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Company number: 1287451
Charity number: 272663

**Ashfold School Trust Limited
(Limited by Guarantee)**

Accounts

for the year ended

31st August 2019

Wenn Townsend

Chartered Accountants

Oxford

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Ashfold School Trust Limited
(Limited by Guarantee)

Reference and administration details

Governors:

H Taylor (Chairman)
T C Bailey (retired 19th June 2019)
Mrs C Elliott (appointed 21st November 2018)
Ms K Henderson (appointed 19th June 2019)
A Hess (appointed 6th March 2019)
Mrs M Hope
J Newman
A E Reekes
Mrs A Sanderson
M J Tuckey
Dr A Wallersteiner
Mrs C Weston
Ms T Wood

Members of Finance Committee:

A Hess
H Taylor
M J Tuckey (Chairman)

Secretary:

M J Tuckey

Headmaster:

C MacIntosh

Registered Office:

Dorton House
Dorton
Aylesbury
Bucks

Registered Company Number: 1287451

Registered Charity Number: 272663

Independent Auditor:

Wenn Townsend
Chartered Accountants
Oxford

Bankers:

Barclays Bank plc
High Wycombe

Website:

www.ashfoldschool.co.uk

Report of the Governors for the year ended 31st August 2019

Structure, governance and management

1. Introduction

The Governors (who are also the directors) present their report and the financial statements for the year ended 31st August 2019.

The information with respect to Governors, advisors and officers is set out on the previous page.

The Governors have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS 102) in preparing the annual report and financial statements of the charity.

2. Constitution and administration

The school is a company limited by guarantee and was incorporated on 23rd November 1976. The company is also a registered charity, number 272663. The company is governed by the Articles of Association dated 23rd November 1976.

3. Organisational structure

The Board of Governors meet at least once a term. The day to day management is delegated to the Headmaster. The Headmaster has reporting to him a Senior Management Team consisting of the Bursar, the Deputy Head and the Director of Studies. The finance committee is a sub-committee with particular responsibility for finance and reports to the full board. It meets at least once a term.

The key management personnel comprise the Headmaster and the Senior Management Team.

New board members receive an induction appropriate to their particular professional qualification or area of expertise and the board is regularly updated on educational, staff and charitable matters.

The remuneration of key management personnel is set by the governing body with the policy objective of rewarding them fairly and responsibly for their contribution to the School's success.

Objectives and activities for the public benefit

1. Principal activity

The principal activity of the company is that of operating as a co-educational preparatory school providing education for the public benefit to children between the ages of 3 and 13.

2. Charitable objects

The object for which the Trust was established was to promote and provide for the advancement of education of children so that it and its pupils benefit society in general and the local community in particular.

Ashfold aims to fulfil the potential of each child, giving them the firmest possible grounding in the core academic subjects, developing their widest interest through the great breadth of its curriculum, and ensuring they are thoroughly prepared for life at their chosen secondary schools by developing in them the skills, values and habits they need to enable them to thrive.

The board have given due consideration to the Charity Commission's general guidance on public benefit and in particular to its supplementary public benefit guidance on advancing education and fee charging.

**Report of the Governors
for the year ended 31st August 2019**

3. Public Benefit and social responsibility

Educational

- As a matter of policy, we provide access to our education to children from less affluent backgrounds. The school supports boys and girls on bursaries, discounts and scholarships.
- Ashfold teaches all children in the Preparatory School, Modern Foreign Languages, and teaches Latin to children from Form III upwards.
- Ashfold screens all children for Special Educational Needs and provides specialist monitoring and support to those who require it.
- We recruit individuals into the teaching profession, we induct and train them and we actively assist teachers in achieving Qualified Teacher Status.
- Our facilities, both classroom and our sports facilities, are used by pupils and staff from local state and independent schools.
- We have a member of staff who is an ISI inspector and we release him every year for inspections.

