

1296735

ST EDMUNDS TRUST
(A Company Limited by Guarantee)

Governors' Report and Financial Statements

Year Ended 30 June 2004



ST EDMUNDS TRUST
(A Company Limited by Guarantee)

Annual report and financial statements for the year ended 30th June 2004

Contents

Page:

1-2.	Charity information
3-5.	Report of the governors
6-7.	Report of the independent auditors
8.	Statement of financial activities incorporating income and expenditure account
9.	Balance Sheet
10-13.	Notes forming part of the financial statements

Governors

A J Hines (Chairman)
R J Hamshere (retired 1st December 2003)
R J Lamb (retires 6th December 2004)
G D R Cockram (retires at AGM and is standing for re-election)
B J Ruffell (retires at AGM and is standing for re-election)
R W H Giles (appointed 1st December 2003)

Secretary and registered office

G D Kirk, 84 Guildhall Street, Bury St Edmunds, Suffolk, IP33 1PR

Registered company number

1296735

Registered charity number

273357

Auditors

Whiting & Partners, Garland House, Garland Street, Bury St Edmunds, Suffolk, IP33 1EZ

ST EDMUNDS TRUST
(A Company Limited by Guarantee)

Annual report and financial statements for the year ended 30th June 2004

Bankers

National Westminster Bank Plc, 7 Cornhill, Bury St Edmunds, Suffolk, IP33 1BQ
Barclays Bank Plc, 52 Abbeygate Street, Bury St Edmunds, Suffolk, IP33 1LF
CCLA Investment Management Limited, St Alphage House, 2 Fore Street, London, EC2Y 5AQ

Investment managers

Jupiter Asset Management, 1 Grosvenor Place, London, SW1X 7JJ
Newton Investment Management Limited, 160 Queen Victoria Street, London, EC4V 4LA

ST EDMUNDS TRUST
(A Company Limited by Guarantee)

Report of the governors for the year ended 30th June 2004

The governors present their report together with the financial statements for the year ended 30th June 2004.

The financial statements comply with current statutory requirements, the Memorandum and Articles of Association and the Statement of Recommended Practice – Accounting and Reporting by Charities.

Governors' responsibilities

Company law requires the governors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the income and expenditure of the company for that period. In preparing those financial statements, the governors are required to:

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The governors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Status and administration

The company is a registered charity and is limited by guarantee. The company is governed by its Memorandum and Articles dated 2 February 1977.

The governors of the Trust determine the general policy of the company.

Objects

The objects of the Trust are:-

- (a) To provide financial assistance in the medical field to St Edmund's Hospital or to such private hospital as might replace St Edmunds Hospital in Bury St Edmunds provided that such hospital shall have charitable status within the terms of the Charities Act 1993.
- (b) To provide financial assistance and to co-operate with any other charitable organisations in West Suffolk providing hospitals, hospices, clinics, hostels, homes, social centres and other establishments for the treatment or care of sick or disabled persons.

Investment Powers

Under the Memorandum and Articles of Association, the Trust has the power to make any investment which the Governors see fit. Funds are invested in collective investment funds held with two investment managers. Performance of these investments is actively reviewed by the Governors throughout the year.

ST EDMUNDS TRUST
(A Company Limited by Guarantee)

Report of the governors for the year ended 30th June 2004 (Continued)

Risk Management

The Governors have examined the major operational risks which the Trust faces and confirm that they are satisfied that they continue to address those risks in the course of their ongoing activities.

Chairman's review

At the AGM last year we welcomed Roger Giles, a consultant gynaecologist, to the Board. During the year the Governors approved donations totalling £115,395. £65,000 was given to MIND for completion of their music workshop, £30,000 to The Bury St Edmunds Volunteer Centre Extra Needs Project and details of all donations are included in the notes to the accounts. Since June a number of requests have been received and it is hoped that donations in the next twelve months will again exceed our income, as it is the intention of the present Governors that this entire fund will in due course be distributed. The designated grant is £50,000 allocated to a new day room at the Nuffield, in memory of Harold Bonnett, which is due to be completed in December. The Governors' thanks go to Rob Lamb as he will have completed six years as a Governor at the AGM and is therefore not eligible for re-election.

