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## ST EDMUNDS TRUST (A Company Limited by Guarantee)

Governors' Report and Financial Statements

Year Ended 30th June 2013

COMPANIES HOUSE

#### ST EDMUNDS TRUST

#### (A Company Limited by Guarantee)

### Annual report and financial statements for the year ended 30th June 2013

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#### Governors

S M Haslewood (Chairman)

P A Knights (resigned 03/12/12)

B A Bayliss (resigned 03/12/12)

M Pennock

P Siklos

B C Stanton (appointed 03/12/12)

S R Healey Pearce (appointed 03/12/12)

#### Secretary and registered office

G D Kirk, 84 Guildhall Street, Bury St Edmunds, Suffolk, IP33 1PR

#### Registered company number

01296735

#### Registered charity number

273357

#### Auditors

Whiting & Partners, Greenwood House, Greenwood Court, Skyliner Way, Bury St Edmunds, Suffolk, IP33 1EZ

#### **Bankers**

National Westminster Bank Plc, 7 Cornhill, Bury St Edmunds, Suffolk, IP33 1BQ CCLA Investment Management Limited, 80 Cheapside, London, EC2V 6DZ

#### **Investment managers**

Newton Investment Management Limited, 160 Queen Victoria Street, London, EC4V 4LA J M Finn & Co Limited, 4 Coleman Street, London, EC2R 5TA

## Report of the Governors for the year ended 30th June 2013

The governors present their report together with the financial statements for the year ended 30th June 2013

The financial statements comply with current statutory requirements, the Memorandum and Articles of Association and Accounting and Reporting by Charities Statement of Recommended Practice (revised March 2005)

Reference and administrative information set out on page 1 forms part of this report

#### Governors' responsibilities

The governors (who are also directors of St Edmunds Trust for the purposes of company law) are responsible for preparing the governors' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice)

Company law requires the governors to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the governors are required to

- · select suitable accounting policies and then apply them consistently,
- observe the methods and principles in the Charities SORP,
- · make judgements and accounting estimates that are reasonable and prudent,
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements,
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation

The governors are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the governors are aware

- there is no relevant audit information of which the charitable company's auditors are unaware, and
- the governors have taken all steps that ought to have been taken as a governor in order to be aware of any information needed by the charitable company's auditors in connection with preparing their report and to establish that the charitable company's auditors are aware of that information

#### Structure, Governance and Management

#### Governance and Management

The company is a registered charity and is limited by guarantee The company is governed by its Memorandum and Articles dated 2 February 1977

The governors of the Trust determine the general policy of the company

## Report of the Governors for the year ended 30th June 2013 (Continued)

#### Recruitment and Appointment of New Governors

New governors are elected at the Annual General Meeting The board of governors aims to maintain a broad range of expertise and skills appropriate to the satisfactory functioning of the charity together with the aim of meeting its charitable objectives. When considering new governors regard is made to the professional skills required. The individuals are then approached to offer themselves for election.

#### Organisation

The charity is managed by the governors who are elected annually at the Annual General Meeting It shall consist of not less than three governors who are elected for a period of three years. No governor may be reelected for more than 6 years unless they have been elected as Chairman in which case they may serve for a further 3 years before retirement.

The governors who served during the year and since the year end are listed on page 1

#### Risk Review

The governors have examined the major operational risks which the Trust faces and confirm that they are satisfied that they continue to address those risks in the course of their ongoing activities

#### **Objectives and Activities**

The objects of the Trust are

- (a) To provide financial assistance in the medical field to St Edmund's Hospital or to such private hospital as might replace St Edmunds Hospital in Bury St Edmunds provided that such hospital shall have charitable status within the terms of the Charities Act 2011
- (b) To provide financial assistance and to co-operate with any other charitable organisations in West Suffolk providing hospitals, hospices, clinics, hostels, homes, social centres and other establishments for the treatment or care of sick or disabled persons

#### Public Benefit Statement

The governors have complied with the duty to have due regard to the public benefit guidance published by the Charity Commission

The main objective of the Trust is to provide financial assistance and to cooperate with other charitable organisations in West Suffolk who in turn are providing treatment or care of sick or disabled persons. The Trust aims to contribute public benefit to those in need who live or work in the West Suffolk area.

