

**Report of the Trustees and
Financial Statements for the Year Ended 31 March 2019
for**

**Gwynedd Archaeological Trust Ltd
A company limited by guarantee**

Bennett Brooks & Co Ltd
Chartered Accountants
& Statutory Auditors
19 Trinity Square
Llandudno
CONWY
LL30 2RD



Gwynedd Archaeological Trust Ltd
A company limited by guarantee

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for the year ended 31 March 2019

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Gwynedd Archaeological Trust Ltd
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Report of the Trustees
for the year ended 31 March 2019

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2019. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The aims and remit of the Gwynedd Archaeological Trust are to record, interpret and disseminate historical and archaeological information concerning the historic environment and build heritage of north west Wales. The object for which the Trust was formed is to 'advance the education of the public in archaeology'. There are several ways in which we achieve this, in addition to professional services we provide for central and local government.

- 1) The Gwynedd Archaeological Trust staff maintains the regional Historic Environment Record (HER). This is a database of around 38,000 records relating to the archaeological landscape in north-west Wales. Enquiries can be made by telephone or e-mail, by visiting our offices and our library and records directly. The record is available on-line for public access through 'Archwilio'. Use of Archwilio and the HER are free of charge to the public.
- 2) The Gwynedd Archaeological Trust organises a lecture series during the winter months, once a week, between November and March, usually 12 lectures. These lectures are well attended with, on average, an audience of forty. We also organise occasional other study meetings, and provide speakers for lectures throughout north- west Wales.
- 3) The Gwynedd Archaeological Trust attends local and regional shows and exhibitions, creating interpretative literature, leaflets, booklets and interpretation panels drawing attention to, and providing information on, new discoveries and work done.
- 4) The results of all projects undertaken are written up in report format and are available for consultation in the Historic Environment Record. Certain of the more significant project results are published more widely through academic journals and monographs..
- 5) Our website contains information on projects both whilst they are underway and when they have been completed, totalling about three hundred web pages.
- 6) We run community excavations in which we provide opportunities for engaging with the past through excavation, survey and reporting. This helps engender a closer and more meaningful relationship with the places where people live and work, and an appreciation of their heritage.
- 7) We engage with the public using social media platforms, and have Facebook, Twitter and Instagram audiences of well over 1,000 (1986 on Twitter) on each platform. This has led to increased participation of a younger audience.
- 8) We run an active Young Archaeologists Club, and provide younger people with excavation opportunities, as well as other activities which increase their understanding and appreciation of their heritage. This has led to several young people undertaking a degree in archaeology.

Public benefit

The Trustees have complied with the duty in section 4 of the Charities Act 2011 to have due regard to public guidance published by the Charity Commission.

The Trust works closely with national, regional and local bodies to help record, research, interpret and protect all aspects of the historic environment for the benefit of the public.

Gwynedd Archaeological Trust Ltd
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Report of the Trustees
for the year ended 31 March 2019

STRATEGIC REPORT

Achievement and performance

The following is a summary to demonstrate how the trust achieved its aims and objectives during the financial year:

Planning service

The Trust advised the local planning authorities on archaeological implications. Three thousand seven hundred and thirty one applications were checked, and full details were requested for 506. Of these, 87 were considered to have an impact on the historic environment. Twenty eight predetermination assessments were initiated during the year, and 61 post-determination recommendations were initiated, including survey, building recording, watching brief and photographic records. During the year 48 project designs were approved, and 54 archaeological reports produced through the planning process. Recommendations for refusal were made for six cases, and in 16 cases advice was given to preserve or avoid archaeology through careful design. In the year the planning service advised on 58 new schemes outside the planning process, requiring archaeological work in 34 cases.

Historic Environment Record

The Gwynedd Archaeological Trust maintains the regional Historic Environment Record (HER). This is a database of around 38,000 records relating to the archaeological landscape in north-west Wales. Enquiries can be made by telephone or email, by visiting our offices and our library and records directly. The record is available on-line for public access through 'Archwilio'. Use of Archwilio and the HER are free of charge to the public. An additional 10,170 core records were added within the year, and 260 event records. An additional 14,122 core-event linking records were created. 26,918 core records were updated during the year. A number of other tasks were undertaken, including improving the recording and usage functions.

