

Company Number: 1278058

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**Priestley and Partners (Insurance) Brokers Limited**

**Financial Statements**

**for the year ended 30th September 2000**

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# **Priestley and Partners (Insurance) Brokers Limited**

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# **Priestley and Partners (Insurance) Brokers Limited**

## **Directors' Report**

**for the year ended 30th September 2000**

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The directors submit their report together with the audited financial statements for the year ended 30th September 2000.

### **Directors' Statement**

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit for that year. In preparing those financial statements the directors are required to:

Select suitable accounting policies and then apply them consistently;

Make judgements and estimates that are reasonable and prudent;

State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;

Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose, with reasonable accuracy at any time, the financial position of the company and to enable them to ensure the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### **Principal Activity**

The principal activity of the company continued to be that of Insurance Brokers and the company is registered with the Insurance Brokers Registration Council.

### **Directors and their Interests**

The directors who served during the year and their beneficial interests in the share capital of the company were as follows:

	Ordinary shares of 1p each	
	2000 No.	1999 No.
Mr N M Priestley (resigned 31st March 2000)	-	-
Mr N R Swift	65,000	65,000
Mr B R McGlaulin	35,000	35,000

# **Priestley and Partners (Insurance) Brokers Limited**

## **Directors' Report**

**for the year ended 30th September 2000**

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### **Auditors**

The Auditors, Harold Sharp, Son & Gresty Chartered Accountants, have indicated that they are willing to be reappointed at the forthcoming Annual General Meeting.

### **Exemption Statement**

The report of the directors has been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

By Order of the Board:



Mr B.R. McGlaulin, Secretary  
21st December 2000

# **Priestley and Partners (Insurance) Brokers Limited**

## **Auditors' Report to the Shareholders**

### **on the Financial Statements for the year ended 30th September 2000**

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We have audited the financial statements on pages 4 to 9, which have been prepared under the historical cost convention and the accounting policies set out on page 6.

#### **Respective responsibilities of the directors and auditors**

As described on page 1 the company's directors are responsible for the preparation of the financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

#### **Basis of Opinion**

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud, other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of the information in the financial statements.

#### **Opinion**

In our opinion the financial statements give a true and fair view of the state of the company's affairs as at 30th September 2000 and of its profit for the year then ended and have been properly prepared in accordance with the provisions of the Companies Act 1985 applicable to small companies.

*Harold Sharp, Son & Gresty*

**Harold Sharp, Son & Gresty  
Chartered Accountants  
and Registered Auditors**

Holland House  
1-5 Oakfield  
Sale  
Cheshire  
M33 6TT

**21st December 2000**

# Priestley and Partners (Insurance) Brokers Limited

## Profit and Loss Account

for the year ended 30th September 2000

	Notes	2000 £	1999 £
Turnover		371,221	340,542
Administrative expenses		(311,361)	(277,818)
Operating profit	2	59,860	62,724
Interest receivable	4	10,143	5,318
Profit on ordinary activities before taxation		70,003	68,042
Tax on profit on ordinary activities	5	(15,734)	(14,037)
Profit on ordinary activities after taxation		54,269	54,005
Dividends	6	(35,000)	(25,000)
Retained profit transferred to reserves		19,269	29,005
Retained profit brought forward		64,458	35,453
Retained profit carried forward		83,727	64,458

*All amounts relate to continuing activities.*

*There have been no recognised gains or losses, other than the results for the financial year, and all profits or losses have been accounted for on an historical cost basis.*

# Priestley and Partners (Insurance) Brokers Limited

## Balance Sheet

as at 30th September 2000

	Notes	2000 £	2000 £	1999 £	1999 £
<b>Fixed Assets</b>					
Tangible Fixed Assets	7		18,576		19,042
<b>Current Assets</b>					
Debtors	8	317,385		173,192	
Cash at bank and in hand		189,307		209,436	
		<u>506,692</u>		<u>382,628</u>	
<b>Creditors:</b>					
Amounts falling due within one year	9	<u>(440,541)</u>		<u>(336,212)</u>	
<b>Net Current Assets</b>			<u>66,151</u>		<u>46,416</u>
<b>Total Assets less Current Liabilities</b>			<u>84,727</u>		<u>65,458</u>
<b>Capital and Reserves</b>					
Called up share capital	10		1,000		1,000
Profit and loss account			83,727		64,458
<b>Equity Shareholders' Funds</b>	11		<u>84,727</u>		<u>65,458</u>

The financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

These accounts were approved by the board on 21st December 2000.

Mr N R Swift  
Director



# Priestley and Partners (Insurance) Brokers Limited

## Notes to the Financial Statements

for the year ended 30th September 2000

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### 1 Principal Accounting Policies

#### *Accounting Convention*

The financial statements have been prepared in accordance with applicable Accounting Standards under the historical cost convention.

#### *Cash Flow Statement*

In the opinion of the directors the company qualifies as a small company and accordingly a cash flow statement is not required.

#### *Turnover*

Turnover is the total amount of commissions receivable by the company in respect of non-life business which is accounted for when the insured is charged with the premium.

