FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31 DECEMBER 2000



# FINANCIAL STATEMENTS

# For the year ended 31 December 2000

Company registration number:

1196703

Registered office:

5 Alfred Street

Oxford OX1 4EH

Directors:

Dr D R Young Mr J W Wood Mrs S K Young Mr K C Leaman

Secretary:

Mr E A Backhouse

Auditors:

Grant Thornton
Registered auditors
Chartered accountants

Oxford OX2 0PZ

# FINANCIAL STATEMENTS

For the year ended 31 December 2000

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### REPORT OF THE DIRECTORS

The directors present their report together with financial statements for the year ended 31 December 2000.

### Principal activities

The company is engaged in providing business and government leaders with timely and authoritative analysis of the significance and implications of world events by drawing on the scholarship of Oxford University and other major universities and institutions throughout the world. This is achieved by undertaking consultancy and research projects on specific events at the request of clients and by selling a daily commentary on significant world events ("Daily Brief").

### **Business** review

There was a profit for the year after taxation amounting to £46,883 (1999: loss £464,832). The directors do not recommend payment of a dividend.

#### **Directors**

The present membership of the Board is set out below. All directors served throughout the year.

None of the directors or their families had interests in the shares of the company during the year ended 31 December 2000. The interests of the directors and their families in the shares of the ultimate parent company, Oxford Analytica International Group Inc., as at 31 December 2000 and 1 January 2000 were as follows:

	Ord	Ordinary shares	
	31 December 2000	1 January 2000	
Dr D R Young	804,366	804,366	
Mr J W Wood	-	-	
Mrs S K Young	-	-	
Mr K C Leaman	•	_	

### Directors' responsibilities for the financial statements

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently
- make judgements and estimates that are reasonable and prudent
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for maintaining proper accounting records, for safeguarding the assets of the company and for taking reasonable steps for the prevention and detection of fraud and other irregularities.

# REPORT OF THE DIRECTORS

### Auditors

Grant Thornton offer themselves for reappointment as auditors in accordance with section 385 of the Companies Act 1985.

BY ORDER OF THE BOARD

E A Backhouse

Secretary

12 March 2001

# Grant Thornton &

### REPORT OF THE AUDITORS TO THE MEMBERS OF

### OXFORD ANALYTICA LIMITED

We have audited the financial statements on pages 4 to 11 which have been prepared under the accounting policies set out on page 4.

### Respective responsibilities of directors and auditors

As described on page 1 the company's directors are responsible for the preparation of the financial statements in accordance with applicable United Kingdom law and accounting standards. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

### **Basis** of opinion

We conducted our audit in accordance with United Kingdom Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

# **Opinion**

In our opinion the financial statements give a true and fair view of the state of the company's affairs as at 31 December 2000 and of its profit for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

GRANT THORNTON
REGISTERED AUDITORS
CHARTERED ACCOUNTANTS

OXFORD 2 July 2001

### PRINCIPAL ACCOUNTING POLICIES

#### **BASIS OF PREPARATION**

The financial statements have been prepared in accordance with applicable accounting standards and under the historical cost convention.

The company is dependent on the continued support of Oxford Analytica International Group Inc, the ultimate parent undertaking, and Oxford Analytica Inc, a group company. The directors are of the opinion that this support will continue in the foreseeable future and have thus prepared financial statements on the going concern basis.

The principal accounting policies of the company have remained unchanged from the previous year and are set out below.

### **TURNOVER**

Turnover represents the receipts from sales of the Daily Brief produced by the company.

#### TANGIBLE FIXED ASSETS AND DEPRECIATION

Depreciation is calculated to write down the cost or valuation less estimated residual value of all tangible fixed assets, other than freehold land and buildings, by equal annual instalments over their expected useful lives. The rates applicable are:

Freehold buildings	2%
Motor vehicles	20%
Fixtures and fittings	20%
Computer equipment	20%

No depreciation is provided on freehold land.

