

1296735

St Edmunds Trust
(A Company Limited by Guarantee)

Governors' Report and Financial Statements

Year Ended

30 June 2003



ST EDMUNDS TRUST
(A Company Limited by Guarantee)

Annual report and financial statements for the year ended 30 June 2003

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Governors

AJ Hines (Chairman)
RJ Hamshire
MB Hare (retired 2nd December 2002)
RJ Lamb
D Cockram
Mrs B Ruffell

Secretary and registered office

GD Kirk, 84 Guildhall Street, Bury St Edmunds, Suffolk, IP33 1PR

Registered company number

1296735

Registered charity number

273357

Auditors

Baker Tilly, Derby House, 27 Exeter Road, Newmarket, Suffolk, CB8 8AR

Bankers

National Westminster Bank Plc, 7 Cornhill, Bury St Edmunds, Suffolk, IP33 1BQ
Barclays Bank Plc, 52 Abbeygate Street, Bury St Edmunds, Suffolk, IP33 1LF
CCLA Investment Management Limited, St Alphage House, 2 Fore Street, London, EC2Y 5AQ

Investment managers

Jupiter Asset Management, 1 Grosvenor Place, London SW1X 7JJ
Newton Investment Management Limited, 71 Queen Victoria Street, London EC4V 4DR

ST EDMUNDS TRUST
(A Company Limited by Guarantee)

Report of the governors for the year ended 30 June 2003

The governors present their report together with the financial statements for the year ended 30 June 2003.

The financial statements comply with current statutory requirements, the Memorandum and Articles of Association and the Statement of Recommended Practice – Accounting and Reporting by Charities.

Governors' responsibilities

Company law requires the governors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the income and expenditure of the company for that period. In preparing those financial statements, the governors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The governors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Status and administration

The company is a registered charity and is limited by guarantee. The company is governed by its Memorandum and Articles dated 2 February 1977.

The governors of the Trust determine the general policy of the company.

Objects

The objects of the Trust are:-

- (a) To provide financial assistance in the medical field to St Edmund's Hospital or to such private hospitals having charitable status as might replace St Edmund's Hospital in Bury St Edmunds.
- (b) To provide financial assistance and co-operation with any other charitable organisations in West Suffolk providing hospitals, hospices, clinics, hostels, homes, social centres and other establishments for the treatment or care of sick or disabled persons.

Investment powers

Under the Memorandum and Articles of Association, the Trust has the power to make any investment which the Governors see fit. Funds are invested in collective investment funds held with two investment managers. Performance of these investments are actively reviewed by the Governors throughout the year.

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Report of the governors for the year ended 30 June 2003 (*Continued*)

Risk Management

The Governors have examined the major operational risks which the Trust faces and confirm that they are satisfied that they continue to address those risks in the course of their ongoing activities.

Chairman's review

During the year the Governors have met at regular intervals and have made a number of donations totalling £178,310, the details of which are included in the notes to the accounts.

A cheque for £100,000 pledged earlier in the year to Macmillan for the counselling room and first new bedroom in the proposed Oncology and Haematology unit at the West Suffolk Hospital was handed over at the turning of the sod ceremony in June.

The designated grants are £50,000 allocated to a memorial area at the Nuffield in memory of Harold Bonnett and £65,000 to MIND for completion of their new Music Workshop.

The Governors' thanks go to Dick Hamshire, who has been instrumental in checking and liaising with proposed recipients of donations from the Trust, as he will have completed six years as a Governor at the AGM and is therefore not eligible for re-election.

Donation making policy

The Trust invites applications for funding of projects that are consistent with its charitable objectives. applications are considered by the Governors to identify those that are most appropriate to support.

Financial results and reserves

Net outgoing funds for the year amounted to £66,486 which have been deducted from the accumulated income fund. Income has been derived from bank deposit interest, the collective investment funds and a windfall recovery of VAT previously incurred many years ago before the sale of the St Edmunds Hospital. Expenditure has been largely charitable donations in accordance with the Trust's objectives. The Trust's designated capital fund reflects investment losses on the collective investment funds of £11,766. In addition provision has been made via a designated future grants fund for a commitment to provide grants of £115,000 in the coming year. The Governors have determined that their policy on reserves to keep in cash sufficient funds to cover any pledges, liabilities etc that they might have at any one time.

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Report of the governors for the year ended 30 June 2003 (Continued)

Governors

The governors during the year were as follows:

AJ Hines (Chairman)
RJ Hamshire
MB Hare (retired 2nd December 2002)
RJ Lamb
D Cockram
Mrs B Ruffell

Auditors

With the consent of the governors, Baker Tilly took office as auditors on 1 January 2003. Consequently a resolution to re-appoint Baker Tilly will be proposed at the Annual General Meeting.

