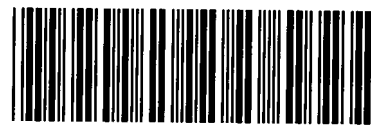


REGISTERED COMPANY NUMBER: 1276976 (England and Wales)
REGISTERED CHARITY NUMBER: 505609

REPORT OF THE TRUSTEES AND
AUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31 MARCH 2016
FOR
THE GLAMORGAN-GWENT ARCHAEOLOGICAL TRUST
LIMITED

WEDNESDAY



A5KUFG7

A30

30/11/2016

#159

COMPANIES HOUSE

Graham Paul Limited
(Statutory Auditor)
Court House
Court Road
Bridgend
CF31 1BE

**THE GLAMORGAN-GWENT ARCHAEOLOGICAL TRUST
LIMITED**

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FOR THE YEAR ENDED 31 MARCH 2016**

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**THE GLAMORGAN-GWENT ARCHAEOLOGICAL TRUST
LIMITED**

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2016**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2016. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

OBJECTIVES AND ACTIVITIES

Charitable Object

The object for which the Trust is established is 'to advance the education of the public in archaeology'. The powers by which it may do this are set out in the Articles. These include: being able to undertake, prepare or promote archaeological research, excavations, surveys, reports and advice and for any consequent or similar activities; to publish or otherwise distribute information; to arrange for the safe-keeping of all records arising from such objects and for their eventual deposition; to arrange for the safe-keeping of all materials and objects recovered as a result of such archaeological work, and, where appropriate to arrange for their eventual deposition and/or display.

The object of the GGAT HER Charitable Trust is for the benefit of the public to advance the education of the public in archaeology by promoting and undertaking the creation maintenance repair up-dating safe keeping dissemination and publication of records relating to archaeology and the historic environment. The powers by which it may do this are set out in the GGAT HER Charitable Trust Deed. These include: the safe keeping of records resulting from archaeological work and where appropriate to arrange for their eventual deposition; the safe-keeping of materials and objects recovered as a result of archaeological work and where appropriate to arrange for their eventual deposition; to promote and encourage the objects of the charity by means of the circulation of all forms of printed matter and to print publish and sell books papers circulars and periodicals requisite for that purpose.

Composition

The Trust is comprised of Members and Trustees. Membership is open to any individual or organisation interested in promoting the Object subject to satisfying a formal application, approval and consent procedure. Membership is personal and incapable of transfer. The number of Trustees is presently limited to a minimum of three and a maximum of nine. The number of Members is unlimited.

Membership

The total number of Members not being Trustees at the 31 March 2016 was 84. The Trust retains a register of Members. The Trustees have not enacted a power to establish different kinds of membership (including informal membership) with different rights and obligations.

Appointment of Trustees

All Trustees must be Members, except that the Trustees may appoint a single Trustee (who is not a Member) duly qualified to provide expert advice to fill a vacancy up to the next Annual General Meeting. The Trustees may appoint a Member of the Trust (whom the Trustees reasonably consider to be a person suitable and qualified to act) as a Trustee. In filling any vacancies the Board of Trustees looks to widen the range of available expertise.

Any Member so appointed shall retain office until the next Annual General Office, but then be eligible for re-appointment by the Members. The Members may, by ordinary resolution, at an Annual General Meeting, elect a member to become a Trustee. Trustees are elected for a term of three years running from the time of appointment by the Members at an Annual General Meeting but may on completion stand for up to two further terms to a maximum of nine years, after which they are ineligible to serve as Trustee until the expiry of a further three years from the end of the nine-year period.

**THE GLAMORGAN-GWENT ARCHAEOLOGICAL TRUST
LIMITED**

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2016**

OBJECTIVES AND ACTIVITIES

Trustee training and induction

Prior to appointment new Trustees are provided with a job description and information packs detailing Trust constitution, structure, key current objectives, and copies of recent Annual Reports and Accounts, as well as literature on the responsibilities of being Charity Trustees. Each new Trustee is required to make a signed declaration of commitment and qualification for Trusteeship. An induction includes a detailed review of company/charity structure and organisation, staffing, policies, financial management and control practices, forward strategies and immediate work programme. Documents are provided in a digital handbook. Trustees are made aware of the wide range of guidance available from the Charity Commission in both hard copy and digital forms.

Organisation

The Trustees as charity trustees have control of the Trust and its property and funds, and as permitted by and in accord with the Articles they manage the business of the Trust. The Board of Trustees held six meetings in the year ended 31 March 2016. The GGAT HER Charitable Trust met once in the same period. Some of the trust business is considered initially at committees. The Trust has established committees to consider the following areas: Finance, Health & Safety, Information Technology, Archives. Senior staff members attend these meetings and those of the Board of Trustees.

The Trustees voluntarily contribute their unpaid time and expertise to the charitable objectives of the Trust. The extent of this contribution is not reflected in the Trust's financial statements, but the Trust is dependent upon the services and expertise provided by its Trustees.

Some Trustees have very detailed knowledge and expertise in Historic Environment matters. Others may have a more general interest but bring in skills from other disciplines. The composition of the present Board comprises persons with experience and knowledge of the practice of the archaeology by National and Local Government, in Universities, in the professional archaeological sector, and knowledge and practice of historic environment archives and record management, museum structures and practice, delivery of town planning, law, accountancy, business management, and third sector engagement.

The Trust currently employs twenty-seven permanent staff, including three (all part-time) in a specific administration role, other staff may be employed on a short-term contract basis and volunteers assist with some works. Most of the staff are graduate qualified archaeologists, who bring a wide range of skills, knowledge of the discipline, and experience, to the work of the Trust. Two-thirds of the archaeological staff are members of the Chartered Institute for Archaeologists, with nine being full Members and three Associate Members.

The Trustees are responsible for determining and approving any amendments or changes to the Trust's strategies, policies and financial and administrative controls. The day-to-day management of the Trust is carried out by the Chief Executive Officer and team managers, who may not work outside of the agreed policies, controls and strategies, but are charged with delivering agreed works, and, where changing circumstances require, preparing proposals for consideration in respect of improvements or additions. Senior staff review and plan programmes of work and report back to the Board of Trustees on progress against agreed forward plans.

