## Fletcher King Services Limited

Accounts 30 April 1996 together with directors' and auditors' reports

Registered number: 1140727



### Directors' report

For the year ended 30 April 1996

#### **Financial Statements**

The directors present their report and financial statements for the year ended 30 April 1996

#### Directors' Responsibilities

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities

#### Principal activities

During the year under review the company has acted as the main trading subsidiary of Fletcher King Plc to carry on the business of commercial estate agency and surveying, providing a comprehensive range of services and expert advice throughout the United Kingdom.

#### Developments during the year

A review of developments of the company is set out in the financial statements of Fletcher King Plc.

#### Results and dividend

The profit and loss account of the company is set out on page 6.

The directors recommend the payment of a final dividend of £Nil (1995: £Nil). An amount of £119,952 will be transferred to reserves (1995: £954,881 transferred from reserves).

#### Fixed assets

Details of the movements in tangible fixed assets are set out in note 6 to the financial statements.

#### 1 Fletcher King Services Limited

## Directors' report (continued)

#### **Directors**

The directors during the year were:

DJR Fletcher

AJ White

(resigned 30 September 1995)

**REG Goode** 

AJ Balcombe

RA Dickman

**PW Stammers** 

A Howes

(resigned 13 September 1995)

P Northam

(resigned 5 January 1996)

C Freer-Smith

T Bloomfield

K Hawes

(appointed 1 November 1995)

**B** Roberts

(appointed 1 November 1995)

Messrs. Fletcher and Goode are directors of Fletcher King Plc, Mr White was a director of Fletcher King Plc, and their interests in the shares of that company are disclosed in its financial statements.

The other directors of the company at 30 April 1996, together with their families, had the following interests in the ordinary shares of 10p each of Fletcher King Plc at the beginning and end of the year under review:

	30 April 1	30 April 1996		995
	Shares	Options	Shares	Options
AJ Balcombe	•	5,000	_	5,000
T Bloomfield	-	70,000	-	•
K Hawes	-	5,000	-	-

The share options, which were granted on 20 March 1992 and 23 August 1995, are exercisable not less than three years and not more than ten years after the date of the grant.

Save for the above, no director had any beneficial interest in the shares of any group company.

#### Charitable donations

During the year the company donated £215 to charity (1995: £106).

## Directors' report (continued)

#### Auditors

In accordance with Section 385 of the Companies Act 1985, a resolution proposing that Binder Hamlyn be reappointed as auditors of the company will be put to the Annual General Meeting.

This report was approved by the Board on 18 December 1996.

Director\*

SECRETARY

# BINDER HAMLYN

Ar	dersen Worldwide	

20 Old Bailey London EC4M 7BH

## Auditors' report

#### To the Shareholders of Fletcher King Services Limited

We have audited the financial statements on pages 5 to 13 which have been prepared under the historical cost convention and the accounting policies set out on page 7.

#### Respective responsibilities of directors and auditors

As described on page 1, the company's directors are responsible for the preparation of the financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

#### Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

#### Opinion

In our opinion the financial statements give a true and fair view of the company's state of affairs at 30 April 1996 and of the its profit for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

Binder Hamlyn

Chartered Accountants and Registered Auditors

18 December 1996

Binder Handyn

#### Profit and loss account

For the year ended 30 April 1996

	Notes	1996 £	1995 £
Turnover	2	2,593,988	2,673,180
Staff costs	4	(1,053,439)	(1,335,599)
Depreciation	6	(93,111)	(154,855)
Other operating charges		(1,393,750)	(2,382,602)
Operating profit/(loss)		53,688	(1,199,876)
Interest receivable		57,814	48,784
Interest payable and similar charges	3	(2,200)	(10,321)
Profit/(loss) on ordinary activities before taxation	3	109,302	(1,161,413)
Tax on credit profit/(loss) on ordinary activities	5	10,650	206,532
Profit/(loss) on ordinary activities after taxation		119,952	(954,881)
Dividends			_
Retained profit/(loss) for the year	12	119,952	(954,881)

All of the above results derive from continuing activities and there were no acquisitions in the period.

