

The Insolvency Act 1986

**Administrator's progress report**

Name of Company  
Cyrenians Cymru Cyf - In Administration

Company number  
01171209

In the High Court of Justice, Chancery Division, Bristol District  
Registry

[full name of court]

Court case number  
32 of 2015

(a) Insert full name(s) and  
address(es) of  
administrator(s)

I / We (a) Alun Evans of Bevan & Buckland, 45 High Street, Haverfordwest, SA61 2BP

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

administrator(s) of the above company attach a progress report for the period

(b) Insert dates

from

to

(b) 12 December 2016

(b) 26 January 2017

Signed Alun Evans  
Joint / Administrator(s)

Dated 6 February 2017

**Contact Details**

You do not have to give any contact information in the box opposite but if you do it will help Companies House to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record

<b>BEVAN &amp; BUCKLAND</b>	
Chartered Accountants	
45 High Street, Haverfordwest	
Dyfed SA61 2BP	
Tel 01437 760868	Fax 01437 760078
DX Number	DX Exchange

When you have completed and signed this form please send it to the Registrar of Companies at  
Companies House, Crown Way, Cardiff, CF14 3UZ      DX 33050 Cardiff



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WEDNESDAY

**CYRENIANS CYMRU CYF - IN ADMINISTRATION**

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**FINAL PROGRESS REPORT OF THE ADMINISTRATION PURSUANT TO RULE 2.47 AND 2.110 OF THE INSOLVENCY RULES 1986**

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**From the last report to end of Administration - 12 December 2016 to 26 January 2017**

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**CYRENIANS CYMRU CYF - IN ADMINISTRATION**

**FINAL PROGRESS REPORT OF THE ADMINISTRATION PURSUANT TO RULE 2 47 AND 2 110 OF THE INSOLVENCY RULES 1986**

This report should be read in conjunction with my earlier progress reports dated 26 July 2015, 11 December 2015, 11 June 2016, and 11 December 2016

**1 COURT DETAILS**

1 1 High Court of Justice, Chancery Division, Bristol District Registry  
Bristol Civil and Family Justice Centre  
Redcliff Street  
Bristol  
BS1 6GR

1 2 Court number 32 of 2015

**2 COMPANY DETAILS**

2 1 The company was incorporated on 22 May 1974 as Swansea Cyrenians Ltd. The company name was changed to Cyrenians Cymru Cyf on 22 January 1997

2 2 The company registration number is 01171209

2 3 The company's operating addresses were

- o 123-125 Walter Road, Swansea, SA1 5RF
- o Dragon Arts & Learning Centre, 54 Morfa Road, Swansea, SA1 2EN
- o Cyrenians Community Centre, St Matthews Church, High Street, Swansea, SA1 1LW
- o Paxton Street Hostel, 1a Paxton Street, Swansea, SA1 3SQ
- o Ty Betty, 1 Tontine Street, Swansea, SA1 5BP
- o Cyrenians Employment Support Agency, St Mary Square, Swansea, SA1 3LP
- o Cefn Golau Farm, Gowerton, Swansea, SA4 3HS
- o Hafod Yard, 1333 Neath Road, Swansea, SA1 3LF

2 4 The company's former registered offices are

- o Cornhill Chambers, Christina Street, Swansea, SA1 4EU
- o 37 Walter Road, Swansea, SA1 5NW
- o 60 Mansel Street, Swansea, SA1 5TF
- o 124 Walter Road, Swansea, SA1 5RG
- o 124-5 Walter Road, Swansea, SA1 5RF

2 5 The company's current registered office is 45 High Street, Haverfordwest, SA61 2BP

**3 ADMINISTRATOR'S DETAILS**

Alun Evans of Bevan & Buckland, 45 High Street, Haverfordwest, SA61 2BP was appointed Administrator on 27 January 2015 by the company directors, Mr C Chapple, Ms J Miller, Ms L Penn, Mr M A Shendan, Ms J Tomlinson and Ms M Wales

The appointors are the company directors, as above. Their address details are available at Companies House

**4 DETAILS OF EXTENSIONS**

4 1 It was necessary to extend the period of the administration for the maximum of 12 months until 27 January 2017. This was completed with the consent of creditors on 11 January 2016. The extension was required to allow the assets of the company as detailed in my previous reports to be sold. Both properties have now been sold and the funds are held on account.