Heritage Management

Information and advice was supplied to a wide variety of organisations and institutions, including local historical societies, national archaeological societies, British Archaeological Awards and the Cambrian Archaeological Association. The Trust provides archaeological advice to the Regional Planning Authorities, to Welsh Government and to Natural Resources Wales. Advice is also given as part of the Glastir Land Management Scheme.

Over 150 enquiries from the general public were responded to. A wide range of talks were provided by staff to local groups and societies. In addition the Trust arranged a series of 12 lectures to update the public on recent archaeological work. The work of the Trust was demonstrated at Anglesey and Meirionnydd county shows, and the Trust took part in the national 'open doors' event, when members of the public visited the Trust offices, and were informed of the work undertaken. Our website contains information on projects both whilst they are underway and when they have been completed, totalling about three hundred web pages.

Fieldwork

A survey of archaeological remains associated with WWI was undertaken. The Trust is committed to helping forward the local authority bid to gain World Heritage status for the slate industry of north Wales. In this respect we are providing the services of our HER, and a member of staff is undertaking a review of extant mineral permissions, and a review of the archaeological remains associated with the industry. Results of the previous years' excavations at Hedd yr Ynys were published. Work continued at Castell Camdochan, where excavation revealed further evidence for the original entrance and adjacent tower. A community project was undertaken at Newborough, Anglesey, in which volunteers carried out fieldwork and archive research to characterize the present village, and identify areas of archaeological potential. Over 150 volunteer hours were completed, and children from the local primary school undertook their own photographic survey. The results were exhibited at a day school, attended by 62 people. Over 130 new HER entries were created.

Financial review

Principal funding sources

Grant aid from Cadw for undertaking a regional historic environment service was £290,000. Other restricted grants received amounted to £51,234. Project income for undertaking archaeological field services amounted to £574,342. A total income of £916,741 provided the Trust with sufficient resources to fulfil its primary object and aims.

Reserves policy

The Trust maintains a level of reserves that enables the Charity to meet its ongoing commitments, to fund any short-term falls in income and to maintain sufficient funds to cover future liabilities to staff in case of redundancy. The accounts for 2018/2019 shows a net income of funds for the year of £84,874 including the pension fund adjustment. Total funds brought forward at 31 March 2018 amounted to £574,353. Total funds carried forward as at 31 March 2019 amounted to £659,227 (excluding pension adjustments). Net current assets amounted to £574,345.

Risk management

The Trustees of the Gwynedd Archaeological Trust have considered the major risks to which Gwynedd Archaeological Trust is exposed. Procedures have been established in order to mitigate these risks in the following categories.

Governance and Management, including Strategy, Organisations Structure and Staff

Operational Risk, including the provision of services, competition, supply, IT security and back-up and procedures

Financial risks, including budgetary control, procedures and reporting, reserves policy, cash flow, pension commitments and dependency on income sources.

Gwynedd Archaeological Trust Ltd
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Report of the Trustees
for the year ended 31 March 2019

STRATEGIC REPORT

Risk management

For all funds, the charity's assets are available and adequate to fulfil its obligations. The Trust fulfils its charitable functions through the project work of its salaried staff. In this respect the financial priorities are in securing sufficient grant aided and commissioned work to meet those costs.

Future plans

The Trust has received a grant offer of £278,071 for 2019-20, a conditional offer for a further £15,082, and an offer of an additional £16,666 towards maintenance of the Historic Environment Record. This represents a very slight increase on last year's grant income.

Commissions from consultants and developers are anticipated at a slightly lower level than previous years. The Trust expects to maintain a staffing level of eighteen during 2019-20, which includes an Administrator and Finance Officer.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

Gwynedd Archaeological Trust Limited is a charitable Trust and a company limited by guarantee and not having a share capital. It is governed by Memorandum and Articles of Association dated 13 May 1974, updated at the AGM in August 2014.

The objective of the Trust is to advance the education of the public in archaeology. This is undertaken by means of the provision of a Historical Environment service, undertaking archaeological excavation and survey, encouraging community involvement and the dissemination of the results of such work through reports, publications, lectures, field excursions and similar means. There have been no material changes in policy since the last Trustees' report.

The Board of Trustees is responsible for overseeing the work of the Trust and monitors activities through a management committee and a finance sub-committee that has particular responsibility for overseeing the financial management of the Trust. The number of full time employees during the year ended 31 March 2019 was 13 and there were 7 part time employees (17.6 fte). The Chief Archaeologist is responsible for the overall day to day management of the Trust.

