

**HARROGATE FLATS (WINDSOR COURT) LIMITED**

**FINANCIAL STATEMENTS**

**FOR THE YEAR TO 30TH JUNE 2017**

Incorporating Notice of the Annual General Meeting

**MORLEY'S**  
22 Victoria Avenue  
Harrogate  
HG1 5PR



**HARROGATE FLATS WINDSOR COURT LTD**  
**DIRECTORS' REPORT AND ACCOUNTS**  
**FOR THE YEAR TO 30TH JUNE 2017**

**I N D E X**

	Page
Company Information	3
Directors' Report	4
Accountants' Report	5
Notice of the Annual General Meeting	6
Income and Expenditure Account	7
Balance Sheet	8
Notes to the Accounts	9
Detailed Expenditure Account	10
Analysis of Repairs	11

# **HARROGATE FLATS WINDSOR COURT LTD**

**FOR THE YEAR TO 30TH JUNE 2017**

## **COMPANY INFORMATION**

Directors:	Dr C Watson Mr R Woolley Mr A Price Mrs M T Smith Mrs H A Calvert Mrs E Parkinson Mr K Harrison Mrs J M Brier
Secretary:	Mr M Wright
Registered Office	22 Victoria Avenue Harrogate HG1 5PR
Company Number	01221401 Registered in England & Wales
Accountants:	Morley's of Harrogate Ltd 22 Victoria Avenue Harrogate HG1 5PR
Bankers:	HSBC Plc Prospect Crecscent Harrogate HG1 1RN

# HARROGATE FLATS WINDSOR COURT LTD

## DIRECTORS' REPORT

### FOR THE YEAR TO 30TH JUNE 2017

The Directors present their Annual Report, together with the Company's un-audited accounts for the year ended 30th June 2017

#### PRINCIPAL ACTIVITY

The principal activity of the Company during the year remained that of management of the block of flats known as Harrogate Flats Windsor Court LTd, Cavendish Avenue, Harrogate for which it is the Lessor of under Leases to the owners. Any future developments will be related to this activity.

All expenditure is refunded by the members and the Company does not trade. The Lessees re-imburse the company at the rate recorded in their lease in paragraph 2 of the Second Schedule

#### DIRECTORS' AND THEIR SHARE INTERESTS

Directors who served during the year were as follows:-

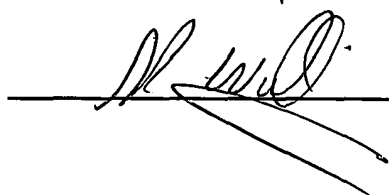
	Ordinary shares of £10 each	
	2017	2016
Dr C Watson	1	1
Mr R Woolley	1	1
Mr A Price	1	1
Mrs M T Smith	1	1
Mrs H A Calvert	1	1
Mrs E Parkinson	1	1
Mr K Harrison	1	1
Mrs J M Brier	1	1

Company law requires the Directors to prepare financial statements for each financial year which gives a true and fair view of the state of affairs of the Company and of the income and expenditure accounts of the Company for that period. In preparing those financial accounts, the directors are required to:-

- \* select suitable accounting policies and apply them consistently;
- \* make judgements and estimates that are reasonable and prudent;
- \* prepare the financial statements on a going concern basis unless it is inappropriate to presume that the Company will continue in business.

The Directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time, the financial position of the Company and to enable them to ensure that the financial statements comply with the requirements of the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the Board of Directors 25th July 2017



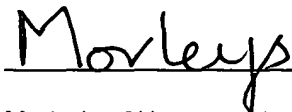
Mark Wright - Company Secretary

**HARROGATE FLATS WINDSOR COURT LTD**

**ACCOUNTANTS REPORT TO THE MEMBERS**

On the instruction of the Directors, I have prepared the Financial Statements set out on pages 7 to 10 without carrying out an audit. The Directors consider that the Company is not required to have an audit unless it is one is requested by the members and no such request has been made.

The Accounts have been prepared from the accounting records presented to me and from the information and explanations given to me. The Accounts have been compiled in order to assist you to fulfil your statutory responsibilities.

A handwritten signature in black ink, appearing to read 'Morley's', is written over a horizontal line.

Morley's of Harrogate Ltd  
22 Victoria Avenue  
Harrogate  
HG1 1PR

25TH July 2017

**HARROGATE FLATS WINDSOR COURT LTD**

**NOTICE IS HEREBY GIVEN THAT THE ANNUAL GENERAL MEETING OF THE ABOVE COMPANY  
WILL BE HELD ON 18 DECEMBER 2017 AT 2PM IN FLAT 2**

**A G E N D A**

- 1 Apologies for absence
- 2 To adopt the Minutes of the Annual General Meeting held on the 19 January 2017.
- 3 Matters arising
- 4 To adopt the Accounts for the year ended 30th June 2017
- 5 To consider a new Intercom system to include side door
- 6 To consider a new sliding main entrance door
- 7 To review the Budget for the coming year
- 8 Any other business

By Order of the Board

**M Wright**

**Company Secretary**

**Note 1** Any member of the company entitled to attend and vote may appoint one or more proxies (whether members or not) to attend and, on a poll, to vote in his or her stead. A proxy must be appointed in writing.

**Note 2** Any questions on the Accounts requiring a response at the meeting should be addressed to the Secretary, in writing stating precise details at least 3 days prior to the meeting. Queries on the night of the AGM will be answered by post on the next working day.