Support for the Community

- Our facilities, both classroom and sports facilities and grounds, are extensively used by the local community and sporting clubs often at little or no cost. Activity and sporting camps take place in the major holidays and these are available to all.
- We support Dorton Church, both financially and with maintenance and access, and the school's facilities are made available for use by the Church community for significant festivals and gatherings.
- Our children perform at concerts in local churches and at an old peoples' home.
- The Fire Brigade use our facilities for fire and rescue practice and AVDC as a polling station for National & Local elections.
- Members of the local community use the school and grounds for weddings, receptions, family events and charity events.
- We provide work experience opportunities to adults wanting to gain experience to enable them to consider a career in teaching and to those who wish to experience other careers that are available in schools in the support of education e.g. sports coaching and IT technical support roles.

Charitable Fundraising

- The school raises money annually for local, national & international charities and makes an annual donation to St Mary's Church in Thame.
- Every other year, a Charitable Ball is held in the school grounds by the parent committee and this raises a significant amount of money for their chosen charity.
- No professional fundraisers are used by the charity.

Review of achievements and performance

Operational Performance

During the course of the year the number of pupils on roll at the school rose from 272 to 281 and girls formed 43% of the total number of pupils as at the end of the year. Of these children, the school supported 36 boys and girls on bursaries, discounts and scholarships at an annual cost to the school of £149k (2018: £144k). This represents discounts to the value of 3.8% (2018: 3.6%) of fee income.

All pupils who took the Common Entrance 13+ examinations were successful and 30% of Form VI achieved a scholarship or award to their Senior School. In addition, six children were successful in passing the 11+ examination for entry to the Buckinghamshire Grammar schools.

The major development in ICT was the continuing roll out of iPads across the school to senior school pupils and the gradual upgrade of classroom smart screens across the School.

**Report of the Governors
for the year ended 31st August 2019**

Review of achievements and performance (continued)

With the new Headmaster having now completed his first full academic year, the School has been continuing to work on future development plans to grow the School and improve the already exceptional offer. More broadly we remain delighted with the boy to girl pupil percentage ratio of 1.3:1.

With an eye to further broadening the curriculum, both in and out of the classroom, we have continued to develop our activities ensuring greater variety across a wider range of pupils. We have also continued to ensure that curricular, co-curricular, evening and boarding activities coalesce as part of our coherent whole school approach. Ongoing work to refine the School day in terms of both its length and structure will naturally support this process.

On the Pastoral front, we have established a pupil welfare group with a traffic light system to help staff identify children on a scale of need. We have also tied-in work to update and refine our behavioural policy. We are focussing too on mental health first aid training for all staff as part of our broader strategy to continuously improve our pastoral care.

Pre-prep initiatives abound. Recent changes to literacy teaching are seeing staff choosing the texts and books used to support Hamilton Trust objectives. This gives staff greater ownership and more scope for creativity. We also launched Tapestry this year, an online learning journal for tracking and recording observations of children which can be shared with parents. In addition, we have now fully embedded our Supervision of Staff policy which is working well.

Our Music provision remains excellent with 117 individual music lessons taken each week. Choirs are a particular strength of the School, with 59 children singing weekly and 11 children in 'Schola Cantorum', our new, selective chamber choir. Our orchestra is now over 30 strong and growing with many younger children joining. We have also added a greater range of instruments to improve accessibility to pupils: alto and soprano saxophone, cello, keyboard and guitar. Finally, our ensembles are many and varied including brass, cello, woodwind, guitar, percussion and stings. We are also blessed with two Rock and one Jazz bands. One of our pupils received a music scholarship to Headington. We also had a dram scholarship to Monkton.

Sporting highlights have been noteworthy. We allow provision for Rugby, Football, Hockey, Cricket, Triathlon, Swimming, Gymnastics and Equestrian as our main sports. Results have been excellent throughout the year. Participation has been excellent too with, for example, all Form I – VI girls representing the School in matches during the Autumn term. Sports scholarships were awarded to Stowe and Bloxham plus a Sports Exhibition to Stowe.

Day Boarding continues to be popular but there is room for improvement in numbers. Nonetheless, those who partake enjoy the experience greatly and it is the ideal preparation for moving on in the future to schools which offer senior boarding. Evening activities remain popular with a 97.5% uptake across Forms III-VI. This year we offered cookery, archery, girls club, golf, badminton, shooting, Warhammer club, fishing, summer sports, variety club, miss-match sports, cushion comforts, robotics and mystery madness.