The Trustees may from time to time and at any time appoint a Trustee, either to fill a casual vacancy or by way of addition to the Board of Trustees, provided that the prescribed maximum be not thereby exceeded. Any member so appointed shall retain his/her office only until the next Annual General Meeting, but he/she shall then be eligible for re-election.

No person shall, unless recommended by the Trustees for election, be eligible for election as a Trustee at any General Meeting, unless within the prescribed time before the day appointed for the meeting there shall have been given to the Secretary notice in writing, by some member duly qualified to be present and vote at the meeting for which such notice is given, of his/her intention to propose such person for election, and also notice in writing, signed by the person to be proposed, of his/her willingness to be elected. The prescribed time above mentioned shall be such that, between the date when the notice is served or deemed to be served, and the day appointed for the meeting there shall be no less than four nor more than twenty eight intervening days. There are, at present, no formal policies for the induction and training of Trustees. This situation is, however under review.

The Trustees are empowered to invest the monies of the Trust not immediately required for its purposes in or upon such investment securities or property as may be determined from time to time subject to the condition that such investments are calculated to further the objects of the Trust as defined in the governing instrument, being the Memorandum and Articles of Association of the Gwynedd Archaeological Trust.

No Trustee has an interest in the company which is limited by guarantee.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

01180515 (England and Wales)

Registered Charity number

508849

Registered office

Craig Beuno
Garth Road
Bangor
LL57 2RT

Gwynedd Archaeological Trust Ltd
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Report of the Trustees
for the year ended 31 March 2019

REFERENCE AND ADMINISTRATIVE DETAILS

Trustees

Professor L Ayling	- resigned 12.9.18
Mrs M J Dunn	- resigned 12.9.18
Professor N M Edwards	
R S Kelly	
D M Lea-Wilson	- resigned 22.3.19
Dr F A Richardson	
Mrs J Evans	
Mrs L Francis	
Mrs F E Gale	- appointed 12.9.18
Dr G Robinson	- appointed 12.9.18
Dr D M Roberts	- appointed 8.3.19
	Retired

Company Secretary

A F Davidson

Independent auditors

Bennett Brooks & Co Ltd
Chartered Accountants
& Statutory Auditors
19 Trinity Square
Llandudno
CONWY
LL30 2RD

Bankers

National Westminster Bank plc
Menai Business Centre
Menai Bridge
Anglesey
LL59 5WY

Solicitors

Parry Davies Clwyd-Jones
123 High Street
Bangor
LL57 1NT

Gwynedd Archaeological Trust Ltd
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Report of the Trustees
for the year ended 31 March 2019

STATEMENT OF TRUSTEES RESPONSIBILITIES

The trustees (who are also the directors of Gwynedd Archaeological Trust Ltd A company limited by guarantee for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

Report of the trustees, incorporating a strategic report, approved by order of the board of trustees, as the company directors, on 11 September 2019 and signed on the board's behalf by:



.....
Professor N M Edwards - Trustee

**Report of the Independent Auditors to the Members of
Gwynedd Archaeological Trust Ltd
A company limited by guarantee**

Opinion

We have audited the financial statements of Gwynedd Archaeological Trust Ltd A company limited by guarantee (the 'charitable company') for the year ended 31 March 2019 which comprise the Statement of Financial Activities, the Statement of Financial Position, the Statement of Cash Flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2019 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland'; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the Trustees has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Trustees.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Statement of Trustees Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

**Report of the Independent Auditors to the Members of
Gwynedd Archaeological Trust Ltd
A company limited by guarantee**

Responsibilities of trustees

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



Jason Leach (Senior Statutory Auditor)
for and on behalf of Bennett Brooks & Co Ltd
Chartered Accountants
& Statutory Auditors
19 Trinity Square
Llandudno
CONWY
LL30 2RD

Date: 11 September 2019

Gwynedd Archaeological Trust Ltd
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Statement of Financial Activities
(Incorporating an Income and Expenditure Account)
for the year ended 31 March 2019