#### Statement of total recognised gains and losses

There were no recognised gains or losses other than those shown in the profit and loss account.

#### Balance sheet

30 April 1996

	Notes	1996 £	1995 £
Fixed assets			
Tangible assets	6	397,523	518,912
Current assets			
Debtors	7	693,743	612,401
Cash at bank and in hand		969,952	1,109,530
		1,663,695	1,721,931
Creditors: amounts falling due within one year	8	(2,103,691)	(2,320,483)
Net current (liabilities)		(439,996)	(598,552)
Total assets less current liabilities		(42,473)	(79,640)
Creditors: amounts falling due after more than one year	9	<u>-</u>	(12,115)
Provisions for liabilities and charges	10	(22,914)	(93,584)
Net (liabilities)		(65,387)	(185,339)
Capital and reserves			
Called up share capital	11	50,000	50,000
Profit and loss account	12	(115,387)	(235,339)
Shareholders' funds	13	(65,387)	(185,339)

The financial statements on pages 5 to 13 were approved by the Board on 18 December 1996.

Director Mucuum.

#### Notes to the financial statements

for the year ended 30 April 1996

#### 1 Accounting policies

#### a) Basis of accounting

The financial statements are prepared under the historical cost convention and in accordance with applicable accounting standards.

#### b) Turnover

Turnover derives from continuing activities and consists of commissions and fees receivable excluding value added tax. Commissions on property transactions for clients are recognised as earned on completion of the transaction, except in the case of long term developments where non-returnable fees are recognised when they become payable during the course of the development. Fees for other professional services are recognised when they become due and payable.

#### c) Work in progress

Direct costs relating to agency work are not carried forward as work in progress because at any given balance sheet date the recovery of such costs is contingent upon the successful completion of the underlying transaction.

#### d) Finance leases and hire purchase agreements

Assets held under finance leases and hire purchase agreements are included in tangible fixed assets and are amortised in accordance with the depreciation policies detailed below. Obligations under such agreements are included in creditors net of finance charges allocated to future periods. Finance charges are debited to the profit and loss account so that the annual rate of charge is approximately constant.

#### e) Depreciation

Depreciation is calculated to write off the cost less residual value of assets over their useful lives at the following rates:

Computer equipment and word processors

- 15% per annum straight line

Kitchen and office equipment

- 15% per annum reducing balance

Motor cars

- 25% per annum reducing balance

Lease premiums

- Over life of the related lease

#### f) Deferred taxation

Provision is made using the liability method for taxation deferred by timing differences to the extent that it is considered that a liability will crystallise in the foreseeable future.

#### g) Cash flow statement

The company is exempt from the requirement of FRS1 to include a cash flow statement as part of its financial statements because it is a wholly owned subsidiary and a consolidated cash flow statement is included in the group accounts of its parent company.

# Notes to the financial statements (continued) for the year ended 30 April 1996

2 Turnover	1996	1995
Commissions and fees	£ 2,593,988	£ 2,673,180
3 Profit/(loss) on ordinary activities before taxation is stated after charging/(crediting):		
Interest on finance leases and hire purchase agreements	2,200	10,321
Depreciation	93,111	154,855
Directors' emoluments (note 14)	624,572	442,229
Auditors' remuneration	12,750	18,500
Remuneration for non-audit work	14,870	21,000
Loss on sale of fixed assets	1,984	32,745
4 Particulars of employees Number of employees The average number of persons employed by the company (including directors) during the year was 44 (1995 - 50).  Employment costs Wages and salaries Social security costs	1996 £ 947,229 100,998	1995 £ 1,202,593 125,374
Other		
Other	5,212 1,053,439	7,632 1,335,599
5 Taxation		
Corporation tax at 33% (1995: 33%) Transfer (from)/to deferred tax (note 10)	14,454	(140,371) (26,393)
Over provision in prior years	(25,104)	(39,768)
Tax on profit/(loss) on ordinary activities	(10,650)	(206,532)

