, Corporate Fellow and Management Committee member*

Jim Meredith, *Managing Director, Shanks and McEwan (Southern), Corporate Fellow and Management Committee member*

Additional advice is given by Stephen Johnson, *Group Chairman of Coutts Consulting Group and Management Committee member*

and

Lord Plant, *Master of St Catherine's College, Oxford, Fellow and Chairman of the IPT Employability Study Group*

The Constitutional Group

Remit: To consider, report and make recommendations to the Trustees Management Committee and Council, on possible changes to the structure and constitution of the Trust, in particular with reference to the Trust's future role. These changes would have regard to the maintenance of the Trust's charitable status, as well as to the checks and balances between the interests of Parliament and Business, that ensure the Trust's integrity and unique study approach.

Members

Barry Stickings, *Managing Director, BASF, Corporate Fellow and Management Committee member*

George Cubie, *Clerk Assistant of the House of Commons and Trustee*

The Rt Hon Baroness Dean of Thornton le Fylde, *Fellow and Trustee*

Bowen Wells MP, *Fellow and Trustee*

Ken Minton CBE, *Chairman, John Mowlem and Co., Immediate Past Chairman of the Council and Trustee*

Devolution Group

Remit: To give detailed consideration to the possible establishment of parallel schemes as part of the resources for the Parliament of Scotland, the National Assembly of Wales and the Northern Ireland assembly; also to assess the implications of these developments and make recommendations to the Trustees and Management Committee.

Members

Miller McLean, *Director, Group Legal and Regulatory Affairs and Group Secretary, the Royal Bank of Scotland, Corporate Fellow and Chairman of the Council and Management Committee*

George Cubie, *Clerk Assistant of the House of Commons, Trustee*

Ieuan Wyn Jones MP, *Fellow and Trustee*

Brian Kent, *Chairman, Wellington Holdings, past Chairman of the Council and Management Committee*

The Profile Group

Remit: To raise awareness of the Trust within member enterprises, thereby encouraging use of the Trust's facilities by a broader range of company personnel; also to raise the profile on the Trust nationally.

Members

Rosemary Brook, *Chief Executive, Brook Wilkinson Associates, Corporate Fellow and Management Committee member*

Ken Minton, CBE, *Chairman, John Mowlem & Co., immediate past Chairman of the Council and Management Committee and Trustee*

Jim Meredith, *Managing Director, Shanks and McEwan (Southern), Corporate Fellow and Management Committee member*

Additional advice given by James Weekly, *Communications Manager, Shanks and McEwan (Southern).*



October 1997

- 1 **Unilever Fellows' Company Seminar.**
Held in Brussels over two days for twenty delegates from Unilever. Chaired by Giles Chichester MEP (Unilever Fellow); the seminar included sessions on: an Introduction to the Parliament; The Role of the MEP; The Council of Ministers; The Commission; The press; The role of UNICE and the role of lobbying.

European Study Programme for Industrialists 29 September - 3 October 1997.

21 delegates attended. The programme's first day is spent at Westminster and Whitehall. The week continues in Brussels and Luxembourg examining the Institutions of the European Union. Over 30 speakers participated.

- 29 **Fellowship Briefing for new MPs**
Chaired by the Rt Hon the Lord Weatherill DL, Michael Trend CBE, MP (GKN Fellow) and Lord Dubs, Northern Ireland Minister (BNFL Fellow-elect) spoke about their very different attachments to a group of MPs.

- 30 **Boots Fellows' Company Seminar.**
Participants included: Managing Director, Boots Opticians Ltd; Director of Communications, Boots the Chemists Ltd; Group Product Controller Halfords; and Director of Stores, Boots the Chemists Ltd. The Rt Hon Virginia Bottomley spoke on Ministerial Life and Departmental Management.

- 3-7 **November 1997**
Industry and Parliament Trust Exhibition
(See page 10)

Signing of Statutes of the International Association of Business and Parliament
(See pages 6-7)

- 3 **Presidents' Dinner in the State Apartments at Speaker's House** hosted by the Rt Hon Betty Boothroyd, MP, Speaker of the House of Commons. Guest of Honour: the Minister for Science, Energy and Industry, John Birt MP. (See page 29)

- 4 **Fellowship Briefing**
Sir Donald Limon KCB, then Clerk of the House of Commons and Trustee of the IPT chaired a Fellowship briefing where the Rt Hon Donald Dewar MP, Secretary of State for Scotland (British Railways Fellow); the Rt Hon Virginia Bottomley MP (United Biscuits Fellow) and Bridget Prentice MP (Motorola Fellow) spoke to new MPs on their Fellowship programmes.

