# Report of the Directors and Financial Statements for the Year Ended 24 June 2004

<u>for</u>

Apple Trees Hitchin (Maintenance) Ltd A Company Limited by Guarantee

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## Company Information for the Year Ended 24 June 2004

DIRECTORS:

S Webster

S Worsley

SECRETARY:

S Worsley

REGISTERED OFFICE:

4 Apple Trees

Wratten Road West

Hitchin

Hertfordshire SG5 2AN

REGISTERED NUMBER:

1271844 (England and Wales)

**ACCOUNTANTS:** 

D and E Accountancy Ltd

Tax Advisors and Accountants

Second Floor 2 Walsworth Road

Hitchin Hertfordshire SG4 9SP

### Report of the Directors for the Year Ended 24 June 2004

The directors present their report with the financial statements of the company for the year ended 24 June 2004.

#### PRINCIPAL ACTIVITY

The principal activity of the company in the year under review was that of the management of ten flats.

#### **REVIEW OF BUSINESS**

The results for the year and financial position of the company are as shown in the annexed financial statements.

#### **DIRECTORS**

The directors during the year under review were:

S Webster

S Worsley

This report has been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

#### ON BEHALF OF THE BOARD:

By Order of the Board S Worsley - Secretary

Date: 31-01-00

## Income & Expenditure Account for the Year Ended 24 June 2004

		24.6.04	24.6.03
	Notes	£	£
TURNOVER		4,858	4,494
Cost of sales		250	<u>250</u>
GROSS SURPLUS		4,608	4,244
Administrative expenses		4,803	8,773
		(195)	(4,529)
Other operating income		24	48
OPERATING DEFICIT ON ORDINARY ACTIVITIE BEFORE TAXATION	<b>s</b>	(171)	(4,481)
Tax on deficit on ordinary activities	3		
DEFICIT FOR THE FINANCIAL YEAR AFTER TAXATION		(171)	(4,481)
Retained surplus brought fo	rward	4,042	8,523
RETAINED SURPLUS CARRIED FORWARD		£3,871	£4,042

### Balance Sheet 24 June 2004

		24.6.04		24.6.0	3
FIXED ASSETS:	Notes	£	£	£	£
Tangible assets	4		16		19
CURRENT ASSETS: Cash at bank and in hand		6,045		4,502	
<b>CREDITORS:</b> Amounts falling due within one year	5	2,190		479	
NET CURRENT ASSETS:			3,855		4,023
TOTAL ASSETS LESS CURRE LIABILITIES:	NT		£3,871		£4,042
RESERVES: Income & Expenditure account			3,871		4,042
			£3,871		£4,042

The company is entitled to exemption from audit under Section 249A(1) of the Companies Act 1985 for the year ended 24 June 2004.

The members have not required the company to obtain an audit of its financial statements for the year ended 24 June 2004 in accordance with Section 249B(2) of the Companies Act 1985.

The directors acknowledge their responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with Section 221 of the Companies Act 1985 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Section 226 and which otherwise comply with the requirements of the Companies Act 1985 relating to financial statements, so far as applicable to the company.

These financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies and with the Financial Reporting Standard for Smaller Entities (effective June 2002).

ON BEHALF OF THE BOARD:

S Webster - Director

Approved by the Board on 31/1.05

The notes form part of these financial statements

### Notes to the Financial Statements for the Year Ended 24 June 2004

#### 1. ACCOUNTING POLICIES

#### Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective June 2002).

#### **Turnover**

Turnover represents amounts receivable in respect of the company's principle activity.

#### Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Gardening Equipment - 15% on reducing balance

#### 2. OPERATING DEFICIT

The operating loss is stated after charging:

	24.6.04 £	24.6.03 £
Depreciation - owned assets	_3	_3
Directors' emoluments and other benefits etc	-	-
	<del></del>	<del></del>

#### 3. TAXATION

#### Analysis of the tax charge

No liability to UK corporation tax arose on ordinary activities for the year ended 24 June 2004 nor for the year ended 24 June 2003.

## Notes to the Financial Statements for the Year Ended 24 June 2004

#### 4. TANGIBLE FIXED ASSETS

т.	TANOIDEE TIMED ACCETO		Gardening Equipment
			£
	COST:		
	At 25 June 2003 and 24 June 2004		<u>252</u>
	DEPRECIATION:		
	At 25 June 2003		233
	Charge for year		3
	At 24 June 2004		<u>236</u>
	NET BOOK VALUE:		
	At 24 June 2004		<u>16</u>
	At 24 June 2003		<u>19</u>
5.	CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR		
		.6.04	24.6.03
		£	£
		1,700	-
	Taxation	108	108
	Accrued expenses	382	<u>371</u>
	<u> 2</u>	2,190	<u>479</u>

# Report of the Accountants to the Directors of Apple Trees Hitchin (Maintenance) Ltd A Company Limited by Guarantee

As described on the balance sheet you are responsible for the preparation of the financial statements for the year ended 24 June 2004 set out on pages three to six and you consider that the company is exempt from an audit.

In accordance with your instructions, we have compiled these unaudited financial statements in order to assist you to fulfil your statutory responsibilities, from the accounting records and information and explanations supplied to us.

D and E Accountancy Ltd
Tax Advisors and Accountants
Second Floor
2 Walsworth Road
Hitchin
Hertfordshire
SG4 9SP

Date: (0) 405

## Income and Expenditure Account for the Year Ended 24 June 2004

	24.6.0	24.6.04 24.		3.03	
la como.	£	£	£	£	
Income: Service Charges Receivable Ground Rent Receivable Registration fees	4,608 250 	4050	4,214 250 30		
		4,858		4,494	
Cost of sales: Ground Rent Payable		250		250	
GROSS SURPLUS		4,608		4,244	
Other income: Bank interest received		24		48	
		4,632		4,292	
Expenditure: Sundry expenses Accountancy Filing fees Water charges Insurance Electricity Repairs and Maintenance Cleaning Garden upkeep	78 382 15 82 1,289 115 1,904 658 277	<u>4,800</u> (168)	51 350 15 65 1,293 102 5,875 674 345	<u>8,770</u> (4,478)	
<b>Depreciation:</b> Gardening equipment		3		3	
NET DEFICIT		£(171)		£ <u>(4,481</u> )	