Finally, our parent body remains a welcome, active and hugely important part of our School community. The Ashfold Parents Committee (APC) runs regular fund-raising events for both the School and broader charitable concerns such as Bonfire Night and the Christmas Fayre. Most importantly, the APC's enthusiasm and reach ensure that new parents and children settle in easily, and very quickly learn the idiosyncracies that go with life in any new school.

Report of the Governors for the year ended 31st August 2019

Financial review

1. The financial results

The Statement of Financial Activities for the year is set out on page 8. This shows a net outgoing of resources of £80,088 (2018 net incoming resources of £42,424).

2. Reserves and investment policy

The Charity Commission requires all charities to adopt a formal policy in respect of their financial reserves. The School's total reserves of £3,986,338 (2018: £4,066,426) at the year end included no (2018: none) restricted funds to be used for donor specified purposes.

Using Charities SORP definition, free reserves are calculated as total reserves excluding fixed assets, restricted and endowment investments. If these adjustments are made to the School's unrestricted reserves then the free reserves are only £112,926 (2018: £176,187), which is typical of many independent schools. Because of this, the need for day to day working capital is being met by careful management of short term liquid resources.

3. Changes since the year end

There have been no significant changes since the year end and the school is expected to operate on a similar basis in the foreseeable future.

Future plans

The board, together with the Headmaster and Senior Leadership Team, routinely review the school's longer term aims, together with its rolling school development plan. Academic and pastoral policies remain under constant review to ensure that Ashfold continues to offer the best possible education to its pupils.

During 2019/20 the school plans to:

- Maintain our excellent education and examination results.
- Continue to improve upon our already very high compliance standard.
- Continue with the induction of the new Deputy Head and Bursar.
- Commence the concept and viability phases for the delivery of a new performing arts centre building.
- Develop the Pre-Prep School's outdoor learning spaces.
- Develop our third-party facilities hire with an ambition to offer residential summer camps from 2021.
- Continue with the roll out of the School's ICT strategy with further sets of iPads for the Junior Department and the completion of our smart screen upgrade programme.
- Fully review our current catering offer including processes, equipment and infrastructure.
- Work up proposals for the launch of a School Bus service from 2020/21 or sooner.

Principal risks and uncertainties

The health, safety and welfare of the children in the Trust's care is paramount and the Governors take this responsibility seriously, ensuring its policies are appropriate and implemented throughout the school.

The Trustees are aware of the financial risks and are continually looking to improve the school's assets and resources.

The school has in place directors' and officers' liability insurance for the purpose of indemnifying the Governors against liability in respect of proceedings brought by third parties, subject to the conditions set out in section 234 of the Companies Act 2006. This insurance was in force during the year, and is in force as at the date of approving this report.

**Report of the Governors
for the year ended 31st August 2019**

Governors' responsibilities

The Governors (who are also directors of Ashfold School Trust Limited for the purposes of company law) are responsible for preparing the Governors' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Governors to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the Governors are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in operation.

The Governors are responsible for keeping adequate accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

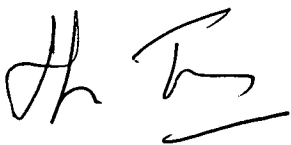
In so far as the Governors are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the Governors have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

Auditors

A resolution proposing that Wenn Townsend be re-appointed as auditors of the charity will be put to the Annual General Meeting.

On behalf of the board



H Taylor

20th November 2019

Independent Auditor's Report to the members of Ashfold School Trust Limited

Opinion

We have audited the financial statements of Ashfold School Trust Limited (the 'charitable company') for the year ended 31st August 2019 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement, and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31st August 2019, and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the Governors' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the Governors have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The Governors are responsible for the other information. The other information comprises the information included in the Governors' Annual Report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Governors' Annual Report (incorporating the Strategic Report and the Directors' Report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and

Independent Auditor's Report to the members of Ashfold School Trust Limited (continued)

Opinions on other matters prescribed by the Companies Act 2006 (continued)

- the Strategic Report and the Directors' Report have been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of our knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the strategic report and the directors' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Governors' Responsibilities Statement set out on pages 4 and 5, the Governors (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Governors are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



Deborah Pluck BA FCA (Senior Statutory Auditor)
For and on behalf of Wenn Townsend Chartered Accountants, Statutory Auditor
Oxford