- 12 **Fellowship Briefing.** David Trimble MP (Royal Bank of Scotland Fellow-elect), Judith Church MP (Glaxo Wellcome Fellow) and Richard Caborn MP (Standard Life Fellow) spoke about their Fellowship programmes. Peter Jennings, the Sergeant at Arms, also gave an account of his topic-based Fellowship.

- 13 **BG Fellows' Company Seminar** - Participants included, the General Manager, Transmission and Distribution, BG; Programme Director, BG Research and Technology; Keith Nash,

Compliance Officer, BG and; Manager, District Support Services, BG Transco. Speakers included, Win Griffiths MP who spoke on, "Ministerial Life and Departmental Management", and the Baroness Flather, JP DL, who spoke on, "An Introduction to the House of Lords".

- 18 **Fellowship briefing.** The Rt Hon Brian Mawhinney MP (Caradon Fellow) and Stephen Timms MP (EMAP Fellow) spoke to a group of new MPs on their Fellowship programmes.

- 19 **Industry and Parliament Trust Fellows' Dinner Club.** Guest of Honour, Sir Ron Dearing (now Lord Dearing), former Chairman of the School Curriculum and Assessment Authority, who talked about his experience there and in particular his report on, "Higher Education in the Learning Society".

- 20 **United Utilities Fellows' Company Seminar.**
The participants included, the General Manager, Water Services, North West Water; the General Manager, Environmental Services, North West Water; the Commercial Director, North West Water; the Planning Director, United Utilities; the Director, North West Water; the Quality Director, North West Water; the Safety, Health and Environmental Manager, United Utilities; the Customer Services Manager, NORWEB; the Environmental Quality Director, North West Water; the Personnel Services Manager, NORWEB; the Public Policy and Media Analyst, United Utilities.

- 24 **Cross party briefing on EMU for a Laporte Senior Management Conference at the House of Commons.** Speakers, The Rt Hon Virginia Bottomley MP, Tony Colman MP, and Jeremy Peat, Chief Economist, the Royal Bank of Scotland.

- 27 **Lloyds Bank Fellows' Company Seminar**
Delegates included the Managing Director, Lloyds Leasing; the Group Director, Central Services; the Managing Director, Private Banking; the Director of Group Risk Management; the Group Chief Legal Adviser and the Managing Director, Lloyds Development Capital.

- 4 **December 1997**
Trustee and Management Committee Meeting

- 15 **January 1998**
European Study Programme for Industrialists 1997, Re-union Dinner. 13 of the ESP1 1997 graduates took the opportunity to meet in the House of Commons

- 20 **Parliamentary Study Programme for Industrialists' Introductory Dinner.** (See page 22)

- 26 **Annual General Meeting and Council meeting** attended by 51 Council representatives of participating companies and eleven Trustees.

Sydney Irving Lecture given by Lord Dearing, former Chairman of the School Curriculum and Assessment Authority. Guests included, Lady Irving and the Hon Stephen Irving.



RAC



**BOMBARDIER
AEROSPACE**

Overview of year's activities

Fellows' Dinner hosted by the Rt Hon Lord Weatherill DL, Chairman of the Trustees. Guest of Honour, the Rt Hon Lord Irvine of Lairg, Lord Chancellor. Attended by Trustees, Council Members, Fellows and Guests.

February 1998

- 2-6 *Parliamentary Study Programme for Industrialists.* Some 60 Parliamentarians of both Houses, and civil servants were involved in this programme for industrialists. (See page 22)
- 5 *International Association for Business and Parliament - Briefing on EMU* for delegates of the Finnish Association of Business and Parliament. Twenty Editors from Finnish newspapers attended a half-day briefing in the House of Commons on Britain and EMU.
- 11 *Industry and Parliament Trust Fellows' Dinner Club.* Guest of Honour, Paul Donovan, journalist, broadcaster and author of "All Our Todays".
- 12 *Fellows' Company Seminar for RAC.* Participants included, The Head of Public Affairs; Director, Technical and Chief Engineer; Director and General Manager, RAC Technicare; Group Finance Director; Head of HR Business Development; General Manager Legal Service
- 13 *Fellowship Mentor's Breakfast Club.* Guest Speaker, the Rt Hon Sir Leon Brittan QC. Chaired by, Michael Davies, Clerk of the Parliaments; Sir Leon Brittan, Vice President of the European Commission, spoke on the UK Presidency. Fifty corporate and Parliamentary representatives attended including delegates from British Airways, Ernst and Young, Esso, GlaxoWellcome, John Lewis Partnership, Jaguar, The London Stock Exchange, Norsk Hydro and the Royal Bank of Scotland.
- 26 *Texaco Fellows' Company Seminar.* The participants included: the Finance Director; the General Manager, Non-Operated Production, UK and Denmark; the Vice President, UK/Ireland Region International Marketing; the General Manager, Strategic Business Analysis; the General Manager, Texaco Operated Production; the Director/General Manager, Texaco's Pembroke Plant; the General Manager, Taxation; the Vice President, International Production, Europe; the Manager, Government Relations; and the Manager, Marketing and Planning

March 1998

- 10 *Trustees and Management Committee,* informal meeting
- 11 *Trustees and Management Committee,* informal meeting

Fellowship Briefing. Peter Bottomley MP (Plessey Fellow) and Helen Jackson MP (Ernst and Young Fellow) spoke about their Fellowship programmes to a group of MPs.

