

Peat Marwick McLintock

. CAP (U.K.) LIMITED DIRECTORS' REPORT AND ACCOUNTS 30TH APRIL, 1987

PEAT MARWICK McLINTOCK

1 Fuddle Dock, Blackfriars, London EC4V 3PD.

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DIRECTORS' REPORT

The directors present herewith their report and accounts of the company for the year ended 30th April, 1987.

PRINCIPAL ACTIVITIES AND BUSINESS REVIEW

The principal activity of the company continues to be the provision of management services to United Kingdom based companies in the CAP Group. These companies are engaged in the provision of custom built computer software systems, engineering consultancy and related professional services in all aspects of computer consultancy, programming and software products.

The company continued to make satisfactory progress in the year under review and the directors believe this progress will be maintained during the current year.

RESULTS AND DIVIDENDS

The results for the year are set out on page 6. A dividend of £157.78 per share has been paid.

DIRECTORS

A list of the directors of the company and of changes during the year to 30th April, 1987 is given below:

M.J. Smith (Chairman)

J.M. Ockenden (Managing director)

H. Atkinson

P.P.C. Gregory

L.J. Russell

G.E. Samuel

Mr. P.P.C. Gregory was appointed as a director on 1st August, 1986.

DIRECTORS! INTERESTS

The interests of the directors of the company in the shares of CAP Group plc and its subsidiary companies are shown below:

Cap Group plc	Ordinary shar 30th April, 1987	30th April, 1986	
M.J. Smith	94,621	90,000	
J.M. Ockenden	290,262	286,254	
H. Atkinson	2,827	97,306	
P.P.C. Gregory	· -	•	
L.J. Russell	113,748	127,935	
G.E. Samuel	33,153	33,000	
CAP Microsoft Limited		res of £l each	
H. Atkinson	50	50	
L.J. Russell	100	100.	
G.E. Samuel	15	15	

No director held a beneficial interest in the shares of the company.

Contingent rights to the allotment of shares

The directors hold options to subscribe for CAP Group plc ordinary shares of 10p each as follows:

Executive share option scheme	Exercisable between 15/4/1988 and 14/4/1995 at £1.20p per share	Exercisable between 27/9/1988 and 26/9/1995 at £1.75p per share	Exercisable between 31/10/1989 and 30/10/1996 at £1.60p per share
M.J. Smith J.M. Ockenden H. Atkinson P.P.C. Gregory	112,000 76,000 31,000		30,000 22,000 12,000 22,000
L.J. Russell G.E. Samuel	32,000	2,000	12,000 3,000

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DIRECTORS' REPORT

DIRECTORS' INTERESTS (continued)

Savings related share option scheme

	Exercisable between 3/10/1988 and 2/4/1989 at £0.43225 per share	Exercisable between 3/1/1989 and 2/7/1989 at £0.5404 per share	Exercisable between 26/4/1992 and 25/10/1992 at £1.20p per share	Exercisable between 8/10/1991 and 7/4/1992 at £2.00p per share
H. Atkinson	1,804	3,148	1,246	
J.M. Ockenden L.J. Russell	1,804			1,850

CAP GROUP PENSION SCHEME

On 13th March, 1987 the company executed a deed of adherence to become a participating company of the CAP Group Pension Scheme. On 19th April, 1987, the employees of the company who were members of the CAP (U.K.) Limited Pension Scheme had their membership transferred to the CAP Group Pension Scheme.

EMPLOYEES

Employee involvement

The company organises staff communication both centrally and locally. The media used for centrally organised communication include a group house magazine, technical newsletters, information circulars, copies of press releases and an annual report to employees based on the holding company's audited accounts. At local level regular staff meetings, which are attended by directors, are held and all branches publish notices containing important information about matters of interest. The staff are represented on the Board of the CAP Group Pension Fund.

Disabled

The policy of the company is to offer the same opportunity to disabled people as to all others in respect of recruitment and career advancement provided their disability does not prevent them from carrying out their required duties. Employees who become disabled will, wherever possible, be retained, rehabilitated and retrained.

DIRECTORS REPORT

AUDITORS

In accordance with Section 384 of the Companies Act 1985 a resolution proposing the reappointment of Peat Marwick McLintock as auditors to the company will be put to the Annual General Meeting.