20th November 2019

**Statement of Financial Activities (including income and expenditure account)
for the year ended 31st August 2019**

	Note	Unrestricted Funds	Restricted Funds	Total 2019	Unrestricted Funds	Restricted Funds	Total 2018
Income and Endowments							
Donations		7,992	-	7,992	-	18,444	18,444
Income from charitable activities							
Fees	2	3,728,298	-	3,728,298	3,829,340	-	3,829,340
Other educational income		123,148	-	123,148	134,241	-	134,241
Ancillary income	3	46,875	-	46,875	70,158	-	70,158
Investment income	4	1,602	-	1,602	1,060	-	1,060
Total income		<u>3,907,915</u>	<u>-</u>	<u>3,907,915</u>	<u>4,034,799</u>	<u>18,444</u>	<u>4,053,243</u>
Expenditure							
Costs of raising funds							
Fee composition discount		1,835	-	1,835	2,201	-	2,201
Charitable activities							
School running costs	5	3,986,168	-	3,986,168	3,972,569	36,049	4,008,618
Total expenditure		<u>3,988,003</u>	<u>-</u>	<u>3,988,003</u>	<u>3,974,770</u>	<u>36,049</u>	<u>4,010,819</u>
Net (deficit)/income and net movement in funds for the year		(80,088)	-	(80,088)	60,029	(17,605)	42,424
Transfer between funds	12	-	-	-	-	-	-
Balances brought forward at 1st September 2018		4,066,426	-	4,066,426	4,006,397	17,605	4,024,002
Balances carried forward at 31st August 2019		<u>£3,986,338</u>	<u>-</u>	<u>£3,986,338</u>	<u>£4,066,426</u>	<u>-</u>	<u>£4,066,426</u>

All of the above results are derived from continuing activities.
All gains and losses recognised in the year are included above.

The notes on pages 11 to 17 form an integral part of these financial statements.

Ashfold School Trust Limited
(Limited by Guarantee)

Balance Sheet
31st August 2019

	Note	2019	2018
Fixed assets			
Tangible assets	9	3,873,412	3,890,239
Current assets			
Stock		14,502	15,305
Debtors	10	98,155	127,184
Cash at bank and in hand		<u>722,862</u>	<u>805,800</u>
		835,519	948,289
Creditors: Amounts falling due within one year	11	<u>(722,593)</u>	<u>(772,102)</u>
Net current assets		112,926	176,187
Net assets		<u>£3,986,338</u>	<u>£4,066,426</u>
Funds			
Restricted fund	12	-	-
Unrestricted funds			
Revaluation reserve	12	1,569,320	1,569,320
General funds	12	<u>2,417,018</u>	<u>2,497,106</u>
		<u>£3,986,338</u>	<u>£4,066,426</u>

These financial statements were approved by the Board on 20th November 2019 and signed on its behalf by:


H Taylor
 Director

The notes on pages 11 to 17 form an integral part of these financial statements.

Ashfold School Trust Limited
(Limited by Guarantee)

Cash Flow Statement
for the year ended 31st August 2019

Reconciliation of operating surplus to net cash inflow from operating activities:

	2019	2018
Net income	(80,088)	42,424
Interest receivable	(1,602)	(1,060)
Discount on fees in advance	1,835	2,201
Depreciation	155,062	146,937
New fees in advance	75,569	-
Fees in advance applied	(77,171)	(95,839)
Decrease/(increase) in stocks	803	(39)
Decrease/(increase) in debtors	29,029	(34,150)
(Decrease)/increase in creditors	(49,745)	122,202
Cash flow statement		
Net cash inflow from operating activities	53,692	182,676
Returns on investments and servicing of finance:		
Interest received	1,602	1,060
Capital expenditure:		
Payments to acquire tangible fixed assets	(138,232)	(94,850)
Increase/(decrease) in cash	<u>£ (82,938)</u>	<u>£ 88,886</u>

Analysis of changes in net cash

	At 1st September 2018	Cash Flow	At 31st August 2019
Cash at bank and in hand	£ 805,800	(82,938)	722,862

The notes on pages 11 to 17 form an integral part of these financial statements.