Relationships with similar organisations

The Trust is one of four similar organisations in Wales, each covering a distinct geographical area (the others being The Clwyd-Powys Archaeological Trust Ltd, The Dyfed Archaeological Trust Ltd and The Gwynedd Archaeological Trust Ltd). The four organisations are sometimes collectively known as the Welsh Archaeological Trusts. The Trusts share identical charitable objectives and meet at all levels collectively or partially to discuss issues of mutual interest, and occasionally may collaborate. However, they are not part of any larger organisation and when response or comment or approaches are made in regard to any issue in pursuit of the charitable objectives these are made as individual organisations.

**THE GLAMORGAN-GWENT ARCHAEOLOGICAL TRUST
LIMITED**

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2016**

OBJECTIVES AND ACTIVITIES

Public Benefit

The Trustees are aware of their responsibilities in ensuring that the Trust delivers identifiable benefits to the public in accord with the established object and permitted activities. Our Forward Strategy is founded on Public Benefit delivery principles. Our report on activity sets out the range of works that we do for the audience in our nominated geographic area, but which can be relevant to others further afield. Risk review has been directed to ensure that we can continue to function efficiently and that the data we have assembled and hold, or that held by the GGAT HER Charitable Trust, can be easily accessed in person or online and that staff have the necessary qualifications, knowledge, experience and skills to deliver associated services.

Activity

The Object for which the Trust is established is 'to advance the education of the public in archaeology'. The powers by which it may do this are set out in the Articles. To facilitate delivery of the Object the Trustees have agreed a Forward Strategy. This has five key strategic objectives which operational objectives must meet. Reporting of activity is made against the delivery of the strategic objectives. The strategy is regularly reviewed and objectives may be replaced or expanded provided they are consistent with delivering the Trust's Object. The last review took place on 18 March 2016. Copies of the Forward Strategy are available on the governance pages on the Trust's website.

Strategic Objectives

The identified strategic objectives are:

1. Fostering Public Understanding
2. Improve Access and Engagement
3. Discovery and Research
4. Developing the Trust
5. Archive Care & Deposition

Fostering Public Understanding

The Trust directly engaged with the public through a programme of events, mainly in the summer which included activities carried out as part of the Festival of Archaeology; exhibitions about the Trust's work were mounted at a range of venues; support was provided for celebrating the 40th anniversaries of the Welsh Archaeological Trusts, in particular joint sponsorship of the ClfA Conference in Cardiff, the establishment of a GGAT Youth Heritage Fund, and the joint production of a celebratory booklet; a range of talks or lectures were given and the Trust produced and distributed *Discovery & Learning 15*, which celebrated the wide range of work that we carry out.

As part of its advocacy work the Trust responded to range of national and local government consultations, in particular these included The Historic Environment (Wales) Bill and provided advice to a wide range of regulatory and non-regulatory bodies. It also supported and made contributions to many forums and groups. We expanded our web-based content including social media outputs and extended our community links.

Improve Access and Engagement

Information available to the public was extended through improvements to the Historic Environment Record (HER). New records were created and others updated with supporting information. Use of the Archwilio app providing mobile access to key record data along with a reporting back facility continued to be promoted and the number of users grew. The quinquennial HER audit was completed and validated, future requirements have been identified and will be implemented through forward plans.

The Trust continued to support the development of a number of community-led or community-focused projects, and actively worked on projects to help upskill young adults through archaeological works. The Trust provided administration support for the Bridgend Heritage Network and actively supported works in Swansea and Cardiff-Merthyr under the Welsh Government's Pioneer/Fusion Programme.

**THE GLAMORGAN-GWENT ARCHAEOLOGICAL TRUST
LIMITED**

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2016**

OBJECTIVES AND ACTIVITIES

The Trust continued to provide work experience opportunities for students as well as volunteering opportunities for all age ranges which allowed works to be progressed for which there was either no or only very limited grant-aid funding available. The number of overall volunteers and the HER support volunteer base was increased. A new Welsh language policy was implemented and the Trust continued to encourage and support staff learning Welsh.

Discovery & Research

The Trust undertakes a wide-range of investigative and research works. These inform the knowledge-base for public education. The Trust completed regional wide assessments of medieval and early post-medieval husbandry sites and some sites connected to the First World War. It carried out a scoping exercise to identify classes of Industrial Sites in Southeast Wales that may be inadequately protected. It carried out 142 other archaeological projects, mostly in the nominal area. It continued to support a coastal sites monitoring project.

Separately the Trust provide an advisory service to local authorities in South Wales which enabled archaeological and related historic environment assessment or recording works to be carried out by archaeological organisations to ensure that certain environmental obligations in connection with land use change controlled by the planning regime could be met.

Developing the Trust

The Trust has to grow and develop so that it can continue to deliver its Object in changing legal, economic fiscal and social contexts. Proposals for restructuring the way that the Trust could manage its operations more effectively have been drawn up and staff views sought. Initially some teams will shadow each other's working practices, but may in due course merge. The Trust has continued to improve its administration functionality, management systems and support mechanisms. In particular a new IT strategy was implemented, which included a complete hardware systems refresh. A memorandum of understanding to facilitate a better working partnership was agreed with Natural Resources Wales. The Trust started working towards attaining PQASSO quality accreditation.

Under a new five-year training plan the Trust reviewed its Professional Development Review process and from 2017 this will include a more interactive appraisal approach. A mentoring programme (voluntary participation) with junior staff was continued and staff at all levels were encouraged to develop professional networks.

Archive care and deposition

Preservation of accessible information is a critical part of the work that the Trust carries out in delivering its Object. The Trust continued to digitise retained data and maintained databases of content and condition of temporarily held archives. More than 280 grey literature reports were digitised for uploading to Archwilio; Digitisation of photographic records continued. Databases of content and condition were maintained and updated as necessary. The Trust continued to support the work of the National Archaeological Archives Panel for Wales in developing national standards for good practice and implementing measures to improve archive quality, security and access.