### **FOREIGN CURRENCIES**

Transactions in foreign currencies are translated at the exchange rate ruling at the date of the transaction. Monetary assets and liabilities in foreign currencies are translated at the rates of exchange ruling at the balance sheet date. All other exchange differences are dealt with through the profit and loss account.

# PROFIT AND LOSS ACCOUNT

For the year ended 31 December 2000

	Note	2000 £	1999 £
Turnover Cost of sales	1	2,546,503 (1,421,772)	1,543,161 (1,157,226)
Gross profit		1,124,731	385,935
Administrative expenses		(1,042,585)	(833,387)
Operating profit/(loss)		82,146	(447,452)
Interest payable and similar charges	2	(35,263)	(17,380)
Profit/(loss) on ordinary activities before taxation	1	46,883	(464,832)
Tax on profit on ordinary activities	3	<u>-</u>	~
Profit/(loss) transferred to reserves	10	46,883	(464,832)

There were no recognised gains or losses other than the profit for the financial year.

# **BALANCE SHEET AT 31 DECEMBER 2000**

	Note				
	Note	2000	2000	1999	1999
		£	£	£	£
Fixed assets					
Tangible assets	5		709,536		720,768
Current assets			,		ŕ
Debtors	6	72,310		94,238	
Cash at bank and in hand		22,185	_	15,228	
Creditors: amounts falling due		94,495		109,466	
within one year	7_	(498,628)	_	(576,367)	
Net current liabilities			(404,133)		(466,901)
Total assets less current liabilities			305,403		253,867
Creditors: amounts falling due					
after more than one year	8		(1,255,944)		(1,251,291)
			(950,541)		(997,424)
Capital and reserves					
Called up share capital	9		100		100
Profit and loss account	10		(950,641)		(997,524)
Shareholders' funds	11		(950,541)		(997,424)

The financial statements were approved by the Board of Directors on 12 March 2001

**DR Young** 

UR Young

Director

# NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2000

# TURNOVER AND PROFIT/(LOSS) ON ORDINARY ACTIVITIES BEFORE TAXATION

The profit/(loss) on ordinary activities is stated after:	2000 £	1999 £
Auditors' remuneration	8,600	8,600
Depreciation and amortisation:		
Tangible fixed assets, owned	79,985	70,042
Hire of plant and machinery	10,338	11,189
INTEREST PAYABLE AND SIMILAR CHARGES	2000	1999
	£	£
On bank loans and overdrafts	35,263	17,380

# TAX ON PROFIT/(LOSS) ON ORDINARY ACTIVITIES

Unrelieved tax losses of approximately £1,000,000 remain available to offset against future taxable trading profits.

### **DIRECTORS AND EMPLOYEES**

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Staff costs during the year were as follows:	2000 £	1999 £
Wages and salaries Social security costs	1,141,666 107,173	807,594 87,970
Other pension costs	1,261,328	907,450
The average number of employees of the company during the year were as follows:	2000	1999
	Number	Number
Administration Management	44	36
	46	38

# NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2000

Remuneration in respect of directors was as follows:	2000 £	1999 £
Emoluments	65,386	65,265

# TANGIBLE FIXED ASSETS

	Freehold land and buildings	Motor vehicles	Fixtures and fittings	Computer equipment	Total
Cost or valuation	£	£	£	£	£
At 1 January 2000	532,203	12,939	220,992	345,148	1,111,282
Additions	_	-	4,959	64,830	69,789
Disposals	•		-	(1,636)	(1,636)
At 31 December 2000	532,203	12,939	225,951	408,342	1,179,435
Depreciation					
At 1 January 2000	-	4,800	180,210	205,504	390,514
Provided in the year	10,644	2,589	12,726	54,026	79,985
Eliminated on disposals	•	•	, <u>,</u>	(600)	(600)
At 31 December 2000	10,644	7,389	192,936	258,930	469,899
Net book amount at 31 December 2000	521,559	5,550	33,015	149,412	709,536
Net book amount at 31 December 1999	532,203	8,139	40,782	139,644	720,768