**Ashfold School Trust Limited
(Limited by Guarantee)**

**Notes to the Accounts
for the year ended 31st August 2019**

1. Accounting policies

Basis of accounting and assessment of going concern

The financial statements have been prepared under the historical cost convention as modified by the revaluation of buildings. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16th July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Companies Act 2006.

The charity constitutes a public benefit entity as defined by FRS 102.

The trustees consider that there are no material uncertainties about the trust's ability to continue as a going concern.

Company status

The charity is a company limited by guarantee. The members of the company are the Governors named on page 1. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.

Income

Income represents the amount derived from the provision of goods and services falling within the company's activities in the UK.

All income is included in the SOFA when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. For legacies, entitlement is the earlier of the charity being notified of an impending distribution or the legacy being received. Donated facilities are included at the value to the charity where this can be quantified and a third party is bearing the cost. No amounts are included in the financial statements for services donated by volunteers.

Expenditure

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with use of the resources.

Governance costs are those incurred in connection with administration of the Charity as a legal entity and are not connected with generating income or charitable expenditure.

Liabilities are recognised as resources expended as soon as there is a legal or constructive obligation committing the charity to expenditure.

Tangible fixed assets and depreciation

Tangible fixed assets are capitalised and included at cost including any incidental expenses of acquisition.

Depreciation of fixed assets is calculated to write off their cost or valuation less any residual value over their estimated useful lives as follows:

Freehold land and historic buildings	Nil
Modern classrooms	Over 20 - 25 years
Freehold improvements and outbuildings	Over 10 - 15 years
Furniture and equipment	Over 5 - 10 years
Vehicles and mowers	Over 5 years
Computers	Over 3 years

**Ashfold School Trust Limited
(Limited by Guarantee)**

**Notes to the Accounts
for the year ended 31st August 2019**

1. Accounting policies (continued)

Tangible fixed assets and depreciation (continued)

The historic freehold buildings form an important part of the character of the school and are continually maintained in order that their life is extended indefinitely and therefore a charge to depreciation would not be material. The Governors perform annual impairment reviews to ensure that the recoverable amount is not lower than carrying value. The school took advantage of the earlier year transitional provisions of Financial Reporting Standards whereby the valuation of its property has been frozen at its value as at 31st August 1999. Subsequent additions are to be included at cost.

Leases and hire purchase contracts

Rentals paid under operating leases are charged to income as incurred.

Stock

Stock is valued at the lower of cost and net realisable value. Cost is computed on a first in first out basis. Net realisable value is based on estimated selling price less the estimated cost of disposal.

Debtors and creditors receivable/payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

Donations

The governors gratefully acknowledge the significant amount of volunteer time given by the parents committee.

Pensions

The charity contributes to the Teachers' Pension Defined Benefits Scheme at rates set by the Scheme Actuary and advised to the Board by the Scheme Administrator. The scheme is a multi-employer scheme and it is not possible to identify the assets and liabilities of the scheme which are attributable to the charity and therefore under FRS 102 the scheme is accounted for as if it were a defined contribution scheme. The charity also contributes to individual personal pension scheme for staff. Contributions to both schemes are charged to the Statement of Financial Activities as they fall due.

Fund accounting

Unrestricted funds consist of a general fund which the Trustees may use, for the furtherance of the objects of the Charity at their discretion.

Restricted funds are subject to specific conditions imposed by the donor or by the terms of an appeal, these conditions being legally binding upon the Trustees.

Going concern

The financial statements have been prepared on a going concern basis as the governors believe that no material uncertainties exist. The governors have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

2. School fees

	2019	2018
Fees	3,877,030	3,973,096
Discounts and awards	(148,732)	(143,756)
	<u>£3,728,298</u>	<u>£3,829,340</u>

**Ashfold School Trust Limited
(Limited by Guarantee)**

**Notes to the Accounts
for the year ended 31st August 2019**

3. Ancillary income

	2019	2018
School fee insurance	4,058	5,424
Rent and letting	38,500	48,869
Other income	4,317	15,865
	<u>£ 46,875</u>	<u>£ 70,158</u>

4. Investment income

Bank interest receivable	<u>£ 1,602</u>	<u>£ 1,060</u>
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5. Charitable activities