By order of the Board



AJ Hines
Chairman

Date: 13.10.03

ST EDMUNDS TRUST
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Report of the independent auditors

We have audited the financial statements on pages 5 to 10.

This report is made solely to the company's members, as a body, in accordance with section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of governors and auditors

The responsibilities of the governors (who are also the directors of St Edmunds Trust for the purposes of company law) for preparing the Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards are set out in the Statement of Trustees' Responsibilities.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and United Kingdom Auditing Standards.

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you if, in our opinion, the Annual Report is not consistent with the financial statements, if the charity has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding trustees' remuneration and transactions with the charity is not disclosed.

We read other information contained in the Annual Report, and consider whether it is consistent with the audited financial statements. This other information comprises only the Trustees/Directors' Report. We consider the implications for our report if we become aware of any apparent misstatements or material inconsistencies with the financial statements. Our responsibilities do not extend to any other information.

Basis of audit opinion

We conducted our audit in accordance with United Kingdom Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgments made by the trustees in the preparation of the financial statements, and of whether the accounting policies are appropriate to the charity's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion the financial statements give a true and fair view of the state of the charitable company's affairs as at 30 June 2003 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

BAKER TILLY
Registered Auditor
Chartered Accountants
Derby House
27 Exeter Road
Newmarket
Suffolk CB8 8AR

Date: 13 October 2003

ST EDMUNDS TRUST
(A Company Limited by Guarantee)

Statement of financial activities incorporating income and expenditure account for the year ended 30 June 2003

	Note	Accumulated Income Fund £	Designated Future Donations Fund £	Designated Capital Fund £	2003 Total £	2002 Total £
Incoming resources						
Voluntary - Legacy		-	-	-	-	114,004
- Donations		310	-	-	310	360
Investment income	4	93,786	-	-	93,786	95,146
Other income - VAT windfall		25,795	-	-	25,795	-
Total incoming resources		119,891	-	-	119,891	209,510
Resources expended						
Charitable expenditure						
Donations	5	157,310	21,000	-	178,310	72,085
Managing and administering the charity	6	8,067	-	-	8,067	6,676
Total resources expended		165,377	21,000	-	186,377	78,761
		(45,486)	(21,000)	-	(66,486)	130,749
Transfers		(65,000)	65,000	-	-	-
Net incoming/(outgoing) funds	7	(110,486)	44,000	-	(66,486)	130,749
Net investment losses		-	-	(11,766)	(11,766)	(169,826)
Net movement in funds		(110,486)	44,000	(11,766)	(78,252)	(39,077)
Fund balances at 1 July 2002		136,447	71,000	2,051,119	2,258,566	2,297,643
Fund balances at 30 June 2003		25,961	115,000	2,039,353	2,180,314	2,258,566

All recognised gains and losses are included in the statement of financial activities.
All amounts relate to continuing activities.

The notes on pages 7 to 10 form part of these financial statements.

ST EDMUNDS TRUST
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Balance sheet at 30 June 2003

	Note	2003	2002
		£	£
Fixed assets			
Investments	9	1,784,841	1,801,119
Current assets			
Cash at bank - Barclays accounts	18	16,026	
- Natwest accounts	44,336	32,302	
- COIF	352,000	410,000	
		<u>396,354</u>	<u>458,328</u>
Creditors: amounts falling due within one year	10	881	881
Net current assets		<u>395,473</u>	<u>457,447</u>
Net assets		<u>2,180,314</u>	<u>2,258,566</u>
Representing			
Accumulated funds	11		
Unrestricted funds - designated capital		2,039,353	2,051,119
- designated future donations		115,000	71,000
- accumulated income		25,961	136,447
		<u>2,180,314</u>	<u>2,258,566</u>

The financial statements on pages 5 to 10 were approved by the Board on 13th October 2003.



AJ Hines
Chairman

The notes on pages 7 to 10 form part of these financial statements.

ST EDMUNDS TRUST
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Notes forming part of the financial statements for the year ended 30 June 2003

1 Accounting policies

The financial statements have been prepared under the historical cost convention.

Compliance with accounting standards

The financial statements have been prepared in accordance with applicable accounting standards. They also comply with the Statement of Recommended Practice, 'Accounting and Reporting by Charities' (SORP 2000) issued in October 2000.

The company has revised, as provided by Schedule 4, paragraph 3(3) of the Companies Act 1985, its format of accounts to include headings which are relevant to its activities thus enabling it to show a true and fair view.

Income

Donations, legacies and other income are accounted for when received.

Investment income is accounted for when due. Provision is made for tax recoverable on investment income under the transitional relief provisions that have replaced the charity's ability to reclaim tax credits on investment income when due.