**THE GLAMORGAN-GWENT ARCHAEOLOGICAL TRUST
LIMITED**

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2016**

ACHIEVEMENT AND PERFORMANCE

The Trust's status as an organisation entered on The Chartered Institute for Archaeologists' Register of Archaeological Organisations (RAO 15) has been maintained. In May 2015 as part of the continued registration requirement a triennial inspection was undertaken. The Trust passed the inspection and subject to standard annual requirements will continue its registration for a further three year period without any conditional or recommended improvements. For the Trust to be able to undertake primary purpose trading as part of activities specified in the Articles it is advantageous for it to do so from a position as a body recognised by the Chartered Institute for Archaeologists, maintaining such formal recognition is a continuing priority

The Trust needs to hold information securely and then make it accessible. Much of this information is now held on digital platforms, in addition to our core systems there are some that we share ownership (eg Archwilio the on-line access to the Historic Environment Records of all Four Welsh Archaeological Trusts) and others (eg various social media) that we utilise. The Trust made a significant investment in refreshing its IT systems in 2015, and expects to reap the benefits in future years. The Trust needs to ensure on a continuing review basis the appropriateness and security of systems on which the Trust's data is held and that our Intellectual Property Rights and Copyright privilege over our assets are not compromised, and that our data is protected within contracts and other agreements through effective policies and controls.

The Trust recognises that those who work for it whether as employees and volunteers, and those who come into contact with the Trust whether in a professional or business capacity or as a visitor or as a participant in an activity or event have a right to expect to do so safely. We shall continue to keep our health and safety policies and systems under review and take appropriate specialist consultancy advice implementing improvement or enhancement measures as necessary.

The Trust has had, and expects to continue to have, a role in the management of and facilitation of access to the Historic Environment of Wales. The Trust recognises that legislation, notably the Historic Environment (Wales) Act which received its Royal Assent in 2016, and which will be followed by new or amended regulation and guidance will change the context within which we deliver our object in Wales. In particular we expect to make a number of improvements to the HER as a result of measures introduced under the Historic Environment (Wales) Act. We will continue to advocate the importance of what we do and, following consideration of best approaches, provide informed advice as to how our offer can continue to be effectively delivered in changing circumstances.

FINANCIAL REVIEW

The results for the year and the charity's financial position at the end of the year are shown in the attached financial statements.

Transactions and financial position

Income for the year has increased by 4% to £978,878, whilst activity fell by 0.3% to £971,902 resulting in net surplus of £6,976 added to reserves. The balance sheet has been adjusted to meet the requirements of FRS102 and pension scheme deficits of approximately £260,000 have been provided for. Unrestricted funds are in surplus by £21,408 at the balance sheet date.

The Trustees have assessed the charity's future programme of works and commitments against working capital in place. The Trustees view the level of net current assets as sufficient to support future operations and allow growth.

Reserves policies

The Trustees' policy is to establish a position where the Trust holds sufficient reserves, as a general fund, to meet the liability of the Trust and where appropriate establish additional funds for future initiatives or development. The Trustees feel that it is necessary to have several months' working capital in order to allow its immediate programmes to be delivered without major financial risk.

Discrete Funds

The Trust has established a fund 'Youth Heritage Fund to support the engagement of young persons with heritage and specifically archaeology. The value of this fund at the 31 March 2016 was £727.

**THE GLAMORGAN-GWENT ARCHAEOLOGICAL TRUST
LIMITED**

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2016**

FINANCIAL REVIEW

Investment authority & restrictions

The Trust has a power to set aside funds for special purposes or as reserves against future expenditure. Deposits or investments may only be exercised in promoting the Object of the Trust. For such purposes the Trustees may employ a professional investment manager and to arrange for investments or other property of the Trust to be held in the name of a nominee in the same manner and subject to the same conditions as the trustees of a trust are permitted to do by the Trustee Act 2000.

FUTURE PLANS

The Trust will continue to deliver the twenty-seven current operational objectives under its Forward Strategy. In the short term it needs to concentrate on rebuilding its reserves which in time will allow its education programmes to expand. Whilst on the one hand works will continue to be delivered against a background of changing legislation, regulation and guidance, increased pressure on government funding, and more competitive grants markets, there is considerable potential for growth in primary purpose trading in an improving commercial services market for archaeological works which is currently short on capacity. The Trust has agreements in place in respect of delivering various services arising from significant scale developments. The Trust is also seeking to continue to grow and diversify funding sources.

The Trust has demonstrated resilience in meeting past challenges and diversity of operations has been a particular strength. In looking forward the Trustees have identified that existing operational structures need to be improved and have put in place initial measures that will allow this to be achieved. However this will not be at the expense of continuing to ensure that the Trust has the skills base to deliver the competent professional service that clients and funders require. The Trust will continue to look to strengthen the capability of our staff through further investment in both formal and work-place training, and through encouraging and supporting Continuous Professional Development.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The purpose of the body, its organisation and the powers and duties of governance are set out in the Memorandum and Articles of Association of Glamorgan-Gwent Archaeological Trust Limited.

The governing document was signed by subscribers to the Memorandum on 12 August 1976. The company was formally incorporated on 13 September 1976 and registered with the Charity Commission shortly afterwards.

The Articles were most recently amended by a special resolution dated 8 February 2014.

**THE GLAMORGAN-GWENT ARCHAEOLOGICAL TRUST
LIMITED**

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2016**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The Trustees carry out regular reviews of the charity's activities and systems in use. This is to assist future planning and assessing any major risks to which the charitable company might be exposed.

The major risks comprise:

Advisory work risk - Advisory work that the Glamorgan-Gwent Archaeological Trust Limited undertakes is supported on grants derived from national and local government bodies. This risk of effective delivery increases with the reduction or erosion of funding. The Charitable Company has measures in place to mitigate untoward risk and is in close and regular contact with strategic partners.

Information protection and rights risks - Effective management and retention of historic environment information and unrestricted use of such data, subject to standard legal requirements, is an important element in supporting the Glamorgan-Gwent Archaeological Trust Limited's delivery of its Object for its beneficiaries. The Charitable Company has established a separate Trust the GGAT HER Charitable Trust to hold much of this data and has made transfers to it under Deeds. The Charitable Company has also invested in systems and systems management to reduce the risk of loss of data. The Trustees will continue to implement such measures as necessary to preserve the information sets and the rights to the information sets that the Charitable Company creates for current and future public benefit.