	Staff costs	Other costs	2019 Total	2018 Total
Teaching	2,013,486	324,452	2,337,938	2,398,496
Welfare	182,395	188,420	370,815	443,698
Premises	190,928	696,192	887,120	723,621
Support costs of schooling	236,596	153,699	390,295	442,803
	<u>£2,623,405</u>	<u>£1,362,763</u>	<u>£3,986,168</u>	<u>£4,008,618</u>

The major components of support costs include:-

	2019	2018
Administrative staff costs	234,231	262,836
Marketing	25,272	40,625
Bad debts	16,620	28,280
Legal and professional fees	10,925	9,596
Bank charges	2,121	1,546
Governance costs	15,667	15,371
Other administrative costs	85,459	84,549
	<u>£ 390,295</u>	<u>£ 442,803</u>

	2019	2018
Audit and accountant's fees	13,301	13,170
Staff costs	2,366	2,201
	<u>£ 15,677</u>	<u>£ 15,371</u>

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**Notes to the Accounts
for the year ended 31st August 2019**

6. Employees

	2019	2018
Wages and salaries	2,181,984	2,143,117
National insurance	184,618	185,792
Pension costs	256,803	256,112
Reorganisation costs	-	153,174
	<u>£2,623,405</u>	<u>£2,738,195</u>
Average number of full-time equivalent persons employed:		
Teaching	40	40
Domestic	20	19
Administration	6	7
	<u>66</u>	<u>66</u>

One employee received emoluments of between £70,001 and £80,000. For this member of staff, pension contributions of £11,948 were made in the year.

6.1 Governors and key management personnel remuneration and expenses

The current Governors neither received nor waived any remuneration during the year (2018: £Nil).

The total amount of employee benefits received by key management personnel is £268,839 (2018: £393,692). The Trust considers its key management personnel comprise the Governors and the senior management team.

Expenses paid to one Governor in the year totalled £324 (2018: £130), for travelling related to their role.

6.2 Pension schemes

The Trust participates in the Teachers' Pension Scheme (England and Wales) ("the TPS") for its teaching staff.

The TPS is an unfunded multi-employer defined benefits pension scheme governed by the Teachers' Pension Scheme Regulations 2014. Members contribute on a "pay as you go" basis with contributions from members and the employer being credited to the Exchequer. Retirement and other pension benefits are paid by public funds provided by Parliament.

The employer contribution rate is set by the Secretary of State following scheme valuations undertaken by the Government Actuary's Department. The most recent actuarial valuation of the TPS was prepared as at 31 March 2016 and the Valuation Report, which was published in March 2019, confirmed that the employer contribution rate for the TBS would increase from 16.4% to 23.6% from 1 September 2019. Employers are also required to pay a scheme administration levy of 0.08% giving a total employer contribution rate of 23.68%.

The 31 March 2016 Valuation Report was prepared in accordance with the benefits set out in the scheme regulations and under the approach specified in the Directions, as they applied at 5 March 2019. However, the assumptions were considered and set by the Department for Education prior to the ruling in the 'McCloud/Sargeant case'. This case has required the courts to consider cases regarding the implementation of the 2015 reforms to Public Service Pensions including the Teachers' Pensions.

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**Notes to the Accounts
for the year ended 31st August 2019**

6.2 Pension schemes (continued)

On 27 June 2019 the Supreme Court denied the government permission to appeal the Court of Appeal's judgment that transitional provisions introduced to the reformed pension schemes in 2015 gave rise to unlawful age discrimination. The government is respecting the Court's decision and has said it will engage fully with the Employment Tribunal as well as employer and member representatives to agree how the discriminations will be remedied.

The TPS is subject to a cost cap mechanism which was put in place to protect taxpayers against unforeseen changes in scheme costs. The Chief Secretary to the Treasury, having in 2018 announced that there would be a review of this cost cap mechanism, in January 2019 announced a pause to the cost cap mechanism following the Court of Appeal's ruling in the McCloud/Sargeant case and until there is certainty about the value of pensions to employees from April 2015 onwards.

In view of the above rulings and decisions the assumptions used in the 31 March 2016 Actuarial Valuation may become inappropriate. In this scenario, a valuation prepared in accordance with revised benefits and suitably revised assumptions would yield different results than those contained in the Actuarial Valuation.