Expenditure

All expenditure is accounted for when incurred and all liabilities are recognised in full as soon as the obligations arise.

Fund accounting

Unrestricted funds comprise accumulated surpluses and are available for use at the discretion of the governors in the furtherance of the company's charitable objectives.

Designated funds are those funds set aside from the Accumulated Income Fund for particular purposes or reasons at the discretion of the trustees.

Investments

Investments are stated at market value. Any gain or loss on revaluation is taken to the Statement of Financial Activities.

Cashflow statement

No cashflow statement has been prepared as the company is exempt from Financial Reporting Standard No 1 under size criteria.

2 Employees

There were no employees of the company in either 2003 or 2002.

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Notes forming part of the financial statements for the year ended 30 June 2003 (*Continued*)

3 Governors' remuneration and expenses

No remuneration or expenses directly or indirectly out of the funds of the trust was paid or is payable for either year to any governor or to any connected person or party.

4 Investment income

	2003 £	2002 £
Bank deposit interest	15,466	13,503
Collective investment fund income	78,320	81,643
	<u>93,786</u>	<u>95,146</u>

5 Charitable expenditure – donations

	2003 £	2002 £
Marie Curie Cancer Care	25,000	-
The Bonnett Sensory Garden, Abbey Gardens	10,000	-
Macmillan Cancer Relief – Oncology Unit	100,000	-
Hilltop House – Amenities fund	1,000	-
Alzheimer's Society	5,000	-
Mind - Music Workshop	10,000	-
Nuffield Hospital	310	720
Riverwalk School – provision of nursing services	27,000	25,000
Gatehouse – office conversion	-	14,000
WSVAB – provision of equipment	-	17,365
Arthritis Care	-	500
Deaf Association	-	7,000
Parkinson's Disease Society	-	500
Multiple Sclerosis	-	3,500
Rethink Disability	-	3,500
	<u>178,310</u>	<u>72,085</u>

6 Managing and administering the charity

	2003 £	2002 £
Audit and accountancy	881	881
Professional fees	705	-
Investment manager fees	6,468	5,795
Bank charges	13	-
	<u>8,067</u>	<u>6,676</u>

ST EDMUNDS TRUST
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Notes forming part of the financial statements for the year ended 30 June 2003 *(Continued)*

7 Net incoming/(outgoing) funds

	2003 £	2002 £
This has been arrived at after charging:		
Auditors' remuneration		
- audit fee (including VAT)	<u>881</u>	<u>881</u>

8 Taxation

The company is a registered charity and is not liable to corporation tax.

9 Investments

	2003 £	2002 £
Market value		
At 1 July 2002	1,683,949	1,942,017
Additions	157,902	191,499
Disposal proceeds	(124,165)	(279,741)
Net investment losses	(11,766)	(169,826)
	<u>1,705,920</u>	<u>1,683,949</u>
Investment advisors' deposits	78,921	117,170
	<u>1,784,841</u>	<u>1,801,119</u>
At 30 June 2003		
	<u>1,803,958</u>	<u>1,846,309</u>

At 30 June 2003 the following holdings represented individual investments in excess of 5% of the portfolio at market value:-

Jupiter Corporate Bond Fund	508,000 units	- £ 257,075
Jupiter Distribution fund	250,000 units	- £ 122,088
Treasury 5.75% Stock 7/12/2009	£150,000	- £ 165,722
Newton Fund Managers High Yield Bond	251,653.53 units	- £ 235,128
Newton Fund Managers Bridge Fund	324,023.07 units	- £ 378,370

10 Creditors: amounts falling due within one year

	2003 £	2002 £
Other creditors	<u>881</u>	<u>881</u>

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Notes forming part of the financial statements for the year ended 30 June 2003 *(Continued)*

11 Unrestricted funds

	Accumulated Income Fund £	Designated Future Donations £	Designated Capital Fund £	Total £
Represented by:-				
Investments	-	-	1,784,841	1,784,841
Net current assets	<u>26,271</u>	<u>115,000</u>	<u>254,512</u>	<u>395,783</u>
	<u>26,271</u>	<u>115,000</u>	<u>2,039,353</u>	<u>2,180,624</u>

The Designated Capital Fund represents funds designated as capital at the discretion of the governors for the future fulfilment of the Trust's charitable purposes.

The Designated Future Donations represents monies due to be paid as future grants by the Trust at the discretion of the governors.

12 Members

The company has no share capital and is limited by guarantee. Each member of the company is a guarantor and undertakes to contribute to the assets of the company, in the event of it being wound up, an amount not exceeding £1. The total of members shall not exceed 50.