Market Risk - The 'archaeological market' can be subject to volatility and is vulnerable to economic fluctuations particularly in the house-building and construction sectors. The Glamorgan-Gwent Archaeological Trust Limited was not as adversely affected as some archaeological organisations following the major economic downturn of 2008-2009, but as with others will face challenges, as well as beneficial opportunities, if as expected the market grows due to major infrastructure investments, and labour supply needs to be rapidly increased. The Trust is currently reviewing its career start training procedures. The Trustees recognise the importance of maintaining professional standards necessary to underpin quality of work, recognition and reputation.

Pension Risk - The Glamorgan-Gwent Archaeological Trust Limited is member body of the Archaeological Organisations Pension Scheme a defined benefit pension scheme. The scheme is in deficit and has a recovery plan agreed with the Pension Regulator. In 2014-2015 the employers restricted access to this scheme to limit the extent of further liability. The latest valuation (6 April 2015) has identified the total deficit at £965,000 with Glamorgan-Gwent Archaeological Trust Limited share at £266,000. The Glamorgan-Gwent Archaeological Trust views seriously the risks of this defined benefit scheme but sees it as matter that is being addressed in current contribution rates and monitored as a long-term issue. The Trustees consider that this has no impact on the Glamorgan-Gwent Archaeological Trust Limited's going concern basis, but will keep the matter under continuous review.

Projects operational risk - Archaeological projects by their nature carry uncertainty and there is potential for clients to try and transfer the risk or default on obligations. This risk increases with the scale of the projects. The Glamorgan-Gwent Archaeological Trust Limited has control mechanisms and procedures in place to mitigate untoward risk.

The Trustees have reviewed the major risks to which the Glamorgan-Gwent Archaeological Trust Limited is exposed and can confirm that systems are established and all reasonable measures are being taken to control or mitigate the effect of these risks on the achievement of the charity's object.

**THE GLAMORGAN-GWENT ARCHAEOLOGICAL TRUST
LIMITED**

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2016**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Trustees

The Trustees are registered as Directors of the Company and as such their report serves as the Statutory Directors' report. Since there is no share capital, the Directors do not hold any beneficial interest in the company.

In the reporting period Dr MRT Lewis served as Chair of the Board of Trustees.

During the reporting period Mr M White was appointed as a Trustee on 21 November 2015.

By requirement of the Articles Mr Wyn Mitchell and Ms Jacqueline Kate Howell were re-appointed at the Annual General Meeting held on 21 November 2015 for a further three year term.

Chief Executive Officer

Mr AG Marvell is appointed as the Chief Executive Officer.

GGAT HER Charitable Trust

The Glamorgan-Gwent Archaeological Trust created the GGAT HER Charitable Trust on 31 January 2008. The purpose of the body, its organisation and the powers and duties of governance are set out in the GGAT HER Charitable Trust Deed. There are two Trustees the Glamorgan-Gwent Archaeological Trust and Mr A Hopkins.

The Trust transferred material forming the Historic Environment Record at the point of creation and has made subsequent transfers annually each January. Management of the record has been undertaken by The Glamorgan-Gwent Archaeological Trust and actions are reported in the main body of this report. The cost of managing the GGAT HER Charitable Trust is reported in the notes to the accounts.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

1276976 (England and Wales)

Registered Charity number

505609

Registered office

Heathfield House
Heathfield
Swansea
SA1 6EL

Trustees

G W Gregory	
Professor R C Howell	
R J Hutchings	- resigned 27.5.16
Dr M R T Lewis	
Ms J K Howell	
W L Mitchell	
F A Aberg	
J Parkhouse	
M White	- appointed 21.11.15

Company Secretary

A G Marvell

**THE GLAMORGAN-GWENT ARCHAEOLOGICAL TRUST
LIMITED**

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2016**

REFERENCE AND ADMINISTRATIVE DETAILS

Auditors

Graham Paul Limited
(Statutory Auditor)
Court House
Court Road
Bridgend
CF31 1BE

Additional Advisers

During the year ended 31 March 2016 the Trust received specialist advice in the management of its affairs from:-

Bankers

Natwest Bank plc
9 Belle Vue Way
Swansea
SA1 5BZ

Insurance Brokers

Towergate Insurance, Fareham
Funtley Court,
Funtley Hill,
Funtley
Fareham
PO19 7UY

Solicitors

W Parry & Co
37 Walter Road
Swansea
SA1 5NW

The re-appointment of Graham Paul as auditors to the Trust was duly approved at the Annual General meeting held on 21 November 2015.

Going Concern

The Trustees have reviewed the financial position of the Charitable Company, taking account of reserves and cash, the 2016-2017 Budget and longer term plans, together with its financial and risk management systems. The Trustees believe that the Charitable Company has adequate resources to continue to operate for the foreseeable future. Therefore, they continue to adopt the going concern basis of accounting in preparing the annual Financial Statements.

**THE GLAMORGAN-GWENT ARCHAEOLOGICAL TRUST
LIMITED**

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2016**

STATEMENT OF TRUSTEES RESPONSIBILITIES

The trustees (who are also the directors of The Glamorgan-Gwent Archaeological Trust Limited for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

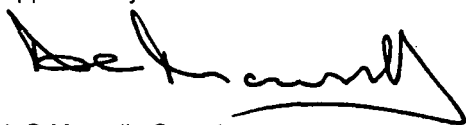
- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

AUDITORS

The auditors, Graham Paul Limited, will be proposed for re-appointment at the forthcoming Annual General Meeting.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on 19 August 2016 and signed on its behalf by:



A G Marvell - Secretary

**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF
THE GLAMORGAN-GWENT ARCHAEOLOGICAL TRUST
LIMITED**

We have audited the financial statements of The Glamorgan-Gwent Archaeological Trust Limited for the year ended 31 March 2016 on pages thirteen to twenty eight. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditors

As explained more fully in the Statement of Trustees Responsibilities set out on page ten, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Report of the Trustees to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2016 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland'; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements.