**5 ADMINISTRATOR'S REMUNERATION**

5 1 In accordance with the proposals approved at the meeting of creditors on 7 April 2015, the creditors resolved that as no creditors' committee was formed, the Administrator's remuneration should be based on the time properly spent on the Administration in accordance with the Insolvency Rule 2 106(2)(b).

5 2 Remuneration has been fixed by reference to time properly given in attending to matters arising in the administration. Details of time spent and chargeable hours covering the administrations of Cyrenians Cymru Cyf and Cyrenians Employment and Training Ltd are as follows -

CYRENIANS CYMRU CYF– IN ADMINISTRATION  
FINAL PROGRESS REPORT  
26 JANUARY 2017

	£
Gwalia - CHAPS Insurance	106 00
Standard Life refund	1,645 97
Co-Op Bank account credit balance	15,394 34
<b>Total</b>	<b><u>116,898.63</u></b>

7 2 2 As noted in point 4 above the Administration had to be extended by 12 months from the 12 months originally stated in the proposals to allow time for the properties to be sold

7 2 3 I have instructed my solicitors to review the case with regards to any action that can be taken against the former company accountant and auditor in relation to the fraud allegations. This matter will continue while the company remains in liquidation

7 3 Steps taken during the Administration

7 3 1 The assets in the Administration were the two properties and the two vehicles. It was resolved to sell the two properties on the open market and for the sale of the vehicles to the charities taken on the projects that previously used them

7 3 2 The sale of the company's property at St Matthews Church was completed on 13 May 2016 at a sale price of £80,300

7 3 3 The sale of the company's property at Morfa Road was completed on 16 February 2016 at a sale price of £210,000

7 3 4 The two vehicles noted in the proposals (Iveco van and mini bus) have been sold for £2,475 and £150 respectively

7 3 5 The equipment valued at £3,000 in the statement of affairs was considered unrealisable as the cost of sale would exceed anticipated realisations

7 3 6 As per point 7 2 3 above I have been in contact with the police regarding the alleged fraud and also with the company's solicitors regarding any claims. This matter is ongoing

7 3 7 As will be noted from the attached receipts and payments account the following sums have been realised to date (not including bank interest) -

	£
City and Council of Swansea (Supporting People)	70,919 99
City and Council of Swansea (Housing benefit)	17,113 28
Sale of Iveco van	2,475 00
Funds to cover insurance on furniture scheme	100 00
Welsh Water refund	515 36
Dragon Arts - mini bus	150 00
Cash from Head Office	875 50
King Davies & Partners (legal costs Hafod Yard)	240 00
British Gas refund (Church account)	7,465 91
Scottish Power refund (124 Walter Road & Flat 3 Matthews Court)	2,426 93
Swansea Council (tax refund Flat 1 John Morns House)	135 35
Gwalia - CHAPS Insurance	106 00
Standard Life refund	1,645 97
Co-Op Bank account credit balance	15,394 34
Sale proceeds - Morfa Road	210,000 00
Sale proceeds - St Matthews Church	80,300 00
<b>Total</b>	<b><u>409,863.63</u></b>

7 3 8 Payments have been made from the funds realised as per the attached receipts and payments account. The details are as follows

**CO-OP Bank**

The sums of £66,015 70 and £30,784 45 have been paid from the sale proceeds of Morfa Road and St Matthews Church, respectively, in settlement of the bank's fixed charges. The company also held a current account with the bank and the credit balance of £15,394 34 was used in part payment of the charge over the Church

CYRENIANS CYMRU CYF- IN ADMINISTRATION  
FINAL PROGRESS REPORT  
26 JANUARY 2017

	<b>Total 27 January 2015 to 26 January 2017</b>	<b>Current period 12 December 2016 to 26 January 2017</b>
Hours spent	729 90	44 90
Chargeable time	100,859 50	5,584 00

Details of the time spent and chargeable hours covering the administration of Cyrenians Cymru Cyf are as follows -

	<b>Total 27 January 2015 to 26 January 2017</b>	<b>Current period 12 December 2016 to 26 January 2017</b>
Hours spent	703 70	44 90
Chargeable time	97,584 30	5,584 00

To date no remuneration has been drawn. The above amount will be drawn upon the completion of the liquidation. Two time and charge out summaries are attached at Appendix 3 and 4, respectively.