Prince's Youth Business Trust Briefing for Fellows in the Attlee Room, House of Lords. Hosted by the Earl of Kintore, attended by Fellows-Elect who have begun an attachment with a participating company. The Fellows heard from three young people who had successfully started businesses with the Princes Youth Business Trust.

- 12 *Shorts Fellows' Company Seminar.* The fifteen participants included: the Vice-President and General Manager; Marketing and Business Development Manager; Director, Commercial and New Business; Military Advisor; Vice-President, Human Resources; Director, Belfast City Airport; Manager, Programme and Contracts - Military; Business Area Manager; Vice-President, Programme and Contracts; Director, Operations; Director, Core Engineering; Vice-President, Sales and Marketing; Director, Communications and Public Affairs; Vice-President, Finance and Administration; Bombardier Inc.
- 18 *Stock Exchange Fellows Briefing.* Participants included David Lock MP, Brian Jenkins MP, David Borrow MP, Melanie Johnson MP and Kelvin Hopkins MP.
- 19 *Norsk Hydro (UK) Ltd Fellows' Company Seminar.* The participants included: the Vice-President, HTP International; Regional Director - Europe, Hydrogas AS; Marketing Director and Chairman, Hydro Agri (UK) Ltd; Company Secretary, Norsk Hydro (UK) Ltd; Company Secretary, Hydro Agri (UK) Ltd; Managing Director, Hydrogas Ltd; Managing Director, Hydro Aluminium Alupres Ltd; Managing Director, Hydro Raufoss Automotive Ltd, Director of Public Affairs, Norsk Hydro ASA.

April, 1998

- 1 *Trustees and Management Committee,* informal meeting
- 2 *British Airways Fellows' Company Seminar.* The participants included: The Managing Director, British Airways Regional; Director of Corporate Resources; Managing Director, Brymon Airways. Speakers included, Christopher Chope, OBE, MP.
- Training Briefing for Fellows and Whips* Participants included Graham Allen MP, Melanie Johnson MP and Tom Levitt MP.
- 16 *Management Committee Meeting.*
- 20 *International Association for Business and Parliament: Visit of The Rt Hon Jonathan Hunt MP to IPT.* Trustee of the New Zealand Business and Parliament Trust.
- 24 *International Association for Business and Parliament - Briefing on EMU* for delegates of the Finnish Association of Business and Parliament. Twenty one journalists from a wide-range of Finnish journalists attended a half day briefing on Britain and EMU.
- 29 *Industry and Parliament Trust Fellows' Dinner Club.* Guest of Honour, the Baroness Blackstone, Minister of State at the Department for Education and Employment.



Overview of year's activities continued



FEDERATION OF SMALL BUSINESSES

BRITISH AIRWAYS



REED ELSEVIER

- 30 *BG Fellows' Company Seminar.* The participants included, the Company Secretary, International Business Manager, Head of Government Relations and Public Policy, Regulatory and Strategic Analyst, Head of Insurance and Risk Management.

May

- 6 *Trustees and Management Committee,* Informal meeting

- 18 *Fellowship briefing for Conservative MPs* Chaired by the Rt Hon James Arbuthnot MP, Opposition Chief Whip and BAT Fellow. Conservative MPs spoke to a group of their party MPs on the Fellowships.

- 21 *Trust Fellowship Mentor's Breakfast Club.* Guest Speaker, Archy Kirkwood MP.

June 1998

- 3 *Lord Chancellor's Fellowship Briefing.* Chaired by the Rt Hon the Lord Irvine of Lairg, the Lord Chancellor: Judith Church MP (Glaxo Wellcome Fellow), Helen Jackson MP (Ernst and Young Fellow) and James Paice MP (Pilkingtons Fellow) spoke to a group of MPs on the benefits of their Fellowship programmes.

- 4 *Lunch for Circulo de Empresarios,* House of Commons. Lucia Gomez-Baeza, visited the Trust to discuss International developments.