Donations policy

The Trust invites applications for funding of projects that are consistent with its charitable objectives. Applications are considered by the Governors to identify those that are most appropriate to support.

Financial results and reserves

Net incoming funds for the year amounted to £3619 (2003 – net outgoing funds of £78252). Income has been derived mainly from investment income. Expenditure has consisted mainly of charitable donations made in accordance with the Trust's objectives, including a donation of £65000 via the designated future donations fund. After several years of losses the Trust's Stock Market investments have increased in value. The Governors' have agreed this gain should be added to the designated capital fund. The Governor's policy on reserves is to keep sufficient cash reserves to enable substantial donations to be made and to meet all liabilities of the Charity in the medium term.

ST EDMUNDS TRUST
(A Company Limited by Guarantee)

Report of the governors for the year ended 30th June 2004

Governors


The governors during the year were as follows:

A J Hines	(Chairman)
R J Hamshire	(retired 1 st December 2003)
R J Lamb	(retires 6 th December 2004)
G D R Cockram	(retires at AGM and is standing for re-election)
B J Ruffell	(retires at AGM and is standing for re-election)
R W H Giles	(appointed 1 st December 2003)

Auditors

Baker Tilly did not seek re-appointment at the Annual General Meeting held on 1st December 2003 and Whiting & Partners were appointed. A resolution to re-appoint them will be proposed at the forthcoming Annual General Meeting.

By order of the Board



A J Hines
Chairman

4th October 2004

ST EDMUNDS TRUST
(A Company Limited by Guarantee)

Independent Auditor's Report to the Members

We have audited the financial statements of St Edmunds Trust for the year ended 30th June 2004 which comprise the Statement of Financial Activities, the Balance Sheet and the related notes. These financial statements have been prepared under the historical cost convention (as modified by the revaluation of certain fixed assets) and the accounting policies set out therein.

This report is made solely to the company's members, as a body, in accordance with section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of governors and auditors

The responsibilities of the governors (who are also the directors of St Edmunds Trust for the purposes of company law) for preparing the Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards are set out in the Statement of Trustees' Responsibilities.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and United Kingdom Auditing Standards.

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you if, in our opinion, the Annual Report is not consistent with the financial statements, if the charity has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding trustees' remuneration and transactions with the charity is not disclosed.

We read the Governor's report and consider whether it is consistent with the audited financial statements. We consider the implications for our report if we become aware of any apparent misstatements or material inconsistencies with the financial statements. Our responsibilities do not extend to any other information.

Basis of audit opinion

We conducted our audit in accordance with United Kingdom Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the trustees in the preparation of the financial statements, and of whether the accounting policies are appropriate to the charity's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

'ST EDMUNDS TRUST
(A Company Limited by Guarantee)

Independent Auditor's Report to the Members (continued)

Opinion

In our opinion the financial statements give a true and fair view of the state of the charitable company's affairs as at 30th June 2004 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended and have been properly prepared in accordance with the Companies Act 1985.



Whiting & Partners
Registered Auditor
Chartered Accountants
Garland House
Garland Street
BURY ST EDMUNDS
Suffolk IP33 1EZ

3rd November 2004

ST EDMUNDS TRUST
(A Company Limited by Guarantee)

Statement of financial activities incorporating income and expenditure account for the year ended 30th June 2004