By order of the board

B L Banks Secretary

Registered Office: 22 Long Acre, London WC2E 9LY.

23rd July, 1987.

Peat Marwick McLintock

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REPORT OF THE AUDITORS TO THE MEMBERS OF CAP (U.K.) LIMITED

We have audited the accounts set out on pages 6 to 16 in accordance with approved Auditing Standards.

In our opinion the accounts give a true and fair view of the state of affairs of the company at 30th April, 1987 and of its profit and source and application of funds for the year then ended and have been properly prepared in accordance with the requirements of the Companies Act 1985.

LONDON

Peat Marwick McLintock

23 d July 1987

Chartered Accountants

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PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 30TH APRIL, 1987

	<u>Note</u>	1987 £000	1986 £000
TURNOVER	2	4,788	4,543
OPERATING COSTS Staff costs Depreciation of tangible fixed assets Hire of plant and machinery	3 5	284 268	1,015
Auditors' remuneration Rent of land and buildings Other operating charges		92 18 690 2,185	630 25 2,587
		3,537	4,453
OPERATING PROFIT Hire purchase interest payable		1,251	90 (31)
PROFIT ON ORDINARY ACTIVITIES BEFORE TAXATION		1,251	59
Taxation on profit on ordinary activities	4	(524)	(118)
PROFIT/(LOSS) ON ORDINARY ACTIVITIES AFTER TAXATION		727	(59)
Dividends paid		(710)	-
RETAINED PROFIT/(LOSS) FOR THE YEAR TRANSFERRED TO RESERVES		17	(59)

The notes on pages 9 to 16 form part of these accounts.

Peat Marwick McLintock

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	Note	198			<u> 1986</u>	
		£000	£000	£000	£000	
FIXED ASSETS						
Tangible assets	5		889		1,030	
Investments	6		16		16	
			905		1,046	
CURRENT ASSETS					·	
Debtors	7	7,368		12,542		
Cash at bank and in hand		16 7,384		$\frac{119}{12,661}$		
		7,384		12,001		
CREDITORS: AMOUNTS FALLING						
DUE WITHIN ONE YEAR	8	(<u>7,875</u>)		(12,116)		
NET CURRENT (LIABILITIES)/ASSETS			(491)		545	
TOTAL ASSETS LESS CURRENT						
LIABILITIES			414		1,591	
CREDITORS: AMOUNTS FALLING DUE						
AFTER MORE THAN ONE YEAR	9		(56)		(1,219)	
DROWTSTONS FOR LIABILITYTES						
PROVISIONS FOR LIABILITIES AND CHARGES			•	• •		
Deferred taxation	10		(182)		(213)	
NET ASSETS			176		159	

CAPITAL AND RESERVES						
Called up share capital	11		5		5	
Profit and loss account	12		171		154	
SHAREHOLDERS' FUNDS			176		159	
DIMERIOLDERO E ORDO			2,0			

Directors

Approved by the directors on 23rd July, 1987.

Peat Marwick McLintock

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The notes on pages 9 to 16 form part of these accounts.

STATEMENT OF SOURCE AND APPLICATION OF FUNDS FOR THE YEAR ENDED 30TH APRIL, 1987

	£000	87 £090	<u>19</u> £000	8 <u>6</u> £000
SOURCE OF FUNDS Profit on ordinary activities before taxation Depreciation		1,251 268		59 196
FUNDS GENERATED FROM OPERATIONS		1,519		255
Sales of tangible fixed assets Sales of investment: Decrease in net amount due from subsidiaries		- - 5,046		5 679 5,092
TOTAL FUNDS GENERATED		6,565		6,031
APPLICATION OF FUNDS Purchase of tangible fixed assets Transfer of tangible fixed assets from group companies Loans repaid Tax paid Dividends paid Increase in net amount due from related companies Decrease in net amount due to group companies	127 60 137 710 - 5,434	(6,468)	596 29 56 - 104 4,060	(4,845)
NET SOURCE OF FUNDS		07		1,136
INCREASE/(DECREASE) IN WORKING CAPITAL Debtors (excluding amounts owed by subsidiaries and other group companies) Creditors due within one year (excluding amounts owed to group companies,		(128)		168
corporation tax and hire purchase loans)		328		347
INCREASE/(DECREASE) IN NET LIQUID FUNDS		200		515 671
		97		1,186

Peat Marwick McLintock

NOTES TO THE ACCOUNTS

1. ACCOUNTING POLICIES

The following is a summary of the main accounting policies adopted by the company.