		Unrestricted fund	Restricted fund	Total 2019 funds	Total 2018 funds
	Notes	£	£	£	£
INCOME AND ENDOWMENTS FROM					
Donations and legacies	3	-	-	-	845
Charitable activities	5	574,342	341,234	915,576	926,726
Investment income	4	417	-	417	54
Other income		<u>748</u>	<u>-</u>	<u>748</u>	<u>741</u>
Total		575,507	341,234	916,741	928,366
EXPENDITURE ON					
Charitable activities	6	<u>495,824</u>	<u>326,055</u>	<u>821,879</u>	<u>820,989</u>
Total		495,824	326,055	821,879	820,989
Net gains/(losses) on pension funds		<u>(2,809)</u>	<u>(7,179)</u>	<u>(9,988)</u>	<u>-</u>
NET INCOME		76,874	8,000	84,874	107,377
Transfers between funds	16	<u>40,365</u>	<u>(40,365)</u>	<u>-</u>	<u>-</u>
Net movement in funds		117,239	(32,365)	84,874	107,377
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>533,020</u>	<u>41,333</u>	<u>574,353</u>	<u>466,976</u>
TOTAL FUNDS CARRIED FORWARD		<u>650,259</u>	<u>8,968</u>	<u>659,227</u>	<u>574,353</u>

The notes form part of these financial statements

Gwynedd Archaeological Trust Ltd
A company limited by guarantee

Statement of Financial Position
At 31 March 2019

		Unrestricted fund £	Restricted fund £	2019 Total funds £	2018 Total funds £
	Notes				
FIXED ASSETS					
Tangible assets	12	311,036	-	311,036	312,609
CURRENT ASSETS					
Debtors	13	203,903	-	203,903	169,829
Cash at bank and in hand		<u>425,051</u>	<u>8,968</u>	<u>434,019</u>	<u>371,761</u>
		628,954	8,968	637,922	541,590
CREDITORS					
Amounts falling due within one year	14	(63,577)	-	(63,577)	(63,680)
NET CURRENT ASSETS		<u>565,377</u>	<u>8,968</u>	<u>574,345</u>	<u>477,910</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		876,413	8,968	885,381	790,519
PROVISIONS FOR LIABILITIES	15	(226,154)	-	(226,154)	(216,166)
NET ASSETS		<u>650,259</u>	<u>8,968</u>	<u>659,227</u>	<u>574,353</u>
FUNDS	16				
Unrestricted funds				650,259	533,020
Restricted funds				<u>8,968</u>	<u>41,333</u>
TOTAL FUNDS				<u>659,227</u>	<u>574,353</u>

The financial statements were approved by the Board of Trustees on 11 September 2019 and were signed on its behalf by:


.....
Professor N M Edwards -Trustee


.....
D Roberts - Trustee

The notes form part of these financial statements

Gwynedd Archaeological Trust Ltd
A company limited by guarantee

Statement of Cash Flows
for the year ended 31 March 2019

	Notes	2019 £	2018 £
Cash flows from operating activities:			
Cash generated from operations	1	68,942	126,333
Interest paid		<u>(881)</u>	<u>(1,075)</u>
Net cash provided by (used in) operating activities		<u>68,061</u>	<u>125,258</u>
 Cash flows from investing activities:			
Purchase of tangible fixed assets		(6,220)	(2,755)
Interest received		<u>417</u>	<u>54</u>
Net cash provided by (used in) investing activities		<u>(5,803)</u>	<u>(2,701)</u>
 Change in cash and cash equivalents in the reporting period		<u>62,258</u>	<u>122,557</u>
Cash and cash equivalents at the beginning of the reporting period		<u>371,761</u>	<u>249,204</u>
 Cash and cash equivalents at the end of the reporting period		<u>434,019</u>	<u>371,761</u>

The notes form part of these financial statements

Gwynedd Archaeological Trust Ltd
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Notes to the Statement of Cash Flows
for the year ended 31 March 2019

1. RECONCILIATION OF NET INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES	2019	2018
	£	£
Net income for the reporting period (as per the statement of financial activities)	84,874	107,377
Adjustments for:		
Depreciation charges	7,793	11,865
Interest received	(417)	(54)
Interest paid	881	1,075
Movement on AOPS deficit	9,988	-
(Increase)/decrease in debtors	(34,074)	38,443
Decrease in creditors	<u>(103)</u>	<u>(32,373)</u>
Net cash provided by (used in) operating activities	<u>68,942</u>	<u>126,333</u>

Gwynedd Archaeological Trust Ltd
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Notes to the Financial Statements
for the year ended 31 March 2019

1. GENERAL INFORMATION

The Trust is a private company limited by guarantee and a charity registered in England and Wales.

2. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention, as modified by the revaluation of certain assets.

The directors/trustees have reviewed the cash resources of the Trust for the foreseeable future & consider that the accounts being prepared on a Going Concern basis is appropriate.

Financial reporting standard 102 - reduced disclosure exemptions

The charity has taken advantage of the following disclosure exemptions in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland':

- the requirement of Section 3 Financial Statement Presentation paragraph 3.17(d);
- the requirements of Section 11 Financial Instruments paragraphs 11.41(b), 11.41(c), 11.41(e), 11.41(f), 11.42, 11.44, 11.45, 11.47, 11.48(a)(iii), 11.48(a)(iv), 11.48(b) and 11.48(c);
- the requirements of Section 12 Other Financial Instruments paragraphs 12.26, 12.27, 12.29(a), 12.29(b) and 12.29A;
- the requirement of Section 33 Related Party Disclosure paragraph 33.7.

Incoming resources

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Income from charitable activities includes grant funding and income under contract.

Resources expended

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate costs related to the category. Where costs cannot be directly attributed to particular headings, they have been allocated to activities on a basis consistent with the use of resources.

Charitable activities include expenditure associated with archaeological projects and include the direct costs and support costs relating to those activities.

Governance costs are costs associated with the general running of the charity.

Allocation and apportionment of costs

All costs are allocated between the expenditure categories of the SoFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, other are allocated on an appropriate basis.

Tangible fixed assets

Tangible fixed assets are stated at cost less accumulated depreciation. Cost includes the original purchase price of the asset and the costs attributable to bringing the asset to its working condition for its intended use.

The cost of minor additions or those costing below £1,000 are not capitalised.

Depreciation is provided on all tangible fixed assets, at rates calculated to write off the cost, less estimated residual value, of each asset on a systematic basis over its expected useful life as follows:

Freehold property	50 years
Motor vehicles	5 years
Equipment	3 - 5 years

On transition to FRS102 the previously revalued freehold property became the deemed cost.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Gwynedd Archaeological Trust Ltd
A company limited by guarantee

Notes to the Financial Statements - continued
for the year ended 31 March 2019

2. ACCOUNTING POLICIES - continued

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

3. DONATIONS AND LEGACIES

	2019 £	2018 £
Donations	-	845
	<u> </u>	<u> </u>

4. INVESTMENT INCOME

	2019 £	2018 £
Deposit account interest	417	54
	<u> </u>	<u> </u>

5. INCOME FROM CHARITABLE ACTIVITIES

Activity	2019 £	2018 £
Grants from Cadw	341,234	328,082
WCVA grant	74,664	-
Other grants	-	30,970
Private archaeological projects	498,319	566,068
Subscriptions/friends income	1,359	1,606
	<u>915,576</u>	<u>926,726</u>

6. CHARITABLE ACTIVITIES COSTS

Direct costs £	Support costs (See note 7) £	Totals £
644,050	177,829	821,879
<u> </u>	<u> </u>	<u> </u>

7. SUPPORT COSTS

Management £	Other £	Governance costs £	Totals £
153,454	2,676	21,699	177,829
<u> </u>	<u> </u>	<u> </u>	<u> </u>

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Notes to the Financial Statements - continued
for the year ended 31 March 2019

8. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2019	2018
	£	£
Auditors' remuneration	6,000	2,517
Depreciation - owned assets	7,793	11,866
Other operating leases	2,835	6,673
	<u> </u>	<u> </u>

9. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2019 nor for the year ended 31 March 2018.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2019 nor for the year ended 31 March 2018.

10. STAFF COSTS

	2019	2018
	£	£
Wages and salaries	506,059	471,183
Social security costs	45,837	39,832
Other pension costs	63,981	75,805
	<u> </u>	<u> </u>
	<u>615,877</u>	<u>586,820</u>

The average monthly number of employees during the year was as follows:

	2019	2018
Chief Executive	1	1
Heritage management	6	5
Archaeological projects	11	13
Administration and support	2	1
	<u> </u>	<u> </u>
	<u>20</u>	<u>20</u>

No employees received emoluments in excess of £60,000.

11. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted fund £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	845	-	845
Charitable activities	585,684	341,042	926,726
Investment income	54	-	54
Other income	742	(1)	741
	<u> </u>	<u> </u>	<u> </u>
Total	<u>587,325</u>	<u>341,041</u>	<u>928,366</u>
 EXPENDITURE ON			
Charitable activities	505,903	315,086	820,989
	<u> </u>	<u> </u>	<u> </u>
Total	<u>505,903</u>	<u>315,086</u>	<u>820,989</u>

Gwynedd Archaeological Trust Ltd
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Notes to the Financial Statements - continued
for the year ended 31 March 2019

11. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted fund £	Restricted fund £	Total funds £
NET INCOME	81,422	25,955	107,377
Transfers between funds	<u>3,900</u>	<u>(3,900)</u>	<u>-</u>
Net movement in funds	85,322	22,055	107,377
RECONCILIATION OF FUNDS			
Total funds brought forward	<u>447,698</u>	<u>19,278</u>	<u>466,976</u>
TOTAL FUNDS CARRIED FORWARD	<u><u>533,020</u></u>	<u><u>41,333</u></u>	<u><u>574,353</u></u>

12. TANGIBLE FIXED ASSETS

	Freehold property £	Equipment £	Motor vehicles £	Totals £
COST				
At 1 April 2018	350,000	136,876	20,941	507,817
Additions	-	6,220	-	6,220
Disposals	<u>-</u>	<u>(28,360)</u>	<u>-</u>	<u>(28,360)</u>
At 31 March 2019	<u>350,000</u>	<u>114,736</u>	<u>20,941</u>	<u>485,677</u>
DEPRECIATION				
At 1 April 2018	46,603	131,664	16,941	195,208
Charge for year	2,000	4,460	1,333	7,793
Eliminated on disposal	<u>-</u>	<u>(28,360)</u>	<u>-</u>	<u>(28,360)</u>
At 31 March 2019	<u>48,603</u>	<u>107,764</u>	<u>18,274</u>	<u>174,641</u>
NET BOOK VALUE				
At 31 March 2019	<u>301,397</u>	<u>6,972</u>	<u>2,667</u>	<u>311,036</u>
At 31 March 2018	<u>303,397</u>	<u>5,212</u>	<u>4,000</u>	<u>312,609</u>

The freehold property was valued in July 2011 by Bob Parry (Pritchards) Group on the form of an asset valuation as outlined in the "White Book" of the RICS. The original cost was £201,528. Accumulated depreciation was £30,713.

This valuation became historic cost on transition to FRS102.

13. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2019 £	2018 £
Trade debtors	165,123	116,681
Other debtors	35,249	49,709
Prepayments and accrued income	<u>3,531</u>	<u>3,439</u>
	<u><u>203,903</u></u>	<u><u>169,829</u></u>

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Notes to the Financial Statements - continued
for the year ended 31 March 2019

14. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2019	2018
	£	£
Trade creditors	3,263	17,517
Social security and other taxes	16,093	10,584
VAT	37,107	29,597
Accruals and deferred income	<u>7,114</u>	<u>5,982</u>
	<u>63,577</u>	<u>63,680</u>

15. PROVISIONS FOR LIABILITIES

	2019	2018
	£	£
Defined benefit pension plan liability	<u>226,154</u>	<u>216,166</u>

16. MOVEMENT IN FUNDS

	At 1.4.18	Net movement	Transfers	At 31.3.19
	£	in funds	between funds	£
		£	£	
Unrestricted funds				
General fund	533,020	76,874	40,365	650,259
Restricted funds				
Restricted fund	41,333	8,000	(40,365)	8,968
	<u>574,353</u>	<u>84,874</u>	<u>-</u>	<u>659,227</u>

Net movement in funds, included in the above are as follows:

	Incoming	Resources	Gains and	Movement in
	resources	expended	losses	funds
	£	£	£	£
Unrestricted funds				
General fund	575,507	(495,824)	(2,809)	76,874
Restricted funds				
Restricted fund	341,234	(326,055)	(7,179)	8,000
	<u>916,741</u>	<u>(821,879)</u>	<u>(9,988)</u>	<u>84,874</u>

Comparatives for movement in funds

	At 1.4.17	Net movement	Transfers	At 31.3.18
	£	in funds	between funds	£
		£	£	
Unrestricted Funds				
General fund	447,698	81,422	3,900	533,020
Restricted Funds				
Restricted fund	19,278	25,955	(3,900)	41,333
	<u>466,976</u>	<u>107,377</u>	<u>-</u>	<u>574,353</u>