The donations made during the year, as set out in note 5, show how we have been able to support many different organisations and thus achieve a broad public benefit

#### Donations policy

The Trust invites applications for funding of projects that are consistent with its charitable objectives Applications are considered by the governors to identify those that are most appropriate to support

The donations made to organisations during the year end are shown in note 5 of the financial statements

## Report of the Governors for the year ended 30th June 2013 (Continued)

#### **Investment Powers**

Under the Memorandum and Articles of Association, the Trust has the power to make any investment which the governors see fit. Funds are invested in collective investment funds held with two investment managers. Performance of these investments is actively reviewed by the governors throughout the year.

#### Achievement and Performance and Financial Review

The statement of Financial Activities and Balance Sheet are set out overleaf, together with the accompanying notes and details of the fund movements in the year

Net incoming funds for the year amounted to £200,742 (2012 – outgoing funds of £79,970) Income has been derived from investment income Expenditure has consisted mainly of charitable donations made in accordance with the Trust's objectives, further detail of which can be found in note 5 to the financial statements

The trust's stock market investments have shown an increase in value this year, as markets in general have improved. The governors continue to monitor the position and, with the help of the investment managers, balance exposure to risk with the need for income when looking at investing funds.

The governors' policy on reserves is to keep sufficient cash reserves to enable substantial donations to be made and to meet all liabilities of the charity in the medium term

#### Chairman's review including future plans

This year, the continuing climate of recession and the withdrawal of public funding from many charities has meant an increase in requests for grants from charities serving West Suffolk populations. Since January we have finally seen some improvement in the stock market and hence a little more income. The present governors continue to believe that we should use our income for donations while trying to preserve the Trust's capital. This has been difficult with low interest rates but our fund managers have performed well for us. Because of this we have been able to respond positively to appropriate requests for funding

This is the end of my term as Trust chair. I have enjoyed being involved with the Trust and have been very much helped by all the governors I have worked with. I should particularly like to thank Graeme Kirk, company secretary, who has been immensely helpful throughout, and whose firm continuities to provide hospitality for our meetings. It is thanks to his generosity, and to the hard work of all the governors, particularly the treasurer, that the Trust incurs no administrative costs whatsoever. I know that I leave the Trust in capable hands

#### **Auditors**

A resolution to re-appoint Whiting & Partners as auditors for the ensuing year will be proposed at the annual general meeting

By order of the Board

fall Hasten

S M Haslewood

Chairman

Date: 25/1,/1

### Independent Auditor's Report to the Members of St Edmunds Trust

We have audited the financial statements of St Edmunds Trust for the year ended 30 June 2013 set out on pages 7 to 13 The financial reporting framework that has been applied in their preparation is applicable law and the Financial Reporting Standard for Smaller Entities (effective April 2008 (United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities)

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its members as a body, for our audit work, for this report, or for the opinions we have formed

#### Respective responsibilities of governors and auditors

As explained more fully in the governors' responsibilities statement, the governors (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland) Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors

#### Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed, the reasonableness of significant accounting estimates made by the governors, and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Governors' Annual Report to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

#### Opinion on financial statements

In our opinion the financial statements

- give a true and fair view of the state of the charitable company's affairs as at 30 June 2013, and of its incoming resources and application of resources, including its income and expenditure, for the year then ended
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities, and
- have been prepared in accordance with the requirements of the Companies Act 2006

#### Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Governors' Annual Report for the financial year for which the financial statements are prepared is consistent with the financial statements

#### Independent Auditor's Report to the Members of St Edmunds Trust (continued)

#### Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us, or
- the financial statements are not in agreement with the accounting records and returns, or
- · certain disclosures of governors' remuneration specified by law are not made, or
- · we have not received all the information and explanations we require for our audit, or
- the Governors were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies exemption in preparing the Governors' Annual Report

Why. late

Trina Nunn (Senior Statutory Auditor)

Date 257.. /1

For and on behalf of

WHITING & PARTNERS
Chartered Accountants
Statutory Auditors
Greenwood House
Greenwood Court
Bury St Edmunds
Suffolk
IP32 7GY