- 8 *Reed Elsevier Fellows Company Briefing Dinner* at the House of Commons, attended by: The Baroness Gould of Pottemwton, The Baroness Hooper, Tom Levitt MP, Ben Patterson and Mark Robinson (Fellows). Chaired by, Nigel Stapleton, Co-Chairman Reed Elsevier, and including: The Managing Director, Elsevier Science; Chief Executive, Reed Business Information; Director and Member of the Reed Elsevier Executive Committee; Managing Director LEXIS-NEXIS Europe and Director of Human Resources, Reed Elsevier UK.

- 16 *Prince's Youth Business Trust Briefing for Fellows,* who heard from three young people, who had been helped by the Princes Youth Business Trust.

- 18 *Trustees and Management Committee* meeting

July 1998

- 8 *Federation of Small Businesses' briefing* in the Astor Suite to inform Members about small businesses in the Wessex Region. Attended by Chris Chope OBE, MP, Opposition Spokesman for Small Business; The Rt Hon Sir George Young Bt MP.

A look ahead

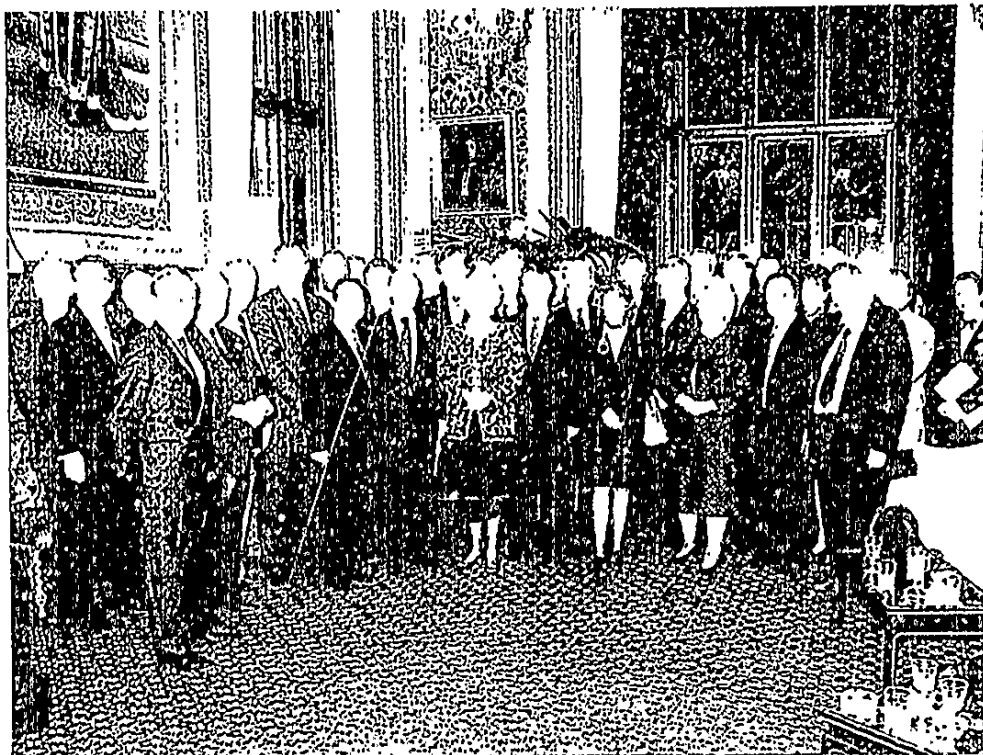
Liberal Democrat Fellowship Briefing. Trustees of the IPT Archy Kirkwood MP chaired a session specifically for Liberal Democrat MPs on the Fellowship programmes. Baroness Nicholson spoke about her attachment and why she had found the Fellowship programme beneficial.

- 15 *Industry and Parliament Trust Fellows' Dinner* Club. Guest of Honour, Ken Jackson, General Secretary of the AEEU (and an IPT Trustee),

spoke about the current White Paper on trades union recognition - Fairness at Work - in the context of the modern trades union movement and his personal experience as General Secretary of the AEEU. 17 industrial and 11 parliamentary Fellows attended.

- 16 *Conoco Fellows' Company Seminar.* Participants included: Manager Southern North Sea Operating Unit; General Manager, Retail Marketing, Human Resources Manager

3rd November 1997



Attended by:

President

The Rt Hon Betty Boothroyd, MP, Speaker of the House of Commons

Guest of Honour

John Battle MP, The Minister for Science, Energy and Industry (Fellow)

Trustees and Fellows of the Trust

The Rt Hon the Lord Weatherill, DL, *Chairman of Trustees*
 Miller McLean, *Chairman of the Council, Director, Group Legal and Regulatory Affairs and Group Secretary, The Royal Bank of Scotland (Corporate Fellow)*