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Notes to the Financial Statements - continued
for the year ended 31 March 2019

16. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	587,325	(505,903)	81,422
Restricted funds			
Restricted fund	341,041	(315,086)	25,955
TOTAL FUNDS	<u>928,366</u>	<u>(820,989)</u>	<u>107,377</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.17 £	Net movement in funds £	Transfers between funds £	At 31.3.19 £
Unrestricted funds				
General fund	447,698	158,296	44,265	650,259
Restricted funds				
Restricted fund	<u>19,278</u>	<u>33,955</u>	<u>(44,265)</u>	<u>8,968</u>
TOTAL FUNDS	<u>466,976</u>	<u>192,251</u>	<u>-</u>	<u>659,227</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	1,162,832	(1,001,727)	(2,809)	158,296
Restricted funds				
Restricted fund	<u>682,275</u>	<u>(641,141)</u>	<u>(7,179)</u>	<u>33,955</u>
TOTAL FUNDS	<u>1,845,107</u>	<u>(1,642,868)</u>	<u>(9,988)</u>	<u>192,251</u>

The restricted funds set out above principally relate to CADW projects with the restriction being that these funds should be spent in accordance with the grant application.

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Notes to the Financial Statements - continued
for the year ended 31 March 2019

16. MOVEMENT IN FUNDS - continued

Transfers between funds

During the year a review of the salaries relating to restricted activities was undertaken, as it had been noted that there had been an under transfer in the year ended 31 March 2018 for restricted salaries.

The total cost of the salaries, employers NIC and employers pension which had not been presented as restricted costs in 2018 amounted to £14,917 - a transfer of this amount has been made to ensure that salaries have been matched to grants.

The adjustment posted in 2017 with regard to the movement in the provision for the pension deficit had not been split between restricted and unrestricted. A transfer of £21,542 being the percentage of the deficit movement that related to those employees working on restricted activities has been made.

A transfer between funds during the financial year relates to the utilisation of a general bad debt provision of £2,990 with regard to a long standing restricted debtor

A transfer of £916 has been made with regard to an additional sum received for a restricted grant for additional expenditure.

	£
Salaries relating to restricted projects	14,917
2017 pension deficit adjustment	21,542
Utilisation of bad debt provision	2,990
Additional sum received	<u>916</u>
Total transfers between funds	<u><u>40,365</u></u>

17. CONTINGENT LIABILITIES

As noted in note 19 the Trust is party to the defined benefit AOPS. The scheme is considered by its trustees to be a "last man standing" scheme: in the event of any Trust member of the scheme being unable to meet its liabilities, the other Trust members would be liable for the failed Trust's obligations.

18. RELATED PARTY DISCLOSURES

No Trustee or other person related to the Trust had any personal interest in any contract or transaction entered into by the Trust during the year.

Gwynedd Archaeological Trust Ltd
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Notes to the Financial Statements - continued
for the year ended 31 March 2019

19. PENSIONS AND POST RETIREMENT BENEFITS - DEFINED BENEFIT PLANS

The Trust is a member of a multi-employer defined benefit pension scheme for the benefit of the employees of a number of archaeological organisations, the Archaeological Organisations Pension Scheme (AOPS). This requires contributions to be made to a separately administered pension fund. The scheme is considered by its trustees to be a "last man standing" scheme: in the event of any Trust member of the scheme being unable to meet its liabilities, the other Trust members would be liable for the failed Trust's obligations. The assets of the scheme are invested and managed independently of the finances of the Trust. The latest triennial actuarial valuation using the Projected Unit Method was undertaken by an independent qualified Actuary, Aviva, as at 6 April 2018. The pension scheme is a multi-employer scheme and is shared by three other charities. The actuarial reports do not enable each charity to identify the shares of the underlying assets and liabilities on a consistent or reasonable basis. As a result the charity is unable to comply with the full provisions of FRS102. Disclosure is made as if the scheme was defined contribution scheme although additional disclosure is made of the overall group scheme's funding position and assumptions used in arriving at funding levels. The total pension cost charged to the SOFA was £9,988.

The company has 7 employees in the AOPS (2018 - 7). At 6 April the scheme had a total 22 active members and 52 members with preserved benefits.