#### *Depreciation*

Depreciation is calculated to write down the cost, less estimated residual value, of all tangible fixed assets over their expected useful lives, using the reducing balance basis. The rates generally applicable are:

Office equipment	25%
Furniture and fittings	15%
Computer equipment	25%

#### *Contribution to Pension Funds*

The pension costs charged against profits represent the amount of the contributions payable to the scheme in respect of the accounting period.

#### *Leased Assets*

Assets held under finance leases and hire purchase contracts are capitalised as tangible fixed assets and depreciated in accordance with the accounting policy on depreciation. The related obligations, net of finance costs allocated to future periods, are included in creditors. Finance costs are charged against profits over the period of the contract in proportion to the net obligation outstanding.

All other leases are regarded as operating leases and the payments made under them are charged to the Profit and Loss Account on a straight line basis over the lease term.

### 2 Operating Profit

*The operating profit is stated after charging or crediting:*

	2000	1999
	£	£
Other operating lease rentals	10,871	8,397
Amounts payable to the auditors in respect of audit services	3,886	3,701
Depreciation - owned assets	5,615	1,998
Loss on disposal of fixed assets	2,894	-

# Priestley and Partners (Insurance) Brokers Limited

## Notes to the Financial Statements

for the year ended 30th September 2000

3	Directors	2000	1999		
		£	£		
	Total remuneration	145,684	160,965		
4	Interest Receivable	2000	1999		
		£	£		
	Bank interest receivable	10,143	5,318		
5	Tax on Profit on Ordinary Activities	2000	1999		
		£	£		
	Based on the profit for the year:				
	U.K. Corporation tax at 20% (1999: 20/21%)	15,734	14,037		
6	Dividends	2000	1999		
		£	£		
	Equity				
	Ordinary shares - interim paid of £0.35 per share (1999 £0.25)	35,000	25,000		
7	Tangible Fixed Assets				
		Office equipment	Furniture and fittings	Computer equipment	Total
	Cost	£	£	£	£
	At 1st October 1999	38,691	17,087	16,244	72,022
	Additions	-	-	8,193	8,193
	Disposals	(38,691)	(17,087)	-	(55,778)
	At 30th September 2000	-	-	24,437	24,437
	Depreciation				
	At 1st October 1999	36,722	15,243	1,015	52,980
	Charged for the year	492	277	4,846	5,615
	Eliminated on disposal	(37,214)	(15,520)	-	(52,734)
	At 30th September 2000	-	-	5,861	5,861
	Net Book Value				
	At 30th September 2000	-	-	18,576	18,576
	At 30th September 1999	1,969	1,844	15,229	19,042

# Priestley and Partners (Insurance) Brokers Limited

## Notes to the Financial Statements

for the year ended 30th September 2000

<b>8</b>	<b>Debtors</b>	<b>2000</b>	<b>1999</b>
		<b>£</b>	<b>£</b>
	Trade debtors	316,791	160,848
	Other debtors	-	11,400
	Prepayments and accrued income	594	944
		<u>317,385</u>	<u>173,192</u>
<b>9</b>	<b>Creditors: Amounts falling due within one year</b>	<b>2000</b>	<b>1999</b>
		<b>£</b>	<b>£</b>
	Trade creditors	374,929	289,059
	Corporation tax	15,744	14,037
	Other taxes and social security	3,953	5,952
	Directors loan account	35,000	25,000
	Accruals and deferred income	10,915	2,164
		<u>440,541</u>	<u>336,212</u>
<b>10</b>	<b>Share Capital</b>		
	<b>Authorised</b>	<b>2000</b>	<b>1999</b>
		<b>£</b>	<b>£</b>
	100,000 Ordinary shares of 1p each (1999: 100,000)	<u>1,000</u>	<u>1,000</u>
	<b>Allotted and fully paid</b>	<b>2000</b>	<b>1999</b>
		<b>£</b>	<b>£</b>
	100,000 Ordinary shares of 1p each (1999: 100,000)	<u>1,000</u>	<u>1,000</u>
<b>11</b>	<b>Reconciliation of the Movement in Shareholders' Funds</b>	<b>2000</b>	<b>1999</b>
		<b>£</b>	<b>£</b>
	Profit for the financial year	54,269	54,005
	Dividends	(35,000)	(25,000)
	Increase in shareholders' funds	<u>19,269</u>	<u>29,005</u>
	Opening shareholders' funds	65,458	36,453
	Closing shareholders' funds	<u>84,727</u>	<u>65,458</u>

# Priestley and Partners (Insurance) Brokers Limited

## Notes to the Financial Statements

for the year ended 30th September 2000

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### 12 Operating lease commitments

Financial commitments under non-cancellable operating leases will result in the following payments falling due in the next financial year:

	2000	1999
	Other £	Other £
Expiring:		
Within one year	-	-
Within two to five years	-	10,871
After five years	-	-
	<hr/>	<hr/>
	-	10,871
	<hr/>	<hr/>

### 13 Pensions - Defined Contribution Scheme

The company operates a defined contribution pension scheme for the benefit of the employees and directors. The assets of the scheme are administered by trustees in a fund independent from those of the company. The pension cost charge represents contributions payable by the company to the fund in the year and amounted to £33,386 (1999: £31,432).