(a) Basis of preparation

The accounts are prepared on the historical cost basis.

Consolidated accounts of the company and its subsidiaries have not been prepared as the company is a wholly owned subsidiary of CAP Group plc.

(b) Turnover

Turnover consists of fees chargeable to customers and group companies for services provided and is exclusive of value added tax and other sales taxes.

(c) <u>Depreciation</u>

Depreciation is provided to write off the cost of tangible fixed assets, using the straight line method, over their estimated useful lives at the following annual rates:

Computer equipment
Office furniture and equipment

- 33.3%

- between 15% and 20%

(d) Deferred taxation

Deferred taxation is provided in respect of timing differences between the recognition of income and expenditure for accounting and tax purposes, except where it is anticipated that tax will not become payable.

(e) Pension contributions

Pension contributions made by the company are charged against the income of the period in which they accrue.

NOTES TO THE ACCOUNTS

2. TURNOVER

Turnover is derived from the following countries:

	<u>1987</u> £000	1986 £000
United Kingdom The Netherlands	4,755 23	4,503 26
United States of America	$\frac{10}{4,788}$	14 4,543
		-

Turnover derived from the United Kingdom includes £4,732,000(1986:£4,474,000) charged to subsidiaries.

3. STAFF COSTS

03:111 00010		
•	1987 £000	1986 £000
All staff (including directors):		
Salaries	22,999	18,609
Social security costs	1,777	1,304
Other pension costs	383	905
	25,159	20,818
Less:		
Recharged to subsidiaries	(24,236)	(19,701)
Recharged to related companies	(639)	(102)
	284	1,015
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The company acts as the administration and management company to the operations of the CAP Group within the United Kingdom. Staff employed by the company are, when appropriate, seconded to individual operating subsidiaries at a rate equal to full salary cost plus social security and other pension costs.

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CAP (U.K.) LIMITED

NOTES 1 THE ACCOUNTS

3. STAFF COSTS (continued)

STAFF CUST	S (continued)		
		1987 £000	<u>1986</u> £000
the year		1,554	1,373
	e number of employees seconded diaries and related companies was	1,491	1,293
	e number of employees for which e charged in these accounts was	63	80
Directors'	remuneration		
Fees		-	_
contribu	uments including pension tions	295	388
		295	388
The direct	ors received remuneration in the follow	ing bands:	
		<u>1987</u>	1986
£10,001 -		1	1
£30,001 -		-	1
£35,001 -		1	-
£40,001 -		1	3
£45,001 -		2	-
£50,001 -	£55,000	-	1

The chairman, who was also the highest paid director, received remuneration of £65,778 (1986:£56,405). Emoluments amounting to £40,000 (1986:£nil) have been waived by a director.

Higher paid employees

£65,001 - £70,000

£55,001

- £60,000

The number of employees, other than those working wholly or mainly outside the United Kingdom, who received remuneration in excess of £30,000 was as follows:

				<u> 1987</u>	1986
£30,001		£35,000		20	5
£35,001	-	£40,000		11	3
£40,001	_	£45,000		3	4
£45,001	_	£50,000		4	
£50,001	-	£55,000		3	-
£60,001	_			_	1
£80,001	-	£85,000		1	-

3. STAFF COSTS (continued)

Pension commitments

The company operates contributory pension schemes for eligible employees including directors. The schemes are contracted out of the State Earnings Related Pension Scheme.

The last actuarial valuation was undertaken as at 1st May, 1987 and confirmed that under both the executive and staff pension schemes past service benefits are fully funded on the basis of pensionable salaries as at 1st May, 1987.

All entitlements to preserved benefits and pensions in the course of payment have been funded.