The Trust has ceased contributions to the scheme for enrolled members as at 31 July 2018, this was after a consultation between the four Welsh Archaeological Trusts to cease the defined benefit contribution scheme from 1 August 2018.

The expenses have been allocated between charitable activities and support costs in direct relation to the salaries incurred in each activity.

The pension scheme triennial valuation as at 6 April 2018, updated to July 2019, shows a deficit of £1,143,000. There is a recovery plan in place to seek to eliminate the deficit by 5 August 2030. The proportion of the deficit liability relating to GAT at 31 March 2019 is considered to be £226,154 (2018 - £216,166) which has been recognised in these financial statements (see note 15).

Payment of the above rate (plus members' contributions and the premiums required for the insurance of death in service benefits) will ensure that the benefits promised under the Scheme can be provided as they fall due. If the assumptions are borne out in practice. The contribution rates are based on the assumption that all members who joined before 6 April 2000 exercise their right to retire at the age of 60 (or their next birthdate if over the age of 60 at the valuation date).

Members of the AOPS accrue an indexed linked pension of 1/60th of final pensionable salary for each year in the scheme up to 6 April 2008 and 1/80th for each year since.

The latest triennial actuarial valuation was undertaken by an independent qualified actuary. The update valuation as at 6 April 2018 showed:

	£	£
Value of assets		10,562,000
Active members	3,776,000	
Members with preserved benefits	3,714,000	
Pensioners paid from the fund	<u>4,215,000</u>	
		<u>11,705,000</u>
Deficit		<u><u>1,143,000</u></u>

The funding level is 90% (2018 - 86%)

The future service employer contribution rate is 16.95% (2018 - 16.95%) incl. deficit funding

The employee contribution rate is 12.85% (2018 - 12.85%)

The principal assumptions in the actuarial valuation are:

Return on investments - up to retirement 3.75%
Return on investments - after retirement 3.75%
Rate of salary increases - 3% per annum
Rate of increase in pension payments - 3.5% per annum
Early leaver indexation 2.8% per annum

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Detailed Statement of Financial Activities
for the year ended 31 March 2019

	2019 £	2018 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	-	845
Investment income		
Deposit account interest	417	54
Charitable activities		
Grants from Cadw	341,234	328,082
Other grants	-	30,970
Private archaeological projects	572,983	566,068
Subscriptions/friends income	<u>1,359</u>	<u>1,606</u>
	915,576	926,726
Other income		
Other income resources	<u>748</u>	<u>741</u>
Total incoming resources	916,741	928,366
EXPENDITURE		
Charitable activities		
Wages and salaries	426,546	419,010
Employer's NIC	39,264	34,881
Pensions	53,283	69,438
Motor and travel costs	6,376	8,720
Project on costs	108,505	111,321
Training	3,282	1,204
Friends expenditure	178	288
Meetings and conferences	823	641
Depreciation of tangible fixed assets	<u>5,793</u>	<u>5,963</u>
	644,050	651,466
Support costs		
Management		
Wages and salaries	79,513	52,173
Employer's NIC	6,573	4,951
Pensions	10,698	6,367
Other operating leases	2,835	6,673
Premises and rental	13,501	15,867
Insurance	9,558	11,585
Repairs and maintenance	11,422	9,189
Telephone	6,881	6,006
Stationery, postage and sundries	10,473	11,944
Depreciation of tangible and heritage assets	<u>2,000</u>	<u>5,902</u>
	153,454	130,657
Other		
Library and subscriptions	1,795	1,281
Provision for bad debts	-	2,655
Bank charges & interest	<u>881</u>	<u>1,075</u>
	2,676	5,011

This page does not form part of the statutory financial statements

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Detailed Statement of Financial Activities
for the year ended 31 March 2019

	2019 £	2018 £
Governance costs		
Auditors' remuneration	6,000	2,517
Legal & professional fees	<u>15,699</u>	<u>31,338</u>
	<u>21,699</u>	<u>33,855</u>
Total resources expended	<u>821,879</u>	<u>820,989</u>
Net income before gains and losses	94,862	107,377
Net gains/losses on pension fund		
Gains/(losses) on defined benefit pension scheme	<u>(9,988)</u>	<u>-</u>
Net income	<u><u>84,874</u></u>	<u><u>107,377</u></u>

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