Richard Ceborn, MP, Minister of State for the Regions, Regeneration and Planning (Trustee and Fellow)

Michael Davies, Clerk of the Parliaments (Trustee)

The Rt Hon the Baroness Dean of Thornton-le-Fylde (Trustee and Fellow)

Geoffrey Hoon, Parliamentary Under-Secretary of State, (now Minister of State), Lord Chancellor's Department (Fellow)

Ken Jackson, General Secretary, AEFU (Trustee)

The Rt Hon Sir Brian Mawhinney, MP (Fellow)

Anne McIntosh, MP, MEP (Fellow)

Parliamentary Guests

The Rt Hon Stephen Dorrell, MP

The Rt Hon Eric Forth, MP

Peter Jennings, Sergeant at Arms, House of Commons

General Sir Edward Jones, KCB, CBE, Gentleman Usher and Sergeant at Arms - Department of Gentleman Usher of the Black Rod, House of Lords

Industry Guests

Sr Michael Angus, Chairman, The Boots Company
 Bert Bertoloni, General Manager Post Office Counters, The Post Office (IPT Management Committee and Corporate Fellow)

Graham Brown, Managing Director, Euro Environmental Consultants (now AIMS Group)

CK Chow, Chief Executive, GIN

Michael Dawson, OBE, Chairman, Tunstall Group

Peter Ellwood, Group Chief Executive, Lloyds TSB Group

Robert J M Fisher, Vice-Chairman, TI Group

Andrew Gower, Editor, The Financial Times

Jim Leng, Chief Executive, Laporte

Sir Colin (now Lord) Marshall, Chairman, British Airways

Anne Minto, Non-Executive Director, Northumbrian Water Group

Nicholas Scheele, Chairman and Chief Executive, Jaguar Cars

Peter Smith, Chairman, Coopers & Lybrand (now PricewaterhouseCoopers)

Trevor Smith, Managing Director, Rothmans (UK)

John Spinks, Managing Director, Norsk Hydro (UK)

Hugh Slick, Deputy National Manager and National Personnel Manager, Unilever

Richard Street, Chief Executive, The Prince's Youth Business Trust

David Tidmarsh, Managing Director, Aggregate Industries UK (formerly Camas)

David Varney, Chief Executive, BG

Jeremy White, Chairman, Nettlec

Robert Wilson, Chairman, Rio Tinto

David Young, Deputy Chairman, The John Lewis Partnership

IPT Secretariat

Fredrick R Hyde-Chambers, Director

Eunice Anthony, Office Manager

Trustees



The Rt Hon Lord
Weatherill DL
(Chairman)



Richard Caborn MP



George Cubie,
Clerk Assistant, House
of Commons



Michael Davies,
Clerk of the
Parliaments



Baroness Dean of
Thornton-le-Fylde



Judge David C Edward
CMG QC



Baroness Hooper



Ken Jackson



Iwan Wyn Jones MP



Archy Kirkwood MP



Ken Minton CBE



Bill Oiler MP



Lord Tomlinson MEP



Bowen Wells MP



Management Committee



Miller McLean
The Royal Burgh of Scotland plc
Chairman of Council



Michael Alderson, CBE
Motorola



Bert Bertoloni
Post Office



Rosemary Brook
Brook Wilkinson



Geoffrey Enticott
Lambert Howarth
Portugal



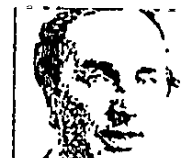
Stephen Johnson
Coultis Consulting
Group



Brian Kent
Wellington Holdings



David Lillycrop
TI Group



Dan McGeachie, OBE
Conoco (UK)



Jim Meredith
Shanks and McEwan
Group



Ken Minton, CBE
John Mowlem and
Company



John Sacher, CBE
Marks & Spencer



Barry Stickings
BSA

Secretariat



Fredrick 'Riki'
Hyde-Chambers
Director, Secretary-General,
IABP



Peter Sharp
General Secretary (Operations)
and Finance Director;
Treasurer, IABP



Susan Chaytor
General Secretary, (Trust
Administration), Small
Business Fellowship Officer



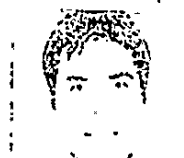
Anna Englefield
Fellowships and
Political Service Officer



Sharon Garfinkel
Fellowships and
International Officer



Yvonne D'Inverno
Fellowships and
Publications Officer



Andrew Clark
Fellowships and Study
Group Officer



Eunice Anthony
Office Manager



Report of the Trustees

Report of the Trustees for the year ended 30 September 1998



Richard Caborn MP,
Minister of State
Department of The
Environment, Transport
and the Regions

- 1 The Trustees submit their Report and Accounts for the year ended 30 September 1998

- 2 The objectives of the Trust are stated at the opening of the annual report. The principal activities and developments of the Trust are dealt with in the reports on pages 3 and 4.