**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF
THE GLAMORGAN-GWENT ARCHAEOLOGICAL TRUST
LIMITED**

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies exemption from the requirement to prepare a Strategic Report or in preparing the Report of the Trustees.



Brian Scott FCA (Senior Statutory Auditor)
Graham Paul Limited (Statutory Auditor)
Court House
Court Road
Bridgend
CF31 1BE

Date:

30 September 2016

**THE GLAMORGAN-GWENT ARCHAEOLOGICAL TRUST
LIMITED**

**STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2016**

		Unrestricted funds	Restricted funds	2016 Total funds	2015 Total funds as restated
	Notes	£	£	£	£
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	136,887	727	137,614	143,637
Charitable activities	4				
Other Curatorial Services		16,000	-	16,000	29,599
Grant Aided Work		-	333,456	333,456	331,279
Other Archaeological Projects		490,445	-	490,445	418,331
Investment income	3	1,363	-	1,363	1,115
Other income		-	-	-	17,507
Total		644,695	334,183	978,878	941,468
EXPENDITURE ON					
Charitable activities	5				
Grant Aided Work		-	338,118	338,118	330,756
Other Archaeological Projects		628,895	4,889	633,784	646,248
Total		628,895	343,007	971,902	977,004
NET INCOME/(EXPENDITURE)		15,800	(8,824)	6,976	(35,536)
Transfers between funds	17	(4,662)	4,662	-	-
Net movement in funds		11,138	(4,162)	6,976	(35,536)
RECONCILIATION OF FUNDS					
Total funds brought forward		10,270	8,879	19,149	54,685
TOTAL FUNDS CARRIED FORWARD		21,408	4,717	26,125	19,149

CONTINUING OPERATIONS

All income and expenditure has arisen from continuing activities.

The notes form part of these financial statements

**THE GLAMORGAN-GWENT ARCHAEOLOGICAL TRUST
LIMITED**

**STATEMENT OF FINANCIAL POSITION
AT 31 MARCH 2016**

		Unrestricted funds	Restricted funds	2016 Total funds	2015 Total funds as restated
	Notes	£	£	£	£
FIXED ASSETS					
Tangible assets	12	32,718	-	32,718	15,146
CURRENT ASSETS					
Debtors	13	168,163	-	168,163	171,233
Cash at bank		236,052	4,717	240,769	310,498
		<u>404,215</u>	<u>4,717</u>	<u>408,932</u>	<u>481,731</u>
CREDITORS					
Amounts falling due within one year	14	(193,251)	-	(193,251)	(248,363)
NET CURRENT ASSETS		<u>210,964</u>	<u>4,717</u>	<u>215,681</u>	<u>233,368</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		243,682	4,717	248,399	248,514
CREDITORS					
Amounts falling due after more than one year	15	(222,274)	-	(222,274)	(229,365)
NET ASSETS		<u>21,408</u>	<u>4,717</u>	<u>26,125</u>	<u>19,149</u>
FUNDS	17				
Unrestricted funds				21,408	10,270
Restricted funds				4,717	8,879
TOTAL FUNDS				<u>26,125</u>	<u>19,149</u>

The notes form part of these financial statements

THE GLAMORGAN-GWENT ARCHAEOLOGICAL TRUST
LIMITED

STATEMENT OF FINANCIAL POSITION - CONTINUED
AT 31 MARCH 2016

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies.

The financial statements were approved by the Board of Trustees on 19 August 2016 and were signed on its behalf by:



Dr M R T Lewis -Trustee



Professor R C Howell -Trustee

The notes form part of these financial statements

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2016

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The Trustees have reviewed the financial position of the Charitable Company, taking account of reserves and cash, the 2016-2017 Budget and longer term plans, together with its financial and risk management systems. The Trustees believe that the Charitable Company has adequate resources to continue to operate for the foreseeable future. Therefore, they continue to adopt the going concern basis of accounting in preparing the annual Financial Statements.

In preparing the accounts, the trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 the restatement of comparative items was required.

The change in accounting policies has given rise to prior year adjustments to the results and financial position of the Trust for the previous year. The notes to the accounts provide details of the adjustments made from the signed financial statements for the year ended 31 March 2015 and the restated comparatives included in these financial statements.

Financial reporting standard 102 - reduced disclosure exemptions

The charity has taken advantage of the following disclosure exemption in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland':

- the requirements of Section 7 Statement of Cash Flows.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

The following specific policies are applied to particular categories of income:

- Grants are recognised in full in the Statement of Financial Activities in the period in which they are receivable.
- Investment income is included when receivable.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

**THE GLAMORGAN-GWENT ARCHAEOLOGICAL TRUST
LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2016**

1. ACCOUNTING POLICIES - continued

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery etc - 33% on cost and 15% on reducing balance

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

Pension costs and other post-retirement benefits

The Trust operates a Defined Benefit Pension Scheme. This is a multi-employer pension scheme. It is not possible in the normal course of events to identify on a reasonable and consistent basis the share of underlying assets and liabilities belonging to the individual participating employers. Accordingly, due to the nature of the scheme, the accounting charge for the period represents the employer's contribution payable. Payments into the scheme are charged to the Statement of Financial Activities (SOFA) in the year incurred.

A deficit repayment plan has been entered into by the trust, the present value of these additional contributions is recognised as a liability in the balance sheet. The SOFA reflects the finance cost in respect of unwinding the discount on this liability.