5.3 To date the total Administrator's disbursements include the following

	<b>£</b>
• Four London Gazette notices (two for CC & two for CET)	369 60
• Registry Trust CCJ search (for CC and CET)	8 00
• Insolvency bond (for CC and CET)	439 20
• Companies House charges (for CC)	7 00
• EPC on Morfa Road (For CC)	240 00
• Welsh Water bill on Morfa Road (For CC)	140 66
• Welsh Water bill on the Church (For CC)	210 69
• PES Systems - alarms on the Church (For CC)	466 56
• PES Systems - alarms on Morfa Road (For CC)	710 21
<b>Total</b>	<b><u>2,591.92</u></b>

## 6 ADMINISTRATOR'S EXPENSES

- 6.1 As stated in the Administrator's proposals the sum of £1,027 80 including VAT was incurred since the date of my appointment. The further sum of £1,368 57 including VAT was incurred up to the date of my first report. The sum of £195 55 was incurred up to the date of my second report. No expenses were incurred up to the date of my last three reports.

All the above remain outstanding and will be paid from funds in hand upon the completion of the liquidation.

## 7. SUMMARY OF THE ADMINISTRATION

### 7.1 Summary of proposals

#### 7.1.1 The proposals, which were approved by creditors, stated that

- The two properties of the charitable company - St Matthews Church and 54 Morfa Road and the two vehicles be sold
- The administration was to end either by way of a CVL or by dissolution

### 7.2 Amendments to, or deviation from the proposals

- 7.2.1 As will be noted from the attached receipts and payments account the following sums have been received. These funds were not anticipated in the original proposals.

	<b>£</b>
City and Council of Swansea (Supporting People)	70,919 99
City and Council of Swansea (Housing benefit)	17,113 28
Funds to cover insurance on furniture scheme	100 00
Welsh Water refund	515 36
Cash from Head Office	875 50
King Davies & Partners (legal costs Hafod Yard)	200 00
British Gas refund (Church account)	7,465 91
Scottish Power refund (124 Walter Road & Flat 3 Matthews Court)	2,426 93
Swansea Council (tax refund Flat 1 John Morris House)	135 35

#### **Agents fees and commission**

The following sums have been paid to my agents Rowland Jones Chartered Surveyors in relation to the valuations of the company assets and commission on sales

<b>Asset</b>	<b>Amount</b>
Iveco van	£ 384 38 plus VAT
Morfa Road	£5,479 40 plus VAT
St Matthews Church	£2,766 00 plus VAT

#### **Indemnity policy**

The sum of £140 has been paid on the sale of Morfa Road for the indemnity insurance

#### **Premium to Church in Wales**

The sum of £5,000 has been paid on the sale of the Church to the landlord, The Church in Wales

#### **Fee on surrender**

The sum of £40 has been paid on the sale of the church as the surrender fee

#### **The Ivy Bush Royal Hotel**

The sum of £85 plus VAT has been paid for the costs in holding the initial creditors meeting on 7 April 2015

#### **Employees**

The sum of £49,797 00 has been paid to the members of staff who were employed on projects funded by the Swansea Supporting People Group. The amount paid covered the January and February payroll to 10 February 2015

#### **HMRC (PAYE & NI)**

The sum of £11,816 20 has been paid over to HMRC to cover the PAYE and NI due for the staff working on the Supporting People projects

#### **DWP**

The sum of £14 28 has been paid to the DWP for an attachment of earnings on one member of staff employed on the Supporting People projects

#### **Dwr Cymru**

The total sum of £177 15 has been paid to Dwr Cymru in relation to the final accounts due for the period 27 January 2015 to 10 February 2015 for six of the charity's projects

In addition the sum of £207 63 has been paid to Dwr Cymru in relation to the ongoing and final accounts for Morfa Road and the Church

#### **SSE**

The sum of £813 72 plus VAT has been paid to SSE for the final account due for the period 27 January 2015 to 10 February 2015 for the project at John Morris House

In addition the sum of £2,873 39 plus VAT has been paid to SSE for the ongoing and final gas and electricity at St Matthews Church