4. TAXATION ON PROFIT ON ORDINARY ACTIVITIES

The charge for the year is made up as follows:

	1987 £000	1986 £000
On profit for the year:		
U.K. corporation tax at 35% (1986:40%)	555	79
Deferred tax at 35%	(31)	39
	524	118
		

£000

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5. TANGIBLE ASSETS

			Furniture fixtures	
	Computer	Office	and	
	equipment	equipment	fittings	<u>Total</u>
	£000	£000	£000	£000
Cost:				
At 1st May, 1986	322	466	842	1,630
Additions	41	48	38	127
At 30th April, 1987	363	514	880	1,757
AC 30th April, 1907		214	000	
Depreciation:				
At 1st May, 1986	143	211	246	600
Charge for year	93	62	113	268
At 30th April, 1987	236	273	359	868
50011 Inplaint, 1707		2,5		
Net book value:				
At 30th April, 1987	127	241	521	889
•			===== =	
At 30th April, 1986	179	255	596	1,030
	***************************************	· · · · · · · · · · · · · · · · · · ·		THE PROPERTY OF STREET

The company had no capital commitments at 30th April, 1987 (1986:£nil).

6. <u>INVESTMENTS (UNLISTED)</u>

Shares in subsidiaries at cost: At 30th April, 1987

The subsidiaries at 30th April, 1987 were as follows (all holdings were in ordinary shares):

		Country of
	Proportion	registration
<u>Direct subsidiaries</u>	held	and operation
CAP (Reading) Limited	100%	England
CAP (Northern) Limited	100%	England
Computer Analysts and Programmers		
(Scotland) Limited	100%	Scotland
Computer Analysts and Programmers		
(Ireland) Limited	100%	Eire
CAP Microsoft Limited	75%	England
Computer Program Products		
(Technical Services) Limited	100%	England
Indirect subsidiaries	,	
CAP-CPP MicroProducts Limited	75%	England

NOTES TO THE ACCOUNTS

7.	DEBTORS

Peat Marwick McLintock

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	DEDICAGO		
		1987	1986
		£000	£000
		55	10
	Trade debtors	2	51
	Amounts owed by subsidiaries		
	Amounts owed by other group companies	6,739	11,736
	Amounts owed by related companies	92	118
	Value added tax	-	92
	Other debtors	280	236
	Prepayments and accrued income	200	299
		7,368	12,542
8.	CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR		
		<u> 1987</u>	<u> 1986</u>
		£000	£000
	Amounts owed to group companies	5,813	10,162
	Corporation tax	527	109
	Value added tax	19	
	Other taxation and social security payable	950	759
	Hire purchase loans	78	60
	Other creditors	250	789
	Accruals	238	237
	11002 202	<u> </u>	
		7,875	12,116

NOTES TO THE ACCOUNTS

9.	CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE Y	EAR	
		<u>1987</u> £000	<u>1986</u> £000
	Amounts owed to subsidiaries Amounts owed to other group companies Hire purchase loans wholly repayable	10	10 1,085
	within five years	46	124
		56	1,219
10.	DEFERRED TAXATION		
		1987 £000	<u>1986</u> £000
	Amount provided and total potential liability:		
	In respect of accelerated capital allowances	182	213
11.	SHARE CAPITAL		
		<u>1987</u> £000	1986 £000
	Authorised, issued and fully paid: 4,500 ordinary shares of £l each	5	5
12.	PROFIT AND LOSS ACCOUNT		
		£000	
	At 1st May, 1986 Retained profit for year	154 17	
	At 30th April, 1987	171	

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13. <u>ULTIMATE HOLDING COMPANY</u>

The ultimate holding company is CAP Group plc which is incorporated in England.

14. GUARANTEES AND OTHER FINANCIAL COMMITMENTS

(a) The company had commitments under operating leases to pay the following amounts during the ensuing year:

		1987 £000	<u>1986</u> £000
	plant and machinery: expiring - within l year	78	60
	land and buildings:	70	00
=	expiring - after 5 years	810	810
		888	870

(b) The company, together with its parent company and certain other United Kingdom subsidiaries, have given guarantees and floating charges to their bankers for overdraft and loan facilities. The indebtedness at 30th April, 1987 was £nil (1986:£nil).

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