Publication of the results of the Trust's programmes are now being made available to a wider audience through the Trust's website (see page 17).

- 3 New Trustees elected in January were: Mr Archy Kirkwood MP, who replaced the late Baroness Seear; Baroness Dean; Mr Ken Minton CBE; Mr Bill Oliner MP, who replaced Sir Malcolm Thornton; Mr George Cubie was elected in place of Sir Donald Limon KCB, Clerk of the House, who has retired; and Mr Ken Jackson was elected as the trade union representative.

- 4 The Trustees believe it appropriate and helpful to underline that the major contribution by corporate members and parliamentarians is one of time. Each Fellowship is worth approximately £40-60,000 in management time. Parliamentarians, in addition to guaranteeing five working weeks in a year for their Fellowship, also guarantee to give time to the Parliamentary programmes arranged for company personnel. (If arranged by a commercial enterprise the Fellows' Company seminars would cost at least the equivalent of the annual subscription of a large member company).

5 Organisation of the Trust

The Trustees maintain the integrity of the Trust, and award Industrial study fellowships to MPs, Peers, MEPs, and Officers of both Houses of Parliament. Responsibility for carrying out the aims and objectives of the Trust lies ultimately with the Trustees who are the final arbiters of policy. This is developed with the Council of the Trust, which is composed of representatives of participating companies. Responsibility for implementing Trust policy is devolved by the Trustees and Council onto the Management Committee of the Trust which meets four times a year. The secretariat of the Trust services these responsibilities. It also initiates, arranges and monitors Fellowship study programmes to ensure through its particular skills that the potential is realised for the participants.

- 6 As detailed in the Chairman's report, the Trustees are reviewing the constitutional structure of the Trust. The objective is to develop a structure appropriate to the size and needs of the Trust while maintaining the principles that safeguard its integrity. The review is being undertaken with the advice of the Charity Commissioners and the parliamentary authorities.

7 Review of the Financial Position

The Financial statements for the year will be seen on pages 35 to 38 of this report. Reserves at the end of the year amounted to £120,723, an increase of £47,377 on the position at the end of the previous financial year. The surplus is

due in part to the Trust's newly implemented contribution policies, and revenues are now restored to their level at the end of 1996.

The Trustees believe that the financial position at the year end is adequate to meet the future resourcing needs of the Trust.

- 8 Financially Parliament contributes directly to Fellowship expenses and provides services and facilities for all the Trust's Westminster based programmes.

9 Trustees

The present Trustees are:
The Rt Hon Lord Weatherill DL (Chairman)
Richard Caborn MP (Fellow)
George Cubie, Clerk Assistant
Michael Davies, Clerk of the Parliaments
Baroness Dean of Thornton-le-Fykde (Fellow)
Judge David Edward, CMG QC
Baroness Hooper (Fellow)
Ken Jackson, General Secretary, AEEU
Ieuan Wyn Jones MP (Fellow)
Archy Kirkwood MP
Ken Minton CBE
Bill Oliner MP
Lord Tomlinson MEP (Fellow)
Bowen Wells MP (Fellow)

10 Statement of Trustees' responsibilities

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Trust, and of the surplus or deficit of the Trust for that year, in preparing those financial statements the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent.
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements,
- and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Trust and enable them to ensure that the financial statements comply with the Companies Act 1985. They have general responsibility for taking such steps as are reasonably open to them to safeguard the assets of the company and to prevent and detect other irregularities.

- 11 Participation in the Trust is open to any enterprise as long as it meets the Trust's criteria and contributes to its objective which is being fully representative of business in the UK. This takes account of size, sector, ownership, location and employment growth areas.



Judith Church MP, who completed her Fellowship with GlaxoWellcome

12 Contributing Enterprises

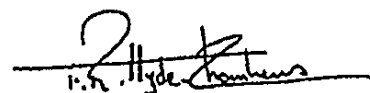
Companies who participated throughout the period except where otherwise stated are :