for the year ended 30 April 1996

#### 6 Tangible fixed assets

Lease premiums £	Computer equipment and word processors	Kitchen equipment £	Office equipment £	Motor cars £	Total £
75,000	323,411	14,338	843,594	436,467	1,692,810
-	170	-	2,415	-	2,585
	(188,175)	-		(86,647)	(274,822)
75,000	135,406	14,338	846,009	349,820	1,420,573
30,431	228,226	9,983	630,964	274,294	1,173,898
4,218	20,270	653	32,147	35,823	93,111
	(188,196)		-	(55,763)	(243,959)
34,649	60,300	10,636	663,111	254,354	1,023,050
40,351	75,106	3,702	182,898	95,466	397,523
44,569	95,185	4,355	212,630	162,173	518,912
	75,000	Lease premiums	Lease premiums         equipment and word processors         Kitchen equipment equipment           75,000         323,411         14,338           -         170         -           -         (188,175)         -           75,000         135,406         14,338           30,431         228,226         9,983           4,218         20,270         653           -         (188,196)         -           34,649         60,300         10,636           40,351         75,106         3,702	Lease premiums         equipment and word processors         Kitchen equipment equipment equipment         Office equipment equipment           75,000         323,411         14,338         843,594           -         170         -         2,415           -         (188,175)         -         -           75,000         135,406         14,338         846,009           30,431         228,226         9,983         630,964           4,218         20,270         653         32,147           -         (188,196)         -         -           34,649         60,300         10,636         663,111           40,351         75,106         3,702         182,898	Lease premiums         and word processors and word feeduly processors and word feeduly processors and word feeduly processors and word feeduly processors feeduly fee

Included in fixed assets are assets held under finance leases and hire purchase agreements with a total net book value of £240,239 (1995: £240,239). Depreciation of £84,490 (1995: £84,492) was charged on these assets during the year.

#### 7 Debtors

	1996 £	1995 £
Trade debtors	513,002	443,131
Other debtors	6,456	13,919
Prepayments and accrued income	174,285	73,535
Corporation tax recoverable	<u> </u>	81,806
	693,743	612,401

Within prepayments and accrued income is an amount of £84,058 recoverable in more than one year.

for the year ended 30 April 1996

8 Creditors: amounts falling due within one year			
		1996	1995
		£	£
Trade creditors		50,793	37,952
Amounts owed to group companies		1 <i>,7</i> 50 <i>,</i> 348	1,856,007
Obligations under finance leases and hire purchase agreements (note 16	)	5,938	42,686
Other creditors including taxes and social security		112,704	185,710
Accruals		169,454	198,128
Corporation tax		14,454	
		2,103,691	2,320,483
9 Creditors: amounts falling due after more than one year			
•			10 115
Obligations under finance leases and hire purchase agreements (note 16	·)		12,115
10 Provisions for liabilities and charges			
<b>G</b>		Deferred	
	Other	Taxation	Total
	Other £		Total £
1 May 1995		Taxation	£ 93,584
1 May 1995 Transfer from profit and loss account	£	Taxation £	£
•	£ 70,670	Taxation £	£ 93,584
Transfer from profit and loss account	£ 70,670	Taxation £ 22,914	93,584 (70,670)
Transfer from profit and loss account	£ 70,670	Taxation £ 22,914	93,584 (70,670)
Transfer from profit and loss account  Balance at 30 April 1996	£ 70,670	Taxation £ 22,914	93,584 (70,670)
Transfer from profit and loss account  Balance at 30 April 1996	£ 70,670	Taxation £  22,914  22,914  Provided a 1996	93,584 (70,670) 22,914 and potential 1995
Transfer from profit and loss account  Balance at 30 April 1996	£ 70,670	Taxation £  22,914  22,914  Provided a	£ 93,584 (70,670) 22,914 and potential
Transfer from profit and loss account  Balance at 30 April 1996	£ 70,670	Taxation £  22,914  22,914  Provided a 1996	93,584 (70,670) 22,914 and potential 1995
Transfer from profit and loss account  Balance at 30 April 1996  The balance of deferred taxation at 30 April is made up as follows:	£ 70,670	Taxation £  22,914   22,914  Provided a 1996 £	£ 93,584 (70,670) 22,914  and potential 1995 £
Transfer from profit and loss account  Balance at 30 April 1996  The balance of deferred taxation at 30 April is made up as follows:  Timing differences on finance leases	£ 70,670	Taxation £  22,914	93,584 (70,670) 22,914 and potential 1995 £
Transfer from profit and loss account  Balance at 30 April 1996  The balance of deferred taxation at 30 April is made up as follows:  Timing differences on finance leases Accelerated capital allowances	£ 70,670	Taxation £  22,914  22,914  Provided a 1996 £ 12,811 7,450	£ 93,584 (70,670) 22,914  and potential 1995 £ 12,811 7,450
Transfer from profit and loss account  Balance at 30 April 1996  The balance of deferred taxation at 30 April is made up as follows:  Timing differences on finance leases Accelerated capital allowances Gain on sale of lease rolled over	£ 70,670	Taxation £  22,914	£ 93,584 (70,670) 22,914  and potential 1995 £ 12,811 7,450 22,914