#### **Scottish Power**

The total sum of £366 65 plus VAT has been paid to Scottish Power in relation to the final accounts due for the period 27 January 2015 to 10 February 2015 for five of the charity's projects

**British Gas**

The sum of £705 94 plus VAT has been paid to British Gas for the ongoing and final electricity account at Morfa Road

**CNG**

The sum of £16 62 plus VAT has been paid to CNG in relation to the ongoing and final gas account at St Matthews Church

**JD Locksmiths**

The sum of £465 00 has been paid to JD Locksmiths in relation to the costs to change the locks at the two properties owned by the charity - St Matthews Church and Morfa Road. This work was carried out in order to ensure the security of the buildings as the location of all keys could not be clarified

**Class Telecom**

The sum of £239 37 plus VAT has been paid to Class Telecom (Class Affinity Projects Ltd) in relation to the final accounts due for the period 27 January 2015 to 10 February 2015

**Micross IT and Micross Apps**

The sum of £244 62 plus VAT has been paid to Micross in relation to the final account due for the period 27 January 2015 to 10 February 2015. This covers IT support

**Bevan & Buckland**

The sum of £250 plus VAT has been paid to Bevan & Buckland (Swansea office) in relation to payroll work carried out for the January 2015 and part February 2015 payroll. This enabled the payments to staff at the Supporting People projects

**Michelmores (Church in Wales)**

The sum of £1,000 plus VAT has been paid to my solicitor to cover the Church in Wales' legal costs in relation to the new lease on St Matthews Church

**Michelmores (Hafod Yard)**

The sum of £200 plus VAT has been paid to my solicitors in relation to legal costs incurred in the assignment of the lease at Hafod Yard. This sum was covered by the new leaseholders. The additional sum of £172 00 plus VAT was paid by the new leaseholders direct to my solicitor

**Michelmores fees and disbursements**

The sums of £2,148 50 plus VAT and £4,417 50 plus VAT have been paid to my solicitors following the completion of the sale of Morfa Road and the Church respectively. This represents the costs in dealing with the protracted sales, correspondence with my agents (Rowland Jones), the purchasers, their solicitors, the Church in Wales and the chargeholder

In addition the sum of £7,441 50 plus VAT has been paid to my solicitors for work carried out in relation to matters arising during the administration. This includes employee queries, assignment and surrender of leases and advice on the position with regards to the potential fraud

In addition the sum of £3,201 50 plus VAT has been paid to my solicitors representing their pre-appointment costs and disbursements as noted in the original proposals

**Grŵp Gwalia (head office costs)**

The sum of £1,615 33 has been paid to Gwalia to cover the rent on the premises of 123-125 Walter Road and on the three flats at St Matthews Court for the period 27 January - 10 February 2015

**Grŵp Gwalia (Clearance of Walter Road)**

The sum of £1,433 has been paid to Gwalia as the landlord of 123-125 Walter Road. This covered the clearance of items left following the administration of the company

#### **Marsh Insurance**

The sum of £13,926 87 has been paid to my insurers for cover over Cefn Golau Farm, the vehicles, Morfa Road, the Church and employers liability

#### **PES Systems**

The sum of £388 80 had been paid to cover the alarm system at the Church

#### **CHAPS fee**

The bank fee of £20 was incurred in making payment to one Supporting People project member Due to the delay calculating the payment the funds were required as soon as possible

#### **Dividend - preferential**

The sum of £42,165 37 has been paid to the Redundancy Payments Services and employees representing payment in full of their preferential claims

#### **HMRC Tax and NI**

The sum of £1,467 45 has been paid to HMRC representing the tax and NI due on the preferential payments made to the employees

### **7 4 Outcome**

- 7 4 1 The sale of 54 Morfa Road resulted in the sum of £210,000 being received
- 7 4 2 The sale of St Matthews Church resulted in the sum of £80,300 being received
- 7 4 3 The sale of the two vehicles resulted in the sum of £2,625 being received
- 7 4 4 The additional sum of £116,938 was received as noted above
- 7 4 5 As per paragraph 4 (2(m)) Alun Evans has now been appointed liquidator of the company as of 26 January 2017
- 7 4 6 The company will now be wound up by the liquidator and dividends after costs will be paid within the liquidation

