1229260

# RAVENS COURT (KINGSTON) RESIDENTS ASSOCIATION LIMITED REPORT AND ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 1997



PRIDIE BREWSTER
CHARTERED ACCOUNTANTS

29-39 London Road TWICKENHAM Middlesex TW1 3SZ

# NOTICE OF ANNUAL GENERAL MEETING

NOTICE IS HEREBY GIVEN that the ANNUAL GENERAL MEETING of the Company will be held at Flat 5, Raven Court on TUESDAY 8TH JULY 1997 at 8p.m. to transact the following business:

- To receive, consider, and if approved, adopt the Accounts for the year ended 31st March 1997 and the Directors' and the Auditors' Report thereon.
- 3) To elect Directors.
- 3) To appoint Auditors for the ensuing year.
- 4) To deal with any other business.

Dated this 12th June 1997

MRS M A BEECROFT - Secretary

29-39 London Road, Twickenham, Middlesex, TW12 1PF

NOTE: A Member entitled to attend and vote at the Meeting may appoint a proxy to attend and vote on his behalf, and such a proxy need not be a Member of the Company.

# REPORT OF THE DIRECTORS:

The Directors present their report and the financial statements for the year ended 31st March 1997

# PRINCIPAL ACTIVITY

The principal activity is to supervise the management of the property at Ravens Court for the mutual benefit of the Leaseholders.

### RESILTS

RESCEIS	1997	1996
Surplus/(Deficit) for the year	14,143	(467)
Transfer to/(from) Provision - General Maintenance	1,432	(467)
- Exterior Decorations	12,711	<del>-</del>
	£14,143	(£467)

# **DIRECTORS**

The following members held office as Directors during the year:-

Mr T R Snelgrove - Chairman Mrs. M A Beecroft

Each Director holds one Share of £10 in the Company.

# **DIRECTORS' RESPONSIBILITIES**

Company law requires the Directors to prepare Financial Statements for each financial year which give a true and fair view of the state of affairs of the Company and of the profit or loss of the Company for that period. In preparing those Financial Statements the Directors are required to:

- a] select suitable accounting policies and then apply them consistently;
- b] make judgements and estimates that are reasonable and prudent;
- c] prepare the Financial Statements on the going concern basis unless it is inappropriate to presume that the Company will continue in business.

The Directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Company and to enable them to ensure that the Financial Statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

# **AUDITORS**

The Company was entitled to audit exemption under Section 249A(1) of the Companies Act 1985 although the Financial Statements have been audited.

The Auditors, Messrs. Pridie Brewster, Chartered Accountants, are willing to continue in office, and a motion for their re-appointment will be put before the Annual General Meeting.

BY ORDER OF THE BOARD

**MARGARET ANGELA BEECROFT - Secretary** 

# **REGISTERED OFFICE:**

29-39 London Road Twickenham Middlesex TW1 3SZ

# AUDITORS' REPORT TO THE MEMBERS OF RAVENS COURT (KINGSTON) RESIDENTS ASSOCIATION LIMITED

We have audited the accounts on pages 5 to 8 which have been prepared under the historical cost convention and the accounting policies set out on page 7.

# Respective responsibilities of directors and auditors

As described in the Directors Report the company's directors are responsible for the preparation of accounts. It is our responsibility to form an independent opinion, based on our audit, on those accounts and to report our opinion to you.

# Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the accounts. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the accounts, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the accounts are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the accounts.

# **Opinion**

In our opinion the accounts give a true and fair view of the state of the company's affairs as at 31st March 1997 and of its surplus for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

29/39 London Road, TWICKENHAM, Middlesex TW1 3SZ. PRIDIE BREWSTER CHARTERED ACCOUNTANTS REGISTERED AUDITORS

Pride Menter

# **BALANCE SHEET AT 31ST MARCH 1997**

FIXED ASSETS	NOTE		1997		1996
TANGIBLE ASSETS  Head Lease on 1-12 (inclusive) Ravens Court, 23 Uxbridge Road, Kingston-Upon-Thames, Surrey.					
At cost			<u></u>		-
CURRENT ASSETS					
Debtors and Prepayments	2	792		706	
Cash at Bank		17,014 <sup>-</sup>		2,721	
CREDITORS - due within one year	3	17,806 1,964		3,427 1,728	
NET CURRENT ASSETS			15,842		1,699
TOTAL ASSETS LESS CURRENT LIABILITIES			15,842		1,699
PROVISION FOR LIABILITIES - General Maintenance - Exterior Decorations	4	3,011 12,711		1,579	
NET ASSETS			£120		1,579 £120
EQUITY SHAREHOLDERS' FUNDS	9				
Called up Share Capital					
Authorised, Issued and Fully Paid 12 Ordinary Shares of £10 each			£120		£120

7. Po. Snelgne

TOM RAYMOND SNELGROVE - DIRECTOR

# REVENUE ACCOUNT FOR THE YEAR ENDED 31ST MARCH 1997

	NOTE		1997		1996
REVENUE					
Exterior Decorations Levy		12,711		-	
Ground Rents		396		396	
Maintenance Contributions		8,004		6,324	
Other Income - Interest - Corporation Tax	5	62 (15)		9 (1)	
			21,158		6,728
EXPENDITURE					
Head Rent		396		396	
Maintenance of Property	6	5,097		5,319	
Administrative Costs	7	1,522		1,480	
			7,015		7,195
OPERATING SURPLUS/(DEFICIT					
ON ORDINARY ACTIVITIES			14,143		(467)
TRANSFER TO/(FROM) PROVISIONS					
General Maintenance Exterior Decorations	4	1,432 12,711		(467)	
			£14,143		(£467)

All Gains and Losses for the year arise from continuing operations and have been recognised in the revenue account.

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 1997

# 1. ACCOUNTING POLICIES

- a) The Accounts are prepared under the historical cost convention.
- b) The Accounts are prepared in accordance with applicable accounting standards.
- c) The Company qualifies as a small Company under the requirements of Financial Reporting Standard 1 and therefore does not have to produce a cash flow statement.

2.	DEBTORS AND PREPAYMENTS	1997	1996
	Lift Insurance	· -	237
	Lift Maintenance	204	196
	Ground Rent & Maintenance contributions	588	273
		£792	£706
			<del></del>
3.	CREDITORS - due within one year		
	Maintenance Contributions	1,120	1,034
	Cleaning	83	83
	Electricity	30	30
	Audit Fee	411	376
	Garden Expenses	295	-
	Filing Fee	15	18
	Head Rent	-	187
	Corporation Tax	10	<del>-</del>
		£1,964	£1,728
		<del></del>	=======================================
4.	PROVISION FOR LIABILITIES	General	Exterior
4.	I KOVISION FOR EMBERATION	Maintenance	Decorations
	At 1st April 1996	1,579	-
	Transfer from Revenue Account	1,432	12,711
	At 31st March 1997	£3,011	£12,711
	We also farmen too.	<del></del>	

# 5. TAXATION

The Company is a mutual trading Company within the definition of Section 486 I.C.T.A 1988. There is no liability to tax on income other than investment income which is charged to Corporation Tax at a rate of 24%. The Corporation tax charged on Investment Income for the year is £15 (1996 £1).