If the freehold land and buildings had not been revalued, they would have been included on the historical cost basis at the following amount:

	Freehold land and buildings £
Cost Accumulated depreciation	546,533 10,644
Net book amount at 31 December 2000	535,889
Net book amount at 31 December 1999	546,533

# NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2000

Social security and other taxes

Accruals and deferred income

Other creditors

### **DEBTORS**

	2000	1999
	£	£
Amounts owed by group undertakings	343	400
Other debtors	40,697	50,570
Prepayments and accrued income	31,270	43,268
	72,310	94,238
CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR		
	2000	1999
	£	£
Bank loans and overdrafts	200,200	302,194
Trade creditors	135,329	187,311

The bank loans and overdrafts are secured by a legal charge over the freehold property, land owned by two of the directors and life policies of three key employees.

### CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

	2000 £	1999 £
Bank loans Amounts owed to group companies	367,533 888,411	159,166 1,092,125
	1,255,944	1,251,291

The bank loans are secured by a legal charge over the freehold property, land owned by two of the directors and life policies of three key employees.

39,023

47,839

576,367

43,841

3,941

115,317

498,628

# NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2000

Borrowings are repayable as follows:	2000 £	1999 £
Within one year		
Bank and other borrowings	200,200	302,194
After one and within two years	•	· ·
Bank and other borrowings After two and within five years	77,698	59,569
Bank and other borrowings	147,335	99,597
After five years	1,-11	
Bank and other borrowings	142,500	
	567,733	461,360
	<del></del>	<del></del>
Bank and other borrowings repayable after five years comprise:	2000	1999
Danie dala Galla Galla Halla Lapid Later Lave yours volimented.	£	£
Bank loans	142,500	-
SHARE CAPITAL		
SHARE CAPITAL		
	2000	1999
	£	£
Authorised		
1,000 Ordinary shares of 10 pence each	100	100
, · · · · · · · · · · · · · · · · · · ·		<del></del>
Allotted, called up and fully paid		
1,000 Ordinary shares of 10 pence each	100	100
	<del></del>	<del></del>
RESERVES		
		Profit and
		loss account
		£
At 1 January 2000		(007 524)
Profit for the year		(997,524) 46,883
At 31 December 2000		(950,641)

### NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2000

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### RECONCILIATION OF MOVEMENTS IN SHAREHOLDERS' FUNDS

	2000 £	1999 £
Profit/(loss) for the financial year	46,883	(464,832)
Net increase/(decrease) in shareholders' funds Shareholders' funds at 1 January 2000	46,883 (997,424)	(464,832) (532,592)
Shareholders' funds at 31 December 2000	(950,541)	(997,424)

### CAPITAL COMMITMENTS

There were no capital commitments at 31 December 2000 (1999:£25,007).

### CONTINGENT ASSETS

There were no contingent assets at 31 December 2000 or 31 December 1999.

### ULTIMATE PARENT UNDERTAKING/CONTROLLING RELATED PARTY

The directors consider that the ultimate parent undertaking of this company is Oxford Analytica International Group Inc incorporated in the state of Delaware, USA.

Dr D R Young, a director of the company, is this company's controlling related party by virtue of his majority shareholding in Oxford Analytica International Group Inc

The largest group of undertakings for which group accounts have been drawn up is that headed by Oxford Analytica International Group Inc incorporated in the state of Delaware, USA.

### RELATED PARTY TRANSACTIONS

During the year the company entered into a transaction with Dr D R Young, a director of the company, to rent premises used in the course of business at a rate of £8,000 (1999: £8,000). At the end of the year £6,000 (1999: £6,000) was outstanding.

Oxford Analytica Inc, a group company, has guaranteed the bank borrowings of Oxford Analytica Limited up to a maximum of £300,000 (1999: £300,000).