		Accumulated	Designated Future Donations	Designated Capital	2004	2003
	<u>Note</u>	<u>Income Fund</u>	<u>Fund</u>	<u>Fund</u>	<u>Total</u>	<u>Total</u>
		<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
Incoming resources						
Voluntary Donations		45	-	-	45	310
Investment Income	4	99,677	-	-	99,677	93,786
Other income - VAT windfall		-	-	-	-	25,795
Total incoming resources		<u>99,722</u>	<u>-</u>	<u>-</u>	<u>99,722</u>	<u>119,891</u>
Resources expended						
Charitable expenditure						
Donations	5	50,395	65,000	-	115,395	178,310
Managing and administering the charity	6	8,282	-	-	8,282	8,067
Total resources expended		<u>58,677</u>	<u>65,000</u>	<u>-</u>	<u>123,677</u>	<u>186,377</u>
Net incoming/outgoing resources before transfers		41,045	(65,000)	-	(23,955)	(66,486)
Transfers between funds		-	-	-	-	-
Net incoming/(outgoing) funds	7	41,045	(65,000)	-	(23,955)	(66,486)
Gains and losses on revaluation and disposal of investment assets		-	-	27,574	27,574	(11,766)
Net movement in funds		41,045	(65,000)	27,574	3,619	(78,252)
Fund balances at 1 July 2003		25,961	115,000	2,039,353	2,180,314	2,258,566
Fund balances at 30 June 2004		<u>67,006</u>	<u>50,000</u>	<u>2,066,927</u>	<u>2,183,933</u>	<u>2,180,314</u>

All recognised gains and losses are included in the statement of financial activities.

The notes on pages 10 to 13 form part of these financial statements.

ST EDMUNDS TRUST
(A Company Limited by Guarantee)

Balance sheet at 30th June 2004

	Note	2004	2003
		£	£
Fixed assets			
Investments	9	1,808,594	1,784,841
Current assets			
Cash at bank			
- Barclays accounts		18	18
- Natwest accounts		3,868	44,336
- COIF		323,000	352,000
- Investment advisors' income accounts		38,567	-
Debtors	10	12,147	-
		<u>377,600</u>	<u>396,354</u>
Creditors: amounts falling due within one year	11	<u>2,261</u>	<u>881</u>
Net current assets		<u>375,339</u>	<u>395,473</u>
Net assets		<u>2,183,933</u>	<u>2,180,314</u>
Representing			
Accumulated funds	12		
Unrestricted funds - designated capital fund		2,066,927	2,039,353
- designated future donations fund		50,000	115,000
- accumulated income fund		<u>67,006</u>	<u>25,961</u>
		<u>2,183,933</u>	<u>2,180,314</u>

These financial statements have been prepared in accordance with the special provision of part VII of the Companies Act 1985 relating to small entities.

The financial statements on pages 8 to 13 were approved by the Board on 4th October 2004.


A J Hines
Chairman

The notes on pages 10 to 13 form part of these financial statements.

ST EDMUNDS TRUST
(A Company Limited by Guarantee)

Notes forming part of the financial statements for the year ended 30th June 2004

1 Accounting policies

The financial statements have been prepared under the historical cost convention, as modified by the inclusion of fixed asset investments at market value and in accordance with the Financial Reporting Standard for Smaller Entities (effective June 2002), the Companies Act 1985 and follow the recommendations in *Accounting and Reporting by Charities: Statement of Recommended Practice* issued in October 2000.

The company has revised, as provided by Schedule 4, paragraph 3(3), of the Companies Act 1985, its format of accounts to include headings which are relevant to its activities thus enabling it to show a true and fair view.

Income

Donations, legacies and other income are accounted for when received.

Investment income is accounted for when receivable. Provision is made for tax recoverable on investment income under the transitional relief provisions that have replaced the charity's ability to reclaim tax credits on investment income when due.

Expenditure

All expenditure is accounted for when incurred and all liabilities are recognised in full as soon as the obligations arise. Reserves expended include attributable VAT which cannot be recovered.

Fund accounting

Unrestricted funds comprise accumulated surpluses and are available for use at the discretion of the governors in the furtherance of the company's charitable objectives.

Designated funds are those funds set aside from the Accumulated Income Fund for particular purposes or reasons at the discretion of the trustees.

Investments

Investments are stated at market value. Any gain or loss on revaluation is taken to the Statement of Financial Activities.

Cashflow Statement

No cashflow statement has been prepared as the company is exempt from Financial Reporting Standard No 1 under size criteria.

2 Employees

There were no employees of the company in either 2004 or 2003.

ST EDMUNDS TRUST
(A Company Limited by Guarantee)

Notes forming part of the financial statements for the year ended 30th June 2004 (continued)

3 Governors' remuneration and expenses

No remuneration or expenses directly or indirectly out of the funds of the trust was paid or is payable for either year to any governor or to any connected persons or party.