**HARROGATE FLATS (WINDSOR COURT) LIMITED**

**INCOME AND EXPENDITURE ACCOUNT**

**FOR THE YEAR TO 30TH JUNE 2017**

NOTES

12 MONTHS  
TO 30/6/16

	£	£
<b>INCOME: Service Charges</b>	20,000	30,400
Adminisitrative expenses	- 16,496	-19,803
Other operating income	-	0
	-----	-----
<b>OPERATING DEFICIT \ SURPLUS</b>	3,504	10,597
Interest receivable	17	8
	-----	-----
<b>DEFICIT \ SURPLUS ON ORDINARY ACTIVITIES BEFORE TAXATION</b>	£3,521	£10,605
Taxation	-	-
	-----	-----
<b>DEFICIT \ SURPLUS ON ORDINARY ACTIVITIES AFTER TAXATION</b>	£3,521	£10,605
<b>RETAINED SURPLUS BROUGHT FORWARD</b>	29,498	18,893
	-----	-----
<b>RETAINED SURPLUS CARRIED FORWARD</b>	£33,019	£29,498
	=====	=====

# HARROGATE FLATS (WINDSOR COURT) LIMITED

## BALANCE SHEET AS AT 30TH JUNE 2017

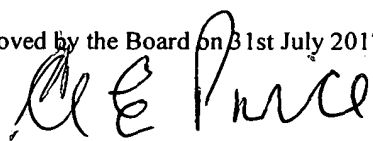
NOTES		12 MONTHS TO 30/6/16
		£                  £
<b>FIXED ASSETS</b>		
Tangible fixed assets	1,500	1,500
<b>3 CURRENT ASSETS</b>		
Debtors	0	0
Prepayments	3,681	200
Cash and Bank Balances	33,361	32,648
	-----	-----
	37,041	32,848
	-----	-----
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>	38,541	34,348
<b>4 LESS CURRENT LIABILITIES: (Amounts falling due within one year)</b>		
Creditors & Accrued Charges	4,014	3,342
	-----	-----
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>	4,014	31,006
<b>5 CREDITORS - amounts falling due after more than one year</b>	£1,500	1,500
	-----	-----
	33,027	29,506
	=====	=====
<b>CAPITAL AND RESERVES</b>		
6 Called up share capital	8	8
7 Income and expenditure account	33,019	29,498
8 Maintenance Reserve Account	0	0
	-----	-----
<b>SHAREHOLDERS' FUNDS</b>	£33,027	£29,506
	=====	=====

These accounts have been prepared in accordance with the micro-entity provisions as set out in Part 15 of the Companies Act 2006.

For the year ended 30th June 2017 the company was entitled to audit exemption under S447 Companies Act 2006 and no notice has been deposited under S476 Companies Act 2006.

The Directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

Approved by the Board on 31st July 2017 and signed on its behalf



A E Price - Director



# HARROGATE FLATS (WINDSOR COURT) LIMITED

## NOTES TO THE ACCOUNTS

FOR THE YEAR TO 30TH JUNE 2017

12 MONTHS  
TO 30/6/16

£ £

### 1 ACCOUNTING POLICIES

#### Basis of Accounting

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008)

#### Turnover

The turnover shown in the income and expenditure accounts represents the total income of the derived from carrying out its duties under the terms of the lease.

### 2 DIRECTORS' REMUNERATION

None of the directors were remunerated for the period under review.

### 3 DEBTORS - amounts falling due within one year

Trade debtors

0 0

Prepayments and accrued income

3,681 200

3,681 200

### 4 CREDITORS: Amounts falling due within one year

Accruals and deferred income

2,179 1,442

Prepaid Service Charges

1,901 1,900

4,080 3,342

### 5 CREDITORS: Amounts falling due after more than one year

Interest free loans from directors

1,500 1,500

### 6 SHARE CAPITAL

Authorised share capital;

8 Ordinary shares of £1 each fully paid

8 8

Allotted, called up and fully paid - 8 £1 Ordinary Shares

8 8

### 7 INCOME AND EXPENDITURE ACCOUNT

Opening: Service Charge Account Balance

29,498 18,893

Surplus for the year

3,521 10,605

Less: Transfers to reserves

0 0

Closing: Service Charge Account Balance

33,019 29,498

=====

**HARROGATE FLATS (WINDSOR COURT) LIMITED**  
**DETAILED INCOME AND EXPENDITURE ACCOUNT**  
**FOR THE YEAR TO 30TH JUNE 2017**

NOTES

	£	£	12 MONTHS TO 30/6/16 £
<b>Turnover</b>			
Service charges	20,000		30,400
<b>Sundry Income</b>			
Sale of fobs	0		0
Bank interest received	17		8
	<hr/>		<hr/>
		20,017	30,408
		<hr/>	<hr/>
<b>Expenditure</b>			
Water charges	996		1,551
Insurance	4,244		4,434
Electricity	449		66
Lift telephone	252		234
Refurbishment of entrance hall	0		1,060
Gardening	1,980		2,172
Lawn treatments - Green thumb & Bin hire	565		312
Building maintenance	2,541		4,722
Lift Maintenance	1,323		1,352
Window and cill Cleaning	985		500
Communal Cleaning	2,120		2,320
Sundry Expenses	40		80
Management Charges	1,000		1,000
	<hr/>		<hr/>
		16,496	19,803
		<hr/>	<hr/>
<b>OPERATING DEFICIT/ SURPLUS</b>		3,521	10,605
		<hr/>	<hr/>
Transfer annual contribution to the Maintenance Reserve Account		0	0
		<hr/>	<hr/>
<b>SUPLUS CARRIED FORWARD</b>		3,521	10,605
		<hr/>	<hr/>

**HARROGATE FLATS (WINDSOR COURT) LIMITED**  
**ANALYSIS OF REPAIRS AND REFURBISHMENT BUDGET**  
**FOR THE YEAR TO 30TH JUNE 2017**

**Analysis of repairs**

Alarm charges	524
Periodic Electricity tests of the flats	1404
General maintenance	295
Electric upgrades re periodic test (communal areas)	318

-----  
2,541  
=====