Aggregate Industries plc
Aims Group
Anglian Water plc
Bank of England
Barclays plc
BASF plc
BG plc
Blue Circle Industries plc
The BOC Group plc
The Boots Company plc
British Aerospace plc
British American Tobacco plc
British Airways plc
BNFL
The British Petroleum Company plc
British Printing Company (now Polestar) (February 1998)
British Telecommunications plc
Cable and Wireless plc
Centrica plc
Chevron UK Ltd
Conoco (UK) Ltd
Coutts Consulting Group plc
DHL (February 1998)
Diageo plc
The Electricity Association
Electronic Data Systems Ltd (February 1989)
EMAP plc
Ernst & Young
Esso UK plc
The Federation of Small Businesses
Fotolynx Ltd
GKN plc
Glaxo Wellcome plc
IBM United Kingdom Ltd
Imperial Chemical Industries plc
Jaguar Cars Ltd
Johnson & Johnson (Janssen-Cilag)
The John Lewis Partnership
JWP Solutions in Print (May 1998)
Kingfisher plc
Lambert Howarth plc
Laporte plc
Lloyd's
Lloyds TSB Group plc
The London Stock Exchange
Marks & Spencer plc
Mars UK Companies
Marsh Development Capital Ltd
Merck Sharp & Dohme Ltd
Midland Bank plc
Millennium Inorganic Chemicals plc
Motorola Ltd
Muncaster Visitor Management Limited (May 1998)
National Botanic Garden of Wales (May 1998)
The National Grid Company plc
National Power plc
Nationwide Building Society
Natwest Group
Norsk Hydro UK Ltd
Northumbrian Water Group plc
Pilkington plc
The Post Office
PowerGen plc

PricewaterhouseCoopers
Prince's Youth Business Trust
RAC Motoring Services Ltd
Railtrack plc
Reed Elsevier plc
Rio Tinto plc
Rothmans (UK) Ltd
The Royal Bank of Scotland plc
Shanks & McEwan Group plc
Shell UK Ltd
The Shire Hall Group
Short Brothers plc
Simon Martin Group (Launer)
The Standard Life Assurance Company
Tesco Stores Ltd
Texaco Ltd
Thomas H Loveday Ltd
Thos Storey (Engineers) Ltd
TI Group plc
Tunstall Group plc
Unilever plc
United Biscuits (Holdings) plc
United Utilities plc
Vickers plc
Whurr Publishers Ltd
Yorkshire Water plc

- 13 Arco, Caradon, Tumkey and Kelly Packaging left the Trust during the year.
- 14 The Trust is prohibited by its Articles of Association from distributing income by way of dividend.
- 15 Our Auditors, Coopers and Lybrand, merged with Price Waterhouse on 1 July and a resolution to appoint the new firm, PricewaterhouseCoopers, as auditors to the company will be proposed at the annual general meeting on 25th January 1999.
- 16 The Trustees would like to record their sincere appreciation to the Members of the Management Committee who have served during the year under review (see page 31)

BY ORDER OF THE TRUSTEES



Fredrick R Hyde-Chambers
Company Secretary and Director of the Trust



Report of the Auditors to the Members of the Industry and Parliament Trust

We have audited the accounts on pages 35 to 36.

Respective responsibilities of Trustees and the Auditors

As described in the Trustees' Report the Trustees are responsible for the preparation of accounts. It is our responsibility to form an independent opinion, based on our audit, on those accounts and to report our opinion to you.

Basis of opinion

We have conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the accounts. It also includes an assessment of the significant estimates and judgements made by the Trustees in the preparation of the accounts and of whether the accounting policies are appropriate to the Trust's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the accounts are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the accounts.

Opinion

In our opinion the financial statements give a true and fair view of the Trust's state of affairs as at 30 September 1998 and of its incoming resources and application of resources, including its income and expenditure, in the year then ended and have been properly prepared in accordance with the Companies Act 1985.

PRICEWATERHOUSECOOPERS
Chartered Accountants and Registered Auditors
London WC2
8th December 1998

PricewaterhouseCoopers





Income and Expenditure

Statement of Financial Activities for the year ended 30 September 1998

	Notes	1998 £	1997 £
Incoming resources:			
Contributions of supporters		410,800	341,600
Income from Study Courses and Seminars		88,019	75,100
Income from induction and information events		7,792	3,845
Interest receivable		12,204	8,861
Miscellaneous Income		14,866	405
Total incoming resources		<u>533,681</u>	<u>429,811</u>
Resources used:			
Direct charitable expenditure:			
Study courses and seminars		(62,512)	(67,264)
Fellows' expenses		(24,042)	(38,650)
Induction and information events		(10,206)	(10,635)
Staff costs directly attributable to charitable activities	2	(174,072)	(157,950)
		<u>(270,832)</u>	<u>(274,499)</u>
Other expenditure:			
Administration	3	(107,829)	(111,924)
Publicity and support material		(20,796)	(13,703)
Staff costs not directly attributable to charitable activities	2	(86,832)	(76,615)
Interest payable		(15)	0
		<u>(215,472)</u>	<u>(202,242)</u>
Total resources used		<u>(486,304)</u>	<u>(476,741)</u>
Net incoming resources for the year		<u>47,377</u>	<u>(46,930)</u>
Accumulated Fund balance brought forward at 1 October		<u>73,346</u>	<u>120,276</u>
Accumulated Fund balance carried forward at 30 September		<u>£120,723</u>	<u>£73,346</u>

There were no acquisitions in the year and no operations were discontinued. The Trust has no recognised gains or losses other than those included in the surplus above and therefore no separate statement of gains and losses has been presented.