2. DONATIONS AND LEGACIES

	2016	2015
	£	as restated £
Curatorial Services UA Support	129,809	143,144
Donations and other income	7,805	493
	<u>137,614</u>	<u>143,637</u>

**THE GLAMORGAN-GWENT ARCHAEOLOGICAL TRUST
LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2016**

3. INVESTMENT INCOME

	2016	2015 as restated
	£	£
Deposit account interest	<u>1,363</u>	<u>1,115</u>

4. INCOME FROM CHARITABLE ACTIVITIES

		2016	2015 as restated
	Activity	£	£
Other Curatorial Services	Other Curatorial Services	16,000	29,599
Grants	Grant Aided Work	333,456	331,279
Other projects	Other Archaeological Projects	487,195	418,331
Grants	Other Archaeological Projects	3,250	-
		<u>839,901</u>	<u>779,209</u>

Grants received, included in the above, are as follows:

	2016	2015 as restated
	£	£
RCAHMW	-	29,930
CADW	333,456	291,349
WVCA	-	10,000
Other grants	3,250	-
	<u>336,706</u>	<u>331,279</u>

5. CHARITABLE ACTIVITIES COSTS

	Direct costs	Support costs (See note 6)	Totals
	£	£	£
Grant Aided Work	325,450	12,668	338,118
Other Archaeological Projects	432,971	200,813	633,784
	<u>758,421</u>	<u>213,481</u>	<u>971,902</u>

6. SUPPORT COSTS

	Management	Governance costs	Totals
	£	£	£
Grant Aided Work	12,668	-	12,668
Other Archaeological Projects	192,100	8,713	200,813
	<u>204,768</u>	<u>8,713</u>	<u>213,481</u>

**THE GLAMORGAN-GWENT ARCHAEOLOGICAL TRUST
LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2016**

7. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2016	2015 as restated
	£	£
Auditors' remuneration	3,252	3,252
Depreciation - owned assets	12,045	4,983
Hire of plant and machinery	1,721	1,601
Other operating leases	8,025	7,541
	<u>25,043</u>	<u>17,377</u>

8. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2016 nor for the year ended 31 March 2015.

Trustees' expenses

Payments were made to trustees during the year of £166 in relation to meeting expenses and £400 in relation to specialist fees.

Payments were made to key management of £2,064 in respect of reimbursement of expenses incurred wholly and exclusively for the purposes of trust activities.

All transactions were performed on an arms length basis.

9. STAFF COSTS

	2016	2015 as restated
	£	£
Wages and salaries	604,166	602,984
Social security costs	45,499	44,916
Other pension costs	46,616	67,335
	<u>696,281</u>	<u>715,235</u>

The average monthly number of employees during the year was as follows:

	2016	2015
Administration	5	5
Archaeological staff	23	22
	<u>28</u>	<u>27</u>

No employees received emoluments in excess of £60,000.

**THE GLAMORGAN-GWENT ARCHAEOLOGICAL TRUST
LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2016**

10. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds	Restricted funds	Total funds as restated
	£	£	£
INCOME AND ENDOWMENTS FROM			
Donations and legacies	143,637	-	143,637
Charitable activities			
Other Curatorial Services	29,599	-	29,599
Grant Aided Work	-	331,279	331,279
Other Archaeological Projects	418,331	-	418,331
Investment income	1,115	-	1,115
Other income	17,507	-	17,507
Total	610,189	331,279	941,468
EXPENDITURE ON			
Charitable activities			
Grant Aided Work	-	330,756	330,756
Other Archaeological Projects	646,248	-	646,248
Total	646,248	330,756	977,004
NET INCOME/(EXPENDITURE)	(36,059)	523	(35,536)
Transfers between funds	(2,986)	2,986	-
Net movement in funds	(39,045)	3,509	(35,536)
RECONCILIATION OF FUNDS			
Total funds brought forward	49,315	5,370	54,685
TOTAL FUNDS CARRIED FORWARD	10,270	8,879	19,149

11. PRIOR YEAR ADJUSTMENT

The Trust has entered into an agreement to make additional contribution payments in order to eliminate the deficit on the pension scheme. FRS 102 requires that a liability is recognised for these payments, as such an adjustment has been made to the Balance Sheet at 1 April 2014 (the date of transition to FRS 102) to recognise a pension creditor of £270,006 which reduces total funds.

The balance sheet at 31 March 2015 has also been restated to reflect the pension creditor with an overall reduction in total funds of £266,000.

**THE GLAMORGAN-GWENT ARCHAEOLOGICAL TRUST
LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2016**

12. TANGIBLE FIXED ASSETS

	Plant and machinery etc £
COST	
At 1 April 2015	107,180
Additions	29,617
At 31 March 2016	<u>136,797</u>
DEPRECIATION	
At 1 April 2015	92,034
Charge for year	12,045
At 31 March 2016	<u>104,079</u>
NET BOOK VALUE	
At 31 March 2016	<u>32,718</u>
At 31 March 2015	<u>15,146</u>

13. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2016 £	2015 as restated £
Trade debtors	25,981	115,819
Amounts recoverable on contracts	89,938	22,394
Other debtors	52,244	33,020
	<u>168,163</u>	<u>171,233</u>

14. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2016 £	2015 as restated £
Trade creditors	24,160	14,123
Taxation and social security	33,443	46,226
Other creditors	135,648	188,014
	<u>193,251</u>	<u>248,363</u>

**THE GLAMORGAN-GWENT ARCHAEOLOGICAL TRUST
LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2016**

15. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

	2016	2015 as restated
	£	£
Other creditors	<u>222,274</u>	<u>229,365</u>

16. OPERATING LEASE COMMITMENTS

The following operating lease payments are committed to be paid within one year:

	Land and buildings		Other operating leases	
	2016	2015 as restated	2016	2015 as restated
	£	£	£	£
Expiring:				
Within one year	-	-	1,334	-
Between one and five years	-	-	-	1,334
In more than five years	<u>35,500</u>	<u>35,500</u>	<u>-</u>	<u>-</u>
	<u>35,500</u>	<u>35,500</u>	<u>1,334</u>	<u>1,334</u>

17. MOVEMENT IN FUNDS

	At 1.4.15	Net movement in funds	Transfers between funds	At 31.3.16
	£	£	£	£
Unrestricted funds				
General fund	10,270	15,800	(4,662)	21,408
Restricted funds				
CADW	-	(4,662)	4,662	-
Youth Volunteering Grant	8,879	(4,889)	-	3,990
Youth Heritage Fund	-	727	-	727
	<u>8,879</u>	<u>(8,824)</u>	<u>4,662</u>	<u>4,717</u>
TOTAL FUNDS	<u>19,149</u>	<u>6,976</u>	<u>-</u>	<u>26,125</u>

**THE GLAMORGAN-GWENT ARCHAEOLOGICAL TRUST
LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2016**

17. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	644,695	(628,895)	15,800
Restricted funds			
CADW	333,456	(338,118)	(4,662)
Youth Volunteering Grant	-	(4,889)	(4,889)
Youth Heritage Fund	727	-	727
	<u>334,183</u>	<u>(343,007)</u>	<u>(8,824)</u>
TOTAL FUNDS	<u>978,878</u>	<u>(971,902)</u>	<u>6,976</u>

Grants received from CADW: Welsh Historic Monuments are awarded for specific projects and on condition that separate audited accounts are submitted to them.

