



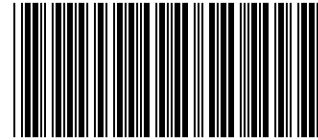
**Companies House**  
— for the record —

**363S<sub>(ef)</sub>**

**Annual Return**

*Company Name:* **ACTION SECRETARIES LIMITED**

*Company Number:* **01123581**



*Received for filing in Electronic Format on the:* **29/04/2005**

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*Company Details*

*Period Ending:* **04/04/2005**

*Company Type:* **PRIVATE COMPANY LIMITED BY SHARES**

*Principle Business Activities:*

*SIC Codes*

**7450**

**LABOUR RECRUITMENT**

**7499**

**NON-TRADING COMPANY**

*Registered Office:  
Address:*

*Register of  
Members Address:*

*Register of Debenture  
Holders Address:*

**C/O APTUS PERSONNEL  
LIMITED  
MERIDIAN BUSINESS  
PARK  
MERIAN EAST,  
LEICESTER  
LEICESTERSHIRE  
LE19 1US**

**At Registered Office**

**Not Applicable**

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*Details of Officers of the Company*

*Company Secretary:*

*Name:* **PHILLIP MCTAGGART**

*Address:* **THE LODGE  
CROCKEY HILL  
YORK  
NORTH YORKSHIRE YO19 4SN**

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*Director 1:*

*Name:* **STEVEN AUSTIN GRAY** *Address:* **30 PYTCHLEY ROAD**  
*Date of Birth:* **22/07/1960** **ORLINGBURY**  
*Nationality:* **BRITISH** **KETTERING**  
*Occupation:* **DIRECTOR** **NORTHAMPTONSHIRE NN14 1JQ**

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*Director 2:*

*Name:* **PHILLIP MCTAGGART** *Address:* **THE LODGE**  
*Date of Birth:* **29/03/1958** **CROCKEY HILL**  
*Nationality:* **BRITISH** **YORK**  
*Occupation:* **DIRECTOR** **NORTH YORKSHIRE YO19 4SN**

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*Director 3:*

*Name:* **GARY RICHARD WILEY** *Address:* **37 DEENETHORPE**  
*Date of Birth:* **03/03/1959** **CORBY**  
*Nationality:* **BRITISH** **NORTHAMPTONSHIRE NN17 3EP**  
*Occupation:* **DIRECTOR**

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### *Share Capital*

*Issued Share Capital Details:*

<i>Class of share</i>	<i>Number of shares issued</i>	<i>Aggregate nominal value of issued shares</i>
<b>ORDINARY</b>	<b>12790</b>	<b>GBP12790</b>
<b>ORDINARY A</b>	<b>5180</b>	<b>GBP259</b>
<b>FOUNDER</b>	<b>1000</b>	<b>GBP1000</b>
<b>TOTALS</b>	<b>18970</b>	<b>GBP14049</b>

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### *Full Details of Shareholders*

The details below relate to individuals / corporate bodies that were shareholders as at 04/04/2005, or that had ceased to be shareholders since the made up date of the previous Annual Return.

*Shareholding 1:*

**12790 ORDINARY Shares held as at 04/04/2005**

*Name:* **APTUS PERSONNEL LIMITED**

*Address:* **MERIDIAN BUSINESS PARK**  
**MERIDIAN EAST LEICESTER LE19 1US**

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*Shareholding 2:*

**1000 FOUNDER Shares held as at 04/04/2005**

*Name:* **APTUS PERSONNEL LIMITED**

*Address:* **MERIDIAN BUSINESS PARK  
MERIDIAN EAST  
LEICESTER LE19 1US**

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*Shareholding 3:*

**5180 ORDINARY A Shares held as at 04/04/2005**

*Name:* **APTUS PERSONNEL LIMITED**

*Address:* **MERIDIAN BUSINESS PARK  
MERIDIAN EAST  
LEICESTER LE19 1US**

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*Authorisation*

*Authoriser Designation:* **DIRECTOR** *Date Authorised:* **29/04/2005** *Authenticated:* **Yes (E/W)**