## **8. ASSETS REMAINING TO BE REALISED**

- 8 1 A summary of the Administrator's receipts and payments account from the date of appointment on 27 January 2015 to 26 January 2017 is attached at Appendix 1
- 8 2 All assets have now been realised in the Administration and as above the dividend will be paid in the liquidation

## **9 PREFERENTIAL CREDITORS**

- 9 1 Employee preferential creditors were estimated at £28,969 in the statement of affairs The claim now received from the Redundancy Payments Service (RPS) is in the sum of £39,057 13 The revised amount owed to employees from the Administration is £4,585 69 The preferential claim of the RPS and the employees was paid on 17 January 2017 as follows

Payee	£
RPS	39,057 17
Employees	3,118 24
HMRC (tax and NI deductions)	1,467 45
Total	43,642 82

- 9 2 Rule 2 98 of The Insolvency Rules 1986 requires that a notice of declaration of dividend be provided when a dividend is paid This notice was not sent to preferential creditors with their dividend However, all details required under the rule are included with this report No further notice will be sent Should any creditor require further details please do not hesitate to contact me

## 10. SECURED CREDITORS

- 10 1 The amount owed to the secured creditor under a fixed and floating charge, £112,194.49, has been settled as follows

Narrative	£
Amount outstanding	112,194.49
Paid as follows	
Sale of Morfa Road	66,015.70
Sale of St Matthews Church	30,784.45
Set off of credit balance on bank account	15,394.34
Amount settled	112,194.49

## 11 UNSECURED CREDITORS

- 11 1 Unsecured claims were estimated in the statement of affairs at £886,325 including employee claims. I have received correspondence from several creditors and claims are currently estimated at £1,811,626.66 including the employee claims. The majority of claims are still to be received. I have received a claim from WEFO in the sum of £1,400,000. This claim has been received as WEFO are unable to confirm that the funds provided were used for charitable purposes. Also joint creditors have now been allocated separately to Cyrenians Cymru Cyf and Cyrenians Employment and Training Ltd.
- 11 2 It is anticipated that a small dividend will be paid to unsecured creditors within the liquidation.

## 12. INVESTIGATION

- 12 1 I have carried out a review of the company's affairs and have submitted my report to the Secretary of State for Business, Innovation and Skills under the Company Directors Disqualification Act.

## 13. CREDITORS' RIGHTS

- 13 1 Under Rule 2.48A of the Insolvency Rules 1986 an unsecured creditor may, with the permission of the court or with the concurrence of 5% in value of the unsecured creditors (including the creditor in question) request further details of the Administrator's remuneration and expenses, within 21 days of receipt of this report. Any secured creditor may request the same details in the same time limit.
- 13 2 Additionally under Rule 2.109 of the Insolvency Rules 1986, an unsecured creditor may, with the permission of the court or with the concurrence of 10% in value of the creditors (including the creditor in question), apply to court to challenge the amount and/or basis of the Administrator's fees and the amount of any proposed expenses or expenses already incurred, within 8 weeks of receipt of this report. Any secured creditor may make a similar application to court within the same time limit.

## 14 PRE-ADMINISTRATION COSTS

- 14 1 The original proposals stated that the pre-administration costs were as follows
- i Fees charged by the Administrator - £5,646.60 plus VAT
  - ii Expenses incurred by the Administrator - all post appointment
  - iii Fees charged by my solicitors - £3,098.50 plus VAT
  - iv Expenses incurred by my solicitors - £103
  - v Fees charged by Bevan and Buckland (Swansea) - £1,850 plus VAT
- 14 2 Approval was obtained from creditors at a meeting on 7 April 2015 for the pre-Administration costs as noted above to be paid from the funds realised within the Administration.
- 14 3 The costs incurred by my solicitor have now been paid following the completion of the sale of the Church on 13 May 2016. The costs incurred by the administrator and Bevan & Buckland (Swansea) remain outstanding. These will be paid following the completion of the liquidation.

## 15 CONCLUSION

- 15 1 The company has now exited Administration and entered into a creditors voluntary liquidation.
- 15 2 I shall formally seek my release as administrator from the company creditors under paragraph 98(2)(b) of Schedule B1 to The Insolvency Act 1986.