Grants to support encouragement of Youth Volunteering made by the Welsh Council for Voluntary Action under the Gwirvol initiative are awarded for specific purposes.

The Youth Heritage Fund was established as part of the charitable company's 40th Anniversary celebrations. The purpose of the fund is to carry out or support projects that engage young persons with heritage and in particular archaeology.

The Glamorgan Gwent HER Charitable Trust

The Glamorgan-Gwent Archaeological Trust created a separate Trust, the GGAT HER Charitable Trust on 31 January 2008. The GGAT is presently the sole Trustee of this body.

Transactions during the year for this restricted fund are as follows:-

	£	£
Balance at 1 April 2015		Nil
Add: Resources Expended		
Governance Costs		
Salary costs	6,062	
Office rent	401	
Insurance	143	
Office & computer expenses	63	
	<u>6,669</u>	6,669
Less: Deficit funded by the Trustee of the Trust		<u>(6,669)</u>
Balance at 31 March 2016		<u>-</u>

**THE GLAMORGAN-GWENT ARCHAEOLOGICAL TRUST
LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2016**

18. PENSION COMMITMENTS

The Trust is a member of a defined benefit pension scheme operated for the benefit of the employees of a number of archaeological organisations, called the 'Archaeological Organisations Pension Scheme', which requires contributions to be made to a separate administered fund.

The latest actuarial valuation was undertaken by independent qualified Actuaries, Aviva, as at 6 April 2015. In valuing the scheme the Actuary used the projected unit method.

The pension scheme is a multi-employer scheme and is shared by three other charities. The actuarial reports do not enable each trust to identify the shares of the underlying assets and liabilities on a consistent or reasonable basis. As a result the trust is unable to comply with the full provisions of FRS 102. Disclosure is made as if the scheme was a defined contribution scheme although additional disclosure is made of the overall group scheme's funding position and assumptions used in arriving at funding levels.

The pension cost charge to the statement of financial activities for the year amounts to £46,616 (2015:£67,335).

From the latest Actuarial valuation the scheme assets, liabilities and deficits are listed below: -

	Actuarial Valuation 6 April 2015 £
Value of Assets	9,525,000
Past Service Liability:	
Active Members	4,997,000
Members with Presented Benefits	2,679,000
Pensioners Paid from Fund	2,814,000
	10,490,000
Deficit	965,000
Funding Level	91%

The principal assumptions in the Actuarial Report were:-

Return on investments - up to retirement	4.25% per annum
Return on investments - after retirement	4.25% per annum
Salary increases	3.0% per annum
Pension increases in payment - RPI (maximum 5%)	3.3% per annum
Early leaver indexation	2.8% per annum

Members who joined the scheme before 6 April 2000 retire at age 60 or their next birthday if over 60 at the valuation date whereas later joiners retire at normal retirement age.

At 6 April 2015 there were 40 active members and 43 members with preserved benefits with 14 pensioners from the fund of which 26 members relate to The Glamorgan-Gwent Archaeological Trust Limited.

There is currently a recovery plan in place to reduce the deficit on the pension scheme, this aims to eliminate the deficit by October 2026. A liability is recognised in the financial statements for these payments.

**THE GLAMORGAN-GWENT ARCHAEOLOGICAL TRUST
LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2016**

18. PENSION COMMITMENTS
- continued

The Archaeological Organisations Pension scheme is a multi-employer scheme and as such in the event of one employer being unable to meet their liabilities the other employers within the scheme would be liable. It is a last man standing scheme.

19. RELATED PARTY DISCLOSURES

The Glamorgan-Gwent Archaeological Trust is a Trustee of the GGAT HER Charitable Trust, which was created on 31st January 2008.

20. ULTIMATE CONTROLLING PARTY

There is no individual controlling party as the Trust is managed collectively by a board of Trustees.

21. GOING CONCERN

The Trustees have reviewed the financial position of the Charitable Company, taking account of reserves and cash, the 2016-2017 Budget and longer term plans, together with its financial and risk management systems. The Trustees believe that the Charitable Company has adequate resources to continue to operate for the foreseeable future. Therefore, they continue to adopt the going concern basis of accounting in preparing the annual Financial Statements.

22. FIRST YEAR ADOPTION

Transitional relief

None of the transitional reliefs available on transition to FRS 102 were relevant to the Trust, therefore none have been taken advantage of.

**THE GLAMORGAN-GWENT ARCHAEOLOGICAL TRUST
LIMITED**

**RECONCILIATION OF INCOME AND EXPENDITURE
FOR THE YEAR ENDED 31 MARCH 2015**

	UK GAAP £	Effect of transition to FRS 102 £	FRS 102 £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	143,637	-	143,637
Charitable activities	779,209	-	779,209
Investment income	1,115	-	1,115
Other income	<u>17,507</u>	<u>-</u>	<u>17,507</u>
Total	941,468	-	941,468
EXPENDITURE ON			
Charitable activities	974,137	2,867	977,004
Governance costs	<u>6,873</u>	<u>(6,873)</u>	<u>-</u>
NET INCOME/(EXPENDITURE)	<u>(39,542)</u>	<u>4,006</u>	<u>(35,536)</u>

Notes to the reconciliation of income and expenditure

Under FRS 102 Governance costs are shown within expenditure on charitable activities rather than being shown separately on the face of the Statement of Financial Activities. This equates to £6,873.

A change has been made to the accounting policy regarding the additional contributions to reduce the deficit on the pension scheme. In line with FRS 102, the present value of these payments is recognised as a creditor on the balance sheet as at 1st April 2015. As such the pension costs in the SOFA have been reduced by £35,568 being the amount recognised within the brought forward creditor. A finance cost of £31,562 has been recognised which is the unwinding of the pension creditor. The net effect of these adjustments is to reduce net outgoing resources for the year ended 31 March 2015 by £4,006.