Until a remedy to the discrimination conclusion has been determined by the Employment Tribunal it is not possible to conclude on any financial impact or future changes to the contribution rates of the TPS. Accordingly no provision for any additional past benefit pension costs is included in these financial statements.

Employer contributions due to the Teachers' Pension Scheme during the year amounted to £210,906 (2018: £209,147) and contributions due to other pension schemes amounted to £46,495 (2017: £43,165). Contributions totalling £31,993 (2018: £31,776) were outstanding at the balance sheet date.

7. Deferred income

During the year £75,569 (2018: £Nil) were received in advance for students for future years. Net fees released to income amounted to £77,171 (2018: £95,817).

The amount owing at the 31st August 2019 is shown as a liability in note 11.

8. Net incoming resources

Results for the year are stated after charging:

	2019	2018
Depreciation on owned assets	£ 155,062	£ 146,937
Auditors fees : audit work	£ 8,000	£ 7,900
: non-audit work	£ 5,301	£ 5,270
	<u> </u>	<u> </u>

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Notes to the Accounts
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9. Tangible fixed assets

	Freehold Property	Vehicles Furniture & Equipment	Total
Cost or valuation			
At 1st September 2018	5,355,774	1,136,372	6,492,146
Additions	96,307	41,925	138,232
Disposals	-	(20,714)	(20,714)
At 31st August 2019	<u>5,452,081</u>	<u>1,157,583</u>	<u>6,609,664</u>
Depreciation			
At 1st September 2018	1,754,004	847,903	2,601,907
Charge for the year	99,623	55,439	155,062
Disposals	-	(20,717)	(20,717)
At 31st August 2019	<u>1,853,627</u>	<u>882,625</u>	<u>2,736,252</u>
Net book values			
At 31st August 2019	<u>£3,598,454</u>	<u>£ 274,958</u>	<u>£3,873,412</u>
At 31st August 2018	<u>£3,601,770</u>	<u>£ 288,469</u>	<u>£3,890,239</u>

The cost of depreciable assets included in freehold property at 31st August 2019 was £3,385,885 (2018: £3,289,578). The net book value of these assets at 31st August 2019 was £1,532,258 (2018: £1,535,574).

Non-depreciated land and buildings are included above at a valuation of £2,066,196. A revaluation was carried out on 24th March 1997 by Savills, International Property Consultants, on an open market value assuming freehold with vacant possession (this valuation is subject to further assumptions and conditions and should not be relied upon without written reference to Savills). Subsequent improvements are included at cost. The school has taken advantage of the earlier year transitional provisions of Financial Reporting Standards whereby the valuation of its property has been frozen at its value as at 31st August 1999.

10. Debtors

	2019	2018
Trade debtors	1,774	51,968
Other debtors and prepayments	96,381	75,216
	<u>£ 98,155</u>	<u>£ 127,184</u>

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11. Creditors: amounts falling due within one year

	2019	2018
Trade creditors	94,158	78,607
Accruals	16,458	33,350
Autumn fees received in advance	345,823	352,374
Taxation and social security	76,422	126,399
Other creditors	110,601	102,477
Composition fees received in advance	79,131	78,895
	<u>£ 722,593</u>	<u>£ 772,102</u>

12. Funds

	Revaluation Reserve	Restricted Fund	General Fund	Total
At 1st September 2018	1,569,320	-	2,497,106	4,066,426
Net incoming resources for the year	-	-	(80,088)	(80,088)
At 31st August 2019	<u>£1,569,320</u>	<u>-</u>	<u>£2,417,018</u>	<u>£3,986,338</u>

13. Capital commitments

The governors have approved £44k (2018: £167k) of capital expenditure of which none is committed.

14. Related parties

Parent governors are charged normal school fees.

The company engaged the services of Bower and Bailey, of which Mr J Newman, Governor, is a partner, for legal advice. Payments made to Bower and Bailey during the year totalled £994 (2018: £Nil).

15. Leasing commitments

At 31st August 2019 the company had total commitments payable under operating leases as follows:

	2019	2018
Within one year	£ 9,247	£ 10,910
Between two and five years	<u>£ 8,459</u>	<u>£ 17,706</u>

16. Approval of accounts 2019

These accounts were approved by the Governors at a meeting held on 20th November 2019.