ST EDMUNDS TRUST (A Company Limited by Guarantee)

Statement of financial activities incorporating income and expenditure account for the year ended  $30^{th}$  June 2013

Incoming resources Incoming resources from generated funds Investment Income  Total incoming resources	<u>Note</u> 4	Accumulated Income Fund £  54,767	Designated Capital Fund £	Designated Future Donations £	2013 <u>Total</u> <u>£</u> 54,767	2012 <u>Total</u> <u>£</u> 63,629
Town meaning resonances					· · · · · · · · · · · · · · · · · · ·	
Resources expended Costs of generating funds Investment management costs	6	5,893	-	-	5,893	5,932
Charitable activities						
Donations	5	62,000	-	-	62,000	120,492
Governance costs	6	1,420		<u>-</u>	1,420	1,478
Total resources expended		69,313			69,313	127,902
Net outgoing resources before transfers		(14,546)	-	-	(14,546)	(64,273)
Transfers between funds	13	(122,707)		122,707		
Net outgoing funds before other recognised gains and losses	7	(137,253)	-	122,707	(14,546)	(64,273)
Gains and (losses) on investment assets		215,288	<u>-</u>		215,288	(15,697)
Net movement in funds		78,035	-	122,707	200,742	(79,970)
Fund balances at 1 July 2012			1,677,481	<u>-</u>	1,677,481	1,757,451

The notes on pages 9 to 13 form part of these financial statements

## Balance Sheet at 30th June 2013

	Note	20	13	201	12
		<u>£</u>	<u>£</u>	£	<u>£</u>
Fixed assets					
Investments	9		1,859,600		1,675,384
Current assets					
Cash at bank					
Natwest accounts		14,818		-	
Investment advisors' income accounts		3,698		4,611	
Debtors	10 _	1,609		2,953	
		20,125		7,564	
Creditors: amounts falling due					
within one year	11 _	1,502	<del></del>	5,467	
Net current assets			18,623	-	2,097
Net assets			£1,878,223	=	1,677,481
Representing					
Accumulated funds	12				
Unrestricted funds					
Designated capital fund			1,677,481		1,677,481
Designated future donations			122,707		-
Accumulated income fund			78,035	_	
			£1 979 333		1 677 401
			£1,878,223	=	1,677,481

The financial statements have been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006 and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008)

These financial statements were approved by the Governors on 25/n/r and signed on their behalf, by

S M Haslewood Chairman

Company Registration Number 01296735

The notes on pages 9 to 13 form part of these financial statements

## Notes forming part of the financial statements for the year ended 30th June 2013

#### 1 Accounting policies

The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008) The financial statements have been prepared in accordance with the Statement of Recommended Practice (SORP), "Accounting and Reporting by Charities" published in March 2005, applicable accounting standards and the Companies Act 2006

#### Income

Donations, legacies and other income are accounted for when received

Investment income is accounted for when receivable. Provision is made for tax recoverable on investment income excluding that relating to tax credits on dividend income

#### Expenditure

All expenditure is accounted for when incurred and all liabilities are recognised in full as soon as the obligations arise. Reserves expended include attributable VAT which cannot be recovered

#### Fund accounting

Unrestricted funds comprise accumulated surpluses and are available for use at the discretion of the governors in the furtherance of the charity's objectives

Designated funds are those funds set aside from the Accumulated Income Fund for particular purposes or reasons at the discretion of the governors

#### Investments

Investments are stated at market value Any gain or loss on revaluation is taken to the Statement of Financial Activities

#### 2 Employees

There were no employees of the charity in either 2013 or 2012

#### 3 Governors' remuneration and expenses

No remuneration or expenses directly or indirectly out of the funds of the trust was paid or are payable for either year to any governor

Notes forming part of the financial statements for the year ended 30<sup>th</sup> June 2013 (continued)