**THE GLAMORGAN-GWENT ARCHAEOLOGICAL TRUST
LIMITED**

**RECONCILIATION OF FUNDS
AT 1 APRIL 2014
(DATE OF TRANSITION TO FRS 102)**

	UK GAAP £	Effect of transition to FRS 102 £	FRS 102 £
FIXED ASSETS			
Tangible assets	<u>15,225</u>	<u>-</u>	<u>15,225</u>
	15,225	-	15,225
CURRENT ASSETS			
Debtors	170,587	-	170,587
Cash at bank	<u>346,133</u>	<u>-</u>	<u>346,133</u>
	516,720	-	516,720
CREDITORS			
Amounts falling due within one year	(207,254)	(35,568)	(242,822)
	<u>309,466</u>	<u>(35,568)</u>	<u>273,898</u>
NET CURRENT ASSETS			
	324,691	(35,568)	289,123
CREDITORS			
Amounts falling due after more than one year	-	(234,438)	(234,438)
	<u>324,691</u>	<u>(270,006)</u>	<u>54,685</u>
FUNDS			
Unrestricted funds	319,321	(270,006)	49,315
Restricted funds	<u>5,370</u>	<u>-</u>	<u>5,370</u>
TOTAL FUNDS	<u>324,691</u>	<u>(270,006)</u>	<u>54,685</u>

**THE GLAMORGAN-GWENT ARCHAEOLOGICAL TRUST
LIMITED**

**RECONCILIATION OF FUNDS
AT 31 MARCH 2015**

	UK GAAP £	Effect of transition to FRS 102 £	FRS 102 £
FIXED ASSETS			
Tangible assets	15,146	-	15,146
CURRENT ASSETS			
Debtors	171,233	-	171,233
Cash at bank	<u>310,498</u>	<u>-</u>	<u>310,498</u>
	481,731	-	481,731
CREDITORS			
Amounts falling due within one year	(211,728)	(36,635)	(248,363)
NET CURRENT ASSETS	<u>270,003</u>	<u>(36,635)</u>	<u>233,368</u>
TOTAL ASSETS LESS CURRENT LIABILITIES	285,149	(36,635)	248,514
CREDITORS			
Amounts falling due after more than one year	-	(229,365)	(229,365)
NET ASSETS	<u>285,149</u>	<u>(266,000)</u>	<u>19,149</u>
FUNDS			
Unrestricted funds	276,270	(266,000)	10,270
Restricted funds	<u>8,879</u>	<u>-</u>	<u>8,879</u>
TOTAL FUNDS	<u>285,149</u>	<u>(266,000)</u>	<u>19,149</u>

Notes to the reconciliation of funds

The Trust has entered into an agreement to make additional contribution payments in order to eliminate the deficit on the pension scheme. FRS 102 requires that a liability is recognised for these payments, as such an adjustment has been made to the Balance Sheet at 1 April 2014 (the date of transition to FRS 102) to recognise a pension creditor of £35,568 due within 1 year and £234,438 due in more than 1 year, with an overall reduction in funds of £270,006.

The balance sheet at 31 March 2015 has also been restated to reflect the pension creditor with an overall reduction in total funds of £266,000.

**THE GLAMORGAN-GWENT ARCHAEOLOGICAL TRUST
LIMITED**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2016**

	2016 £	2015 as restated £
INCOME AND ENDOWMENTS		
Donations and legacies		
Curatorial Services UA Support	129,809	143,144
Donations and other income	7,805	493
	<u>137,614</u>	<u>143,637</u>
Investment income		
Deposit account interest	1,363	1,115
Charitable activities		
Other Curatorial Services	16,000	29,599
Other projects	487,195	418,331
Grants	336,706	331,279
	<u>839,901</u>	<u>779,209</u>
Other income		
Insurance claims	-	17,507
	<u>978,878</u>	<u>941,468</u>
Total incoming resources		
EXPENDITURE		
Charitable activities		
Wages	482,931	479,690
Social security	36,584	35,603
Pensions	22,069	47,418
Equipment leasing	1,721	1,601
Insurance	9,762	10,112
Light and heat	4,035	5,630
Telephone	4,059	2,867
Postage and stationery	4,758	4,888
Legal fees	1,190	4,687
Staff travelling	61,652	51,128
Office rent	27,475	27,959
Property maintenance	7,177	9,375
Office and computer costs	4,295	6,725
Site expenses	40,691	64,300
Specialist fees	24,495	11,834
Library and subscriptions	6,511	5,434
Training costs	1,238	7,074
Bad debts	8,456	1,526
Carried forward	749,099	777,851

This page does not form part of the statutory financial statements

**THE GLAMORGAN-GWENT ARCHAEOLOGICAL TRUST
LIMITED**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2016**

	2016 £	2015 as restated £
Charitable activities		
Brought forward	749,099	777,851
Input VAT	-	(16,154)
Fixtures and fittings	1,352	1,618
Computer equipment	7,970	2,306
	<u>758,421</u>	<u>765,621</u>
Support costs		
Management		
Wages	121,235	123,294
Social security	8,915	9,313
Pensions	24,547	19,917
Office rent	8,025	7,541
Insurance	2,851	2,727
Light and heat	1,179	1,519
Telephone	1,186	773
Postage and stationery	1,390	1,318
Sundries	23	597
Property maintenance	2,097	1,812
Staff travelling	250	2,773
Computer costs	1,255	2,245
Finance charge on pension creditor	30,643	31,562
Input VAT	(1,551)	(1,940)
Fixtures and fittings	395	437
Computer equipment	2,328	622
	<u>204,768</u>	<u>204,510</u>
Governance costs		
Auditors' remuneration	3,252	3,252
Auditors' remuneration for non audit work	1,503	1,800
Bank charges and interest	1,019	1,045
Meetings	2,939	776
	<u>8,713</u>	<u>6,873</u>
Total resources expended	<u>971,902</u>	<u>977,004</u>
Net income/(expenditure)	<u><u>6,976</u></u>	<u><u>(35,536)</u></u>

This page does not form part of the statutory financial statements