Balance Sheet

Balance Sheet as at 30 September 1998

	1998 £	1997 £
Current Assets		
Stocks of publicity and support material	7,584	6,510
Debtors and prepayments	90,457	35,975
Loans to employees	1,877	3,091
Cash at bank and in hand	103,205	92,620
	<u>203,123</u>	<u>138,196</u>
Current Liabilities		
Creditors and accrued expenses	(82,050)	(64,500)
Other taxation and social security	(350)	(350)
	<u>(82,400)</u>	<u>(64,850)</u>
Accumulated Fund	<u>£120,723</u>	<u>£73,346</u>

Approved by the Trustees on 8th December 1998
The Rt Hon the Lord Weatherill DL
George Cubie

Barnard Leathbridge

The notes on the following page form part of these accounts

George Cubie

30 September 1998

The accounts have been prepared in accordance with applicable Accounting Standards

1 Principal Accounting Policies

- (i) All income is included in the accounts on an accruals basis;
- (ii) All expenditure on fixed assets is written off as incurred;
- (iii) Direct charitable expenditure comprises all costs directly related to the Fellowship Programme and the other courses and seminars held throughout the year. This includes expenses reimbursed to Fellows and the direct cost of staff involved in organising the Fellowship Programme and other Trust activities;
- (iv) Stock, comprising publicity and support material, is valued at cost less a provision for redundant items;
- (v) Costs of operating leases are charged on a straight line basis over the lease term.

2 Staff costs

	Year ended 30 September 1998 £	Year ended 30 September 1997 £
Office salaries	214,100	193,343
Social security costs	21,080	19,251
Other pension costs – see note 4	22,044	18,319
Private healthcare costs	3,680	3,652
	<u>260,904</u>	<u>234,565</u>

One employee earned between £40,000 and £50,000 in the year to 30 September 1998 (1997:1). No Trustee received any emoluments in respect of services to the Trust during the year (1997:0). The number of employees employed by the Trust during the year 1997/8 was eight full-time and in the year 1996/7 was eight full-time.

3 Total resources used – other disclosures

	1998 £	1997 £
Audit fee	2,573	1,459
Hire of plant and machinery – operating leases	4,484	3,363
Hire of other assets – operating leases	22,625	23,004

4 Pension scheme contributions

The Trust contributes to a money purchase pension scheme on behalf of certain of its employees. A guaranteed pension right accrues to each of these employees as each contribution is made.

5 Taxation

The company has been granted charitable status and is exempt from taxation on investment income.

6 Financial commitments

At 30 September 1998 the Trust had annual commitments under non-cancellable operating leases as follows:

	1998		1997	
	£ Land and buildings	£ Other	£ Land and buildings	£ Other
Operating leases which expire:				
– within one year	9,981	0	0	0
– in the second to the fifth year inclusive	0	4,484	23,500	4,484

7 Company status

The Trust is a charitable trust limited by guarantee. The guarantors are the existing members whose liability is limited in the case of each class of members to the following amounts:

Subscribing members	£1,000
Trustee members	£1

Political Service Initiative

Extract from a speech given 27 January 1998 by
The Rt Hon the Lord Irvine of Lairg, The Lord Chancellor
and Joint President of the Industry and Parliament Trust

"Democracy is like any other mutual relationship - you have to work at it. The success of any relationship turns on the spirit in which it is conducted, not on the fulfilment of its minimum obligations.

Some of you will have heard of the Industry and Parliament Trust - which seeks to improve mutual understanding between industry and members of both Houses of Parliament. One of the Trust's most important projects in recent times has been the Political Service Initiative.

Most of the top 100 companies in the UK - including Barclays, Marks & Spencer, Esso, and Vickers - have subscribed to this Initiative which encourages participation by all sections and levels of the business community in the democratic process, from Parliament to local Government in its many forms."



The Rt Hon Lord Irvine of Lairg, Lord Chancellor the Guest of Honour at the Fellows' Dinner.



The Lord Dearing, (then Sir Ron Dearing) delivering the Sydney Irving Lecture about developments in higher education in the long and short term.



The Rt Hon Lord Irvine of Lairg, Lord Chancellor the Guest of Honour at the Fellows' Dinner, seated with The Rt Hon Lord Weatherill, DL, Chairman of Trustees (FI) and Milar McLean, Director, Group Legal and Regulatory Affairs and Group Secretary, Chairman of Council.



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