Alun Evans  
Administrator

Dated this 6 day of February 2017

Bevan and Buckland, 45 High Street, Haverfordwest, SA61 2BP

Date of appointment – 27 January 2015

## APPENDIX 1

CYRENIANS CYMRU CYF - IN ADMINISTRATION  
FIXED CHARGE ACCOUNTRECEIPTS AND PAYMENTS ACCOUNT FOR THE PERIOD  
27 JANUARY 2015 TO 26 JANUARY 2017

	27/01/15 TO 11/12/16 FIXED £	12/12/16 TO 26/01/17 FIXED £	TOTAL £
<b>RECEIPTS</b>			
Co-Op Bank account credit balance	15,394 34	-	15,394 34
Sale proceeds - Morfa Road	210,000 00	-	210,000 00
Sale proceeds - St Matthews Church	80,300 00	-	80,300 00
Interest	111 60	-	111 60
	<u>305,805 94</u>	<u>0 00</u>	<u>305,805 94</u>
<b>PAYMENTS</b>			
CO-OP Bank (Debenture holder)	112,194 49	-	112,194 49
Agents fees & commission (Morfa Road)	5,479 40	-	5,479 40
Agents fees & commission (Church)	2,766 00	-	2,766 00
Indemnity policy (Morfa Road)	140 00	-	140 00
Premium to Church in Wales	5,000 00	-	5,000 00
Fee on surrender (Church)	40 00	-	40 00
Dwr Cymru (Morfa Road)	48 09	-	48 09
Dwr Cymru (Church)	159 54	-	159 54
SSE (Church electric & gas)	2,726 10	-	2,726 10
British Gas (Morfa Electric)	705 94	-	705 94
CNG (Church)	16 62	-	16 62
JD Locksmiths (locks on Morfa Road and Church)	465 00	-	465 00
Michelmores (Church in Wales lease costs)	1,000 00	-	1,000 00
Michelmores fees and disbursements (Morfa Road)	2,148 50	-	2,148 50
Michelmores fees and disbursements (Church)	4,417 50	-	4,417 50
Marsh Insurance	13,366 13	-	13,366 13
PES Systems	388 80	-	388 80
Transfer to floating charge account	151,331 28	-	151,331 28
VAT	3,412 55	-	3,412 55
	<u>305,805 94</u>	<u>0 00</u>	<u>305,805 94</u>
Balance on account	<u>0 00</u>	<u>0 00</u>	<u>0 00</u>