4 Investment income

	2004	2003
	£	£
Bank deposit interest	11,798	15,466
Collective investment fund income	87,879	78,320
	<u>99,677</u>	<u>93,786</u>

5 Charitable expenditure – donations

	2004	2003
	£	£
Marie Curie Cancer Care	-	25,000
The Bonnett Sensory Garden, Abbey Gardens	-	10,000
Macmillan Cancer Relief - Oncology Unit	-	100,000
Hilltop House - Amenities fund	-	1,000
Alzheimers Society	-	5,000
Mind - Music Workshop	65,000	10,000
Nuffield Hospital	45	310
Riverwalk School - provision of nursing services	-	27,000
Gatehouse	4,000	-
WSVAB	6,350	-
Workwise (Suffolk) Ltd	10,000	-
Bury St Edmunds Volunteer Centre	30,000	-
	<u>115,395</u>	<u>178,310</u>

6 Managing and administering the charity

	2004	2003
	£	£
Audit and accountancy (Note 7)	1,146	881
Professional fees	-	705
Investment manager fees	7,136	6,468
Bank charges	-	13
	<u>8,282</u>	<u>8,067</u>

ST EDMUNDS TRUST
(A Company Limited by Guarantee)

Notes forming part of the financial statements for the year ended 30th June 2004 (continued)

7	Net incoming/(outgoings) funds	2004	2003
	This has been arrived at after charging:	<u>£</u>	<u>£</u>
	Auditors' remuneration		
	- audit fee (including VAT)	911	881
	- non audit services (including VAT)	<u>235</u>	<u>-</u>
		<u>1,146</u>	<u>881</u>
8	Taxation		
	The company is a registered charity and is not liable to corporation tax.		
9	Investments		
	At 1 July 2003	1,705,920	1,683,949
	Additions	227,614	157,902
	Disposal Proceeds	(205,266)	(124,165)
	Net investment gains/(losses)	<u>27,574</u>	<u>(11,766)</u>
		1,755,842	1,705,920
	Investment advisors' deposits	<u>52,752</u>	<u>78,921</u>
	At 30th June 2004	<u>1,808,594</u>	<u>1,784,841</u>
	Cost of investments at 30th June 2004	<u>1,789,950</u>	<u>1,803,958</u>

At 30th June 2004 the following holdings represented individual investments in excess of 5% of the portfolio at market value:-

Jupiter Corporate Bond Fund	300000 units	£146250
Jupiter Distribution Fund	300000 units	£146250
Treasury 5.75% Stock 7/12/2009	£150000	£155402
Newton Fund Manager High Yield Bond	251635.63 units	£226799
Newton Fund Manager Bridge Fund	324023.07 units	£424269

ST EDMUNDS TRUST
(A Company Limited by Guarantee)

Notes forming part of the financial statements for the year ended 30th June 2004 (continued)

10 Debtors – Amounts falling due within one year

	2004	2003
	£	£
Other debtors	8,931	-
Accrued income	3,216	-
	<u>12,147</u>	<u>-</u>

11 Creditors: amounts falling due within one year

	2004	2003
	£	£
Accruals	<u>2,261</u>	<u>881</u>

12 Unrestricted funds

	Accumulated Income Fund	Designated Future Donations Fund	Designated Capital Fund	Total
	£	£	£	£
Represented by:-				
Investments	-	-	1,847,161	1,847,161
Net current assets	<u>67,006</u>	<u>50,000</u>	<u>219,766</u>	<u>336,772</u>
	<u>67,006</u>	<u>50,000</u>	<u>2,066,927</u>	<u>2,183,933</u>

The Designated Capital Fund represents funds designated as capital at the discretion of the governors for the future fulfilment of the Trust's charitable purposes.

The Designated Future Donations represents monies due to be paid as future grants by the Trust at the discretion of the governors.

13 Members

The company has no share capital and is limited by guarantee. Each member of the company is a guarantor and undertakes to contribute to the assets of the company, in the event of it being wound up, an amount not exceeding £1. The total of members shall not exceed 50.