for the year ended 30 April 1996

11 Called up share capital		
	1996 Number	1995 Number
	14uiiioci	Number
Authorised		
Shares of £1 each	50,000	50,000
Allotted and fully paid	£	£
Shares of £1 each	50,000	50,000
12 Reserves		
12 Reserves		Profit and
		loss
		account £
1 May 1995		(235,339)
Retained profit for the year		119,952
30 April 1996		115,387
13 Reconciliation of movements in shareholders' funds		
13 Reconcination of movements in snareholders funds	1996	1995
	£	£
Retained profit/(loss) for the year	119,952	(954,881)
Shareholders' funds at 1 May 1995	(185,339)	769,542
Shareholders' funds at 30 April 1996	(65,387)	(185,339)
14 Directors		
Particulars of directors emoluments are as follows:		
Chairman	-	-
Highest paid director	153,603	84,855

for the year ended 30 April 1996

14 Directors (continued)		
	1996	1995
Other directors were within the following bands:	Number	Number
£Nil - £5,000	1	4
£5,001 - £10,000	-	1
£15,001 - £20,000	1	1
£25,001 - £30,000	2	1
£30,001 - £35,000	1	=
£35,001 - £40,000	-	1
£40,001 - £45,000	-	1
£45,001 - £50,000	-	2
£50,001 - £55,000	2	1
£55,001 - £60,000	-	-
£60,001 - £65,000	2	<del></del>
£65,001 - £70,000	-	1
£70,001 - £75,000	1	-
£135,001 - £140,000	1	-

Directors emoluments include payments for compensation for loss of office of [£Nil] (1995: £Nil)..

#### 15 Capital commitments

£150,001 - £155,000

At the balance sheet date, the company had contracted for £Nil (1995: £Nil) of capital expenditure commitments.

1

#### 16 Financial commitments

At 30 April 1996 the company is committed to the following payments, net of future finance charges, under finance lease and hire purchase agreements:

	1996	1995
	£	£
Payable:		
Within one year	5,938	42,686
One to two years	-	12,115
Two to five years		
	5,938	54,801

for the year ended 30 April 1996

#### 16 Financial commitments (continued)

The company is committed to make the following annual payments under operating lease agreements as at 30 April:

	1996 Property		1995 Property	
	leases	Other	leases	Other
	£	£	£	£
Year of Expiry of lease				
- within one year	920	-	-	-
- two to five years	11,500	-	13,100	-
- over five years	196,880	-	196,880	<del>-</del>
	209,300	-	209,980	-

#### 17 Contingent liabilities

At the balance sheet date the company had no contingent liabilities.

#### 18 Ultimate parent company

The directors regard Fletcher King Plc, registered in England and Wales, as the ultimate parent company. Copies of its accounts are available by application to the Company Secretary at Stratton House, Stratton Street, London W1X 5FE.