**CYRENIANS CYMRU CYF - IN ADMINISTRATION  
FLOATING CHARGE ACCOUNT**

**APPENDIX 2**

**RECEIPTS AND PAYMENTS ACCOUNT FOR THE PERIOD  
27 JANUARY 2015 TO 26 JANUARY 2017**

	27/01/15 TO 11/12/16 FLOATING £	12/12/16 TO 26/01/17 FLOATING £	TOTAL £
<b>RECEIPTS</b>			
City and Council of Swansea (Supporting People)	70,919 99	-	70,919 99
City and Council of Swansea (Housing benefit)	17,113 28	-	17,113 28
Sale of Iveco van	2,475 00	-	2,475 00
Funds to cover insurance on furniture scheme	100 00	-	100 00
Welsh Water refund	515 36	-	515 36
Dragon Arts - mini bus	150 00	-	150 00
Cash from head office	875 50	-	875 50
King Davies and Partners Solicitors (legal costs Hafod Yard)	200 00	-	200 00
British Gas refund (Church account)	7,465 91	-	7,465 91
Scottish Power refund (124 Walter Road & Flat 3 Matthews Court)	2,426 93	-	2,426 93
Swansea Council (tax refund Flat 1 John Morris House)	135 35	-	135 35
Gwalia - CHAPS insurance	106 00	-	106 00
Standard Life refund	1,645 97	-	1,645 97
Transfer from fixed charge account	151,331 28	-	151,331 28
Interest	41 18	11 07	52 25
VAT	40 00	-	40 00
	<u>255,541 75</u>	<u>11 07</u>	<u>255,552 82</u>
<b>PAYMENTS</b>			
Agents fees & commission (sale of Iveco van)	384 38	-	384 38
The Ivy Bush Royal Hotel (initial meeting)	85 00	-	85 00
Employees (funded by supporting people)	49,797 00	-	49,797 00
HMRC (PAYE & NI) for employees funded by Supporting People)	11,816 20	-	11,816 20
DWP (L Wensley (supporting people)	14 28	-	14 28
Dwr Cymru (Paxton Street)	16 79	-	16 79
Dwr Cymru (Walter Road)	103 81	-	103 81
Dwr Cymru (TY Betty)	22 88	-	22 88
Dwr Cymru (Hafod Yard)	19 51	-	19 51
Dwr Cymru (Cefn Golau)	9 51	-	9 51
Dwr Cymru (12 St Mary's Square)	4 65	-	4 65
SSE (John Morris House)	813 72	-	813 72
SSE (Church electric & gas)	147 29	-	147 29
Scottish Power (Hafod Yard)	3 54	-	3 54
Scottish Power (123 Walter Road)	285 48	-	285 48
Scottish Power (124 Walter Road gas)	6 74	-	6 74
Scottish Power (124 Walter Road elec)	66 57	-	66 57
Scottish Power (125 Walter Road elec)	4 32	-	4 32
Class Telecom (Class Affinity Projects Ltd)	239 37	-	239 37
Micros IT & Micros Apps	244 62	-	244 62
Bevan and Buckland (payroll)	250 00	-	250 00
Michelmores (Hafod Yard)	200 00	-	200 00
Michelmores fees and disbursements	7,441 50	-	7,441 50
Michelmores fees and disbursements (Pre administration costs)	3,201 50	-	3,201 50
Grŵp Gwalia (head office costs)	1,615 33	-	1,615 33
Grŵp Gwalia (clearance of Walter Road)	1,433 00	-	1,433 00
Marsh Insurance	560 74	-	560 74
CHAPS fee	20 00	-	20 00
Dividend - Preferential	-	42,175 37	42,175 37
HMRC Tax and NI	-	1,467 45	1,467 45
VAT	2,601 86	-	2,601 86
	<u>81,409 59</u>	<u>43,642 82</u>	<u>125,052 41</u>
Balance on account	<u>174,132 16</u>	<u>-43,631 75</u>	<u>130,500 41</u>

**CYRENIANS CYMRU CYF - IN ADMINISTRATION  
CYRENIANS EMPLOYMENT AND TRAINING LTD - IN ADMINISTRATION**

**TIME AND CHARGE OUT SUMMARY (27 January 2015 - 26 January 2017)**

Classification of work function	Hours					Average hourly rate £
	Partner (AE)	Manager (MR)	Other Senior Professionals (BMD, VAB)	Assistants & Support Staff (CSZ, LF, TD, JS, ACZ) (CJT,SLJ)	Total Hours	
Administration and planning	64.9	4.9	488.1	2.1	560.0	132.60
Investigations	0.4		12.2		12.6	115.65
Realisation of assets	20.4	0.2	16.8		37.4	231.88
Trading						
Creditors	19.9		76.8		96.7	154.73
Case Specific matters (specify payroll / Annual return				23.2	23.2	65.11
Total hours	105.6	5.1	593.9	25.3	729.9	
Total chargeable costs £	33,701.00	918.00	64,587.10	1,653.40	100,859.50	138.18
Total fees claimed(£)						

**APPENDIX 3**

**CYRENIANS CYMRU CYF - IN ADMINISTRATION  
CYRENIANS EMPLOYMENT AND TRAINING LTD - IN ADMINISTRATION**

**TIME AND CHARGE OUT SUMMARY (12 December 2016 - 26 January 2017)**

Classification of work function	Hours					Time Cost £	Average hourly rate £
	Partner (AE)	Manager (MR)	Other Senior Professionals (BMD, VAB)	Assistants & Support Staff (CSZ, LF, TD, JS, ACZ) (CJT,SLJ)	Total Hours		
Administration and planning	13		134		147	1,942 00	132 11
Investigations Realisation of assets			03		03	36 00	120 00
Trading							
Creditors	24		252		276	3,399 00	123 15
Case Specific matters (specify payroll / Annual return				23	23	207 00	90 00
Total hours	37	00	389	23	449		
Total chargeable costs £	799 00		4,578 00	207 00		5,584 00	124 37
Total fees claimed(£)							

**APPENDIX 4**