Inv	restment income	2012	2012
		2013	2012
_		<u>£</u>	£
	harities deposit fund and other interest	•	27
С	ollective investment fund income	54,767_	63,602
		£54,767	63,629
Ch	aritable expenditure – donations		
		2013	2012
		£	£
W	orkwise (Suffolk) Ltd	23,000	-
S	uffolk Befriending Scheme	13,000	13,000
S	uccess After Stroke	10,000	-
W	est Suffolk Voluntary Association for the Blind	10,000	30,000
R	EACT	5,000	-
G	atehouse	1,000	2,000
W	est Suffolk Headway	-	17,500
S	uffolk Disability Care	-	15,000
Α	Izheimer's Society	-	14,500
N	farie Curie	-	13,000
P	apworth Trust	-	10,870
Т	heatre Royal Costume Creators		4,622
		62,000	120,492

The charity did not undertake any activity directly but met its charitable purposes by making grants to the above institutions during the year

## 6 Investment and Governance costs

	2013	2012
	<u>£</u>	<u>£</u>
Audit and accountancy (Note 7)	1,388	1,146
Bank charges	32	32
Website development costs	-	300
Investment manager fees	5,893	5,932
	7,313	7,410

## Notes forming part of the financial statements for the year ended 30<sup>th</sup> June 2013 (continued)

	Net incoming/(outgoings) funds	2013	2012
	This has been arrived at after charging	<u>£</u>	$\underline{\mathbf{t}}$
	Auditors' remuneration		
	- audit fee (including VAT)	1,388	1,146
8	Taxation		
	The company is a registered charity and is not liable to corp	poration tax	
9	Investments		
		2013	2012
	Market Value	<u>£</u>	£
	At 1 July 2012	1,657,451	1,692,84
	Additions	393,413	164,86
	Disposal proceeds	(412,636)	(184,554
	Net investment gains/(losses)	215,288	(15,699
		1,853,516	1,657,45
	Investment advisors' deposits	6,084	17,933
	At 30th June 2013	1,859,600	1,675,384
	Cost of investments at 30th June 2013	1.478,262	1,458,98
	At 30 <sup>th</sup> June 2013 the following holdings represented indi- portfolio at market value	vidual investments in exc	ess of 5% of 1
	Newton Absolute Intrepid Multi-Asset Fund 144,97	74 457 units £413,598	8

£461,792

Newton Global Growth & Inc. Fund for Charities 319,391 348 units

Notes forming part of the financial statements for the year ended 30th June 2013 (continued)

10	Debtors - Amounts falling due with	in one year		2013 <u>£</u>	2012 <u>£</u>
	Other debtors			21	21
	Accrued income		_	1,588	2,932
				1,609	2,953
11	Creditors: amounts falling due with	nin one year			
				2013	2012
				£	£
	Bank overdraft			-	3,957
	Accruals		_	1,502	1,510
			_	1,502	5,467
12	Unrestricted funds				
		Accumulated Income Fund £	Designated Capital Fund £	Designated Future Donations £	Total £
	Represented by:-				
	Investments	59,412	1,677,481	122,707	1,859,600
	Net current assets	18,623			18,623
		78,035	1,677,481	122,707	1,878,223

#### 13 Transfers between funds

During the year the Trustees transferred £122,707 from the Accumulated Income Fund to the Designated Future Donations Fund to meet donations which are due to be made in the year to 30<sup>th</sup> June 2014

Notes forming part of the financial statements for the year ended 30th June 2013 (continued)

#### 14 Movement in funds

	At 30th June <u>2012</u> <u>£</u>	Incoming Resources £	Outgoing Resources £	<u>Transfers</u>	At 30th June <u>2013</u>
Unrestricted funds:					
Designated future donations Accumulated income fund	-	- 54,767	- 145,975	122,707 (122,707)	122,707 78,035
Designated capital fund	1,677,481	<u> </u>	<u> </u>		1,677,481
	1,677,481	54,767	145,975		1,878,223

The Designated Capital Fund represents funds designated as capital at the discretion of the governors for the future fulfilment of the Trust's charitable purposes

The Designated Future Donations Fund represents funds committed before the year end to be paid as donations after the year end

#### 15 Members

The Trust is a company limited by guarantee and has no share capital Each member of the charity is a guarantor and undertakes to contribute to the assets of the charity, in the event of it being wound up, an amount not exceeding £1 The total number of members shall not exceed 50